



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

January 16, 2015
10:00 a.m. – 4:00 p.m.
In Person Meeting

Advisory Body Members Present: Hon. David Edwin Power, Chair, Hon. William F. Highberger, Vice-Chair, Hon. Donald Cole Byrd, Hon. James L. Stoelker, Hon. Vanessa W. Vallarta, Ms. Linda Romero-Soles, Ms. Christina M. Volkers, Mr. Michael M. Roddy, Ms. Jeanine D. Tucker

Advisory Body Members Absent:

Others Present: Mr. Curt Soderlund, Mr. Gerald Pfab, Ms. M.R. Gafill, Mr. Nick Turner, Mr. Kenneth Kachold, Ms. Gisele Corrie, Mr. Price Eres, Ms. Christa Jennings, Ms. Peggy Symons, and Mr. Jake Chatters

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 10:00 a.m., and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the December 15, 2014, Trial Court Facility Modification Advisory Committee meetings.

PUBLIC WRITTEN COMMENT

No public comments were received.

ACTION ITEMS (ITEMS 1-11)

Action Item 1 – (Action Required) – Minutes of the November 3, 2014, Trial Court Facility Modification Advisory Committee meeting.

Summary: Review changes to the approved minutes of the November 3, 2014, Trial Court Facility Modification Advisory Committee meeting.

Action: *Reviewed and approved modifications made to Item 2 of the November 3, 2014, minutes.*

Action Item 2 – (Action Required) - List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action: Reviewed and ratified 51 projects for a total of \$841,252 to be paid from funds previously encumbered for emergency funding.

Action Item 3 – (Action Required) - List B – Facility Modifications Less than \$50k (Priority 2)

Summary: Ratify facility modifications less than \$50k from List B.

Action: Reviewed and ratified 64 projects for a total of \$619,677 to be paid from funds previously encumbered for facility modifications less than \$50k. The committee expressed concern regarding FM-0054243 at the New Susanville Courthouse. The committee is requesting a report from the Capital Projects Team to summarize the historical use (last 24 months) of Facility Modification Program funding for new construction projects. Information is requested on why the funds are being used this way and what is being done to mitigate this issue.

Action Item 4 – (Action Required) - List C – Cost Increases Over \$50k

Summary: Ratify facility modifications requiring cost increases over \$50k from List C.

Action: Reviewed and ratified three projects for a total cost increase to the Facility Modification Program Budget of \$286,383.

Action Item 5 – (Action Required) - Priority 3 Project Requests

Summary: Priority 3 project requests from multiple courts: (listen to recording for official motion)

- Item 5A – Placer Superior Court

Action: The committee directed staff to add this project to List D to be considered for funding.

- Item 5B – Merced Superior Court

Action: The committee is requesting this project be deferred indefinitely due to budget constraints. Several courts have similar security screening issues and will need to be evaluated before any funds can be allocated for this type of project. Facilities Management Unit staff will work with the Security staff to evaluate all security related projects and report back to the committee October 2015, with prioritized funding recommendations.

- Item 5C – Nevada Superior Court

Action: The committee is requesting this project be deferred indefinitely due to budget constraints.

- Item 5D – Santa Barbara Superior Court

Action: The committee is requesting this project be deferred indefinitely due to budget constraints. The committee is also recommending this project is completed as a Court-Funded Facilities Request.

- Item 5E – Solano Superior Court

Action: The committee is requesting this project be deferred indefinitely due to budget constraints.

- Item 5F – Tulare Superior Court

Action: The committee is requesting this project be deferred to the April 2015 meeting once more information is presented to the committee.

Action Item 6 – (Action Required) - List D – Facility Modifications Over \$50k and Energy Efficiency Projects

Summary: Review recommended facility modifications over \$50K and energy efficiency projects from List D.

Action: Reviewed 13 projects for a total cost to the Facility Modification Program Budget of \$4,227,505. Upon committee review, it was determined FM-00051253 should be removed from the list and not funded with Facility Modification Program funds.

Action Item 7 – (Action Required) - List F – Court-Funded Facilities Requests (Facility Modifications)

Summary: Review Court-Funded Facilities Requests (Facility Modifications) from List F.

Action: Reviewed and approved two Court-Funded Facilities Requests from Alameda and El Dorado Superior Courts.

Action Item 8 – (Action Required) - Preliminary Approval Authority for Judicial Council Staff of \$50K for Priority 2 Projects

Summary: Review preliminary approval authority for Judicial Council Staff of \$50K for Priority 2 projects and determine if approval authority should continue.

Action: The committee unanimously approved continuing the approval authority for Judicial Council staff of \$50K for Priority 2 projects.

Action Item 9 – (Action Required) – Trial Court Facility Modification Quarterly Activity Report, Quarter 1 of Fiscal Year 2014-2015

Summary: Review draft report *Trial Court Facility Modification Quarterly Activity Report, Quarter 1 of Fiscal Year 2014-2015*.

Action: The committee provided input and approved to move to Judicial Council as an information only item at the February 20, 2015, Judicial Council meeting.

Action Item 10 – (Action Required) - TCFMAC 2015 Annual Agenda

Summary: Review draft TCFMAC 2015 Annual Agenda.

Action: The committee provided input and approved to move to E&P pending additional edits members of the committee have. Members are encouraged to work with staff to provide additional input after the meeting.

DISCUSSION ITEMS (ITEMS 1-7)

Discussion Item 1

Summary: Reviewed changes to updated Prioritization Methodology. Staff will continue to update based on committee feedback and then present this document as an action item at a future meeting once the committee has had sufficient time to review.

Discussion Item 2

Summary: Judicial Council staff provided an update to FMU staffing, FM workload, and Delayed FM Projects.

Discussion Item 3

Summary: Judicial Council staff provided an update on Service Delivery Methods; Service Provider (SP) contracts, Job Order Contracting (JOC), and Delegation.

Discussion Item 4

Summary: Judicial Council staff provided an update on the finalization requirements for the delegation pilot program based on the program guidelines.

Discussion Item 5

Summary: Judicial Council staff provided an update on the Operations and Maintenance budget projections for fiscal year 2015-2016.

Discussion Item 6

Summary: Judicial Council staff provided a report on FM system analysis and the historic spend by system & projections for fiscal year 2015-2016.

Discussion Item 7

Summary: Judicial Council staff provided an overview of the projected Court-Funded Facilities Requests process for fiscal year closeout, identifying key deadlines that may need to be communicated to the courts.

INFORMATION ONLY ITEMS (ITEMS 1-2)

Information Item 1 – Updated Trial Court Facility Modification Policy

Summary: The updated Trial Court Facility Modification Policy was included in the meeting materials. Changes to the policy were made in alignment to newly established Cal. Rule of Court 10.65, *Trial Court Facility Modification Advisory Committee*.

Information Item 2 – Cal. Rule of Court 10.65, *Trial Court Facility Modification Advisory Committee*

Summary: The newly established Cal. Rule of Court 10.65, *Trial Court Facility Modification Advisory Committee* was included in the meeting materials.

A D J O U R N M E N T

There being no further open meeting business, the meeting was adjourned at 3:50 p.m.

Approved by the advisory body on March 6, 2015.