



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: April 8, 2019
Time: 10:00 AM - 4:00 PM
Location: Sacramento/Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 AM

Approval of Minutes

Approve minutes of the March 8, 2019, Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1-9)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 14 projects for a total of \$261,755 to be paid from Facility Modification program funds previously encumbered for Priority 1.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action Requested: Staff recommends 41 projects for a total of \$268,982 to be paid from Facility Modification program funds previously encumbered for Priority 2 less than \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action Requested: Staff recommends 6 projects for a total cost increase to the Facility Modification program budget of \$1,742,993.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action Requested: Staff recommends approving 2 projects for a total cost to the Facility Modification Program funds of \$345,000.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 5 – (Action Required) – Court Building Seismic Renovation Studies Project Report(s)

Summary: Review and approve the Court Building Seismic Renovation Studies Project report(s) for release to public.

Action Requested: Review and approve release of report to public.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 6 – (Action Required) – Q3 Trial Court Facility Modification Report for Fiscal Year 2018-19

Summary: Draft of Quarter 3 report to the Judicial Council as an Information-Only items.

Action Requested: Review and approve draft for submission to the Judicial Council as an Information-Only item.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 7 – (Action Required) – Reallocation of Funds

Summary: Review and approve reallocation of \$1,000,000 from FMs Less than \$100K Allocation to Priority 1 FM Allocation, and \$750,000 from Unplanned FMs over \$100K Allocation to Priority 1 FM Allocation.

Action Requested: Approve reallocation of \$1,000,000 from FMs Less than \$100K Allocation to Priority 1 FM Allocation and reallocation of \$750,000 from Unplanned FMs over \$100K Allocation to Priority 1 FM Allocation.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 8 – (Action Required) – FY 20-21 Budget Change Proposal (BCP) Initial Funding Requests (IFRs)

Summary: Review, prioritize and approve the two FY 20-21 BCP IFRs for submittal in May to the Judicial Branch Budget Committee.

Action Requested: Review, prioritize and approve the FY 2020-21 Budget Change Proposal Initial Funding Requests

Presenters: Ms. Mimi Morris, Principal Manager, Facilities Services

Action Item 9 – (Action Required) – DMF Funding Cost Increase

Summary: Review and approve total cost increase of \$1,247,895 for two DMF-1 projects.

Action Requested: Review and approve cost increase of \$1,247,895 for two DMF-1 projects from the Judicial Council FM budget share.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

III. DISCUSSION ITEMS (ITEMS 1-3) (NO ACTION REQUIRED)

Discussion Item 1 – Court Facilities Trust Fund (CFTF) Fund Status

Summary: Update on the status of the Court Facilities Trust Fund.

Presenter: Mr. Jason Haas, Senior Budget Analyst, Budget Services

Discussion Item 2 – List E – Approved Court-Funded Requests (CFRs)

Summary: Review and discuss CFR projects approved by the Facilities Services Deputy Director since the last meeting. 32 CFRs were approved during this period.

Presenter: Ms. Pella McCormick, Deputy Director, Facilities Services

Discussion Item 3 – List F – Funded Facility Modifications on Hold

Summary: Standard list of previously funded FMs on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

IV. INFORMATION ONLY ITEMS (ITEMS 1-4) (NO ACTION REQUIRED)

Information Item 1 – DMF-I Project List Update

Summary: Update on the DMF-I projects.

Information Item 2 – DMF-II Project List Update

Summary: Update on the DMF-II projects.

Information Item 3 – Architectural Revolving Fund Projects Update

Summary: ARF projects update.

Information Item 4 – Facility Modification Budget Reconciliation Report

Summary: FM Budget Reconciliation Projects Update.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEMS 1-1)**

Call to Order

Approval of Minutes

Approve closed session minutes of the December 3, 2018, Trial Court Facility Modification Advisory Committee meeting.

**Closed Action Item 1 – Security-Related – Facility Modifications Less than \$100K
(Closed List B)**

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications less than \$100K from Closed List B.

Action Requested: Staff recommends 3 security-related projects for a total of \$31,726 to be paid from Facility Modification Program Budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

**VII. CLOSED INFORMATION ONLY ITEMS (ITEMS 1-1) (NO ACTION
REQUIRED)**

Closed Information Item 1 – Director’s Update

Summary: Update from the director.

Adjourn Closed Session

VIII. NON-PUBLIC SESSION ITEMS (ITEMS 1-1) (NOT SUBJECT TO RULE 10.75: ON AGENDA AT DISCRETION OF THE CHAIR) (NO ACTION REQUIRED)

Non-Public Item 1 – Secondary operational expenses incurred during facility modification projects

Summary: Information regarding responsibilities for secondary operational expenses incurred during facility modification projects.

Presenter: Mr. Michael Giden, Principal Managing Attorney, Legal Services

Adjourn Non-Public Session