



JUDICIAL COUNCIL  
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
[tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov)

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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**Date:** July 19, 2019  
**Time:** 10:00 AM - 4:00 PM  
**Location:** Sacramento/Teleconference for Public Access  
**Public Call-in Number:** 1-877-820-7831 Listen Only Code: 4502468

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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**I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

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**Call to Order and Roll Call 10:00 AM**

**Approval of Minutes**

Approve minutes of the May 17, 2019, Trial Court Facility Modification Advisory Committee meeting.

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**II. ACTION ITEMS (ITEMS 1-9)**

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**Action Item 1 – (Action Required) – Approval of FY 2019-20 FM Budget**

**Summary:** Approval of the proposed FY 2019-20 budget.

**Action Requested:** Approval of recommended FM Budget for FY 2019-20.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 2 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)**

**Summary:** Ratify emergency facility modifications from List A.

**Action Requested:** Staff recommends 89 projects for a total of \$1,728,378 to be paid from Facility Modification program funds previously encumbered for Priority 1.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 3 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)**

**Summary:** Ratify facility modifications less than \$100K from List B.

**Action Requested:** Staff recommends 117 projects for a total of \$1,380,539 to be paid from Facility Modification program funds previously encumbered for Priority 2 less than \$100K.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 4 – (Action Required) – List C – Cost Increases Over \$50K**

**Summary:** Ratify facility modifications requiring cost increases over \$50K from List C.

**Action Requested:** Staff recommends 16 projects for a total cost increase to the Facility Modification program budget of \$2,468,017.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 5 – (Action Required) – List G – FY 2019-20 Planned FMs**

**Summary:** Review and approve recommended FY 2019-20 planned project list.

**Action Requested:** Staff recommends approving 10 Planned FM projects for a total cost to the Facility Modification Program funds of \$2,876,175

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 6 – (Action Required) – Energy Efficiency Projects**

**Summary:** On July 20, 2018, the Committee approved \$2M of FY 2017-18 funds for 12 energy efficiency projects that were redirected to other projects later in FY 2017. On May 17, 2019 the Committee approved FY 2018-19 funds for 4 of the 12 projects because of a change in contractor. Staff requests one of the following action items: 1) provide funding for these projects with revised payback periods, or 2) defer the projects.

**Action Requested:** Review revised costs and payback periods for the 8 remaining projects and adopt one of the following action items: 1) provide funding for these projects with revised payback periods, or 2) defer the projects.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 7 – (Action Required) – Del Norte County Superior Court - Energy Efficiency Lighting Project**

**Summary:** On August 28, 2017, the Committee approved \$38,368 to fund a P3 energy efficiency lighting project for the Del Norte County Superior Court building. The project is currently on hold pending receipt of a signed Shared Cost Letter from the County.

**Action Requested:** Review and approve one of the following actions: 1) Continue to defer project 2) proceed with the project for the court exclusive area only; 3) proceed with the project for both court exclusive and common areas; or 4) cancel the project.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 8 – (Action Required) – DMF Funding Contingency**

**Summary:** Establish \$1M funding contingency for the DMF projects.

**Action Requested:** Approve a \$1M funding contingency for the DMF projects.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 9 – (Action Required) – Facilities Funding Responsibilities between Judicial Council and Superior Court**

**Summary:** Review comments received from the Superior Courts and CEAC on the *Facilities Funding Responsibilities between the Judicial Council and Superior Courts*.

**Action Requested:** Review comments received from the Superior Courts and CEAC.

- 1) Authorize staff to change narrative format as requested by CEAC on the *Facilities Funding Responsibilities between the Judicial Council and Superior Courts*; and 2) bring revised document with recommendations back to Committee in October meeting.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facilities Services

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**III. DISCUSSION ITEMS (ITEMS 1-7) (NO ACTION REQUIRED)**

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**Discussion Item 1 – List E – Approved Court-Funded Requests (CFRs)**

**Summary:** Review and discuss CFR projects approved by the Facilities Services Deputy Director since the last meeting. 10 CFRs were approved during this period.

**Presenter:** Ms. Pella McCormick, Deputy Director, Facilities Services

**Discussion Item 2 – List F – Funded Facility Modifications on Hold**

**Summary:** Standard list of previously funded FMs on hold.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Discussion Item 3 – List H – Completed Projects in FY 2018-19**

**Summary:** Review list of completed projects in FY 2018-19.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Discussion Item 4 – List I – Cancelled Projects in FY 2018-19**

**Summary:** Review list of cancelled projects in FY 2018-19.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Discussion Item 5 – Status Update for State Court Facilities Construction Fund (3037) and Immediate & Critical Needs Account (3138)**

**Summary:** Update on the status of the State Court Facilities Construction Fund (3037) and the Immediate & Critical Needs Account (3138).

**Presenter:** Mr. Jason Haas, Senior Budget Analyst, Budget Services

**Discussion Item 6 – Update on Impact of Southern California Earthquake**

**Summary:** Update and discussion on Impact of Southern California Earthquake

**Presenter:** Mr. Jim Peterson, Principal Manager, Facilities Services

**Discussion Item 7 – DMF-3 reduction from original \$40M to \$15M in FY 2019-20 Budget**

**Summary:** Discussion on the strategy for the reduction of the DMF-3 projects final budget from \$40M to \$15M.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facilities Services

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**IV. INFORMATION ONLY ITEMS (ITEMS 1-4) (NO ACTION REQUIRED)**

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**Information Item 1 – DMF-1 Project List Update**

**Summary:** Update on the DMF-1 projects.

**Information Item 2 – DMF-2 Project List Update**

**Summary:** Update on the DMF-2 projects.

**Information Item 3 – Architectural Revolving Fund Projects Update**

**Summary:** ARF projects update.

**Information Item 4 – Update on FY 20-21 Budget Change Proposals**

**Summary:** Update on FY 20-21 Budget Change Proposals.

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**V. ADJOURNMENT**

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**Adjourn to Closed Session**

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**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))  
(ACTION ITEMS 1-2)**

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**Call to Order**

**Approval of Minutes**

Approve closed session minutes of the May 17, 2019 Trial Court Facility Modification Advisory Committee meeting.

**Closed Action Item 1 – Security-Related – Emergency Facility Modification  
Funding (Closed List A)**

**Facility Modification Security Projects (Action Required)**

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Summary:** Review emergency security-related facility modifications from Closed List A.

**Action Requested:** Staff recommends 2 security-related projects for a total of \$17,350 to be paid from Facility Modification Program Budget.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facility Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

**Closed Action Item 2 – Security-Related – Facility Modifications Less than \$100K  
(Closed List B)**

**Facility Modification Security Projects (Action Required)**

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Summary:** Review security-related facility modifications less than \$100K from Closed List B.

**Action Requested:** Staff recommends 6 security-related projects for a total of \$48,687 to be paid from Facility Modification Program Budget.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facility Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

**Adjourn Closed Session**