



Judicial Council of California
Trial Court Budget Advisory Committee

TRIAL COURT BUDGET ADVISORY COMMITTEE
FISCAL PLANNING SUBCOMMITTEE

MATERIALS OCTOBER 10, 2025
VIRTUAL MEETING

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Judicial Council of California

Trial Court Budget Advisory Committee

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TRIAL COURT BUDGET ADVISORY COMMITTEE

FISCAL PLANNING SUBCOMMITTEE

NOTICE AND AGENDA OF OPEN MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

THIS MEETING IS BEING RECORDED

Date: Friday, October 10, 2025
Time: 12:00 p.m. to 1:30 p.m.
Public Video Livestream: <https://jcc.granicus.com/player/event/4022>

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be emailed to tcbac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the October 3, 2024, Fiscal Planning Subcommittee meeting and October 10, 2024, Action by Email between meetings.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

Remote Comment

In accordance with California Rules of Court, rule 10.75(i) and (k), individuals wishing to speak about an agenda item during the public comment part of the meeting, must email a request by 12:00 p.m. on Thursday, October 9, 2025, to tcbac@jud.ca.gov. The request must state the speaker's name, the name of the organization that the speaker represents, if any, and the agenda item the speaker wishes to address. Only requests received by 12:00 p.m. on October 9, 2025, will receive a reply providing the virtual meeting link and information needed to speak during the public comment time.

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcbac@jud.ca.gov. Only written comments received by 12:00 p.m. on October 9, 2025, will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-2)

Item 1

Trial Court Trust Fund Funds Held on Behalf of the Trial Courts for Fiscal Year (FY) 2024–25 (Action Required)

Consideration of requests for the Trial Court Trust Fund Funds Held on Behalf of the Trial Courts program for the FY 2024–25 annual submission cycle.

Presenters: Hon. Jonathan B. Conklin, Chair, Fiscal Planning Subcommittee
Ms. Rose Lane, Senior Analyst, Judicial Council Budget Services

Item 2

Children’s Waiting Room Fund Balance Cap Biennial Review (Action Required)

Consideration of reductions for FY 2024–25 Children’s Waiting Room fund balances exceeding the cap and adjustment requests from five trial courts.

Presenters: Hon. Jonathan B. Conklin, Chair, Fiscal Planning Subcommittee
Ms. Oksana Tuk, Senior Analyst, Judicial Council Budget Services

IV. ADJOURNMENT

Adjourn



Judicial Council of California
Trial Court Budget Advisory Committee

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TRIAL COURT BUDGET ADVISORY COMMITTEE

FISCAL PLANNING SUBCOMMITTEE

MINUTES OF OPEN MEETING

October 3, 2024

12:00 p.m. – 1:00 p.m.

<https://jcc.granicus.com/player/event/3275>

Advisory Body Members Present: Judges: Hon. Jonathan B. Conklin (Chair), Hon. Kimberly A. Gaab, Hon. Wendy G. Getty, Hon. Michael J. Reinhart, and Hon. Lisa M. Rogan

Executive Officers: Mr. Chad Finke, Mr. Kevin Harrigan, Mr. Shawn C. Landry, Mr. Chris Ruhl, and Mr. David H. Yamasaki

Others Present: Mr. Zlatko Theodorovic, Ms. Fran Mueller, Ms. Donna Newman, and Ms. Rose Lane

OPEN MEETING

Call to Order and Roll Call

The chair welcomed the members, called the meeting to order at 12:00 p.m., and took roll call.

Approval of Minutes

The subcommittee approved minutes from the January 8, 2024, Fiscal Planning Subcommittee meeting.

DISCUSSION AND ACTION ITEMS (ITEM 1)

Item 1 – Trial Court Trust Fund Funds Held on Behalf of the Trial Courts for 2023–24 (Action Required)

Consideration of requests for the Trial Court Trust Fund Funds Held on Behalf of the Trial Courts program for the 2023–24 annual submission cycle.

