



JUDICIAL COUNCIL OF CALIFORNIA

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TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

January 27, 2020
10:00 AM - 4:00 PM

Judicial Council of California – Sacramento

**Advisory Body
Members Present:**

Hon. Donald Cole Byrd, Chair
Hon. William F. Highberger, Vice-Chair
Hon. Jennifer K. Rockwell
Hon. Vanessa W. Vallarta
Hon. Garry G. Haehnle
Mr. Darrel E. Parker
Mr. Jarrod Orr
Mr. W. Samuel Hamrick Jr.
Mr. Shawn C. Landry

**Advisory Body
Members Absent:**

Hon. Brad R. Hill
Hon. Patricia M. Lucas

Staff Present:

The following Judicial Council staff were present:
Mr. John Wordlaw, Chief Administrative Officer, Judicial Council
Mr. Mike Courtney, Director, Facilities Services
Ms. Pella McCormick, Deputy Director, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Jim Peterson, Principal Manager, Facilities Services
Ms. Mimi Morris, Principal Manager, Facilities Services
Ms. Maria Atayde-Scholz, Manager, Facilities Services
Mr. Andre Navarro, Manager, Facilities Services
Mr. Brad Blemker, Manager, Facilities Services
Mr. Jack Collins, Manager, Facilities Services (phone)
Ms. Karen Baker, Manager, Facilities Services
Ms. Nanci Connelly, Supervisor, Facilities Services (phone)
Ms. Donna Jorgensen, Supervisor, Facilities Services
Mr. Glenn Mantoani, Supervisor, Facilities Services
Mr. Randy Swan, Supervisor, Facilities Services
Mr. Paul Terry, Supervisor, Facilities Services (phone)
Mr. Steve Shelley, Supervisor, Facilities Services
Mr. Patrick Treanor, Supervisor, Facilities Services (phone)
Mr. Yassen Roussev, Supervisor, Facilities Services
Mr. Charles Martel, Supervising Attorney, Legal Services
Ms. Maggie Stern, Attorney, Legal Services
Mr. Ed Ellestad, Supervisor, Facilities Service
Mr. Ermani Erjas, Facility Management Administrator, Facilities Services
Ms. Kate Albertus, Facilities Analyst, Facilities Services
Ms. Akilah Robinson, Associate Analyst, Facilities Services (phone)
Ms. Sadie Varela, Administrative Specialist, Facilities Services

Others Present:

Mr. Ryan Maglinao, Sr. Mechanical Engineer, Glumac (phone)
Mr. Chris Markley, Architect, Salas O'Brien Engineers (phone)

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair called the open session of the meeting to order at 10:00 AM, roll was taken, and opening remarks were made.

Approval of Minutes

The advisory committee voted to approve the open session minutes of its meeting held on December 2, 2019. (*Motion: Rockwell; Second: Vallarta*)

PUBLIC WRITTEN COMMENTS

No public comments were received.

OPEN SESSION - ACTION ITEMS (ITEMS 1-10)

Action Item 1 – Orange County Superior Court: Court-Funded Request for Generators

Summary: The Orange County Superior Court has received a grant from the California Office of Emergency Services / FEMA for the design and installation of emergency generators capable of providing full building power for two courthouses, the West Justice Center (30-D1) and the Harbor Justice Center (30-E1). The grant funding, in the amount of \$2,069,900, provides 75% of the project funding. In October, the committee declined to fund the remaining 25% due to budget constraints. The court is requesting approval to use court funds for the remaining 25% local funding requirement.

Action: *The committee approved Orange County Superior Court’s Court-Funded Request in the amount of \$517,475 for the 25% local funding required to fully fund two generator projects for the West Justice Center (30-D1) and the Harbor Justice Center (30-E1) – with the stipulation that the court shall remain responsible for any additional Operations and Maintenance costs from the full building generator. (Motion: Landry; Second: Haehnle)*

Action Item 2 – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action: *Reviewed and approved 66 projects for a total of \$1,666,766 to be paid from Facility Modification program funds previously encumbered. (Motion: Vallarta; Second: Rockwell)*

Action Item 3 – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action: *Reviewed and approved 69 projects for a total of \$816,710 to be paid from Facility Modification program funds previously encumbered. (Motion: Highberger; Second: Parker)*

