



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

www.courts.ca.gov/tcfmac.htm
tcfmac@jud.ca.gov

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: January 29, 2018
Time: 10:00 AM - 4:00 PM
Location: Sacramento/Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 AM

Approval of Minutes

Approve minutes of the December 4, 2017, Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1-7)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 37 projects for a total of \$809,624 to be paid from Facility Modification program funds previously encumbered for Priority 1.

Presenter: Mr. Jagan Singh, Principal Manager, Facility Services

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action Requested: Staff recommends 123 projects for a total of \$1,548,932 to be paid from Facility Modification program funds previously encumbered for Priority 2 less than \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facility Services

Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action Requested: Staff recommends six projects for a total cost increase to the Facility Modification program budget of \$5,793,605.

Presenter: Mr. Jagan Singh, Principal Manager, Facility Services

Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action Requested: Staff recommends approving seven projects for a total cost to the Facility Modification Program funds of \$2,353,013.

Presenter: Mr. Jagan Singh, Principal Manager, Facility Services

Action Item 5 – (Action Required) – 2018 Annual Agenda of the Trial Court Facility Modification Advisory Committee

Summary: Draft of the advisory committee's 2018 Annual Agenda.

Action Requested: Review and approve the draft for approval by the Judicial Council's Executive and Planning Committee.

Presenter: Mr. Mike Courtney, Director, Facility Services

Action Item 6 – (Action Required) – Trial Court Facility Modifications Report for Quarters 1 and 2 of FY 2017–18

Summary: Draft of the report to the Judicial Council as an Information-Only item.

Action Requested: Review and approve the draft for submission to the Judicial Council as an Information-Only item.

Presenter: Mr. Jagan Singh, Principal Manager, Facility Services

Action Item 7 – (Action Required) – Contingency for the Deferred Maintenance Fund

Summary: Consider establishing a contingency of \$750,000 for the Deferred Maintenance Fund to pay for project change orders. Revert unused funds in May 2018.

Action Requested: Staff recommends establishing a contingency of \$750,000 for the Deferred Maintenance Fund.

Presenter: Mr. Mike Courtney, Director, Facility Services

III. DISCUSSION ITEMS (ITEMS 1-4)

Discussion Item 1 – List E – Approved Court-Funded Facilities Requests (CFRs)

Summary: Review and discuss CFR projects approved by the Facilities Services Director since the last meeting. Four CFRs were approved during this period.

Presenter: Ms. Pella McCormick, Deputy Director, Facility Services

Discussion Item 2 – List F – Funded Facility Modifications on Hold

Summary: Review and discuss projects that have previously been funded by the committee but are on hold for various reasons.

Presenter: Mr. Jagan Singh, Principal Manager, Facility Services

Discussion Item 3 – Baby Diaper Changing Stations Required by Assembly Bill 1127 (Calderon)

Summary: Discuss the requirement for baby diaper changing stations required by AB 1127 in public restrooms for (a) all new construction and (b) all renovations of bathrooms, in which the estimated cost of the new construction or renovation is \$10,000 or more.

Presenter: Mr. Mike Courtney, Director, Facility Services

Discussion Item 4 – Court Facilities Trust Fund Status Update

Summary: Receive the latest update on the status of the Court Facilities Trust Fund.

Presenters: Ms. Donna Newman, Senior Budget Analyst, Budget Services
Mr. Michael Sun, Senior Budget Analyst, Budget Services

IV. INFORMATION ONLY ITEMS (ITEMS 1-2) (NO ACTION REQUIRED)

Information Item 1 – Deferred Maintenance \$45M List Progress Report

Summary: Informational report on progress of \$45M Deferred Maintenance List.

Information Item 2 – Report on Budget Reconciliation

Summary: Informational report on FY 2017–18 monthly budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEMS 1-2)**

Call to Order

Approval of Minutes

Approve closed session minutes of the December 4, 2017, Trial Court Facility Modification Advisory Committee meeting.

Closed Action Item 1 – Security-Related – Emergency Facility Modification Funding (Closed List A)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review emergency security-related facility modifications from Closed List A.

Action Requested: Staff recommends four security-related projects for a total of \$27,373 to be paid from Facility Modification Program Budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

Closed Action Item 2 – Security-Related – Facility Modifications Less than \$100K (Closed List B)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications less than \$100K from Closed List B.

Action Requested: Staff recommends nine security-related projects for a total of \$97,621 to be paid from Facility Modification Program Budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

VII. CLOSED INFORMATION ONLY ITEMS (ITEM 1) (NO ACTION REQUIRED)

Closed Information Only Item 1 – Security-Related – Facility Modifications Over \$100K (Closed List D)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications greater than \$100K from Closed List D.

Adjourn Closed Session