Action: The Fiscal Planning Subcommittee voted to approve (with 2 abstentions) the 71 requests from 27 trial courts (39 new requests and 32 amended requests) for the 2023–24 annual submission cycle. These requests total \$24 million in funding from 2023–24 and \$1.7 million from prior fiscal years for consideration by the Judicial Council at its November 15, 2024, business meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:41 p.m.

Approved by the advisory body on .



Judicial Council of California
Trial Court Budget Advisory Committee

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TRIAL COURT BUDGET ADVISORY COMMITTEE

FISCAL PLANNING SUBCOMMITTEE

MINUTES OF OPEN MEETING

October 10, 2024

11:00 a.m.

Action by E-mail Between Meetings

Advisory Body Members Present: Judges: Hon. Jonathan B. Conklin (Chair), Hon. Kimberly A. Gaab, Hon. Wendy G. Getty, and Hon. Lisa M. Rogan

Executive Officers: Mr. Chad Finke, Mr. Kevin Harrigan, Mr. Shawn C. Landry, Mr. Chris Ruhl, and Mr. David H. Yamasaki

Advisory Body Members Absent: Hon. Michael J. Reinhart

Others Present: Ms. Rose Lane

OPEN MEETING

Vote

Voting was opened at 11:00 a.m.

DISCUSSION AND ACTION ITEMS (ITEM 1)

Item 1

Trial Court Trust Fund Funds Held on Behalf of the Trial Courts for 2023–24; Updated Submission for Superior Court of Sierra County.

Action: The Fiscal Planning Subcommittee unanimously voted to approve the additional \$10,000 request from the Superior Court of Sierra County, which will augment the previously approved new project request for \$14,000 for facility improvements for consideration by the Judicial Council at its November 15, 2024, business meeting.

ADJOURNMENT

Voting closed at 5:01 p.m.

Approved by the advisory body on enter date.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Fiscal Planning Subcommittee
(Action Item)

Title: Trial Court Trust Fund Funds Held on Behalf of the Trial Courts for Fiscal Year (FY) 2024–25

Date: 10/10/2025

Contact: Rose Lane, Senior Analyst, Judicial Council Budget Services
916-643-6926 | rosemary.lane@jud.ca.gov

Issue

Consideration of requests for the Trial Court Trust Fund (TCTF) Funds Held on Behalf (FHOB) of the Trial Courts program for FY 2024–25 annual submission cycle for recommendation to the Judicial Council at its December 12, business meeting.

Background

Under Government Code section 77203, a trial court may carry over unexpended funds in an amount not to exceed 3 percent of the court’s operating budget from the prior fiscal year.¹

At its business meeting on April 15, 2016, the Judicial Council approved the Trial Court Budget Advisory Committee’s recommended process, criteria, and required information for trial courts to request that TCTF reduced allocations related to the fund balance cap be retained in the fund as restricted fund balance for the benefit of those courts.²

Allowable FHOB requests to be held in the TCTF can include, but are not limited to the following:

- Projects that extend beyond the original planned three-year process such as delayed deployment of information systems;
- Technology improvements or infrastructure such as a new case management system;
- Facilities maintenance or repair allowed under rule 10.810 of the California Rules of Court;
- Court efficiencies such as online and smart forms for court users; and
- Other court infrastructure projects such as vehicle or copy machine replacement.

¹ Added as part of Senate bill 1021 (Stats. 2012, ch. 41), later amended by Senate Bill 95 (Stats. 2019, ch. 36 § 2), effective June 27, 2019.

² Judicial Council of Cal., Advisory Com. Rep., *Trial Court Allocations: Trial Court Reserves Held in the Trial Court Trust Fund* (Apr. 15, 2016), <https://jcc.legistar.com/View.ashx?M=F&ID=4378277&GUID=57D6B686-EA95-497E-9A07-226CA724ADCB>.

