



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

December 7, 2015
12:00 p.m. – 1:30 p.m.
Teleconference

Advisory Body Members Present: Hon. Donald Cole Byrd, Chair, Hon. William F. Highberger, Vice-Chair, Hon. James L. Stoelker, Hon. Vanessa W. Vallarta, Hon. Jennifer K. Rockwell, Ms. Jeanine D. Tucker, Ms. Linda Romero Soles, and Ms. Christina M. Volkers

Advisory Body Members Absent: Mr. Michael M. Roddy, Hon. Brad Hill, and Hon. Patricia Lucas

Others Present: Mr. Curt Soderlund, Mr. Gerald Pfab, Mr. Patrick McGrath, Ms. M.R. Gafill Malloy, Mr. Nick Turner, Mr. Ken Kachold, Mr. Dan Hutton, Ms. Angela Guzman, Ms. Eunice Calvert-Banks, Mr. Kenneth Levy, Mr. Paul Menard, Mr. Brad Boulais, Ms. Karen Baker, Mr. Price Eres, Ms. Jamie Nguyen, Mr. Robert Cresswell and Ms. Hilda Iorga

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:05 p.m. and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the October 23, 2015 Trial Court Facility Modification Advisory Committee meeting.

PUBLIC WRITTEN COMMENT

No public comments were received.

ACTION ITEMS (ITEMS 1-6)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action: *Reviewed and ratified 36 projects for a total of \$714,778 to be paid from funds previously encumbered for emergency funding.*

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$50K (Priority 2)

Summary: Ratify facility modifications less than \$50K from List B.

Action: Reviewed and ratified 144 projects for a total of \$1,558,464 to be paid from funds previously encumbered for facility modifications less than \$50K.

Action Item 3 – (Action Required) - List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action: Reviewed and ratified four projects to receive cost increases. FM-0044237 was partially approved at this meeting for \$1.2 million. The remainder will be reviewed at a subsequent meeting date. The total cost increase to the Facility Modification Program Budget for all four projects is \$1,497,778.

Action Item 4 – (Action Required) - List D – Facility Modifications Over \$50K

Summary: Review recommended facility modifications over \$50K projects from List D.

Action: Reviewed and approved 16 projects for funding for a total cost to the Facility Modification Program Budget of \$3,477,639.

Action Item 5 – (Action Required) – List E – Court-Funded Facilities Requests (Facility Modifications)

Summary: Review Court-Funded Facilities Requests (Facility Modifications) from List E.

Action: Reviewed and approved five Court-Funded Facilities Requests, including Alameda Superior Court's request for a self-help center conversion (\$20,000); Courtroom modifications at Fresno Superior Court (\$22,686); Building assessments for Orange Superior Court (\$80,694); Entry modifications (Phase I) for San Bernardino Superior Court (\$19,300); and a Small Projects Annual Budget for San Francisco Superior Court (\$120,000).

Action Item 6 – (Action Required) – CFR Approval Authority

Summary: Review staff findings from committee's direction to mitigate delays in the execution of the CFR process.

Action: The committee directed staff to (1) develop a proposal for changes to small project budget values, and (2) engage all approval processes in parallel.

DISCUSSION ITEMS (ITEMS 1-4)

Discussion Item 1

Summary: Reviewed List F – Funded Facility Modifications on Hold. As of this meeting, there are 32 projects on hold with a total Facility Modification Program Budget Share of \$12,350,124. These projects are primarily on hold pending county share of funding commitment or a project manager assignment.

Discussion Item 2

Summary: Reviewed and discussed fines distribution examples as they relate to the facilities program. Court fines fund capital construction and facility modifications.

Discussion Item 3

Summary: Judicial Council staff gave an overview of the Judicial Council office consolidation. The Burbank office is scheduled to close in June 2017; satellite offices will close as leases expire before then. Facilities Management staff will be placed within court facilities, if they are not there already.

Discussion Item 4

Summary: Judicial Council staff indicated that the January 15, 2016 TCFMAC meeting will be held in a different room in the same building in Sacramento due to Judicial Council conference room meeting conflicts. Further details will be provided closer to the meeting date.

INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1

Summary: Informational report on FY 15-16 budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

ADJOURNMENT

There being no further open meeting business, the meeting was adjourned at 1:16 p.m.

Approved by the advisory body on January 15, 2016.