



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: July 20, 2018
Time: 10:00 AM - 4:00 PM
Location: Sacramento/Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 AM

Approval of Minutes

Approve minutes of the May 25, 2018, Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1-10)

**Action Item 1 – (Action Required) – List G – Approval of FY 2018-19 FM Budget;
Planned List**

Summary: Approval of the proposed FY 2018-19 budget and the planned projects list.

Action Requested: Approval of recommended FM Budget for FY 2018-19 and the planned list.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 2 – (Action Required) – List A – Emergency Facility Modification
Funding (Priority 1)**

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 43 projects for a total of \$564,100 to be paid from Facility Modification program funds previously encumbered for Priority 1.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 3 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action Requested: Staff recommends 115 projects for a total of \$1,384,492 to be paid from Facility Modification program funds previously encumbered for Priority 2 less than \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 4 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action Requested: Staff recommends 15 projects for a total cost increase to the Facility Modification program budget of \$4,693,264.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 5 – (Action Required) – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action Requested: Staff recommends approving 9 projects for a total cost to the Facility Modification Program funds of \$3,348,582.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 6 – (Action Required) – Madera Project Decision/Parking Information

Summary: Update on the parking maintenance throughout the state and the decision on the Madera parking garage hose bibs.

Action Requested: Review and discuss the statewide parking maintenance and Madera Parking Garage Maintenance and direct staff on the FM-0059667

Presenters: Mr. Mike Courtney, Director, Facilities Services
Mr. Jim Peterson, Principal Manager, Facilities Services

Action Item 7 – (Action Required) – Revised DMF II List Based On \$50M FY 2018-19 Budget

Summary: Update and discussion on the DMF-II list for the projects.

Action Requested: Review and approve the roof and elevator projects and direct staff on the additional projects to be included in FY 2018-19 DMF-II list.

Allocate \$5M of the funds for facilities assessment per Trailer Bill SB 847 language – Section 6.10.D.

Presenters: Mr. Mike Courtney, Director, Facilities Services

Ms. Jagan Singh, Principal Manager, Facilities Services

Action Item 8 – (Action Required) – Five Year Deferred Maintenance Plan

Summary: Approval of the Five-year Master Plan – Deferred Maintenance Report for Fiscal Year 2019–20.

Action Requested: Approve the Five-year Master Plan – Deferred Maintenance Report for Fiscal Year 2019–20 for submittal to DOF.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 9 – (Action Required) – Trial Court Facility Modifications Report for Quarter 4 of FY 2017-18

Summary: Draft of the report to the Judicial Council as an Information-Only item.

Action Requested: Review and approve the draft for submission to the Judicial Council as an Information-Only item.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 10 – (Action Required) – Solano HOJ - Flood Protection Project Update

Summary: Review and discuss the Solano HOJ - flood protection project.

Action Requested: Review communication from County and advise staff to either keep the FM Active or cancel the FM and disencumber funds.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Mike Courtney, Director, Facilities Services

III. DISCUSSION ITEMS (ITEMS 1 – 9)

Discussion Item 1 – Facility Modification Policy Revision

Summary: Review and discuss proposed policy revision and receive feedback to proposed revisions.

Presenters: Mr. Mike Courtney, Director, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 2 – Review Options Criteria for Seismic Renovation Feasibility Studies

Summary: Review and update on progress and schedule on the Seismic Renovation Feasibility studies.

Presenter: Mr. Clifford Ham, Principal Architect, Facilities Services

Discussion Item 3 – Water Infiltration at Madera Courthouse

Summary: Discuss water infiltration issue – into the building’s basement – from offsite via underground spring; staff to perform analysis to identify the exact source of the water and how to resolve the infiltration issue, and report back to the committee.

Presenters: Mr. Mike Courtney, Director, Facilities Services

Mr. Jim Peterson, Principal Manager, Facilities Services

Discussion Item 4 – List E – Approved Court-Funded Facilities Requests (CFRs)

Summary: Review and discuss CFR projects approved by the Facilities Services Director since the last meeting. Two CFRs were approved during this period.

Presenter: Ms. Pella McCormick, Deputy Director, Facilities Services

Discussion Item 5 – List F – Funded Facility Modifications on Hold

Summary: Review and discuss projects that have previously been funded by the committee but are on hold for various reasons.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 6 – List H – Completed Projects in FY 2017-18

Summary: Review list of completed projects in FY 2017-18.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 7 – List I – Cancelled Projects in FY 2017-18

Summary: Review list of cancelled projects in FY 2017-18.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 8 – San Diego County Courthouse Projects

Summary: Review and discuss San Diego County Courthouse Projects and timeline.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 9 – October Travel Meeting Plans

Summary: Meeting location discussion for October.

Presenter: Mr. Mike Courtney, Director, Facilities Services

IV. INFORMATION ONLY ITEMS (ITEMS 1-2) (NO ACTION REQUIRED)

Information Item 1 – DMF-I Project List Status

Summary: Update on the DMF-I projects.

Information Item 2 – Architectural Revolving Fund (ARF) Project Update

Summary: Receive the latest update on the status of facility modification projects in the ARF.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEMS 1-3)**

Call to Order

Approval of Minutes

Approve closed session minutes of the May 25, 2018, Trial Court Facility Modification Advisory Committee meeting.

Closed Action Item 1 – Security-Related – Emergency Facility Modification Funding (Closed List A)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review emergency security-related facility modifications from Closed List A.

Action Requested: Staff recommends 3 security-related projects for a total of \$32,615 to be paid from Facility Modification Program Budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

Closed Action Item 2 – Security-Related – Facility Modifications Less than \$100K (Closed List B)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications less than \$100K from Closed List B.

Action Requested: Staff recommends 2 security-related projects for a total of \$43,097 to be paid from Facility Modification Program Budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

**Closed Action Item 3 – Security-Related – Facility Modifications Over \$100K
(Closed List D)**

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications over \$100 K from Closed List D.

Action Requested: Staff recommends 1 security-related projects for a total of \$695,850 to be paid from Facility Modification Program Budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

**VII. CLOSED INFORMATION ONLY ITEM (ITEM 1) (NO ACTION
REQUIRED)**

Closed Information Only Item 1 – Security-Related – Potential Litigation

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Update to the committee on the potential litigation.

Adjourn Closed Session