



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: April 10, 2017
Time: 10:00 AM - 4:00 PM
Location: Sacramento/Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 AM

Approval of Minutes

Approve minutes of the March 3, 2017 Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1 – 5)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 50 projects for a total of \$1,042,745 to be paid from funds previously encumbered for emergency funding.

Presenter: Mr. Jagan Singh, Manager, Facilities Project Management Unit, (FPM)

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action Requested: Staff recommends 87 projects for a total of \$888,563 to be paid from funds previously encumbered for facility modifications less than \$100K.

Presenter: Mr. Jagan Singh, Manager, FPM

Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action Requested: Staff recommends two projects for a total cost increase to the Facility Modification program budget of \$268,915.

Presenter: Mr. Jagan Singh, Manager, FPM

Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D.

Action Requested: Staff recommends two projects for a total cost to the Facility Modification Program Budget of \$923,212.

Presenter: Mr. Jagan Singh, Manager, FPM

Action Item 5 – (Action Required) – Seismic Risk Assessment Database

Summary: Overview of efforts to refine Judicial Council database of court building seismic risk assessments; develop tools for identifying potential mitigation projects.

Action Requested: (1) Acceptance of the report regarding seismic risk rating of existing courthouses. (2) Approval of the redirection of \$2.5 million previously budgeted for energy efficiency projects to develop a seismic retrofit feasibility study for the 25 JCC owned courthouses with the highest seismic risk rating.

Presenter: Mr. Mike Courtney, Director, Capital Program

III. DISCUSSION ITEMS (ITEMS 1 - 8)

Discussion Item 1 – List E – Approved Court-Funded Facilities Requests (CFRs)

Summary: Review and discuss CFR projects approved by the REFM director since the last meeting. There were five CFRs approved during this period.

Presenter: Ms. Laura Sainz, Acting Director, REFM

Discussion Item 2 – List F – Funded Facility Modifications on Hold

Summary: Review and discuss projects that have previously been funded by the committee, but that are on hold for various reasons.

Presenter: Mr. Jagan Singh, Manager, FPM

Discussion Item 3 – Architectural Revolving Fund (ARF) Update

Summary: Update on architectural revolving fund balance.

Presenter: Mr. Jagan Singh, Manager, FPM

Discussion Item 4 – Court Facilities Trust Fund (CFTF) FY 2017-18 shortfall

Summary: Review CFTF shortfall for fiscal year 2017-18.

Presenter: Mr. Mike Courtney, Director, Capital Projects, and Budget Office

IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1 – Pasadena Elevator Project Update

Summary: Information on project schedule for Pasadena Elevator.

Information Item 2 – Deferred Maintenance \$45M List Progress Report

Summary: Informational report on progress of \$45M Deferred Maintenance List.

Information Item 3 – Report on Budget Reconciliation

Summary: Informational report on FY 2016–17 budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEMS 1)**

Call to Order

Approval of Minutes

Approve closed session minutes of the March 3, 2017 Trial Court Facility Modification Advisory Committee meeting.

Closed Action Item 1 – Security-Related – List A – Emergency Facility Modification Funding (Priority 1)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications from Closed List A.

Action Requested: Staff recommends one security-related projects for a total of \$7,200 to be paid from funds previously encumbered for facility modifications less than \$100K.

Presenter: Mr. Jagan Singh, Manager, FPM, and Mr. Ed Ellestad, Supervisor, Security Operations

Closed Action Item 2 – Security-Related – Facility Modifications Less than \$100K (Closed List B)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications less than \$100K from Closed List B.

Action Requested: Staff recommends two security-related projects for a total of \$8,448 to be paid from funds previously encumbered for facility modifications less than \$100K.

Presenter: Mr. Jagan Singh, Manager, FPM, and Mr. Ed Ellestad, Supervisor, Security Operations

VII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d)) (DISCUSSION ITEMS 1)

Closed Discussion Item 1 – Pending Litigation Discussion

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(2) *Claims, administrative claims, agency investigations, or pending or reasonably anticipated litigation naming, or reasonably anticipated to name, a judicial branch entity or a member, officer, or employee of such an entity.*

Summary: Discuss pending litigation involving Judicial Council.

Presenter: Ms. Deborah Brown, Director, Chief Counsel

VIII. CLOSED INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Closed Information Only Item 1 – Security-Related – Facility Modifications Over \$100K (Closed List D)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications greater than \$100K from Closed List D.

Adjourn Closed Session

April 10, 2017 TCFMAC Meeting Attendees

1. Hon. Donald Cole Byrd, Judge of the Superior Court of California, County of Glenn
2. Hon. William Highberger, Judge of the Superior Court of California, County of Los Angeles
3. Hon. Jennifer Rockwell, Judge of the Superior Court of California, County of Sacramento
4. Hon. James Stoelker, Judge of the Superior Court of California, County of Santa Clara
5. Hon. Vanessa Vallarta, Judge of the Superior Court of California, County of Monterey
6. Hon. Brad Hill, Justice of the Court of Appeal, Fifth Appellate District
7. Hon. Patricia Lucas, Judge of the Superior Court of California, County of Santa Clara
8. Mr. Mike Roddy, Court Executive Officer, San Diego Superior Court
9. Ms. Linda Romero Soles, Court Executive Officer, Merced Superior Court
10. Ms. Jeanine Tucker, Court Executive Officer, Tuolumne Superior Court
11. Ms. Millicent Tidwell, Chief Operating Officer, Judicial Council
12. Mr. Mike Courtney, Director, Capital Program
13. Ms. Laura Sainz, Acting Director, REFM
14. Mr. Jagan Singh, Manager, REFM
15. Mr. Craig Evans, Facilities Supervisor, REFM
16. Mr. Ed Ellestad, Security Operations Supervisor, REFM