

The background features a large, faint, circular seal of the Judicial Council of California. The seal contains a central figure holding a scale and a sword, surrounded by various symbols of justice and law. The text "JUDICIAL COUNCIL OF CALIFORNIA" is visible around the perimeter of the seal, and the year "1926" is at the bottom.

# **Trial Court Facility Modification Advisory Committee Meeting**

January 29, 2018

1926

# Call to Order and Roll Call

- Chair Call to Order and Opening Comments
- Roll Call
  - Trial Court Facility Modification Advisory Committee Chair
  - Trial Court Facility Modification Advisory Committee Members
  - Facilities Services Staff
  - Guests



# Consent Calendar

- Minutes from open meeting on December 4, 2017



# Action Item 1

## List A – Emergency Facility Modification Funding (Priority 1)

- There were 37 new Priority 1 FMs this period
- Total estimated FM Program budget share is \$809,624



# Action Item 2

## List B – Facility Modifications Less than \$100K (Priority 2)

- There were 123 new FMs Less than \$100K this period
- Total estimated FM Program budget share is \$1,548,932



# Action Item 3

## List C – Cost Increases Over \$50K

- Impacts 6 FM projects
- Total FM Value - \$5,793,605
- Program Budget Impact - \$5,435,516



# Action Item 3

## List C – Cost Increases Over \$50K Edelman – Remove Mold

County	Building	Building ID	FM ID	Original Funded Cost	Current Cost Estimate	Amount of Increase
Los Angeles	Edmund D. Edelman Children's Court	19-Q1	FM-0061251	\$207,575	\$314,917	\$107,342

**Reason for Increase:** The JCC environmental consultant required all work to be done after-hrs. to avoid any issues with the end users during the work. In addition, the JCC environmental consultant required the JCC to replace all 342 box filters that showed signs of contamination.

Notes: FM Program budget share is 69.99%, therefore cost increase to FM Budget is \$75,128.



# Action Item 3

## List C – Cost Increases Over \$50K Hall of Justice – Replace Roof

County	Building	Building ID	FM ID	Original Funded Cost	Current Cost Estimate	Amount of Increase
Solano	Hall of Justice	48-A1	FM-0054960	\$1,341,198	\$1,400,606	\$59,408

**Reason for Increase:** Cost increase is due to the water leaks and the rerouting ductwork and address air quality issues filed with OSHA.

Notes: FM Program budget share is 72.82%, therefore cost increase to FM Budget is \$43,261.





# Action Item 3

## List C – Cost Increases Over \$50K Stanley Mosk – Replace Plumbing

County	Building	Building ID	FM ID	Original Funded Cost	Current Cost Estimate	Amount of Increase
Los Angeles	Stanley Mosk Courthouse	19-K1	FM-0060294	\$27,700	\$97,259	\$69,559

**Reason for Increase:** Additional work identified during P1 remediation and investigation including a leak affecting 7 flrs. due to failed isolation valves. Replace (4) failed Gate Valves, (1) 3" Butterfly Vlv., & (2) Pro Press Ball Valves. Remediate Cat/2 water intrusion, set-Containments (1) control panel with (2) controllers / 1 per tank, & (2) Floats on existing 7500 gallon domestic water storage tanks.

Notes: FM Program budget share is 100.00%, therefore cost increase to FM Budget is \$69,559.



# Action Item 3

## List C – Cost Increases Over \$50K Metropolitan – Renovate 13 Elevators

County	Building	Building ID	FM ID	Original Funded Cost	Current Cost Estimate	Amount of Increase
Los Angeles	Metropolitan Courthouse	19-T1	FM-0034865	\$3,276,500	\$7,802,243	\$4,525,743

**Reason for Increase:** Additional cost is based on the current bids received and on the repair costs incurred during the design of the project.

Notes: FM Program budget share is 95.54%, therefore cost increase to FM Budget is \$4,323,895.



# Action Item 3

## List C – Cost Increases Over \$50K Glendale – Replace Roof

County	Building	Building ID	FM ID	Original Funded Cost	Current Cost Estimate	Amount of Increase
Los Angeles	Glendale Courthouse	19-H1	FM-0053030	\$757,338	\$1,683,408	\$926,070

**Reason for Increase:** Additional cost for the scope change from SBS roof to single ply PVC roof system. The estimate include cost for construction management firm and escalation to the project when it was originally approved.

Notes: FM Program budget share is 90.54%, therefore cost increase to FM Budget is \$838,464.



