



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: January 16, 2015
Time: 10:00 AM - 4:00 PM
Location: Sacramento/Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 AM

Approval of Minutes

Approve minutes of the December 15, 2014, Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1-10)

Action Item 1 – (Action Required) – Minutes of the November 3, 2014, Trial Court Facility Modification Advisory Committee meeting.

Summary: Review changes to the approved minutes of the November 3, 2014, Trial Court Facility Modification Advisory Committee meeting.

Action Requested: Review and approve modification made to Item 2 of the November 3, 2014, minutes.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 2 – (Action Required) - List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 51 projects for a total of \$841,252 to be funded with previously encumbered funds for emergency funding.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 3 – (Action Required) - List B – Facility Modifications Less than \$50k (Priority 2)

Summary: Ratify facility modifications less than \$50k from List B.

Action Requested: Staff recommends 64 projects for a total of \$619,677 to be funded with previously encumbered funds for facility modifications less than \$50k.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 4 – (Action Required) - List C – Cost Increases Over \$50k

Summary: Ratify facility modifications requiring cost increases over \$50k from List C.

Action Requested: Staff recommends three projects for a total cost increase to the Facility Modification Program Budget of \$286,383.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 5 – (Action Required) - Priority 3 Project Requests

Summary: Priority 3 project requests from multiple courts:

- Item 5A – Placer Superior Court
- Item 5B – Merced Superior Court
- Item 5C – Nevada Superior Court
- Item 5D – Santa Barbara Superior Court
- Item 5E – Solano Superior Court
- Item 5F – Tulare Superior Court

Action Requested: The committee directed staff to present these Priority 3 projects for funding consideration.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 6 – (Action Required) - List D – Facility Modifications Over \$50k and Energy Efficiency Projects

Summary: Review recommended facility modifications over \$50K and energy efficiency projects from List D.

Action Requested: Staff recommends 13 projects for a total cost to the Facility Modification Program Budget of \$4,227,505.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 7 – (Action Required) - List F – Court-Funded Facilities Requests (Facility Modifications)

Summary: Review Court-Funded Facilities Requests (Facility Modifications) from List F.

Action Requested: Staff recommends two Court-Funded Facilities Requests for review and approval.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 8 – (Action Required) - Preliminary Approval Authority for Judicial Council Staff of \$50K for Priority 2 Projects

Summary: Review preliminary approval authority for Judicial Council Staff of \$50K for Priority 2 projects and determine if approval authority should continue.

Action Requested: Staff recommends continuing the approval authority for Judicial Council staff of \$50K for Priority 2 projects.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 9 – (Action Required) – Trial Court Facility Modification Quarterly Activity Report, Quarter 1 of Fiscal Year 2014-2015

Summary: Review draft report *Trial Court Facility Modification Quarterly Activity Report, Quarter 1 of Fiscal Year 2014-2015*.

Action Requested: Staff is requesting committee input and approval to move to Judicial Council.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action Item 10 – (Action Required) - TCFMAC 2015 Annual Agenda

Summary: Review draft TCFMAC 2015 Annual Agenda.

Action Requested: Staff is requesting committee input and approval to move to E&P.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

III. DISCUSSION ITEMS (ITEMS 1 – 7)

Discussion Item 1

Summary: Review changes to updated Prioritization Methodology.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Discussion Item 2

Summary: Update to FMU staffing, FM workload, and Delayed FM Projects

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Discussion Item 3

Summary: Service Delivery Methods, Service Provider (SP) contracts, Job Order Contracting (JOC), and Delegation

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Discussion Item 4

Summary: Finalization requirements for the delegation pilot program.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Discussion Item 5

Summary: Operations and Maintenance budget projections for fiscal year 2015-2016.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Discussion Item 6

Summary: FM system analysis - historic spend by system & projections for fiscal year 2015-2016.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Discussion Item 7

Summary: Court-Funded Facilities Requests – process for fiscal year closeout

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

IV. INFORMATION ONLY ITEMS (ITEMS 1-2)

Information Item 1 – Updated Trial Court Facility Modification Policy

Summary: The updated Trial Court Facility Modification Policy has been included in the meeting materials. Changes to the policy were made in alignment to newly established Cal. Rule of Court 10.65, *Trial Court Facility Modification Advisory Committee*.

Information Item 2 – Cal. Rule of Court 10.65, *Trial Court Facility Modification Advisory Committee*

Summary: The newly established Cal. Rule of Court 10.65, *Trial Court Facility Modification Advisory Committee* has been included in the meeting materials.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEMS 1-4)**

Closed Action Item 1 - Security Related - Emergency and Priority 1 (List A)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security related emergency and Priority 1 facility modifications from List A.

Action Requested: Staff recommends 0 projects for a total cost to the Facility Modification Program Budget of \$0, to be paid from funds previously encumbered.

Closed Action Item 2 - Security Related - FMs Less Than \$50K (List B)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security related facility modifications less than \$50K from List B.

Action Requested: Staff recommends three projects for a total cost to the Facility Modification Program Budget of \$37,864, to be paid from funds previously encumbered.

Closed Action Item 3 - Security Related – FMs Greater Than \$50K (List D)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security related facility modifications greater than \$50K from List D.

Action Requested: To continue limiting over \$50k expenditures to Priority 2 projects only at this time.

Closed Action Item Item 4 - Court-Funded Facilities Requests (List F) – Leases and Security Related

Court-Funded Facilities Requests – Leases and Security Related (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(3) *Negotiations concerning a contract, a labor issue, or legislation*

Pursuant to California Rules of Court, Rule 10.75(d)(4) *The price and terms of payment for the purchase, sale, exchange, or lease of real property for a judicial branch facility before the property has been acquired or the relevant contracts have been executed.*

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of*

judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Summary: Review Court-Funded Facilities Requests related to new leases, lease renewals, and security-related facility modifications.

Action Requested: Staff recommends executing projects on List F – Court-Funded Facilities Requests (Leases and Security Related Projects)

**VII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(DISCUSSION ITEM)**

Closed Discussion Item 1

Pursuant to California Rules of Court, Rule 10.75(d)(3) *Negotiations concerning a contract, a labor issue, or legislation*

Pursuant to California Rules of Court, Rule 10.75(d)(4) *The price and terms of payment for the purchase, sale, exchange, or lease of real property for a judicial branch facility before the property has been acquired or the relevant contracts have been executed.*

Summary: Update from the Facilities Policies Working Group meeting on January 7, 2015.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Adjourn Closed Session