



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

www.courts.ca.gov/tcfmac.htm
tcfmac@jud.ca.gov

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

July 29, 2016

12:00 – 1:00 p.m.

Teleconference

Advisory Body Members Present: Hon. Donald Cole Byrd, Chair, Hon. William F. Highberger, Vice-Chair, Hon. James L. Stoelker, Hon. Jennifer K. Rockwell, Ms. Jeanine D. Tucker, Ms. Linda Romero Soles

Advisory Body Members Absent: Hon. Brad Hill, Hon. Patricia Lucas, Hon. Vanessa W. Vallarta, Mr. Michael M. Roddy, and Ms. Christina M. Volkens

Others Present: Mr. Brad Boulais, Mr. Price Eres, Ms. Angela Guzman, Mr. Kenneth Levy, Ms. Eunice Calvert-Banks, Mr. Craig Evans, and Ms. Hilda Iorga

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:03 p.m. and took roll call.

Hon. Donald Cole Byrd, Chair of the Trial Court Facility Modification Advisory Committee called the meeting under Rule 10.75(e)(2) - *A meeting that is subject to this rule may be conducted on 24-hours' notice in case of urgent circumstances requiring prompt action.* The meeting agenda items needed to be considered on short notice due to deadlines for submitting items to the August Judicial Council meeting.

PUBLIC WRITTEN COMMENT

No public comments were received.

ACTION ITEMS (ITEMS 1-2)

Action Item 1 – (Action Required) – Proposed Revision to *Court-Funded Facilities Request Policy*

Summary: Review and discuss the draft *Court-Funded Facilities Request Policy* with suggested modifications from the July 22, 2016 TCFMAC meeting. Proposed edits included adding “trial” in front of the words “courts”, adding language to ensure courts receive CFR submittal receipt, and language that courts will receive immediate notification *and* a letter upon director approval.

Action: *Reviewed edits to policy and approved release to the Judicial Council's Executive and Planning (E&P) Committee upon final revision, for consideration by the Judicial Council at its August 25-26 meeting. (Motion: Highberger; Second: Tucker)*

Action Item 2 – (Action Required) – FY 17-18 Deferred Maintenance

Summary: Review and discuss the draft FY 17-18 Deferred Maintenance Report that is submitted to Department of Finance (DOF) annually, showing the complete list of deferred facilities maintenance. The committee requested at its July 22, 2016 meeting that modifications be made to the report and list, including removing the \$45M language and clarifying the master backlog exclusive of the \$45M.

Action: *Reviewed corrected list and approved report release to E&P Committee for consideration by the Judicial Council at its August 25-26 meeting, with a recommendation to submit to DOF in September 2016. (Motion: Romero Soles; Second: Highberger)*

A D J O U R N M E N T

There being no further open meeting business, the meeting was adjourned at 12:25 p.m.

Approved by the advisory body on August 29, 2016.