# Action Item 3

## List C – Cost Increases Over \$50K Inglewood – Replace Roof

County	Building	Building ID	FM ID	Original Funded Cost	Current Cost Estimate	Amount of Increase
Los Angeles	Inglewood Courthouse	19-E1	FM-0057043	\$280,307	\$385,790	\$105,483

**Reason for Increase:** Additional cost for the scope change from SBS roof to single ply PVC roof system. The estimate include cost for construction management firm and escalation to the project when it was originally approved.

Notes: FM Program budget share is 80.78%, therefore cost increase to FM Budget is \$85,209.



# Action Item 3

## Summary of List C – Cost Increases Over \$50K

	FM Number	County	Building	Total Cost Increase to FM Program Budget
1	FM-0061251	Los Angeles	Edmund D. Edelman Children's Court	\$ 75,128
2	FM-0054960	Solano	Hall of Justice	\$ 43,261
3	FM-0060294	Los Angeles	Stanley Mosk Courthouse	\$ 69,559
4	FM-0034865	Los Angeles	Metropolitan Courthouse	\$ 4,323,895
5	FM-0053030	Los Angeles	Glendale Courthouse	\$ 838,464
6	FM-0057043	Los Angeles	Inglewood Justice Center	\$ 85,209
		<b>TOTAL</b>		<b>\$ 5,435,516</b>



# Action Item 4

## List D – Facility Modifications over \$100K

- Staff recommends approval of 7 projects over 100K for total FM share of \$2,353,013



# Action Item 5

## Advisory Committee

### 2018 Annual Agenda

- Review and approve the draft for approval by the Judicial Council's Executive and Planning Committee



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# Action Item 6

## Trial Court Facility Modifications

### Report for Quarters 1 and 2 of FY 17–18

- Review and approve the draft for submission to the Judicial Council as an Information-Only item





# Action Item 7

## Contingency for the Deferred Maintenance Fund

- Staff recommends establishing a contingency of \$750,000 for the Deferred Maintenance Fund



# Discussion Item 1

## List E – Approved CFRs

Four CFRs approved since last meeting:

1. Los Angeles – Central Civil West – One-year lease  
(\$1,356,659)
2. Santa Clara – Mitchell Parking Lot – Two-year lease  
(\$100,000)
3. Sonoma – Empire Annex – Two-year sublease  
(\$137,007)
4. Merced – Courtroom 11 – One-year lease (\$4,592)



# Discussion Item 2

## List F – Funded FMs on Hold

- On Hold for Shared Cost Approval
  - 8 FMs
  - \$3.19 million JCC Share



# Discussion Item 3

## Baby Diaper Changing Stations Required by Assembly Bill 1127 (Calderon)

- Discuss the requirement for baby diaper changing stations required by AB 1127 in public restrooms for (a) all new construction and (b) all renovations of bathrooms, in which the estimated cost of the new construction or renovation is \$10,000 or more
- Refer to bill language in materials



# Discussion Item 4

## Court Facilities Trust Fund

### Status Update

- Receive the latest update on the status of the Court Facilities Trust Fund



# Discussion Item 4

## Court Facilities Trust Fund (CFTF)

### Fund Status

1. October 2017 Meeting – Outstanding Questions
2. April 2017 Meeting vs. Current Projections
3. 2017-18 and 2018-19 Fund Status
4. Future Fiscal Management



# Discussion Item 4

## October 2017 – Outstanding Questions

- Are there restrictions to the amount of savings that can be rolled over from year to year similar to the trial court reserves of 1%?
  - The cash stays in the fund for us to use towards a future appropriation. The appropriation the following year would not be increased by this carry over. If we want to use the carry over amount, we would need to request for an increase to our appropriation.



# Discussion Item 4

## October 2017 –

### Outstanding Questions Cont'd

- Do we have appropriation limits for the CFTF?
  - The annual budget act provides an appropriation that limits the amount the Judicial Council can spend from the CFTF; this appropriation varies year to year. However, we have the ability to request an increase to that appropriation limit, provided we have the cash to back up the increase with the approval of Department of Finance.
- There were several questions asked about the specific dollar figures in the 4<sup>th</sup> Qtr report. However, the next several slides will be providing the committee with updated information and if the committee has additional questions we can address them in the context of these new figures.





