



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

March 3, 2017
12:00 – 1:30 p.m.
Teleconference

Advisory Body Members Present: Hon. Donald Cole Byrd, Chair, Hon. William F. Highberger, Vice-Chair, Hon. James L. Stoelker, Hon. Vanessa W. Vallarta, Hon. Jennifer K. Rockwell, Ms. Linda Romero Soles, and Ms. Jeanine Tucker

Advisory Body Members Absent: Hon. Brad Hill, Hon. Patricia Lucas and Mr. Mike Roddy

Others Present: Ms. Millicent Tidwell, Mr. Mike Courtney, Mr. Jagan Singh, Mr. Craig Evans, Mr. Randy Swan, Ms. Maria Atayde-Scholz, Mr. Craig Moen, Mr. Paul Terry, Ms. Mary-Beth Gallas, Mr. Russell Simonov, Mr. Patrick Treanor, Mr. Andre Navarro, Ms. Michele Allan, Mr. Ken Levy, Ms. Laura Sainz, Ms. Peggy Symons, Mr. Clifford Ham, Ms. Quyen Ho, Ms. Danyelle Hinojos and Mr. Afshar Jalalian

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:00 p.m. and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the January 27, 2017 Trial Court Facility Modification Advisory Committee meeting. (*Motion: Rockwell; Second: Vallarta*)

PUBLIC WRITTEN COMMENT

No public comments were received.

ACTION ITEMS (ITEMS 1 – 5)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action: *Reviewed and ratified 57 projects for a total of \$1,865,037 to be paid from funds previously encumbered for emergency funding. Staff will add FM# for line#33. (Motion: Highberger; Second: Tucker)*

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action: *Reviewed and ratified 80 projects for a total of \$1,077,561 to be paid from funds previously encumbered for facility modifications less than \$100K. (Motion: Vallarta; Second: Highberger)*

Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action: *Reviewed and approved two projects for a total cost increase to the Facility Modification Program Budget of \$2,468,037. (Motion: Stoelker; Second: Soles)*

Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K projects from List D.

Action: *Reviewed and approved all three projects recommended for funding for a total cost to the Facility Modification Program Budget of \$1,116,661. Items #1 (FM-0060053), #2 (FM-0059978) and #3 (FM-0060118) were approved pending shared cost approval from the relevant county partners. (Motion: Vallarta; Second: Highberger)*

Action Item 5 – (Action Required) – Sustainability: Energy Efficiency Projects

Summary: Review recommended energy efficiency facility modifications.

Action: *Reviewed and approved eight projects for a total cost of \$560,346. (Motion: Rockwell; Second: Highberger)*

Action Item 6 – (Action Required) – Seismic Risk Assessment Database

Summary: Overview of efforts to refine Judicial Council database of court building seismic risk assessments; develop tools for identifying potential mitigation projects.

Action: *Committee requested that staff present additional information on “Amount of Fund, Source of Funds, Use of Funds and sequence in which assessment will be performed” from Staff. Staff to bring this Action Item back at the next meeting.*

Action Item 7 – (Action Required) – Facilities Management System Replacement

Summary: Overview of and proposal for facilities system support. Action on this item was tabled from the January 27, 2017 committee meeting pending more detailed information.

Action: *No action, this action item was tabled as the person leading the presentation was not available.*

DISCUSSION ITEMS (ITEMS 1-3)

Discussion Item 1

Summary: Reviewed List E – *Approved Court-Funded Facilities Requests (CFRs)* approved by the REFM director since the last meeting. There were one CFRs approved during this period:

- Mariposa Superior Court – Lease Extension – \$77,404

Discussion Item 2

Summary: Reviewed List F – *Funded Facility Modifications on Hold*. As of this meeting, there are 16 projects on hold with a total Facility Modification Program Budget Share of \$9,221,712. These projects are primarily on hold pending county share of funding commitment or project management resources. The committee noted item #2-15 are pending for more than 400 days due to lack of PM Assignment. REFM management is currently hiring additional project manager and construction managers to address these projects on hold.

INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1

Summary: Informational report on increase to reimbursable account.

Information Item 2

Summary: Informational report on progress of \$45M Deferred Maintenance List.

Information Item 3

Summary: Informational report on FY 2016-17 budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

ADJOURNMENT

There being no further open meeting business, the meeting was adjourned at 1:30 p.m.

Approved by the advisory body on April 10th 2017.