



JUDICIAL COUNCIL OF CALIFORNIA

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TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

October 11, 2019
10:00 AM - 3:00 PM

Judicial Council of California – Riverside Historic Courthouse/Teleconference

Advisory Body Members Present: Hon. Donald Cole Byrd, Chair
Hon. William F. Highberger, Vice-Chair
Hon. Garry G. Haehnle (by phone)
Hon. Jennifer K. Rockwell
Hon. Vanessa W. Vallarta
Mr. W. Samuel Hamrick, Jr.
Mr. Shawn C. Landry (phone)
Mr. Darrel E. Parker
Mr. Jarrod Orr

Advisory Body Members Absent: Hon. Brad R. Hill
Hon. Patricia M. Lucas

Staff Present: The following Judicial Council staff were present:
Mr. John Wordlaw, Chief Administrative Officer, Judicial Council (by phone)
Mr. Mike Courtney, Director, Facilities Services
Ms. Pella McCormick, Deputy Director, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Jim Peterson, Principal Manager, Facilities Services
Mr. Andre Navarro, Manager, Facilities Services
Ms. Karen Baker, Manager, Facilities Services (by phone)
Ms. Nanci Connelly, Supervisor, Facilities Services
Mr. Paul Fitzgerald, Supervisor, Facilities Services
Ms. Donna Jorgensen, Supervisor, Facilities Services
Mr. Randy Swan, Supervisor, Facilities Services (by phone)
Mr. Patrick Treanor, Supervisor, Facilities Services
Mr. Ken Street, Project Manager, Facilities Services
Mr. Clemente Coronado, Facilities Management Administrator, Facilities Services
Mr. Garrett Reese, Facilities Management Administrator, Facilities Services
Mr. Charles Martel, Supervising Attorney, Legal Services
Ms. Kate Albertus, Facilities Analyst, Facilities Services
Ms. Akilah Robinson, Associate Analyst, Facilities Services (by phone)

Others Present: Mr. Alan Counts, Superior Court of Riverside County
Mr. Kit Kurisaki, Superior Court of Riverside County
Mr. David Aldana, Superior Court of Riverside County
Mr. Anthony Rodriguez, Superior Court of Riverside County
Mr. David Yamasaki, Superior Court of Orange County (by phone)
Mr. Anthony Palumbo, Superior Court of Orange County (by phone)

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair called the open session of the meeting to order at 10:00 AM, roll was taken, and opening remarks were made.

Approval of Minutes

The advisory committee voted to approve the open session minutes of its meeting held on August 26, 2019. (*Motion: Highberger; Second: Rockwell*)

PUBLIC WRITTEN COMMENTS

No public comments were received.

OPEN SESSION - ACTION ITEMS (ITEMS 1-10)

Action Item 1 – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action: *Reviewed and approved 59 projects for a total of \$1,752,724 to be paid from Facility Modification program funds previously encumbered. (Motion: Highberger; Second: Vallarta)*

Action Item 2 – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action: *Reviewed and approved 69 projects for a total of \$628,117 to be paid from Facility Modification program funds previously encumbered. (Motion: Vallarta; Second: Highberger)*

Action Item 3 – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action: *Reviewed 6 projects and approved 5 without conditions. The 6th project (Inglewood FM-0059232) was approved, provided the payback period does not exceed 10 years. The total cost to the Facility Modification Program funds, including the Inglewood project, is \$5,677,648. (Motion: Rockwell; Second: Highberger)*

Action Item 4 – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action: *Reviewed and approved 10 projects for a total cost to the Facility Modification Program funds of \$2,507,261. (Motion: Vallarta; Second: Parker)*

Action Item 5 – Orange County Generators

Summary: The Orange County Superior Court recently applied for and received a grant from the California Office of Emergency Services for the design and installation of emergency generators

capable of providing full building power for two courthouses within the Orange County Court system. Full building emergency power is not required by the current California Building Code as courthouses are currently not classified in law as “Essential Facilities.” Staff have no position on this issue.

Action: The committee reviewed and respectfully denied this request and recommend that the Judicial Council agenda whether they should advance a budget change proposal in the next budget cycle to study what resources should be provided to deal with foreseeable interruptions in electricity delivered. (Motion: Highberger; Second: Vallarta)

Action Item 6 – Quarter 4 and Annual Summary of the TCFMAC for Fiscal Year 2018-19

Summary: Review of Q4 and Annual Summary for FY 2018-19 for submission to the Judicial Council.

