



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

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## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### NOTICE AND AGENDA OF OPEN MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c), (d), and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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**Date:** April 12, 2021  
**Time:** 10:00 – 3:30  
**Public Call-In Number:** 1-877-820-7831; passcode 4502468 (Listen Only)

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

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##### Call to Order and Roll Call

##### Approval of Minutes (Action Required)

Approve minutes of the March 8, 2021 Trial Court Facility Modification Advisory Committee meeting.

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#### II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

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This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov). Only written comments received by 4:00 PM on April 9, 2021 will be provided to advisory body members prior to the start of the meeting.

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**III. ACTION ITEMS (ITEMS 1-7)**

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**Item 1**

**Facility Modification Program Budget Actions (Action Required)**

Receive update on the status of the Facility Modification program budget and approve the resumption of funding of Priority 2 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 2**

**List A – Emergency Facility Modification Funding (Priority 1) (Action Required)**

Approve 58 projects for a total of \$2,733,085 to be paid from Facility Modification program funds previously encumbered for Priority 1.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 3**

**List B – Facility Modifications Under \$100K (Priority 2) (Action Required)**

Approve 21 projects for a total of \$221,347 to be paid from Facility Modification program funds to be encumbered for Priority 2 Under \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 4**

**List C – Cost Increases Over \$50K (Action Required)**

Approve cost increases of over \$50K for five (5) facility modification projects, for a total cost increase to the Facility Modification program budget of \$655,041.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 5**

**List D – Facility Modifications Over \$100K (Priority 2) and Priority 3 Facility Modifications (Action Required)**

Review Priority 2 FMs over \$100K and approve 10 of the projects for a total cost to the Facility Modification Program budget of \$6,955,717.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 6**

**Five-Year Analysis of Air Scrubber Costs and Development of a Judicial Council Air Scrubber Policy (Action Required)**

- 1) Review a 5-year analysis on air scrubber costs; and
- 2) Approve the development of a Judicial Council policy for the deployment of air scrubbers and associated costs.

Presenters: Ms. Pella McCormick, Acting Director, Facilities Services  
Mr. Jagan Singh, Principal Manager, Facilities Services  
Ms. Jennifer Chappelle, Manager, Facilities Services

**Item 7**

**Trial Court Facility Modifications Report for Quarter 3 of Fiscal Year 2020-21 (Action Required)**

Approve draft *Trial Court Facility Modifications Report for Quarter 3 of Fiscal Year 2020-21*, to be submitted to the Judicial Council as an Information-Only item.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

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**IV. DISCUSSION ITEMS (NO ACTION REQUIRED)**

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**Discussion Item 1**

**Sustainability Update**

Update on sustainability initiatives.

Presenter: Ms. Mimi Morris, Principal Manager, Facilities Services

**Discussion Item 2**

**Update on Status of \$5M in Funding for Social Distancing Measures**

Update on the status of \$5M in funding made available to trial courts for social distancing measures.

Presenter: Ms. Mimi Morris, Principal Manager, Facilities Services

**Discussion Item 3**

**List E – Court-Funded Requests (CFRs)**

CFR projects approved by the Facilities Services Deputy Director since the last meeting and CFR projects cancelled.

Presenter: Ms. Pella McCormick, Acting Director, Facilities Services

**Discussion Item 4**

**List F – Funded Facility Modifications on Hold**

Standard list of previously funded facility modification projects on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Discussion Item 5**

**Director's Report**

Updates on: 1) Budget hearings; 2) Supplemental lease analysis and planning; 3) San Diego East County Regional Center (ECRC) Shared Cost Letter signed by county; 4) ECRC unpermitted improvements installed by tenant; and 5) Administrative savings are being used for plumbing fixture assessment and replacement.

Presenter: Ms. Pella McCormick, Acting Director, Facilities Services

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**V. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Information Item 1**

**DMF-2 Projects Update**

Update on the status of DMF-2 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Information Item 2**

**DMF-3 Projects Update**

Update on the status of DMF-3 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Information Item 3**

**Architectural Revolving Fund Projects Update**

Update on the status of facility modification projects in the Architectural Revolving Fund.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

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**VI. ADJOURNMENT**

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**Adjourn to Closed Session**

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**VII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))**

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**Call to Order and Roll Call**

**Approval of Minutes (Action Required)**

Approve closed session minutes of the March 8, 2021 Trial Court Facility Modification Advisory Committee meeting.

**Item 1**

**Closed pursuant to California Rules of Court, Rule 10.75(d)(5)**

*Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Security-Related – Emergency Facility Modification Funding - Priority 1 (Closed List A)  
(Action Required)**

Approve one (1) security-related project for a total of \$7,500 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Item 2**

**Closed pursuant to California Rules of Court, Rule 10.75(d)(5)**

*Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)**

Approve two (2) security-related projects for a total of \$14,137 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Adjourn Closed Session**