



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: May 20, 2016
Time: 10:00 AM - 4:00 PM
Location: Sacramento/Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 AM

Approval of Minutes

Approve minutes of the April 4, 2016 Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1 – 9)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 29 projects for a total of \$770,253 to be paid from funds previously encumbered for emergency funding.

Presenter: Mr. Patrick McGrath, Manager, Facilities Management Unit (FMU)

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$50K (Priority 2)

Summary: Ratify facility modifications less than \$50K from List B.

Action Requested: Staff recommends 113 projects for a total of \$984,337 to be paid from funds previously encumbered for facility modifications less than \$50K.

Presenter: Mr. Patrick McGrath, Manager, FMU

Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action Requested: Staff recommends three projects for a total cost increase to the Facility Modification program budget of \$1,018,173.

Presenter: Mr. Patrick McGrath, Manager, FMU

Action Item 4 – (Action Required) – List D – Facility Modifications Over \$50K

Summary: Review recommended facility modifications over \$50K from List D.

Action Requested: Staff recommends 12 projects for a total cost to the Facility Modification Program Budget of \$2,855,049.

Presenter: Mr. Patrick McGrath, Manager, FMU

Action Item 5 – (Action Required) – Sustainability: Energy Efficiency Projects

Summary: Overview of Environmental Compliance & Sustainability unit's Energy Program, to include review of recommended energy efficiency facility modifications from List D.

Action Requested: Staff recommends 11 projects – items #13-23 on List D – for a total cost to the Facility Modification Program Budget of \$1,847,475.

Presenter: Ms. Laura Sainz, Manager, Environmental Compliance & Sustainability

Action Item 6 – (Action Required) – Sustainability: Water Conservation Program

Summary: Overview of Environmental Compliance & Sustainability unit's Water Conservation Program.

Action Requested: Approve transfer of \$65,000 to CFARF to target water conservation efforts.

Presenter: Ms. Laura Sainz, Manager, Environmental Compliance & Sustainability

Action Item 7 – (Action Required) \$60M Deferred Maintenance FM List

Summary: Review final ranked list of Deferred Maintenance list submitted to Department of Finance.

Action Requested: Approve final Deferred Maintenance list, contingent upon Governor's Budget in July.

Presenter: Mr. Patrick McGrath, Manager, FMU, and Mr. Craig Evans, Facilities Analyst, FMU

Action Item 8 – (Action Required) – Quarterly Activity Report, Quarter 3 of Fiscal Year 2015–2016

Summary: Review and discuss the draft *Trial Court Facility Modification Advisory Committee Activity Report for Quarter 3, Fiscal Year 2015–2016*.

Action Requested: Provide input and additions to draft document and approve release to E&P upon revision.

Presenter: Mr. Patrick McGrath, Manager, FMU

Discussion Item 1 – List F – Funded Facility Modifications on Hold

Summary: Review and discuss projects that have previously been funded by the committee, but that are on hold for various reasons.

Presenter: Mr. Patrick McGrath, Manager, FMU

Action Item 9 – (Action Required) – FY 2017–2018 Budget Change Proposals

Summary: Review and discuss Budget Change Proposal priorities for FY 2017–2018.

Action Requested: Approve proposed Budget Change Proposal concepts.

Presenter: Mr. Patrick McGrath, Manager, FMU, Ms. Angela Guzman, Manager, Finance, Mr. Ed Ellestad, Manager (acting), Security Operations, and Ms. Esha Singh, Manager, Business Applications

III. DISCUSSION ITEMS (ITEM 2; SEE ITEM 1 ABOVE)

Discussion Item 2 – FY 2016–2017 Budget Plans

Summary: Review and discuss FY 2016–2017 budget plans, including potential planned work and impact from the \$60M deferred maintenance budget.

Presenter: Mr. Patrick McGrath, Manager, FMU, Ms. Angela Guzman, Manager, Finance, Ms. Esha Singh, Manager, Business Applications

IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1 – Court Facilities Trust Fund Report on Q3 Expenditures

Summary: Informational report on FY 15–16 Q3 expenditures from CFTF.

Information Item 2 – Report on Budget Reconciliation

Summary: Informational report on FY 15-16 budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEMS 1-3)**

Call to Order

Approval of Minutes

Approve closed session minutes of the April 4, 2016 Trial Court Facility Modification Advisory Committee meeting.

Closed Action Item 1 – Security-Related – Facility Modifications Less than \$50K (Closed List B)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications less than \$50K from Closed List B.

Action Requested: Staff recommends four security-related projects for a total of \$21,885 to be paid from funds previously encumbered for facility modifications less than \$50K.

Presenter: Mr. Patrick McGrath, Manager, FMU and Mr. Ed Ellestad, Manager (acting), Security Operations

Closed Action Item 2 – Security-Related – Facility Modifications Over \$50K (Closed List D)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications greater than \$50K from Closed List D.

Action Requested: There are no security-related Priority 2 projects greater than \$50K during this reporting period. No action is requested.

Presenter: Mr. Patrick McGrath, Manager, FMU and Mr. Ed Ellestad, Manager (acting), Security Operations

Closed Action Item 3 – Court-Funded Facilities Requests (Closed List E) – Leases

Court-Funded Facilities Requests – Leases (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(3) *Negotiations concerning a contract, a labor issue, or legislation;*

Pursuant to California Rules of Court, Rule 10.75(d)(4) *The price and terms of payment for the purchase, sale, exchange, or lease of real property for a judicial branch facility before the property has been acquired or the relevant contracts have been executed.*

Summary: Review Court-Funded Facilities Requests related to new leases, lease renewals, and security projects.

Action Requested: Staff recommends executing the proposed leases on List E – Court-Funded Facilities Requests (Leases).

Presenter: Ms. Eunice Calvert-Banks, Manager, Real Estate

Adjourn Closed Session