



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

www.courts.ca.gov/tcfmac.htm
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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c), (d), and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: August 31, 2020
Time: 12:00 Noon – 1:30
Public Call-In Number: 1-877-820-7831; passcode 4502468 (Listen Only)

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to tcfmac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve minutes of the July 20, 2020 Trial Court Facility Modification Advisory Committee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcfmac@jud.ca.gov. Only written comments received by 4:00 PM on August 28, 2020 will be provided to advisory body members prior to the start of the meeting.

III. ACTION ITEMS (ITEMS 1 – 9)

Item 1

List A – Emergency Facility Modification Funding (Priority 1) (Action Required)

Approve 108 projects for a total of \$1,961,069 to be paid from Facility Modification program funds to be encumbered for Priority 1.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 2

List B – Facility Modifications Under \$100K (Priority 2) (Action Required)

Approve 74 projects for a total of \$462,924 to be paid from Facility Modification program funds to be encumbered for Priority 2 Under \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 3

List C – Cost Increases Over \$50K (Action Required)

Approve cost increases of over \$50K for 6 facility modification projects, for a total cost increase to the Facility Modification program budget of \$1,102,748.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 4

List D – Facility Modifications Over \$100K (Priority 2) and Priority 3 Facility Modifications (Action Required)

Review Priority 2 FMs over \$100K and approve 4 of the projects for a total cost to the Facility Modification Program budget of \$1,578,301.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 5

Guidelines for the Responsibility of Facility Costs between the Judicial Council and Trial Courts (Action Required)

Approve the draft *Guidelines for the Responsibility of Facility Costs between the Judicial Council and Trial Courts* for submission to the Court Executive Advisory Committee for review.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 6

Trial Court Facility Modifications Q4 Report and Annual Summary of Facility Modifications for Fiscal Year 2019-20 (Action Required)

Approve Trial Court Facility Modifications Q4 Report and Annual Summary of Facility Modifications report for Fiscal Year 2019-20 for submission to the Judicial Council.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 7

Five-Year Deferred Maintenance Plan for Fiscal Year 2020-21 (Action Required)

Approve the *Five-Year Master Plan – Deferred Maintenance Report for Fiscal Year 2020–21* for submission to Department of Finance.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 8

San Diego East County Regional Center - Fire/Life/Safety Egress Deficiencies (Action Required)

Approve one of the following funding options to address State Fire Marshall-noted fire/life/safety egress deficiencies at the East County Regional Center in San Diego County:

- 1) Submit a Budget Change Proposal for the project cost
- 2) Use Facility Modification Program funds to fund the project in phases over multiple years

Presenters: Ms. Pella McCormick, Deputy Director, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services

IV. DISCUSSION ITEMS (NO ACTION REQUIRED)

Discussion 1

List E – Court-Funded Requests (CFRs)

CFR projects approved by the Facilities Services Deputy Director since the last meeting and CFR projects cancelled.

Presenter: Mr. Pella McCormick, Deputy Director, Facilities Services

Discussion 2

List F – Funded Facility Modifications on Hold

Standard list of previously funded facility modification projects on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

V. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

There are no Information Only Items.

VI. ADJOURNMENT

Adjourn to Closed Session

VII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))

Item 1

Closed pursuant to California Rules of Court, Rule 10.75(d)(2)

Claims, administrative claims, agency investigations, or pending or reasonably anticipated litigation naming, or reasonably anticipated to name, a judicial branch entity or a member, officer, or employee of such an entity.

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)

Approve 3 security-related projects for a total of \$56,602 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Adjourn Closed Session