# Discussion Item 4

## Court Facilities Trust Fund (CFTF)

### 2016-17 Comparison

	April 2017 Meeting (2016-17)	Financial Statements (2016-17)	Difference
	A	B	C
Beginning Fund Balance 2017-18	13,332,000	13,332,000	
Revenues and Transfers	112,059,000	113,832,000	1,773,000
Prior Year Adjustments	1,032,000	2,455,000	1,423,000
<b>Total Resources</b>	<b>\$126,423,000</b>	<b>\$129,618,000</b>	<b>\$3,197,000</b>
<b>Total Expenditures</b>	<b>119,065,000</b>	<b>\$114,824,000</b>	<b>4,240,000</b>
<b>2016-17 Projected Ending Fund Balance</b>	<b>\$7,358,000</b>	<b>\$14,794,000</b>	<b>\$7,436,000</b>



# Discussion Item 4

## Court Facilities Trust Fund (CFTF)

### 2017-18 Fund Status

- \$7.4M Additional in 2017-18 Beginning Fund Balance from April 2017 to Current Projections:
  - \$1.4 million in prior year adjustments
    - Encumbrances not spent/expired (\$1.2 Million)
    - Actual Revenues in prior years less than Financial Statements (-\$.3 Million)
    - Actual Expenditures in prior years less than Financial Statements (\$.5 Million)
  - \$1.7M more in revenues (1.5% variance)
  - \$4.3M Expenditures estimated at \$119.1M, actual \$114.8M.



# Discussion Item 4

## Court Facilities Trust Fund (CFTF)

### 2017-18 Fund Status

	April 2017 Meeting (2017-18)	Current Projections (2017-18)	Difference
	A	B	C
Beginning Fund Balance 2017-18	7,358,000	14,794,000	7,436,000
Revenues, Transfers and Adjustments	107,720,000	106,467,000	-1,253,000
<b>Total Resources</b>	<b>\$115,078,000</b>	<b>\$121,261,000</b>	<b>\$6,183,000</b>
Expenditures:			
Routine Maintenance	51,038,014	52,014,000	975,986
Utilities	56,782,566	49,110,000	-7,672,566
Rent	12,858,093	11,636,000	-1,222,093
Insurance	1,742,893	2,247,000	504,107
<b>Total Expenditures</b>	<b>122,421,566</b>	<b>\$115,007,000</b>	<b>\$-7,414,566</b>
<b>2017-18 Projected Ending Fund Balance</b>	<b>-\$7,343,566</b>	<b>\$6,254,000</b>	<b>\$13,597,566</b>



