



JUDICIAL COUNCIL OF CALIFORNIA

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TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

March 9, 2020
12:00 PM - 1:30 PM

Judicial Council of California – Teleconference

**Advisory Body
Members Present:**

Hon. Donald Cole Byrd, Chair
Hon. William F. Highberger, Vice-Chair
Hon. Garry G. Haehnle
Hon. Jennifer K. Rockwell
Hon. Vanessa W. Vallarta
Mr. Shawn C. Landry
Mr. W. Samuel Hamrick Jr.
Mr. Jarrod Orr
Mr. Darrel E. Parker

**Advisory Body
Members Absent:**

Hon. Brad R. Hill
Hon. Patricia M. Lucas

Staff Present:

The following Judicial Council staff were present:
Mr. John Wordlaw, Chief Administrative Officer, Judicial Council
Mr. Mike Courtney, Director, Facilities Services
Ms. Pella McCormick, Deputy Director, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Jim Peterson, Principal Manager, Facilities Services
Ms. Mimi Morris, Principal Manager, Facilities Services
Ms. Maria Atayde-Scholz, Manager, Facilities Services
Mr. Andre Navarro, Manager, Facilities Services
Mr. Jack Collins, Manager, Facilities Services
Ms. Karen Baker, Manager, Facilities Services
Ms. Donna Jorgensen, Supervisor, Facilities Services
Mr. Glenn Mantoani, Supervisor, Facilities Services
Mr. Steve Shelley, Supervisor, Facilities Services
Mr. Paul Terry, Supervisor, Facilities Services
Mr. Patrick Treanor, Supervisor, Facilities Services
Mr. Yassen Roussev, Supervisor, Facilities Services
Mr. Charles Martel, Supervising Attorney, Legal Services
Mr. Ed Ellestad, Supervisor, Facilities Service
Ms. Rose Livingston, Senior Analyst, Judicial Council
Ms. Kate Albertus, Facilities Analyst, Facilities Services
Ms. Akilah Robinson, Associate Analyst, Facilities Services
Ms. Sadie Varela, Administrative Specialist, Facilities Services

Others Present:

Mr. Nareg Mouradian, Senior Project Manager, APSI/Sixth Dimension

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair called the open session of the meeting to order at 10:00 AM, roll was taken, and opening remarks were made.

Approval of Minutes

The advisory committee voted to approve the open session minutes of its meeting held on January 27, 2020. (*Motion: Haehnle; Second: Highberger*)

PUBLIC WRITTEN COMMENTS

No public comments were received.

OPEN SESSION - ACTION ITEMS (ITEMS 1-5)

Action Item 1 – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action: *Reviewed and approved 86 projects for a total of \$1,780,226 to be paid from Facility Modification program funds previously encumbered. (Motion: Vallarta; Second: Haehnle)*

Action Item 2 – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action: *Reviewed and approved 53 projects for a total of \$624,439 to be paid from Facility Modification program funds previously encumbered. (Motion: Hamrick; Second: Orr)*

Action Item 3 – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action: *The committee voted to approve 4 projects for a total cost increase to the Facility Modifications Program budget of \$189,904. (Motion: Highberger; Second: Vallarta)*

Action Item 4 – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action: *The committee voted to approve 7 P2 projects on lines 2-8 of List D for a total cost to the Facility Modification Program funds of \$1,949,555 and voted to defer the 2 P3 projects on lines 9-10. The P2 project on Line 1 was removed by staff prior to the meeting. (Motion: Highberger; Second: Rockwell)*

Action Item 5 – Ceiling Tile Replacement in Van Nuys Courthouse East

Summary: Review and approve replacement of ceiling tiles at the Van Nuys East Courthouse that are at immediate risk of dislodging, in order to avoid higher containment costs and disruption of operations.

Action: *The committee voted to approve the ceiling tile replacement project at Van Nuys Courthouse East for a total cost to the Facility Modification program budget of \$1,053,448. (Motion: Highberger; Second: Haehnle)*

OPEN SESSION - DISCUSSION ITEMS (ITEMS 1-2)
(NO ACTION REQUIRED)

Discussion Item 1 – List E – Approved Court-Funded Requests (CFRs)

Summary: Review and discuss CFR projects approved by the Facilities Services Deputy Director since the last meeting. 15 CFRs were approved, and 0 CFRs were cancelled during this period.

Discussion Item 2 – List F – Funded Facility Modifications on Hold

Summary: Standard list of previously funded FMs on hold.

OPEN SESSION – INFORMATION-ONLY ITEMS (ITEMS 1-4)
(NO ACTION REQUIRED)

Information Item 1 – DMF-I Project List Update

Summary: Update on the DMF-I projects.

Information Item 2 – DMF-II Project List Update

Summary: Update on the DMF-II projects.

Information Item 3 – DMF-III Project List Update

Summary: Update on the DMF-III projects.

Information Item 4 – Facility Modification Budget Reconciliation Report

Summary: FM Budget Reconciliation Projects Update.

ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT

There being no further open session business, the open session of the meeting was adjourned at 1:05 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 1:30 PM.

Approved by the advisory body on April 13, 2020.