



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
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## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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**Date:** December 2, 2019  
**Time:** 12:00 PM – 1:30 PM  
**Location:** Teleconference for Public Access  
**Public Call-in Number:** 1-877-820-7831 Listen Only Code: 4502468

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

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##### **Call to Order and Roll Call 12:00 PM**

##### **Approval of Minutes**

Approve minutes of the October 11, 2019 Trial Court Facility Modification Advisory Committee meeting.

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#### II. ACTION ITEMS (ITEMS 1-7)

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##### **Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)**

**Summary:** Ratify emergency facility modifications from List A.

**Action Requested:** Staff recommends 50 projects for a total of \$1,029,089 to be paid from Facility Modification program funds previously encumbered for Priority 1.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)**

**Summary:** Ratify facility modifications less than \$100K from List B.

**Action Requested:** Staff recommends 110 projects for a total of \$1,106,298 to be paid from Facility Modification program funds previously encumbered for Priority 2 less than \$100K.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K**

**Summary:** Ratify facility modifications requiring cost increases over \$50K from List C.

**Action Requested:** Staff recommends 3 projects for a total cost increase to the Facility Modification program budget of \$281,061.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K**

**Summary:** Review recommended facility modifications over \$100K from List D and P3 projects.

**Action Requested:** Staff recommends approving 5 projects for a total cost to the Facility Modification Program funds of \$1,658,992.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 5 – (Action Required) – Design Cost Approval of 14 Generator Projects in Preparation for Judicial Council Applications for Grant Funding**

**Summary:** Approval of design costs for 14 like-for-like generator replacement projects so the Judicial Council will be positioned to apply for grant funding when it becomes available. The generator replacements are for fire/life/safety.

**Action Requested:** Approve design costs for 14 like-for-like generator replacement projects so the Judicial Council will be positioned to apply for grant funding when it becomes available. The Facility Modification Program share is \$636,112.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 6 – (Action Required) – Fiscal Year 2018-19 Annual Report of Court Facilities Trust Fund (CFTF) Expenditures**

**Summary:** FY 2018-19 Annual Report of CFTF Expenditures for submission to the legislature.

**Action Requested:** Approve CFTF Expenditures Annual Report for submission to the legislature.

**Presenters:** Budget Services, Facilities Services

**Action Item 7 – (Action Required) – Santa Barbara Court Request for Judicial Council to Fund Courtroom Build-Out for Multi-Defendant Trial**

**Summary:** Santa Barbara court's request for Judicial Council to provide funding for a courtroom build-out in preparation for an upcoming multi-defendant, gang-related trial.

**Action Requested:** Approve Santa Barbara court's request for the Judicial Council to provide funding for a courtroom build-out in preparation for an upcoming multi-defendant, gang-related trial.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facilities Services

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**III. DISCUSSION ITEMS (ITEMS 1-3) (NO ACTION REQUIRED)**

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**Discussion Item 1 – Court Facilities Trust Fund (CFTF) Fund Status**

**Summary:** Update on the status of the Court Facilities Trust Fund.

**Presenter:** Mr. Jason Haas, Senior Budget Analyst, Budget Services

**Discussion Item 2 – Fiscal Year 21-22 Budget Change Proposals (BCPs)**

**Summary:** Review of identified funding needs for FY 2021-22.

**Presenter:** Ms. Mimi Morris, Principal Manager, Facilities Services

**Discussion Item 3 – List E – Approved Court-Funded Requests (CFRs)**

**Summary:** Review and discuss CFR projects approved by the Facilities Services Deputy Director since the last meeting.

**Presenter:** Ms. Pella McCormick, Deputy Director, Facilities Services

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**IV. INFORMATION ONLY ITEMS (ITEM 1) (NO ACTION REQUIRED)**

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**Information Item 1 – Inglewood Courthouse Energy Efficiency Project**

**Summary:** Committee conditionally approved a cost increase for the Inglewood Courthouse Energy Efficiency Project (FM-0059232) at the October 11, 2019 meeting, provided the payback period is 10 years or fewer.

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**V. ADJOURNMENT**

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**Adjourn to Closed Session**

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**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))  
(ACTION ITEMS 1-3)**

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**Call to Order**

**Approval of Minutes**

Approve closed session minutes of the October 11, 2019 Trial Court Facility Modification Advisory Committee meeting.

**Closed Action Item 1 – Security-Related – Emergency Facility Modification  
Funding (Closed List A)**

**Facility Modification Security Projects (Action Required)**

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Summary:** Review emergency security-related facility modifications from Closed List A.

**Action Requested:** Staff recommends 1 security-related project for a total of \$6,584 to be paid from Facility Modification Program Budget.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Closed Action Item 2 – Security-Related – Facility Modifications Less than \$100K  
(Closed List B)**

**Facility Modification Security Projects (Action Required)**

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Summary:** Review security-related facility modifications less than \$100K from Closed List B.

**Action Requested:** Staff recommends 4 security-related projects for a total of \$40,816 to be paid from Facility Modification Program Budget.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Closed Action Item 3 – Security-Related – Cost Increases Over \$50K  
(Closed List C)**

**Facility Modification Security Projects (Action Required)**

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Summary:** Review security-related facility modifications requiring cost increases over \$50K from Closed List C.

**Action Requested:** Staff recommends 2 security-related projects for a total cost increase to the Facility Modification program budget of \$217,892.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

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**VII. DISCUSSION ITEM (ITEM 1) (NO ACTION REQUIRED)**

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**Discussion Item 1 – Business Personal Property Insurance Premiums**

Pursuant to California Rules of Court, Rule 10.75(d)(2) *Claims, administrative claims, agency investigations, or pending or reasonably anticipated litigation naming, or reasonably anticipated to name, a judicial branch entity or a member, officer, or employee of such an entity.*

**Summary:** Review October 3, 2019 letter from the Los Angeles Superior Court regarding fiscal responsibility for certain business personal property insurance premiums.

**Presenters:** Ms. Pella, Deputy Director, Facilities Services  
Ms. Jennifer Chappelle, Manager, Facilities Services  
Mr. Eric Schnurpfeil, Deputy Chief Counsel, Legal Services  
Mr. Charles Martel, Supervising Attorney, Legal Services

**Adjourn Closed Session**