Action Item 4 – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action: *The committee voted to approve 1 project for a total cost increase to the Facility Modifications Program budget of \$74,092 and voted to cancel the Inglewood HVAC project (FM-0059232). (Motion: Highberger; Second: Rockwell)*

Action Item 5 – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action: *Reviewed and approved 10 projects for a total cost to the Facility Modification Program funds of \$7,040,295. (Motion: Haehnle; Second: Rockwell)*

Action Item 6 – Energy Efficiency Projects

Summary: Review status of the existing IAA2 Energy Efficiency projects previously approved by the committee and assigned to the California Conservation Corp (CCC). Either 1) reallocate the ARF portion of the IAA2 funding to a subset of IAA2 projects or 2) cancel the projects and revert the funding.

Action: *The committee voted to 1) approve the reallocation of the ARF portion of the IAA2 funding to 15 IAA2 projects previously approved by the committee; and 2) cancel the remaining IAA2 projects. (Motion: Highberger; Second: Rockwell)*

Action Item 7 – Draft 2020 TCFMAC Annual Agenda

Summary: Review draft 2020 TCFMAC Annual Agenda.

Action: *Reviewed and approved the draft 2020 TCFMAC Annual Agenda – with revisions to the October meeting dates from October 22-23 to October 29-30, 2020. (Motion: Haehnle; Second: Orr)*

Action Item 8 – Q1/Q2 Trial Court Facility Modification Reports for Fiscal Year 2019-20

Summary: Review draft Fiscal Year 2019-20 TCFMAC quarterly reports for Q1 and Q2, to be submitted to the Judicial Council as an Information-Only item.

Action: *Reviewed and approved both draft FY 2019-20 TCFMAC Q1 and Q2 reports for submission to the Judicial Council. (Motion: Vallarta; Second: Landry)*

Action Item 9 – Leak Detection Reports for Foltz, Compton, and Van Nuys Courthouses

Summary: Review leak detection report findings and recommendations for the Foltz, Compton and Van Nuys courthouses.

Action: *The committee voted to defer this action item until the April 11, 2020 TCFMAC meeting and requested that staff review and provide various design cost options to choose from. In addition, the committee requested that staff research and provide information on where similar systems have been used.*

Action Item 10 – Fiscal Year 2021-22 Budget Change Proposals

Summary: Review and approve FY 2021-22 Budget Change Proposals (BCPs), including additional BCP proposal to address the revenue shortfall for the State Court Facilities Construction Fund (Fund 3037).

Action: *Reviewed and approved the FY 2021-22 Budget Change Proposals. (Motion: Hamrick; Second: Parker)*

**OPEN SESSION - DISCUSSION ITEMS (ITEMS 1-4)
(NO ACTION REQUIRED)**

Discussion Item 1 – List E – Approved Court-Funded Requests (CFRs)

Summary: Review and discuss CFR projects approved by the Facilities Services Deputy Director since the last meeting. 6 CFRs were approved, and 2 CFRs were cancelled during this period.

Discussion Item 2 – List F – Funded Facility Modifications on Hold

Summary: Standard list of previously funded FMs on hold.

Discussion Item 3 – 5 Year Vandalism Analysis

Summary: 5-Year vandalism analysis.

Discussion Item 4 – Director’s Report

Summary: Director’s report.

**OPEN SESSION – INFORMATION-ONLY ITEMS (ITEMS 1-6)
(NO ACTION REQUIRED)**

Information Item 1 – DMF-I Project List Update

Summary: Update on the DMF-I projects.

Information Item 2 – DMF-II Project List Update

Summary: Update on the DMF-II projects.

Information Item 3 – DMF-III Project List Update

Summary: Update on the DMF-III projects.

Information Item 4 – Architectural Revolving Fund Projects Update

Summary: ARF projects update.

Information Item 5 – Facility Modification Budget Reconciliation Report

Summary: FM Budget Reconciliation Projects Update.

Information Item 6 – Sustainability Plan

Summary: Review and discuss Sustainability Plan.

ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT

There being no further open session business, the open session of the meeting was adjourned at 2:45 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 4:00 PM.

Approved by the advisory body on March 9, 2020.