



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
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## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### MINUTES OF OPEN SESSION OF MEETING

August 27, 2018

12:00 PM - 1:30 PM

Judicial Council of California – Teleconference

**Advisory Body  
Members Present:**

Hon. William F. Highberger, Vice-Chair  
Hon. Jennifer K. Rockwell  
Hon. James Stoelker  
Hon. Vanessa W. Vallarta  
Ms. Nancy Eberhardt  
Mr. Jarrod Orr  
Ms. Linda Romero Soles  
Ms. Jeanine D. Tucker

**Advisory Body  
Members Absent:**

Hon. Brad R. Hill  
Hon. Patricia M. Lucas  
Hon. Donald Cole Byrd, Chair

**Others Present:**

The following Judicial Council staff/others were present:  
Mr. John Wordlaw, Chief Administrative Officer, Judicial Council  
Mr. Mike Courtney, Director, Facilities Services  
Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Jim Peterson, Principal Manager, Facilities Services  
Ms. Mimi Morris, Principal Manager, Facilities Services  
Ms. Maria Atayde-Scholz, Manager, Facilities Services  
Mr. Andre Navarro, Manager, Facilities Services  
Ms. Karen Baker, Manager, Facilities Services  
Ms. Jennifer Chappelle, Manager, Facilities Services  
Ms. Nanci Connelly, Supervisor, Facilities Services  
Mr. Paul Fitzgerald, Supervisor, Facilities Services  
Ms. Donna Jorgensen, Supervisor, Facilities Services  
Mr. Glenn Mantoani, Supervisor, Facilities Services  
Mr. Craig Moen, Supervisor, Facilities Services  
Mr. Randy Swan, Supervisor, Facilities Services  
Mr. Paul Terry, Supervisor, Facilities Services  
Mr. Patrick Treanor, Supervisor, Facilities Services  
Mr. Ed Ellestad, Supervisor, Facilities Services  
Mr. Jerry Ripperda, Supervisor, Facilities Services  
Mr. Ken Levy, Attorney, Legal Services  
Mr. Jeremy Ehrlich, Attorney, Legal Services  
Ms. Akilah Robinson, Associate Analyst, Facilities  
Ms. Sadie Varela, Administrative Specialist, Facilities Services  
Ms. Kate Albertus, Facilities Analyst, Facilities Services  
Mr. Mark Hummel, Solano County  
Mr. James Kremko, Solano County  
Mr. James Bezek, Solano County  
Mr. Daniel Wolk, Solano County  
Mr. Terry Schmidtbauer, Solano County

**OPEN SESSION OF MEETING**

**Call to Order, Opening Remarks, and Roll Call**

The chair called the open session of the meeting to order at 12:00 PM, roll was taken, and opening remarks were made.

**Approval of Minutes**

The advisory committee voted to approve the open session minutes of its meeting held on July 20, 2018. (*Motion: Stoelker; Second: Romero-Soles*)

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**PUBLIC WRITTEN COMMENTS**

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No public comments were received.

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**OPEN SESSION - ACTION ITEMS (ITEMS 1-6)**

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**Action Item 1 – Solano HOJ Flood Protection Project**

**Summary:** Review and discuss the Solano HOJ – Flood Protection project.

**Action:** *Approved the decision to postpone cancelling FM-0040733 Solano HOJ Flood Protection until the October meeting, County to provide additional information to Judicial Council staff and directed staff to present it as scope change to the existing project funding. (Motion: Rockwell; Second: Vallarta)*

**Action Item 2 – List A – Emergency Facility Modification Funding (Priority 1)**

**Summary:** Ratify emergency facility modifications from List A.

**Action:** *Reviewed and approved 46 projects for a total of \$1,051,206 to be paid from Facility Modification program funds previously encumbered. (Motion: Rockwell; Second: Tucker)*

**Action Item 3 – List B – Facility Modifications Less than \$100K (Priority 2)**

**Summary:** Ratify facility modifications less than \$100K from List B.

**Action:** *Reviewed and approved 77 projects for a total of \$582,517 to be paid from Facility Modification program funds previously encumbered. (Motion: Stoelker; Second: Vallarta)*

**Action Item 4 – List C – Cost Increases Over \$50K**

**Summary:** Ratify facility modifications requiring cost increases over \$50K from List C.

**Action:** *Reviewed and approved 5 projects for a total cost increase to the Facility Modifications Program budget of \$1,096,164. (Motion: Vallarta; Second: Rockwell)*

**Action Item 5 – List D – Facility Modifications Over \$100K**

**Summary:** Review recommended facility modifications over \$100K from List D and P3 projects.

**Action:** Reviewed and approved 6 facility modification projects for a total cost to the Facility Modification Program Budget of \$1,532,093. (Motion: Tucker; Second: Rockwell)

**Action Item 6 – Southwest Justice Center Scope Change**

**Summary:** Southwest Justice Center scope change.

**Action:** Reviewed and approved the scope change for project FM-0060440, replacing exterior stucco finish – pending that staff provides communication to the court and county of the scope change. (Motion: Romero-Soles; Second: Orr)

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**OPEN SESSION - DISCUSSION ITEMS (ITEMS 1-3)**  
**(NO ACTION REQUIRED)**

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**Discussion Item 1 – Asbestos Containing Materials (ACM) Policy**

**Summary:** Review and provide feedback on the new ACM policy.

**Discussion Item 2 – List E – Approved Court-Funded Requests (CFRs)**

**Summary:** Review and discuss CFR projects approved by the Facilities Services Director since the last meeting. Three CFRs were approved during this period.

**Discussion Item 3 – List F – Funded Facility Modifications on Hold**

**Summary:** Review and discuss projects that have previously been funded by the committee but are on hold for various reasons.

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**OPEN SESSION – INFORMATION ONLY ITEMS (ITEMS 1-2)**  
**(NO ACTION REQUIRED)**

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**Information Item 1 – DMF-I Project List Status**

**Summary:** Received status update on the DMF-I projects.

**Information Item 2 – FM Budget Reconciliation**

**Summary:** Received the latest project updates.

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**ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT**

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There being no further open session business, the open session of the meeting was adjourned at 1:16 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 1:15 PM.

Approved by the advisory body on October 12, 2018.