



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: May 17, 2019
Time: 10:00 AM - 4:00 PM
Location: Sacramento/Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 AM

Approval of Minutes

Approve minutes of the April 8, 2019, Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1-8)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 70 projects for a total of \$1,939,076 to be paid from Facility Modification program funds previously encumbered for Priority 1.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action Requested: Staff recommends 91 projects for a total of \$845,519 to be paid from Facility Modification program funds previously encumbered for Priority 2 less than \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action Requested: Staff recommends 15 projects for a total cost increase to the Facility Modification program budget of \$2,089,217.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action Requested: Staff recommends approving 5 projects for a total cost to the Facility Modification Program funds of \$3,374,904

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 5 – (Action Required) – Energy Efficiency Projects

Summary: Review previously approved 12 energy efficiency projects for \$2M with cost increases and revised pay back periods and advise staff to 1) continue with these projects, or 2) redirect funding from project savings to fund additional projects.

Action Requested: Review and approve the revised funding distribution for the previously allocated \$2M for 12 energy efficiency projects; advise staff to 1) continue with these 12 projects, or 2) redirect funding from project savings to fund additional projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 6 – (Action Required) – October Travel Plans

Summary: Review two options for October off-site meeting and select the preferred option.

Action Requested: Review and approve the preferred option for the October off-site meeting so that staff can move forward with travel and meeting planning.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 7 – (Action Required) – Reallocation of Funds

Summary: Review and approve reallocation of \$1,350,000 from Unplanned FMs Over \$100K Allocation to Priority 1 FM Allocation.

Action Requested: Approve reallocation of \$1,350,000 from Unplanned FMs Over \$100K Allocation to Priority 1 FM Allocation.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 8 – (Action Required) – FY 20-21 Budget Change Proposal (BCP) Initial Funding Requests (IFRs) Additional Item

Summary: FY 20-21 BCP IFR additional item for Trial Court Leasing Funding (\$8,000,000) submitted to the Judicial Branch Budget Committee for consideration at its May meeting.

Action Requested: Ratify and approve one additional FY 2020-21 Budget Change Proposal Initial Funding Request for Trial Court Leasing Funding in the amount of \$8,000,000, submitted to the Judicial Branch Budget Committee for consideration at its May meeting.

Presenters: Mr. Mike Courtney, Director, Facilities Services

III. DISCUSSION ITEMS (ITEMS 1-2) (NO ACTION REQUIRED)

Discussion Item 1 – List E – Approved Court-Funded Requests (CFRs)

Summary: Review and discuss CFR projects approved by the Facilities Services Deputy Director since the last meeting. 5 CFRs were approved during this period.

Presenter: Ms. Pella McCormick, Deputy Director, Facilities Services

Discussion Item 2 – List F – Funded Facility Modifications on Hold

Summary: Standard list of previously funded FMs on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

IV. INFORMATION ONLY ITEMS (ITEMS 1-4) (NO ACTION REQUIRED)

Information Item 1 – DMF-I Project List Update

Summary: Update on the DMF-I projects.

Information Item 2 – DMF-II Project List Update

Summary: Update on the DMF-II projects.

Information Item 3 – Architectural Revolving Fund Projects Update

Summary: ARF projects update.

Information Item 4 – Facility Modification Budget Reconciliation Report

Summary: FM Budget Reconciliation Projects Update.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEMS 1-6)**

Call to Order

Approval of Minutes

Approve closed session minutes of the April 8, 2019 Trial Court Facility Modification Advisory Committee meeting.

**Closed Action Item 1 – Security-Related – Emergency Facility Modification
Funding (Closed List A)**

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review emergency security-related facility modifications from Closed List A.

Action Requested: Staff recommends 3 security-related projects for a total of \$58,639 to be paid from Facility Modification Program Budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

**Closed Action Item 2 – Security-Related – Facility Modifications Less than \$100K
(Closed List B)**

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications less than \$100K from Closed List B.

Action Requested: Staff recommends 6 security-related projects for a total of \$37,241 to be paid from Facility Modification Program Budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

**Closed Action Item 3 – Security-Related – Cost Increases Over \$50K
(Closed List C)**

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch*

officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Summary: Review security-related facility modifications requiring cost increases over \$50K from Closed List C.

Action Requested: Staff recommends 1 security-related project for a total cost increase to the Facility Modification program budget of \$60,120.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

Closed Action Item 4 – Security-Related – Facility Modifications Over \$100K and P3 Projects (Closed List D)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Summary: Review security-related facility modifications over \$100K, and P3 projects from Closed List D.

Action Requested: Committee to review and advise staff on a security-related project for a total of \$32,455.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

~~**Closed Action Item 5 – (Action Required) – William R. Ridgeway Family Relations Courthouse Lease (Facility #34-E1)**~~

~~**On-Going Real Estate Negotiation**~~

~~*Pursuant to California Rules of Court, Rule 10.75(d)(4) The price and terms of payment for the purchase, sale, exchange, or lease of real property for a judicial branch facility before the property has been acquired or the relevant contracts have been executed.*~~

~~**Summary:** Review terms of new draft lease for the William R. Ridgeway Family Relations Courthouse at 3341 Power Inn Road, Sacramento.~~

~~**Action Requested:** Recommend to Judicial Council approval of the proposed lease.~~

~~**Presenter:** Mr. Mike Courtney, Director, Facilities Services
Mr. Jeremy Ehrlich, Attorney, Legal Services~~

Closed Action Item 6 – (Action Required) – Security-Related – Funding of Security Costs

Facility Modification Projects – Secondary Security Costs

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review request to fund secondary security costs related to facility modification projects.

Action Requested: Respond to request.

Presenters: Mr. Mike Courtney, Director, Facilities Services
Mr. Eric Schnurpfeil, Deputy Chief Counsel, Legal Services

Adjourn Closed Session