



JUDICIAL COUNCIL OF CALIFORNIA

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TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

August 31, 2020

12:00 PM - 1:43 PM

Judicial Council of California – Teleconference

**Advisory Body
Members Present:**

Hon. Donald Cole Byrd, Chair
Hon. William F. Highberger, Vice-Chair
Hon. Garry G. Haehnle
Hon. Jennifer K. Rockwell
Hon. Vanessa W. Vallarta
Mr. Shawn C. Landry
Mr. Darrel E. Parker

**Advisory Body
Members Absent:**

Hon. Brad R. Hill
Hon. Patricia M. Lucas
Mr. W. Samuel Hamrick Jr.
Mr. Jarrod Orr

Staff Present:

The following Judicial Council staff were present:
Ms. Pella McCormick, Deputy Director, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services
Ms. Mimi Morris, Principal Manager, Facilities Services
Mr. Jim Peterson, Principal Manager, Facilities Services
Ms. Peggy Symons, Manager, Facilities Services
Ms. Maria Atayde-Scholz, Manager, Facilities Services
Mr. Andre Navarro, Manager, Facilities Services
Mr. Jack Collins, Manager, Facilities Services
Ms. Karen Baker, Manager, Facilities Services
Ms. Nanci Connelly, Supervisor, Facilities Services
Mr. Paul Fitzgerald, Supervisor, Facilities Services
Ms. Donna Jorgensen, Supervisor, Facilities Services
Mr. Glenn Mantoani, Supervisor, Facilities Services
Mr. Randy Swan, Supervisor, Facilities Services
Mr. Paul Terry, Supervisor, Facilities Services
Mr. Patrick Treanor, Supervisor, Facilities Services
Mr. Ed Ellestad, Supervisor, Facilities Service
Mr. Alex Cheshire, Associate Fiscal Analyst
Mr. Doug Walthour, Facilities Management Administrator
Ms. Kristin Kerr, Attorney, Legal Services
Mr. Jeremy Ehrlich, Attorney, Legal Services
Ms. Rose Livingston, Senior Analyst, Facilities Services
Ms. Kate Albertus, Facilities Analyst, Facilities Services
Ms. Akilah Robinson, Associate Analyst, Facilities Services

Others Present:

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair called the open session of the meeting to order at 12:00 PM, roll was taken, and opening remarks were made.

Approval of Minutes

The advisory committee voted to approve the open session minutes of its meeting held on July 20, 2020. (*Motion: Vallarta; Second: Haehnle*)

PUBLIC WRITTEN COMMENTS

No public comments were received.

OPEN SESSION - ACTION ITEMS (ITEMS 1-8)

Action Item 1 – List A – Emergency Facility Modification Funding (Priority 1)

The committee approved 108 projects for a total of \$2,283,069 to be paid from Facility Modification program funds previously encumbered for Priority 1 projects. (*Motion: Rockwell; Second: Parker*)

Action Item 2 – List B – Facility Modifications Under \$100K (Priority 2)

The committee approved 74 projects for a total of \$462,924 to be paid from Facility Modification program funds previously encumbered for Priority 2 projects Under \$100K. (*Motion: Haehnle; Second: Rockwell*)

Action Item 3 – List C – Cost Increases Over \$50K

The committee approved 6 projects for a total cost increase of \$1,102,748 to the Facility Modification program budget. (*Motion: Vallarta; Second: Highberger*)

Action Item 4 – List D – Facility Modifications Over \$100K

The committee approved 4 projects for a total cost to the Facility Modification Program budget of \$1,578,301. (*Motion: Parker; Second: Landry*)

Action Item 5 – Guidelines for the Responsibility of Facility Costs between the Judicial Council and Trial Courts (Action Required)

Approved the draft *Guidelines for the Responsibility of Facility Costs between the Judicial Council and Trial Courts* for submission to the Court Executive Advisory Committee for review. (*Motion: Rockwell; Second: Vallarta*)

Action Item 6 – Trial Court Facility Modifications Q4 Report and Annual Summary of Facility Modifications for Fiscal Year 2019-20 (Action Required)

Approved the FY 2019-20 Q4 Report and Annual Summary for submission to the Judicial Council – pending recommended revisions. (*Motion: Highberger; Second: Rockwell*)

Action Item 7 - Five-Year Deferred Maintenance Plan for Fiscal Year 2020-21 (Action Required)

Approve the *Five-Year Master Plan – Deferred Maintenance Report for Fiscal Year 2020–21* for submission to Department of Finance. (*Motion: Haehnle; Second: Highberger*)

Action Item 8 - San Diego East County Regional Center - Fire/Life/Safety Egress Deficiencies (Action Required)

The committee:

- 1) Reviewed two funding options to address State Fire Marshall-noted fire/life/safety egress deficiencies at the East County Regional Center in San Diego County; and
- 2) Approved Option 1 which authorizes staff to submit a Budget Change Proposal for the project cost. (*Motion: Rockwell; Second: Highberger*)

**OPEN SESSION - DISCUSSION ITEMS (ITEMS 1–2)
(NO ACTION REQUIRED)**

Discussion Item 1 – List E – Approved Court-Funded Requests (CFRs)

The committee reviewed CFR projects approved by the Facilities Services Deputy Director since the last meeting. 10 CFRs were approved, and no CFRs were cancelled during this period.

Discussion Item 2 – List F – Funded Facility Modifications on Hold

The committee reviewed the standard list of previously funded FMs on hold.

**OPEN SESSION – INFORMATION-ONLY ITEMS (ITEMS 0)
(NO ACTION REQUIRED)**

There were no Information Only items reported.

ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT

There being no further open session business, the open session of the meeting was adjourned at 1:43 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 2:00 PM.

Approved by the advisory body on October 29, 2020.