# Discussion Item 4

## CFTF – Fund Condition Statement

### FY 2016-17 to FY 2018-19

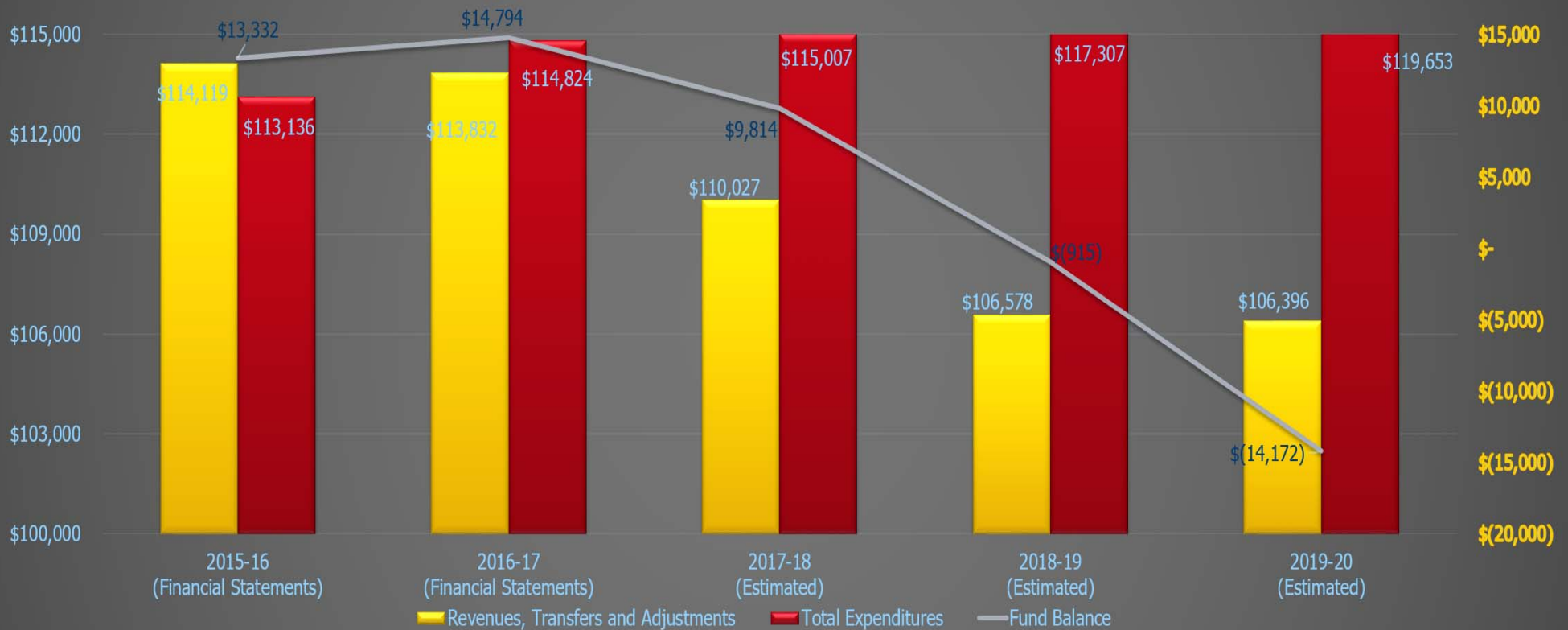
(In thousands)	2016-17 Financial Statements	2017-18 Current Projection	2018-19 Current Projection	2019-20 Current Projection
	A	B	C	D
Beginning Balance	13,332,000	14,794,000	9,814,000	-915,000
Prior Year Adjustments	<u>2,455,000</u>	<u>3,560,000</u>		
<b>Adjusted Beginning Balance</b>	<b>\$15,787,000</b>	<b>\$18,354,000</b>	<b>\$9,814,000</b>	<b>-915,000</b>
Total Revenues, Transfers and Adjustments	113,832,000	106,467,000	106,463,000	106,396,000
<b>Total Resources</b>	<b>\$129,618,000</b>	<b>\$124,821,000</b>	<b>\$116,277,000</b>	<b>\$105,481,000</b>
Total Expenditures	<u>114,824,000</u>	<u>115,007,000</u>	<u>117,307,000</u>	<u>119,653,000</u>
<b>Fund Balance</b>	<b>\$14,794,000</b>	<b>\$9,814,000</b>	<b>-\$915,000</b>	<b>-\$14,172,000</b>



# Discussion Item 4

## Court Facilities Trust Fund (CFTF)

### 2018-19 Fund Status



# Discussion Item 4

## Court Facilities Trust Fund (CFTF)

### Fund Status

Control Section 32.00 of the Budget Act – officers of the various departments, commissions, and institutions, for whose benefit and support appropriations are made in this act, are expressly forbidden to make any expenditure in excess of these appropriations.



# Discussion Item 4

## Encumbrance Review

- Facilities Services performed a detailed review of the unliquidated encumbrances for Fiscal Years 2015-16 and 2016-17.
- Encumbrances totaling approximately \$2 million in 2015-16 and \$1.5 million in 2016-17 have been identified for disencumbrance.
- After these funds are disencumbered, they will be reflected as prior year adjustments and will be added to the available cash balance in the fund.



# Discussion Item 4

## Future Fiscal Management

- Encumbrance Review – Mid-Year
- Diligent expenditure forecasting
- Monitor and update cash balance available



