



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
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## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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**Date:** December 3, 2018  
**Time:** 12:00 PM - 1:30 PM  
**Location:** Teleconference for Public Access  
**Public Call-in Number:** 1-877-820-7831 Listen Only Code: 4502468

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

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##### **Call to Order and Roll Call 10:30 AM**

##### **Approval of Minutes**

Approve minutes of the October 12, 2018, Trial Court Facility Modification Advisory Committee meeting.

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#### II. ACTION ITEMS (ITEMS 1-7)

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##### **Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)**

**Summary:** Ratify emergency facility modifications from List A.

**Action Requested:** Staff recommends 72 projects for a total of \$1,953,603 to be paid from Facility Modification program funds previously encumbered for Priority 1.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

##### **Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)**

**Summary:** Ratify facility modifications less than \$100K from List B.

**Action Requested:** Staff recommends 88 projects for a total of \$1,230,915 to be paid from Facility Modification program funds previously encumbered for Priority 2 less than \$100K.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K**

**Summary:** Ratify facility modifications requiring cost increases over \$50K from List C.

**Action Requested:** Staff recommends 4 projects for a total cost increase to the Facility Modification program budget of \$1,037,329.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K**

**Summary:** Review recommended facility modifications over \$100K from List D and P3 projects.

**Action Requested:** Staff recommends approving 1 project for a total cost to the Facility Modification Program funds of \$280,000.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 5 – (Action Required) – Reallocation of Funds for Facility Condition Assessments**

**Summary:** Reallocation of \$5 million of FM Funds to cover the Facility Condition Assessments and funding of the \$5 million of FM under the DMF-II list.

**Action Requested:** (1) Reallocate no more than \$5 million of the FM funds to cover Facility Condition Assessments and (2) funding of no more than \$5 million of FMs under the DMF-II, once DMF-II funding is approved from DOF.

**Presenters:** Mr. Mike Courtney, Director, Facilities Services

**Action Item 6 – (Action Required) – Asbestos Containing Materials (ACM) Policy**

**Summary:** Policy for ACM that will be presented to E&P and submitted to Judicial Council.

**Action Requested:** Review and approve ACM Policy for submission to Judicial Council.

**Presenters:** Ms. Jennifer Chappelle, Manager, Facilities Services

**Action Item 7 – (Action Required) – 2019 TCFMAC Meeting Calendar**

**Summary:** Meetings for the next calendar year.

**Action Requested:** Review and approve 2019 TCFMAC meeting calendar.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facilities Services

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**III. DISCUSSION ITEMS (ITEMS 1 – 2)**

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**Discussion Item 1 – Fiscal Year 20-21 Budget Change Proposals (BCPs)**

**Summary:** Review of identified funding needs for FY 2020-21.

**Presenter:** Mr. Mike Courtney, Director, Facilities Services

**Discussion Item 2 – List E – Approved Court-Funded Requests (CFRs)**

**Summary:** Review and discuss CFR projects approved by the Facilities Services Director since the last meeting. Two CFRs were approved during this period.

**Presenter:** Ms. Pella McCormick, Deputy Director, Facilities Services

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**IV. ADJOURNMENT**

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**Adjourn to Closed Session**

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**V. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))  
(ACTION ITEMS 1-2)**

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**Call to Order**

**Approval of Minutes**

Approve closed session minutes of the October 12, 2018, Trial Court Facility Modification Advisory Committee meeting.

**Closed Action Item 1 – Security-Related – Facility Modifications Less than \$100K  
(Closed List B)**

**Facility Modification Security Projects (Action Required)**

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Summary:** Review security-related facility modifications less than \$100K from Closed List B.

**Action Requested:** Staff recommends 7 security-related projects for a total of \$48,075 to be paid from Facility Modification Program Budget.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facility Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

**Closed Action Item 2 – Pending Litigation**

Pursuant to California Rules of Court, Rule 10.75(d)(2) *Claims, administrative claims, agency investigations, or pending or reasonably anticipated litigation naming, or reasonably anticipated to name, a judicial branch entity or a member, officer, or employee of such an entity.*

**Summary:** Discussion and action from TCFMAC on pending litigation.

**Action Requested:** Discussion and action from TCFMAC on pending litigation.

**Presenter:** Mr. Mike Courtney, Director, Facilities Services

**Adjourn Closed Session**