



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

www.courts.ca.gov/tcfmac.htm
tcfmac@jud.ca.gov

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: January 15, 2016
Time: 10:00 AM - 4:00 PM
Location: Sacramento/Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 AM

Approval of Minutes

Approve minutes of the December 7, 2015 Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1 – 9)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 27 projects for a total of \$431,550 to be paid from funds previously encumbered for emergency funding.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$50K (Priority 2)

Summary: Ratify facility modifications less than \$50K from List B.

Action Requested: Staff recommends 56 projects for a total of \$459,491 to be paid from funds previously encumbered for facility modifications less than \$50K.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action Requested: Staff recommends five projects for a total cost increase to the Facility Modification program budget of \$304,680.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 4 – (Action Required) – List D – Facility Modifications Over \$50K

Summary: Review recommended facility modifications over \$50K from List D.

Action Requested: Staff recommends 15 projects for a total cost to the Facility Modification Program Budget of \$2,844,759 with items #5 and #10 – FM-0055034 and FM-0057213 respectively being held for shared cost approval.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 5 – (Action Required) – Energy Efficiency Projects

Summary: Review recommended energy efficiency facility modifications from List D.

Action Requested: Staff recommends three projects – items #16, 17, & 18 on List D – for a total cost to the Facility Modification Program Budget of \$139,830.

Presenter: Ms. Laura Sainz, Environmental Compliance & Sustainability Manager

Action Item 6 – Action Required) – List E – Court-Funded Facilities Requests (Facility Modifications)

Summary: Review Court-Funded Facilities Requests (Facility Modifications) from List E.

Action Requested: Staff recommends two CFRs for review and approval.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 7 – (Action Required) – TCFMAC 2016 Annual Agenda

Summary: Review draft TCFMAC 2016 Annual Agenda.

Action Requested: Provide input and additions to draft document and approve release to E&P upon revision.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 8 – (Action Required) – Quarterly Activity Report, Quarter 2 of Fiscal Year 2015-2016

Summary: Review and discuss the draft *Trial Court Facility Modification Advisory Committee Activity Report for Quarter 2, Fiscal Year 2015-2016*.

Action Requested: Provide input and additions to draft document and approve release to E&P upon revision.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 9 – (Action Required) – Fiscal Year-End Process for Court-Funded Facilities Requests

Summary: Review and discussion of FY 15-16 CFR processing deadlines and overview of the program has progressed this year.

Action Requested: Staff recommends approving the recommended year-end CFR deadline of March 14, 2016.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

III. DISCUSSION ITEMS (ITEMS 1-5)

Discussion Item 1 – Water Conservation Efforts Update

Summary: Update on water conservation policy implementation efforts.

Presenter: Ms. Laura Sainz, Environmental Compliance & Sustainability Manager

Discussion Item 2 – List F – Funded Facility Modifications on Hold

Summary: Review and discuss projects that have previously been funded by the committee, but that are on hold for various reasons.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Discussion Item 3 – Placer Arraignment Court Project Update

Summary: Overview of facility modification progress to build arraignment court in Placer County, previously funded by the committee in January 2015.

Presenter: Mr. Nick Turner, Regional Manager

Discussion Item 4 – Seismic Study

Summary: Overview of Seismic Study findings previously introduced to the committee in April 2015.

Presenter: Mr. Jim Mullen, Senior Facilities Risk Manager

Discussion Item 5 – Prioritization Methodology

Summary: Update on revisions to Prioritization Methodology/Implementation Guideline.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager, and Mr. Ken Levy, Attorney, Legal Services

IV. INFORMATION ONLY ITEMS (ITEMS 1-3)

Information Item 1 – Court Facilities Trust Fund Report on Q2 Expenditures

Summary: Informational report on FY 15-16 Q2 expenditures from CTF.

Information Item 2 – Report on Budget Reconciliation

Summary: Informational report on FY 15-16 budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

Information Item 3 – Judge So’s memorandum on Deadlines for Judicial Council-Sponsored Legislation

Summary: Memorandum from Judge So for all JCC committees on the timelines associated with the submittal of legislative proposals for possible Judicial Council sponsorship in 2017, together with the timeline for this year.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEM 1)**

Call to Order

Approval of Minutes

Approve closed session minutes of the December 7, 2015 Trial Court Facility Modification Advisory Committee meeting.

Closed Action Item 1 – Court-Funded Facilities Requests (List E) – Leases and Security Related

Court-Funded Facilities Requests – Leases and Security Related (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(3) *Negotiations concerning a contract, a labor issue, or legislation;*

Pursuant to California Rules of Court, Rule 10.75(d)(4) *The price and terms of payment for the purchase, sale, exchange, or lease of real property for a judicial branch facility before the property has been acquired or the relevant contracts have been executed.*

Summary: Review Court-Funded Facilities Requests related to new leases and lease renewals.

Action Requested: Staff recommends executing the proposed leases on List E – Court-Funded Facilities Requests (Leases and Security Related Projects).

Presenter: Ms. Eunice Calvert-Banks, Manager, Real Estate

**VII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(DISCUSSION ITEM 1)**

Closed Discussion Item 1 – Security Tasking Update

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Overview of security projects evaluated and ranked by the Office of Security and FMU staff. The discussion will include the methodology used in the analysis and recommendations from staff.

Presenter: Mr. James Kremko, Senior Facility Plant Engineer, and Mr. Edward Ellestad, Acting Manager, Security Operations

Adjourn Closed Session