



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: May 22, 2015
Time: 10:00 AM – 4:00 PM
Location: Van Nuys Courthouse/Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 AM

Approval of Minutes

Approve minutes of the April 13, 2015 Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1-11)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 27 projects for a total of \$483,169 to be paid from funds previously encumbered for emergency funding.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$50K (Priority 2)

Summary: Ratify facility modifications less than \$50K from List B.

Action Requested: Staff recommends 99 projects for a total of \$865,006 to be paid from funds previously encumbered for facility modifications less than \$50K.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action Requested: Staff recommends four projects for a total cost increase to the Facility Modification Program Budget of \$253,093.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 4 – (Action Required) – List D – Facility Modifications Over \$50K

Summary: Review recommended facility modifications over \$50K from List D.

Action Requested: Staff recommends 12 projects for a total cost to the Facility Modification Program Budget of \$2,077,589.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 5 – (Action Required) – Project Funding Consideration – Santa Barbara Superior Court

Summary: Consideration of project to construct three attorney/client rooms required to facilitate the move of Santa Barbara Superior Court juvenile proceedings to the Jury Assembly Building, and disposal of court modular facility, previously presented at the April 13, 2015 TCFMAC meeting.

Action Requested: Review and approve project for funding.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager and Ms. Eunice Calvert-Banks, Real Estate Manager

Action Item 6 – (Action Required) – Project Funding Consideration – Larson Justice Center

Summary: Consideration of a project to implement additional parking space at Larson Justice Center in Riverside County, previously presented at the March 6, 2015 TCFMAC meeting.

Action Requested: Approve recommendation that project continue in P3 status unless additional information is presented by the court requiring committee input.

Presenter: Mr. Kenneth Kachold, Regional Manager

Action Item 7 – (Action Required) – Energy Conservation Project – Gordon Schaber Courthouse

Summary: Consideration of an energy conservation project at Gordon Schaber Courthouse.

Action Requested: Review and approve project for funding.

Presenter: Ms. Laura Sainz, Environmental Compliance and Sustainability Manager and Mr. Patrick McGrath, Facilities Operations Manager

Action Item 8 – (Action Required) – Water Conservation Policy

Summary: A new policy has been developed to set forth water conservation “best practices” for both capital projects and existing courthouse facilities.

Action Requested: Review and approve policy to move forward for adoption by Judicial Council.

Presenter: Ms. Laura Sainz, Environmental Compliance and Sustainability Manager

Action Item 9 – Quarterly Activity Report, Quarter 3 of Fiscal Year 2014-2015

Summary: Review and discuss the *Trial Court Facility Modification Advisory Committee Activity Report for Quarter 3, Fiscal Year 2014-2015*.

Action Requested: Provide input and additions to draft document and approve release to E&P upon revision.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 10 – (Action Required) – FY 2016-2017 Budget Change Proposal

Summary: Review and discuss Budget Change Proposal priorities for FY 2016-2017.

Action Requested: Approve proposed Budget Change Proposals.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager and Ms. Angela Guzman, Financial Manager

Action Item 11 – (Action Required) – FY 2015-2016 Budget Plans

Summary: Review and discuss FY 2015-2016 budget plans, including potential planned work.

Action Requested: Approve proposed FY 2015-2016 budget.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

III. DISCUSSION ITEMS (ITEM 1)

Discussion Item 1 – List E – Funded Facility Modifications On Hold

Summary: Review facility modifications that have been funded by the committee, but are on hold for various reasons.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

IV. INFORMATION ONLY ITEMS (ITEMS 1-2)

Information Item 1 – List G – Closed Facility Modifications

Summary: List of facility modifications closed within the meeting reporting period.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Information Item 2 – List H – Canceled Facility Modifications

Summary: List of facility modifications canceled within the meeting reporting period.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(Action Items 1-3)**

Closed Action Item 1 – Security Related – Facility Modifications Over \$50K (List D)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security related facility modifications over \$50K from List D.

Action Requested: Review security related FMs and approve for funding as appropriate.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Closed Action Item 2 – Court-Funded Facilities Requests (List F) – Leases and Security Related

Court-Funded Facilities Requests – Leases and Security Related (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(3) *Negotiations concerning a contract, a labor issue, or legislation*

Pursuant to California Rules of Court, Rule 10.75(d)(4) *The price and terms of payment for the purchase, sale, exchange, or lease of real property for a judicial branch facility before the property has been acquired or the relevant contracts have been executed.*

Summary: Review Court-Funded Facilities Requests related to new leases, lease renewals, and security related facility modifications.

Action Requested: Staff recommends executing projects on List F – Court-Funded Facilities Requests (Leases and Security Related Projects)

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Closed Action Item 3 – Security Projects Overview

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch*

officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Summary: Overview of security projects in courthouses statewide, including spending and budget planning for the program.

Action Requested: Staff recommends a one-year allocation of O&M funding for security system repairs and trouble calls.

Presenter: Mr. Edward Ellestad, Senior Security Coordinator, and Mr. Brad Boulais, Senior Project Manager

Adjourn Closed Session