



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: March 3, 2017
Time: 12:00 PM - 1:30 PM
Location: Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 12:00 PM

Approval of Minutes

Approve minutes of the January 27, 2017 Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1-7)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 57 projects for a total of \$1,865,037 to be paid from funds previously encumbered for emergency funding.

Presenter: Mr. Jagan Singh, Manager, Facilities Project Management Unit (FPM)

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action Requested: Staff recommends 81 projects for a total of \$1,084,315 to be paid from funds previously encumbered for facility modifications less than \$100K.

Presenter: Mr. Jagan Singh, Manager, FPM

Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action Requested: Staff recommends two projects for a total cost increase to the Facility Modification program budget of \$2,468,037.

Presenter: Mr. Jagan Singh, Manager, FPM

Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D.

Action Requested: Staff recommends three projects for a total cost to the Facility Modification Program Budget of \$1,116,661. Item #3 – FM-0060118 – has a county share greater than \$50,000 and should be on hold until shared cost is approved.

Presenter: Mr. Jagan Singh, Manager, FPM

Action Item 5 – (Action Required) – Sustainability: Energy Efficiency Projects

Summary: Review recommended energy efficiency facility modifications.

Action Requested: Staff recommends eight projects for funding for a total cost of \$560,346.

Presenter: Ms. Laura Sainz, Manager, Environmental Compliance & Sustainability

Action Item 6 – (Action Required) – Seismic Risk Assessment Database

Summary: Overview of efforts to refine Judicial Council database of court building seismic risk assessments; develop tools for identifying potential mitigation projects.

Action Requested: Approve funding for the next project: Feasibility studies of mitigation projects and assessments of seismic risks buildings in the database that previously did not have enough information for evaluation.

Presenter: Mr. Clifford Ham, Senior Project Manager, Capital Program

Action Item 7 – (Action Required) – Facilities Management System Replacement

Summary: Overview of and proposal for facilities system support. Action on this item was tabled from the January 27, 2017 committee meeting pending more detailed information.

Action Requested: Staff recommends implementing a new Facilities Management system to support current business needs by allocating \$5.5M of planning FM funds over three fiscal years.

Presenter: Mr. Enrique Villasana, Director, Real Estate and Facilities Management

III. DISCUSSION ITEMS (ITEMS 1 - 2)

Discussion Item 1 – List E – Approved Court-Funded Facilities Requests (CFRs)

Summary: Review and discuss CFR projects approved by the REFM director since the last meeting. There was one CFR approved during this period.

Presenter: Mr. Enrique Villasana, Director, REFM

Discussion Item 2 – List F – Funded Facility Modifications on Hold

Summary: Review and discuss projects that have previously been funded by the committee, but that are on hold for various reasons.

Presenter: Mr. Jagan Singh, Manager, FPM

IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1 – Reimbursable Account

Summary: Informational report on increase to reimbursable account.

Information Item 2 – Deferred Maintenance \$45M List Progress Report

Summary: Informational report on progress of \$45M Deferred Maintenance List.

Information Item 3 – Report on Budget Reconciliation

Summary: Informational report on FY 2016-17 budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEM 1)**

Call to Order

Approval of Minutes

Approve closed session minutes of the December 5, 2016 and January 27, 2017 Trial Court Facility Modification Advisory Committee meeting.

**Closed Action Item 1 – Security-Related – Facility Modifications Less than \$100K
(Closed List B)**

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications less than \$100K from Closed List B.

Action Requested: Staff recommends four security-related projects for a total of \$129,616 to be paid from funds previously encumbered for facility modifications less than \$100K.

Presenter: Mr. Jagan Singh, Manager, FPM, and Mr. Ed Ellestad, Supervisor, Security Operations

VII. CLOSED INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Closed Information Only Item 1 – Security-Related – Facility Modifications Over \$100K (Closed List D)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications greater than \$100K from Closed List D.

Adjourn Closed Session