



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

March 9, 2018

12:00 PM - 1:30 PM

Judicial Council of California – Teleconference

Advisory Body Hon. Donald Cole Byrd, Chair
Members Present: Hon. William F. Highberger, Vice-Chair
Hon. Jennifer K. Rockwell
Hon. Vanessa W. Vallarta
Ms. Nancy Eberhardt
Mr. Jarrod Orr
Ms. Linda Romero Soles
Ms. Jeanine D. Tucker

Advisory Body Hon. Brad R. Hill
Members Absent: Hon. Patricia M. Lucas
Hon. James Stoelker

Others Present: The following Judicial Council staff/others were present:
Ms. Maria Atayde-Scholz, Supervisor, Facility Services
Mr. Mike Courtney, Director, Facilities Services
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services
Mr. Ken Levy, Attorney, Legal Services
Ms. Mimi Morris, Principal Manager, Facilities Services
Mr. Andre Navarro, Supervisor, Facility Services
Mr. Jim Peterson, Principal Manager, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Randy Swan, Supervisor, Facility Services
Mr. Paul Terry, Supervisor, Facility Services
Mr. Patrick Treanor, Supervisor, Facility Services
Ms. Sadie Varela, Administrative Specialist, Facilities Services
Mr. Chris Magnusson, Senior Facilities Analyst, Facilities Services
Ms. Akilah Robinson, Associate Analyst, Facilities Services

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair called the open session of the meeting to order at 12:00 PM, roll was taken, and opening remarks were made.

Approval of Minutes

The advisory committee voted to approve the open session minutes of its meeting held on January 29, 2018. (*Motion: Orr; Second: Vallarta*)

PUBLIC WRITTEN COMMENTS

No public comments were received.

OPEN SESSION - ACTION ITEMS (ITEMS 1-4)

Action Item 1 –List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action: *Reviewed and approved 38 projects for a total of \$1,341,598 to be paid from Facility Modification program funds previously encumbered. (Motion: Romero Soles; Second: Orr)*

Action Item 2 –List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action: *Reviewed and approved 91 projects for a total of \$615,355 to be paid from Facility Modification program funds previously encumbered.* (Motion: Highberger; Second: Vallarta)*

**Note: The Butte Courthouse project (FM-0061778) will be paid out of Capital Program funds.*

Action Item 3 –List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action: *Reviewed and approved two facility modification projects for a total cost increase to the Facility Modification Program Budget of \$495,106. (Motion: Tucker; Second: Highberger)*

Action Item 4 –List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action: *Reviewed and approved two facility modification projects—with special exception for correcting the failed UPS at the Watsonville Courthouse—for a total cost to the Facility Modification Program Budget of \$274,244. (Motion: Highberger; Second: Orr)*

OPEN SESSION - DISCUSSION ITEMS (ITEMS 1-2)
(NO ACTION REQUIRED)

Discussion Item 1 – List E – Approved Court-Funded Facilities Requests (CFRs)

Summary: Reviewed and discussed six CFR projects approved by the Facilities Services Director since the last meeting.

Discussion Item 2 – List F – Funded Facility Modifications on Hold

Summary: Reviewed and discussed projects that have previously been funded by the committee but are on hold for various reasons.

OPEN SESSION - INFORMATION ONLY ITEMS (ITEMS 1-2)
(NO ACTION REQUIRED)

Information Item 1 – Deferred Maintenance \$45M List Progress Report

Summary: Informational report on progress of \$45M Deferred Maintenance List.

Information Item 2 – Report on Budget Reconciliation

Summary: Informational report on FY 2017–18 monthly budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT

There being no further open session business, the open session of the meeting was adjourned at 1:10 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 1:30 PM.

Approved by the advisory body on April 9, 2018.