



JUDICIAL COUNCIL  
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
[tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov)

**TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE**

**OPEN MEETING WITH CLOSED SESSION AGENDA**

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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**Date:** October 11, 2019  
**Time:** 10:00 AM – 3:00 PM  
**Location:** Riverside 1903/1933 Historic Courthouse /Teleconference for Public Access  
**Public Call-in Number:** 1-877-820-7831 Listen Only Code: 4502468

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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**I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

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**Call to Order and Roll Call 10:00 AM**

**Approval of Minutes**

Approve minutes of the August 26, 2019, Trial Court Facility Modification Advisory Committee meeting.

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**II. ACTION ITEMS (ITEMS 1–10)**

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**Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)**

**Summary:** Ratify emergency facility modifications from List A.

**Action Requested:** Staff recommends 59 projects for a total of \$1,752,724 to be paid from Facility Modification program funds previously encumbered for Priority 1.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)**

**Summary:** Ratify facility modifications less than \$100K from List B.

**Action Requested:** Staff recommends 69 projects for a total of \$628,117 to be paid from Facility Modification program funds previously encumbered for Priority 2 less than \$100K.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K**

**Summary:** Ratify facility modifications requiring cost increases over \$50K from List C.

**Action Requested:** Staff recommends 6 projects for a total cost increase to the Facility Modification program budget of \$5,677,648.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K**

**Summary:** Review recommended facility modifications over \$100K from List D and P3 projects.

**Action Requested:** Staff recommends approving 11 projects for a total cost to the Facility Modification Program funds of \$2,599,603.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 5 – (Action Required) – Orange County Generators**

**Summary:** The Orange County Superior Court recently applied for and received a grant from the California Office of Emergency Services for the design and installation of emergency generators capable of providing full building power for two courthouses within the Orange County Court system. Full building emergency power is not required by the current California Building Code as courthouses are currently not classified in law as “Essential Facilities”. Staff has no position on this issue.

**Action Requested:** Approval of the FM funds to supplement the design and installation of full building emergency power.

**Presenter:** Mr. Mike Courtney, Director, Facilities Services

**Action Item 6 – (Action Required) – Annual Report of the TCFMAC for Fiscal Year 2018-19**

**Summary:** Review annual report for FY 2018-19 for submission to the Judicial Council.

**Action Requested:** Review and approve FY 2018-19 Annual Report for submission to the Judicial Council.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 7 – (Action Required) – Demolition of 2 Buildings in Mendocino – New Ukiah Courthouse Capital Outlay Project Site**

**Summary:** The Judicial Council purchased land for a new courthouse in Mendocino County in the City of Ukiah in 2015. The project site has been vacant since, as funding for the design and construction has been delayed. The site includes two vacant metal buildings totaling 16,400 square feet in size. Recently there has been an increase in vandalism and crime around the two abandoned metal buildings. In July, vagrants caused a fire in one of the buildings. Fire fighters had to tear down some metal panel siding, leaving the building un-securable. JCC Staff recently received a letter from the City of Ukiah requesting that the abandoned buildings be demolished. Judicial Council currently does not have access to funding for the demolition. It is proposed that FM funds or maintenance funds could be used to fund the demolition. Cost of the demolition is estimated at \$160,000.

**Action Requested:** Approval of funds for the design/demolition of two existing abandoned buildings on the future site of the New Ukiah Courthouse in Mendocino County.

**Presenters:** Mr. Mike Courtney, Director, Facilities Services

**Action Item 8 – (Action Required) – 2020 TCFMAC Meeting Calendar**

**Summary:** Proposed TCFMAC Meeting Dates for the next calendar year.

**Action Requested:** Review and approve proposed TCFMAC meeting dates for calendar year 2020.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 9 – (Action Required) – Energy Efficiency Projects**

**Summary:** On July 20, 2018, the Committee approved \$2M of FY 2017-18 funds for 12 energy efficiency projects that were redirected to other projects later in FY 2017. On May 17, 2019 the Committee approved FY 2018-19 funds for 4 of the 12 projects because of a change in contractor. On July 19, 2019, Committee approved additional funding from FY 2019-20 funds for \$2,921,887. Staff requests one of the following action items: 1) provide additional funding for these projects with revised payback periods, or 2) defer the projects and re-appropriate funding allocation (approved in July 2019 meeting) back to *“FMs Priority P2 to P6 allocation”*.

**Action Requested:** Review revised costs and payback periods for the 8 remaining projects and adopt one of the following action items: 1) provide additional funding for these projects with revised payback periods, or 2) defer the projects and re-appropriate funding allocation (approved in July 2019 meeting) back to *“FMs Priority P2 to P6 allocation”*.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 10 – (Action Required) – Jury Box Seating – Fixed and Loose Seating in Courthouses throughout State; Placer FM-0067087 (replacement of loose seating).**

**Summary:** Jury Box Seating – Fixed and Loose Seating in Courthouses throughout State as requested by the committee for review and action on the Placer FM-0067087 (replacement of loose seating with fixed).

**Action Requested:** Review and 1) approve FM-0067087 originally presented to committee in July meeting; or 2) defer the project.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

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**III. DISCUSSION ITEMS (ITEMS 1-3) (NO ACTION REQUIRED)**

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**Discussion Item 1 – Service Provider Contracts**

**Summary:** Update on status of new service provider contracts.

**Presenter:** Mr. Jim Peterson, Principal Manager, Facilities Services

**Discussion Item 2 – List E – Approved Court-Funded Requests (CFRs)**

**Summary:** Review and discuss CFR projects approved by the Facilities Services Deputy Director since the last meeting. 9 CFRs were approved during this period.

**Presenter:** Ms. Pella McCormick, Deputy Director, Facilities Services

**Discussion Item 3 – List F – Funded Facility Modifications on Hold**

**Summary:** Standard list of previously funded FMs on hold.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

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**IV. INFORMATION ONLY ITEMS (ITEMS 1-4) (NO ACTION REQUIRED)**

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**Information Item 1 – DMF-1 Project List Update**

**Summary:** Update on the DMF-1 projects.

**Information Item 2 – DMF-2 Project List Update**

**Summary:** Update on the DMF-2 projects.

**Information Item 3 – Architectural Revolving Fund Projects Update**

**Summary:** ARF projects update.

**Information Item 4 – Facility Modification Budget Reconciliation Report**

**Summary:** FM Budget Reconciliation Projects Update.

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**V. ADJOURNMENT**

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**Adjourn to Closed Session**

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**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))  
(ACTION ITEMS 1-2)**

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**Call to Order**

**Approval of Minutes**

Approve closed session minutes of the August 26, 2019 Trial Court Facility Modification Advisory Committee meeting.

**Closed Action Item 1 – Security-Related – Emergency Facility Modification  
Funding (Closed List A)**

**Facility Modification Security Projects (Action Required)**

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Summary:** Review emergency security-related facility modifications from Closed List A.

**Action Requested:** Staff recommends 2 security-related projects for a total of \$16,347 to be paid from Facility Modification Program Budget.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facility Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

**Closed Action Item 2 – Security-Related – Facility Modifications Less than \$100K  
(Closed List B)**

**Facility Modification Security Projects (Action Required)**

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Summary:** Review security-related facility modifications less than \$100K from Closed List B.

**Action Requested:** Staff recommends 2 security-related projects for a total of \$7,577 to be paid from Facility Modification Program Budget.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facility Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

**Adjourn Closed Session**