



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: May 19, 2017
Time: 10:00 AM - 4:00 PM
Location: Sacramento/Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 AM

Approval of Minutes

Approve minutes of the April 10, 2017 Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1-7)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 50 projects for a total of \$1,283,241 to be paid from FMU funds.

Presenter: Mr. Jagan Singh, Manager, Facilities Project Management Unit, (FPM)

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action Requested: Staff recommends 107 projects for a total of \$1,074,694 to be paid from FMU funds.

Presenter: Mr. Jagan Singh, Manager, FPM

Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action Requested: Staff recommends eight projects for a total cost increase to the Facility Modification program budget of \$917,750.

Presenter: Mr. Jagan Singh, Manager, FPM

Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D.

Action Requested: Staff recommends approving one projects for a total cost to the Facility Modification Program Budget of \$262,482.

Staff recommends approving 36 energy efficiency projects for a total cost of \$6,523,745 to the Facility Modifications funds.

Presenter: Mr. Jagan Singh, Manager, FPM

Action Item 5 – (Action Required) – Quarterly Activity Report, Quarter 3 of Fiscal Year 2016–2017

Summary: Review and discuss the draft *Trial Court Facility Modification Advisory Committee Activity Report for Quarter 3, Fiscal Year 2016–2017*.

Action Requested: Provide input and additions to draft document and approve release to E&P upon revision.

Presenter: Mr. Jagan Singh, Manager, FPM

Action Item 6 – (Action Required) – FY 2018–2019 Budget Change Proposals

Summary: Review and discuss Budget Change Proposal priorities for FY 2018–2019.

Action Requested: Staff recommends Approval of the budget change proposal concepts for submittal.

Presenter: Mr. Mike Courtney, Director, Capital Program, Mr. Ed Ellestad, Supervisor, REFM

Action Item 7 – (Action Required) – Changes to CFR Process

Summary: Review and discuss changes to CFR to streamline lease extensions.

Action Requested: Staff recommends the CFR policy be clarified to allow lease term extensions without requiring a new intra-branch agreement.

Presenter: Mr. Laura Sainz, Acting Director, REFM

III. DISCUSSION ITEMS (ITEMS 1-3)

Discussion Item 1 – List E – Approved Court-Funded Facilities Requests (CFRs)

Summary: Review and discuss CFR projects approved by the REFM director since the last meeting. There were twenty nine CFRs approved during this period.

Presenter: Ms. Laura Sainz, Acting Director, REFM

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Discussion Item 2 – List F – Funded Facility Modifications on Hold

Summary: Review and discuss projects that have previously been funded by the committee, but that are on hold for various reasons.

Presenter: Mr. Jagan Singh, Manager, FPM

Discussion Item 3 – Court Facilities Trust Fund (CFTF) FY 2017-18 shortfall

Summary: Review CFTF shortfall for fiscal year 2017-18

Presenter: Mr. Mike Courtney, Director, Capital Program

IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1 – Five Year Master Plan - Deferred Maintenance List (5 Year)

Summary: Five year master plan Deferred Maintenance List for Fiscal Year 2018-19

Information Item 2 – List H Completed Projects

Summary: List of Completed projects in the current fiscal year.

Information Item 3 – List I Cancelled Projects

Summary: List of Cancelled projects in the current fiscal year.

Information Item 4 – Court Facilities Trust Fund Report on Q3 Expenditures

Summary: Informational report on FY 15–16 Q3 expenditures from CFTF.

Information Item 5 – Deferred Maintenance \$45M List Progress Report

Summary: Informational report on progress of \$45M Deferred Maintenance List.

Information Item 6 – Report on Budget Reconciliation

Summary: Informational report on FY 2016–17 budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEMS 1)**

Call to Order

Approval of Minutes

Approve closed session minutes of the April 10, 2017 Trial Court Facility Modification Advisory Committee meeting.

**Closed Action Item 1 – Security-Related – Facility Modifications Less than \$100K
(Closed List B)**

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications less than \$100K from Closed List B.

Action Requested: Staff recommends six security-related projects for a total of \$133,747 to be paid from FMU funds.

Presenter: Mr. Jagan Singh, Manager, FPM, and Mr. Ed Ellestad, Supervisor, Security Operations

VII. CLOSED INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Closed Information Only Item 1 – Security-Related – Facility Modifications Over \$100K (Closed List D)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications greater than \$100K from Closed List D.

Adjourn Closed Session

May 19, 2017 TCFMAC Meeting Attendees

1. Hon. Donald Cole Byrd, Judge of the Superior Court of California, County of Glenn
2. Hon. William Highberger, Judge of the Superior Court of California, County of Los Angeles
3. Hon. Jennifer Rockwell, Judge of the Superior Court of California, County of Sacramento
4. Hon. James Stoelker, Judge of the Superior Court of California, County of Santa Clara
5. Hon. Vanessa Vallarta, Judge of the Superior Court of California, County of Monterey
6. Hon. Brad Hill, Justice of the Court of Appeal, Fifth Appellate District
7. Hon. Patricia Lucas, Judge of the Superior Court of California, County of Santa Clara
8. Mr. Mike Roddy, Court Executive Officer, San Diego Superior Court
9. Ms. Linda Romero Soles, Court Executive Officer, Merced Superior Court
10. Ms. Jeanine Tucker, Court Executive Officer, Tuolumne Superior Court
11. Ms. Millicent Tidwell, Chief Operating Officer, Judicial Council
12. Mr. Mike Courtney, Director, Capital Program
13. Ms. Laura Sainz, Acting Director, REFM
14. Mr. Jagan Singh, Manager, REFM
15. Mr. Craig Evans, Facilities Supervisor, REFM
16. Mr. Ed Ellestad, Security Operations Supervisor, REFM