



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: December 04, 2017
Time: 12:00 PM - 1:30 PM
Location: Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 12:00 PM

Approval of Minutes

Approve minutes of the October 13, 2017 Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1-7)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 22 projects for a total of \$365,120 to be paid from Facility Modification program funds previously encumbered for Priority 1.

Presenter: Mr. Jagan Singh, Manager, Facility Services

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action Requested: Staff recommends 63 projects for a total of \$665,093 to be paid from Facility Modification program funds previously encumbered for Priority 2 less than \$100K.

Presenter: Mr. Jagan Singh, Manager, Facility Services

Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action Requested: Staff recommends six projects for a total cost increase to the Facility Modification program budget of \$1,416,685.

Staff recommends 20 energy efficiency projects for a total cost increase to the Facility Modification program budget of \$1,694,809.

Presenter: Mr. Jagan Singh, Manager, Facility Services

Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action Requested: Staff recommends approving seven projects for a total cost to the Facility Modification Program funds of \$2,225,823.

Staff recommends one energy efficiency project for a total cost of \$13,545 to the Facility Modification Program funds.

Presenter: Mr. Jagan Singh, Manager, Facility Services

Action Item 5 – (Action Required) – Policy Clarification for UPS and Janitorial and Housekeeping Policy

Summary: Clarification for Guideline 17 Building and Security System Funding Responsibilities from FM Prioritizing and Ranking.

Action Requested: Provide input and recommendations on the policy clarification to UPS and consider adopting it.

Provide input and recommendations on the policy clarification to Janitorial and Housekeeping policy and consider adopting it.

Presenter: Mr. Mike Courtney, Director, Facility Services & Mr. Jim Peterson, Principal Manager, Facility Services

III. DISCUSSION ITEMS (ITEMS 1-3)

Discussion Item 1 – List E – Approved Court-Funded Facilities Requests (CFRs)

Summary: Review and discuss CFR projects approved by the Facilities Services Director since the last meeting. One CFR was approved during this period.

Presenter: Ms. Pella McCormick, Deputy Director, Facility Services

Discussion Item 2 – List F – Funded Facility Modifications on Hold

Summary: Review and discuss projects that have previously been funded by the committee, but that are on hold for various reasons.

Presenter: Mr. Jagan Singh, Manager, Facility Services

Discussion Item 3 – Architectural Revolving Fund (ARF) Update

Summary: Update on architectural revolving fund balance.

Presenter: Mr. Jagan Singh, Manager, Facility Services

IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1 – Deferred Maintenance \$45M List Progress Report

Summary: Informational report on progress of \$45M Deferred Maintenance List.

Information Item 2 – Report on Budget Reconciliation

Summary: Informational report on FY 2017–18 monthly budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEMS 1)**

Call to Order

Approval of Minutes

Approve closed session minutes of the October 13, 2017 Trial Court Facility Modification Advisory Committee meeting.

**Closed Action Item 1 – Security-Related – Facility Modifications Less than \$100K
(Closed List B)**

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications less than \$100K from Closed List B.

Action Requested: Staff recommends five security-related projects for a total of \$30,351 to be paid from Facility Modification Program Budget.

Presenter: Mr. Jagan Singh, Manager, Facility Services, and Mr. Ed Ellestad, Supervisor, Security Operations

VII. CLOSED INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Closed Information Only Item 1 – Security-Related – Facility Modifications Over \$100K (Closed List D)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications greater than \$100K from Closed List D.

Closed Information Only Item 2 – Pending Litigation Update

Pursuant to California Rules of Court, Rule 10.75(d)(2) *Claims, administrative claims, agency investigations, or pending or reasonably anticipated litigation naming, or reasonably anticipated to name, a judicial branch entity or a member, officer, or employee of such an entity.*

Summary: Update on the pending litigation involving Judicial Council.

Presenter: Ms. Eric Schnurpfeil, Deputy Chief Counsel, Legal Services

Adjourn Closed Session