



# JUDICIAL COUNCIL OF CALIFORNIA

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TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### MINUTES OF OPEN SESSION OF MEETING

November 15, 2021  
12:10 PM - 12:51 PM

Judicial Council of California – Videoconference

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**Advisory Body Members Present:** Hon. Donald Cole Byrd, Chair  
Hon. William F. Highberger, Vice-Chair  
Hon. Garry G. Haehnle  
Hon. Jennifer K. Rockwell  
Mr. W. Samuel Hamrick, Jr.  
Mr. Shawn C. Landry  
Mr. Jarrod Orr  
Mr. Darrel E. Parker

**Advisory Body Members Absent:** Hon. Brad R. Hill  
Hon. Patricia M. Lucas  
Hon. Vanessa W. Vallarta

**Staff Present:** The following Judicial Council staff were present:  
Ms. Pella McCormick, Director, Facilities Services  
Mr. Tamer Ahmed, Deputy Director, Facilities Services  
Mr. Jagan Singh, Principal Manager, Facilities Services  
Ms. Maria Atayde-Scholz, Manager, Facilities Services  
Ms. Karen Baker, Manager, Facilities Services  
Ms. Jennifer Chappelle, Manager, Facilities Services  
Mr. Jack Collins, Manager, Facilities Services  
Ms. Peggy Symons, Manager, Facilities Services  
Mr. Paul Fitzgerald, Supervisor, Facilities Services  
Ms. Donna Jorgensen, Supervisor, Facilities Services  
Mr. Chris Magnusson, Supervisor, Facilities Services  
Mr. Glenn Mantoani, Supervisor, Facilities Services  
Mr. Randy Swan, Supervisor, Facilities Services  
Mr. Patrick Treanor, Supervisor, Facilities Services  
Mr. Charley Martel, Supervising Attorney, Legal Services  
Ms. Rose Livingston, Senior Analyst, Judicial Council  
Ms. Kate Albertus, Facilities Analyst, Facilities Services  
Ms. Akilah Robinson, Associate Analyst, Facilities Services

**OPEN SESSION OF MEETING**

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**Call to Order, Opening Remarks, and Roll Call**

The chair called the open session of the meeting to order at 12:10 PM, roll was taken, and opening remarks were made.

**PUBLIC WRITTEN COMMENTS**

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No public comments were received.

**OPEN SESSION - ACTION ITEM (ITEM 1)**

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**Action Item 1 – Revised Draft Air Scrubber Policy and Invitation to Comment**

The committee conducted a special meeting on the topic, and it acted as follows:

1. Approved the revised draft *Judicial Council of California Policy on the Use of Air Filtration Devices During Wildfires* to proceed to the public comment period beginning on November 22, 2021, and ending on January 10, 2022, with the following revisions (*Motion: Landry; Second: Highberger; Opposed: Parker*):
  - a. Section 5 is modified to change the word *recommendation* to *findings*.
  - b. Section 6 is modified to delete the last sentence.
  - c. Section 8.4 is modified as follows: *Further, when conditions warrant it, a court may curtail or fully close in-person operations and/or rely on remote access to provide continuing public services when air pollution is at such an extreme level that it is prudent to do so.*
2. Approved the policy's *Invitation to Comment* cover memorandum with the following revisions (*Motion: Rockwell; Second: Hamrick*):
  - a. The *Executive Summary and Origin* is revised with new language; a new first paragraph is added under *The Proposal*; under *Alternatives Considered*, the words *in part* are added to the last sentence of the first paragraph and a new sentence is added to the end of the second paragraph; and the paragraph is modified under *Fiscal and Operational Impacts*.

**ADJOURNMENT**

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There being no further open session business, the meeting was adjourned at 12:51 PM.

Approved by the advisory body on December 6, 2021.