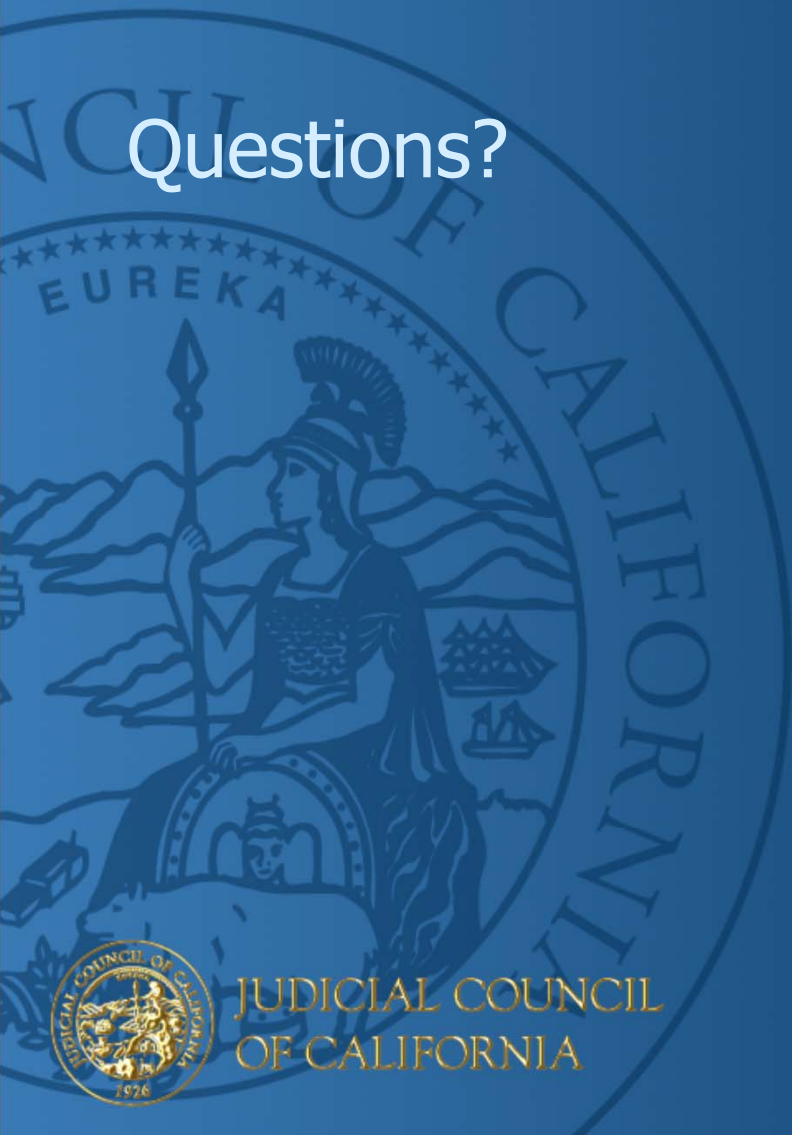


# Discussion Item 4

## Court Facilities Trust Fund (CFTF)

### 2018-19 Fund Status

Questions?



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# Information Only Item 1

## DM Project List Status

Project Status	Number of Projects	Original Estimate	Current Amount
<b>Roof Projects</b>			
Design Phase	4	\$ 3,872,000	\$ 7,158,338
Plan Check Phase	9	\$ 2,606,000	\$ 8,273,076
Bidding Phase	7	\$ 1,285,000	\$ 1,007,347
Construction Phase	4	\$ 1,875,000	\$ 2,289,656
County owned and managed facility. Working with county to initiate the project.	9	\$ 1,353,000	\$ 1,353,000
Funded by FM Fund	-	\$ -	\$ -
On Hold	1	\$ 209,000	\$ 209,000
Completed	5	\$ 894,000	\$ 1,613,028
Cancelled	2	\$ 1,517,000	\$ -
<b>Subtotal</b>	<b>41</b>	<b>\$ 13,611,000</b>	<b>\$ 21,903,445</b>
<b>Elevator Projects</b>			
Design Phase	21	\$ 15,104,000	\$ 15,486,943
Plan Check Phase	-	\$ -	\$ -
Bidding Phase	1	\$ 10,300,000	\$ 8,646,341
Construction Phase	1	\$ 179,000	\$ 622,575
County owned and managed facility. Working with county to initiate the project.	10	\$ 3,542,000	\$ 3,572,473
Funded by FM Fund	3	\$ 815,000	\$ -
On Hold	5	\$ 550,000	\$ 563,838
Completed	-	\$ -	\$ -
Cancelled	4	\$ 1,900,000	\$ -
<b>Subtotal</b>	<b>45</b>	<b>\$ 32,390,000</b>	<b>\$ 28,892,169</b>
<b>Grand Total</b>	<b>86</b>	<b>\$ 46,001,000</b>	<b>\$ 50,795,614</b>



# Information Only Item 2

## Facility Modifications

### Budget Reconciliation

- Informational report on FY 2017–18 budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period
- Refer to report in materials



# Meeting Calendar

Date	Day of Week	Type of Meeting
January 29, 2018	Monday	In Person
March 9, 2018	Friday	Phone
April 9, 2018	Monday	In Person
May 25, 2018	Friday	In Person
July 20, 2018	Friday	In Person
August 27, 2018	Monday	Phone
October 11-12, 2018	Thursday-Friday	In Person (Location TBD)
December 3, 2018	Monday	Phone

Next Meeting



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# Adjourn to Closed Session

- Closing Discussions
- Chair Closing Comments



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