



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: May 25, 2018
Time: 10:00 AM - 4:00 PM
Location: Sacramento/Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 AM

Approval of Minutes

Approve minutes of the April 9, 2018, Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1-7)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 41 projects for a total of \$912,872 to be paid from Facility Modification program funds previously encumbered for Priority 1.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action Requested: Staff recommends 122 projects for a total of \$722,138 to be paid from Facility Modification program funds previously encumbered for Priority 2 less than \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 3 – (Action Required) – List D – Facility Modifications Over \$100K

Summary: Review two projects per court request.

Action Requested: Review and direct staff on two court requested projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 4 – (Action Required) – Budget Change Proposal for FY 2019-20

Summary: Discuss FY 2019-20 Budget Change Proposals for O&M and Security.

Action Requested: Approve the FY 2019-20 Budget Change Proposals for submittal to Judicial Council.

Presenter: Mr. Mike Courtney, Director, Facilities Services
Ms. Mimi Morris, Principal Manager, Facilities Services

Action Item 5 – (Action Required) – Revert Back the Unused Deferred Maintenance Fund (DMF) Contingency to Projects

Summary: Revert back the unused Deferred Maintenance Fund Contingency to projects.

Action Requested: Approve staff recommendation to revert back the unused DMF Contingency to projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 6 – (Action Required) – Pre-Approval of Projects for FY 2018-19 Funds

Summary: Approval of FY 2018-19 funds for projects to start in FY 2018-19.

Action Requested: Discuss and approve FY 2018-19 funds for projects so that they can start before the July 2018 TCFMAC meeting.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 7 – (Action Required) – DMF II List Based on \$100 Million Proposed in FY 2018-19 May Revise Budget

Summary: Approval of the new list of DMF-II for \$100M.

Action Requested: Review and approve the new DMF-II List based on \$100M proposed in the FY 2018-19 May Revise Budget.

Presenter: Mr. Mike Courtney, Director, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services

III. DISCUSSION ITEMS (ITEMS 1 – 5)

Discussion Item 1 – Review Options Criteria for Seismic Renovation Feasibility Studies

Summary: Review and discuss criteria of the three options for renovation of each building and JCC staff's selection of an option.

Presenters: Mr. Clifford Ham, Principal Architect, Facilities Services

Discussion Item 2 – Deferred Maintenance Projects List

Summary: Update on the Deferred Maintenance projects and update committee on one project that will be funded over multiple funds and construction management costs funding.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 3 – List E – Approved Court-Funded Facilities Requests (CFRs)

Summary: Review and discuss CFR projects approved by the Facilities Services Director since the last meeting. Ten CFRs were approved during this period.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 4 – List F – Funded Facility Modifications on Hold

Summary: Review and discuss projects that have previously been funded by the committee but are on hold for various reasons.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 5 – Five Year Master Plan - Deferred Maintenance List (5 Year)

Summary: Five year master plan Deferred Maintenance List for Fiscal Year 2019-20

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

IV. INFORMATION ONLY ITEMS (ITEMS 1-2) (NO ACTION REQUIRED)

Information Item 1 – Architectural Revolving Fund (ARF) Project Update

Summary: Receive the latest update on the status of facility modification projects in the ARF.

Information Item 2 – FM Budget Reconciliation Report

Summary: Informational report on FY 2017-18 monthly budget reconciliation and spending plan, as well as completed and cancelled facility modifications during the reporting period.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEM 1)**

Call to Order

Approval of Minutes

Approve closed session minutes of the April 9, 2018, Trial Court Facility Modification Advisory Committee meeting.

Closed Action Item 1 – Security-Related – Facility Modifications Less than \$100K (Closed List B)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications less than \$100K from Closed List B.

Action Requested: Staff recommends five security-related projects for a total of \$49,940 to be paid from Facility Modification Program Budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

VII. CLOSED INFORMATION ONLY ITEM (ITEM 1) (NO ACTION REQUIRED)

Closed Information Only Item 1 – Security-Related – Facility Modifications Over \$100K (Closed List D)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications greater than \$100K from Closed List D.

Adjourn Closed Session