



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

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## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### NOTICE AND AGENDA OF OPEN MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c), (d), and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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**Date:** July 19, 2021  
**Time:** 10:00 – 3:00  
**Public Audiocast:** <https://jcc.granicus.com/player/event/1333>

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

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##### Call to Order and Roll Call

##### Approval of Minutes (Action Required)

Approve minutes of the May 14, 2021 Trial Court Facility Modification Advisory Committee meeting.

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#### II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

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This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov). Only written comments received by 4:00 PM on July 16, 2021 will be provided to advisory body members prior to the start of the meeting.

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**III. ACTION ITEMS (ITEMS 1 – 10)**

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**Item 1**

**Fiscal Year 2021–22 Facility Modification Budget (Action Required)**

Approve the proposed Fiscal Year 2021–22 Facility Modification budget.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 2**

**Fiscal Year 2021–22 Operations and Maintenance Spending Plan (Action Required)**

Approve the proposed Fiscal Year 2021–22 Operations and Maintenance spending plan.

Presenter: Mr. Jim Peterson, Principal Manager, Facilities Services

**Item 3**

**List A – Emergency Facility Modification Funding (Priority 1) (Action Required)**

Approve 53 projects for a total of \$753,917 to be paid from Facility Modification program funds to be encumbered for Priority 1.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 4**

**List B – Facility Modifications Under \$100K (Priority 2) (Action Required)**

Approve 35 projects for a total of \$360,667 to be paid from Facility Modification program funds to be encumbered for Priority 2 Under \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 5**

**List C – Facility Modification Cost Increases Over \$50K (Action Required)**

Approve cost increases of over \$50K for seven (7) facility modification projects, for a total cost increase to the Facility Modification program budget of \$736,554.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 6**

**List D – Facility Modifications Over \$100K (Priority 2) and Priority 3 Facility Modifications (Action Required)**

Review Priority 2 FMs over \$100K and approve nine (9) of the projects for a total cost to the Facility Modification Program budget of \$3,390,466.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 7**

**Use of Air Scrubbers During Wildfires (Action Required)**

- 1) Approve an air scrubber pilot project and development of a Judicial Council policy on deployment of air scrubbers, and associated costs; and
- 2) Provide direction to staff for funding of air scrubbers during Fiscal Year 2021–22.

Presenter: Ms. Jennifer Chapelle, Manager, Facilities Services

**Item 8**

**Judicial Council Membership in Tuolumne Public Power Agency for New Sonora Courthouse (Action Required)**

Approve the *Court Facilities: Membership in Tuolumne Public Power Agency for the New Sonora Courthouse* report dated July 6, 2021, for submittal to the Judicial Council as a consent item.

Presenter: Ms. Mimi Morris, Principal Manager, Facilities Services

**Item 9**

**Trial Court Facility Modifications Q4 Report and Annual Summary of Facility Modifications for Fiscal Year 2020–21 (Action Required)**

Approve the Trial Court Facility Modifications Q4 report and the Annual Summary of Facility Modifications Report for Fiscal Year 2020–21 for submission to the Judicial Council.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 10**

**\$180 Million Allocated to the FY 2021–22 Budget for Trial Court Deferred Maintenance Projects (Action Required)**

Approve the proposed list of facility modification projects to be funded from \$180 million allocated to the FY 2021–22 budget for Trial Court deferred maintenance (the DMF-4 Project List).

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

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**IV. DISCUSSION ITEMS (NO ACTION REQUIRED)**

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**Discussion Item 1**

**Director's Report**

Updates on the following: 1) Budget Outcome; 2) FY 2022–23 Budget Change Proposals; 3) Building Activations; 3) Surplus Property; and 4) Projects of Interest.

Presenter: Ms. Pella McCormick, Director, Facilities Services

**Discussion Item 2**

**List E – Court-Funded Requests (CFRs)**

CFR projects approved by the Facilities Services Deputy Director since the last meeting and CFR projects cancelled.

Presenter: Ms. Pella McCormick, Director, Facilities Services

**Discussion Item 3**

**List F – Funded Facility Modifications on Hold**

Standard list of previously funded facility modification projects on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Discussion Item 4**

**Trial Courts Real Estate Expense and Revenue Forecast for Fiscal Year 2021–22**

Trial courts Real Estate expense and revenue forecast for Fiscal Year 2021–22.

Presenter: Ms. Mary Bustamante, Manager, Facilities Services

**Discussion Item 5**

**Report on Facility Modification Projects \$2,000 and Less for Fiscal Year 2020–21**

Report on facility modification projects \$2,000 and less for Fiscal Year 2020–21.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

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**V. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Information Item 1**

**DMF-2 Projects Update**

Update on the status of DMF-2 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Information Item 2**

**DMF-3 Projects Update**

Update on the status of DMF-3 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Information Item 3**

**Architectural Revolving Fund Projects Update**

Update on the status of facility modification projects in the Architectural Revolving Fund.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

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**VI. ADJOURNMENT**

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**Adjourn to Closed Session**

**VII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))**

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**Call to Order and Roll Call**

**Approval of Minutes (Action Required)**

Approve closed session minutes of the May 14, 2021 Trial Court Facility Modification Advisory Committee meeting.

**Item 1**

**Closed pursuant to California Rules of Court, Rule 10.75(d)(5)**

*Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)**

Approve two (2) security-related projects for a total of \$10,376 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Adjourn Closed Session**