



JUDICIAL COUNCIL  
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
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**TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE**

**OPEN MEETING WITH CLOSED SESSION AGENDA**

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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**Date:** April 9, 2018  
**Time:** 10:00 AM - 4:00 PM  
**Location:** Sacramento/Teleconference for Public Access  
**Public Call-in Number:** 1-877-820-7831 Listen Only Code: 4502468

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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**I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

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**Call to Order and Roll Call 10:00 AM**

**Approval of Minutes**

Approve minutes of the March 9, 2018, Trial Court Facility Modification Advisory Committee meeting.

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**II. ACTION ITEMS (ITEMS 1-7)**

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**Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)**

**Summary:** Ratify emergency facility modifications from List A.

**Action Requested:** Staff recommends 17 projects for a total of \$84,485 to be paid from Facility Modification program funds previously encumbered for Priority 1.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)**

**Summary:** Ratify facility modifications less than \$100K from List B.

**Action Requested:** Staff recommends 46 projects for a total of \$448,423 to be paid from Facility Modification program funds previously encumbered for Priority 2 less than \$100K.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

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**Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K**

**Summary:** Ratify facility modifications requiring cost increases over \$50K from List C.

**Action Requested:** Staff recommends two projects for a total cost increase to the Facility Modification program budget of \$6,189,735.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K**

**Summary:** Review recommended facility modifications over \$100K from List D and P3 projects.

**Action Requested:** Staff recommends approving two projects for a total cost to the Facility Modification Program funds of \$572,047.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 5 – (Action Required) – Trial Court Facility Modifications Report for Quarter 3 of FY 2017-18**

**Summary:** Draft of the report to the Judicial Council as an Information-Only item.

**Action Requested:** Review and approve the draft for submission to the Judicial Council as an Information-Only item.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 6 – (Action Required) – Generator Replacements at Two Orange Court Facilities**

**Summary:** Discuss staff recommendation to replace two existing deficient generators at Orange Court facilities using funds through Cal OES Hazard Mitigation Grant Program.

**Action Requested:** Approve staff recommendation to work with Orange Court to apply for funds through CAL OES Hazard Mitigation Grant Program to replace existing deficient generators.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Action Item 7 – (Action Required) – Facility Modifications Budget Update and Reallocation of Previously Approved FM Funds (Designated for Energy Projects)**

**Summary:** Review reallocation of funds for energy projects to be made available for facility modification projects.

**Action Requested:** Approve reallocation of previously approved FM funds for energy projects to be made available for facility modification projects.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facilities Services

Mr. Mark Johnson, Supervisor Sustainability, Facilities Services

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**III. DISCUSSION ITEMS (ITEMS 1 – 8)**

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**Discussion Item 1 – Review Seismic Renovation Feasibility Studies Methodology**

**Summary:** Discuss and receive an update on ARUP’s data gathering and development of the criteria for renovation.

**Presenters:** Mr. Clifford Ham, Principal Architect, Facilities Services

**Discussion Item 2 – Budget Change Proposal Timeline for FY 2019-20**

**Summary:** Discuss timeline for submission of FY 2019-20 Budget Change Proposals.

**Presenters:** Mr. Mike Courtney, Director, Facilities Services  
Ms. Pella McCormick, Deputy Director, Facilities Services  
Ms. Mimi Morris, Principal Manager, Facilities Services

**Discussion Item 3 – Court Facilities Trust Fund Status Update**

**Summary:** Receive the latest update on the status of the Court Facilities Trust Fund.

**Presenters:** Ms. Donna Newman, Senior Budget Analyst, Budget Services

**Discussion Item 4 – Architectural Revolving Fund (ARF) Project Update**

**Summary:** Receive the latest update on the status of facility modification projects in the ARF.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Discussion Item 5 – Deferred Maintenance \$45M List Progress Report**

**Summary:** Informational report on progress of \$45M Deferred Maintenance List.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Discussion Item 6 – List E – Approved Court-Funded Facilities Requests (CFRs)**

**Summary:** Review and discuss CFR projects approved by the Facilities Services Director since the last meeting. Three CFRs were approved during this period.

**Presenter:** Ms. Pella McCormick, Deputy Director, Facilities Services

**Discussion Item 7 – List F – Funded Facility Modifications on Hold**

**Summary:** Review and discuss projects that have previously been funded by the committee but are on hold for various reasons.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

**Discussion Item 8 – Facility Modification Budget Reconciliation Report**

**Summary:** Informational report on FY 2017–18 monthly budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

**Presenter:** Mr. Jagan Singh, Principal Manager, Facilities Services

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**IV. ADJOURNMENT**

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**Adjourn to Closed Session**

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**V. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))  
(ACTION ITEM 1)**

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**Call to Order**

**Approval of Minutes**

Approve closed session minutes of the March 9, 2018, Trial Court Facility Modification Advisory Committee meeting.

**Closed Action Item 1 – Security-Related – Emergency Facility Modification Funding (Closed List A)**

**Facility Modification Security Projects (Action Required)**

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Summary:** Review emergency security-related facility modifications from Closed List A.

**Action Requested:** Staff recommends one security-related project for a total of \$10,364 to be paid from Facility Modification Program Budget.

**Presenters:** Mr. Jagan Singh, Principal Manager, Facility Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

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**VI. CLOSED INFORMATION ONLY ITEMS (ITEM 1) (NO ACTION REQUIRED)**

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**Closed Information Only Item 1 – Security-Related – Facility Modifications Over \$100K (Closed List D)**

**Facility Modification Security Projects (Action Required)**

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Summary:** Review security-related facility modifications greater than \$100K from Closed List D.

**Adjourn Closed Session**