



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
[tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov)

## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

---

**Date:** March 6, 2015  
**Time:** 12:05 PM - 1:05 PM  
**Location:** Teleconference  
**Public Call-in Number:** 1-877-820-7831 Listen Only Code: 4502468

---

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

---

#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

---

##### **Call to Order and Roll Call 12:05 PM**

##### **Approval of Minutes**

Approve minutes of the January 16, 2015 Trial Court Facility Modification Advisory Committee meeting.

---

#### II. ACTION ITEMS (ITEMS 1-7)

---

##### **Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)**

**Summary:** Ratify emergency facility modifications from List A.

**Action Requested:** Staff recommends 70 projects for a total of \$1,266,206 to be paid from funds previously encumbered for emergency funding.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

##### **Action Item 2 – (Action Required) – Priority 1 Funding – Reallocation of Funding**

**Summary:** Review and discuss Priority 1 funding

**Action Requested:** Staff recommends reallocation of \$2.8M in funding to support Priority 1 projects.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

##### **Action Item 3 – (Action Required) – List B – Facility Modifications Less than \$50k (Priority 2)**

**Summary:** Ratify facility modifications less than \$50k from List B.

**Action Requested:** Staff recommends 107 projects for a total of \$946,617 to be paid from funds previously encumbered for facility modifications less than \$50k.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Action Item 4 – (Action Required) – List C – Cost Increases Over \$50k**

**Summary:** Ratify facility modifications requiring cost increases over \$50k from List C.

**Action Requested:** Staff recommends one project for a total cost increase to the Facility Modification Program Budget of \$257,716.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Action Item 5 – (Action Required) – List D – Facility Modifications Over \$50k**

**Summary:** Review recommended facility modifications over \$50K List D.

**Action Requested:** Staff recommends six projects for a total cost to the Facility Modification Program Budget of \$2,470,997.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Action Item 6 – (Action Required) – List F – Court-Funded Facilities Requests (Facility Modifications)**

**Summary:** Review Court-Funded Facilities Requests (Facility Modifications) from List F.

**Action Requested:** Staff recommends two Court-Funded Facilities Requests for review and approval.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Action Item 7 – (Action Required) – Quarterly Activity Report, Quarter 2 of Fiscal Year 2014-2015**

**Summary:** Review and discuss the *Trial Court Facility Modification Advisory Committee Quarterly Activity Report, Quarter 2 of Fiscal Year 2014-2015*

**Action Requested:** Provide input and additions to draft document and approve release to E&P upon revision.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

---

**III. DISCUSSION ITEMS (ITEMS 1 - 3)**

---

**Discussion Item 1 – Larson Justice Center Parking Project**

**Summary:** Priority 3 project request: Larson Justice Center East Parking Lot

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Discussion Item 2 – Year End Process for Court Funded Requests**

**Summary:** For encumbrance and execution in FY 14-15, Court Funded Requests must be submitted by Monday, March 23, 2015.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Discussion Item 3 – May TCFMAC Two-Day Meeting in Los Angeles**

**Summary:** Discuss courthouse tours (Van Nuys, Mosk, and Foltz) and determine meeting place

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

---

**IV. ADJOURNMENT**

---

**Adjourn to Closed Session**

---

**V. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))  
(ACTION ITEMS 1-2)**

---

**Closed Action Item 1 – Court-Funded Facilities Requests (List F) – Leases and Security Related**

Pursuant to California Rules of Court, Rule 10.75(d)(3) *Negotiations concerning a contract, a labor issue, or legislation*

Pursuant to California Rules of Court, Rule 10.75(d)(4) *The price and terms of payment for the purchase, sale, exchange, or lease of real property for a judicial branch facility before the property has been acquired or the relevant contracts have been executed.*

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Summary:** Review Court-Funded Facilities Requests related to new leases, lease renewals, and security-related facility modifications.

**Action Requested:** Staff recommends executing projects on List F – Court-Funded Facilities Requests (Leases and Security Related Projects).

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Closed Action Item 2 – Seismic waiver for Judicial Council lease of courthouse space**

Pursuant to California Rules of Court, Rule 10.75(d)(3) *Negotiations concerning a contract, a labor issue, or legislation*

Pursuant to California Rules of Court, Rule 10.75(d)(4) *The price and terms of payment for the purchase, sale, exchange, or lease of real property for a judicial branch facility before the property has been acquired or the relevant contracts have been executed.*

**Summary:** Seismic waiver for Judicial Council lease of courthouse space

**Action Requested:** Staff recommends approval under the Alternative D – Administrative Exception to the Seismic Safety Policy for Leased Buildings.

**Presenter:** Ms. Theresa Dunn, Senior Real Estate Analyst

**Adjourn Closed Session**