Action: Reviewed and approved the FY 2018-19 Q4 and Annual Summary for submission to the Judicial Council – pending recommended revisions. (Motion: Vallarta; Second: Parker)

Action Item 7 – Demolition of 2 Buildings in Mendocino – New Ukiah Courthouse Capital Outlay Project Site

Summary: The Judicial Council purchased land for a new courthouse in Mendocino County in the City of Ukiah in 2015. The project site has been vacant since, as funding for the design and construction has been delayed. The site includes two vacant metal buildings totaling 16,400 square feet in size. Recently there has been an increase in vandalism and crime around the two abandoned metal buildings. In July, vagrants caused a fire in one of the buildings. Fire fighters had to tear down some metal panel siding, leaving the building un-securable. JCC Staff recently received a letter from the City of Ukiah requesting that the abandoned buildings be demolished. Judicial Council currently does not have access to funding for the demolition. It is proposed that FM funds or maintenance funds could be used to fund the demolition. Cost of the demolition is estimated at \$160,000.

Action: Reviewed and approved funds for the design/demolition of two existing abandoned buildings on the future site of the New Ukiah Courthouse in Mendocino county. (Motion: Rockwell; Second: Highberger)

Action Item 8 – 2020 TCFMAC Meeting Calendar

Summary: Proposed TCFMAC Meeting Dates for the next calendar year.

Action: Reviewed and approved proposed TCFMAC meeting dates for calendar year 2020 – with revisions to the October meeting dates to October 22-23, 2020. (Motion: Highberger; Second: Parker)

Action Item 9 – Energy Efficiency Projects

Summary: On July 20, 2018, the Committee approved \$2M of FY 2017-18 funds for 12 energy efficiency projects that were redirected to other projects later in FY 2017. On May 17, 2019 the

Committee approved FY 2018-19 funds for 4 of the 12 projects because of a change in contractor. On July 19, 2019, Committee approved additional funding from FY 2019-20 funds for \$2,921,887. Staff requests one of the following action items: 1) provide additional funding for these projects with revised payback periods, or 2) defer the projects and re-appropriate funding allocation (approved in July 2019 meeting) back to “FMs Priority P2 to P6 allocation.”

Action: The committee reviewed and voted to rescind the prior action taken from the July 19, 2019 TCFMAC meeting and directed staff to return in January 2020 with a new proposed funding allocation and plan. (Motion: Vallarta; Second: Rockwell)

Action Item 10 – Fixed and Loose Seating in Courthouses Throughout the State

Summary: Fixed and Loose Seating in Courthouses throughout State; Placer FM-0067087 (replacement of loose seating).

Action: The committee reviewed and respectfully denied this request and directed staff to change the priority from P2 to P3. (Motion: Highberger; Second: Hamrick)

OPEN SESSION - DISCUSSION ITEMS (ITEMS 1-3) (NO ACTION REQUIRED)

Discussion Item 1 – Service Provider Contracts

Summary: Update on status of new service provider contracts.

Discussion Item 2 – List E – Approved Court-Funded Requests (CFRs)

Summary: Review and discuss CFR projects approved by the Facilities Services Deputy Director since the last meeting. 4 CFRs were approved during this period.

Discussion Item 3 – List F – Funded Facility Modifications on Hold

Summary: Standard list of previously funded FMs on hold.

OPEN SESSION – INFORMATION-ONLY ITEMS (ITEMS 1-4) (NO ACTION REQUIRED)

Information Item 1 – DMF-1 Project List Update

Summary: Update on the DMF-1 projects.

Information Item 2 – DMF-2 Project List Update

Summary: Update on the DMF-2 projects.

Information Item 3 – Architectural Revolving Fund Projects Update

Summary: ARF projects update.

Information Item 4 – Facility Modification Budget Reconciliation Report

Summary: FM Budget Reconciliation projects update.

ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT

There being no further open session business, the open session of the meeting was adjourned at 2:05 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 2:20 PM, and the advisory committee moved to the non-public session of the meeting. The non-public session of the meeting was adjourned at 3:00 PM.

Approved by the advisory body on December 2, 2019.