At its business meeting on March 15, 2024, the Judicial Council adopted additional revisions to the policy, including (1) newly defined criteria for new and amended requests, (2) a streamlined submission process with one annual deadline, and (3) implementation of a reimbursement model to distribute funding to the participating trial courts. The revisions to the policy provide increased transparency and accountability of the program.³

Summary of Requests

The TCTF Funds Held on Behalf of the Trial Courts process requires courts to submit their requests at least 40 business days before a Judicial Council business meeting. Twenty-five courts submitted 57 requests — 38 new and 19 amended, for a total of \$44 million in the FY 2024–25 submission cycle.

A summary of Table 1 and Table 2 is below:

	FY 2024–25 Contribution (in millions of dollars)	Previously Approved Fiscal Year Funding (in millions of dollars)	Proposed Total (in millions of dollars)
New Requests (Table 1)	\$15.1	\$2.0	\$17.1
Amended Requests (Table 2)	2.6	24.3	26.9
Total	\$17.7	\$26.3	\$44.0

Table 1. New requests for FY 2024–25

The following table summarizes new requests for FY 2024–25 totaling \$17.1 million, of which \$15.1 million is from FY 2024–25 and \$2 million is from prior fiscal years.

	Court	FY 2024–25 Contribution Amount	Previously Approved Closed Projects - Surrendered Funding⁴	Proposed Project Total	Project Category
	A	B	C	D = B + C	E
1	Alpine	\$43,445	\$0	\$43,445	Facility
2	Calaveras	29,500	0	29,500	Facility
3	Del Norte	267,000	0	267,000	Information Technology
4	El Dorado	124,590	0	124,590	Facility
5	Glenn	28,000	0	28,000	Facility
6	Glenn	134,143	0	134,143	Information Technology
7	Imperial	211,843	0	211,843	Facility

³ Judicial Council of Cal., Advisory Com. Rep., *Trial Court Budget: Update to the Funds Held on Behalf of the Trial Courts Policy* (Mar. 15, 2024), <https://jcc.legistar.com/View.ashx?M=F&ID=12700382&GUID=9C3189C0-C9AA-4818-BB78-3807018030F0>.

⁴ Per the Judicial Council–approved policy, trial courts may request to use previously approved unspent funding from a closed or surrendered project, for a new project.

	Court	FY 2024–25 Contribution Amount	Previously Approved Closed Projects - Surrendered Funding ⁴	Proposed Project Total	Project Category
8	Imperial	117,243	0	117,243	Information Technology
9	Kings	223,287	0	223,287	Facility
10	Lake	223,779	0	223,779	Facility
11	Lake	5,687	0	5,687	Information Technology
12	Lake	30,000	0	30,000	Information Technology
13	Lake	15,399	0	15,399	Information Technology
14	Mendocino	521,705	0	521,705	Facility
15	Mono	24,210	0	24,210	Furniture & Fixtures
16	Monterey	0	275,135	275,135	Facility
17	Orange	509,268	0	509,268	Facility
18	Orange	1,033,331	0	1,033,331	Information Technology
19	Orange	370,000	0	370,000	Security
20	Placer	437,389	0	437,389	Facility
21	Placer	54,821	0	54,821	Information Technology
22	Placer	1,062,079	0	1,062,079	Information Technology
23	Plumas	75,000	0	75,000	Facility
24	Plumas	50,000	0	50,000	Facility
25	Plumas	65,000	0	65,000	Facility
26	San Benito	0	1,235,209	1,235,209	Court Funded Request ⁵
27	San Bernardino	380,000	0	380,000	Emergency Response and Safety Services
28	San Bernardino	2,000,000	0	2,000,000	Facility
29	San Bernardino	500,000	0	500,000	Information Technology
30	San Bernardino	578,285	0	578,285	Information Technology
31	San Luis Obispo	0	153,334	153,334	Information Technology
32	San Joaquin	4,616,785	265,200	4,881,985	Facility
33	Stanislaus	255,967	25,262	281,228	Facility
34	Sutter	238,055	0	238,055	Court Funded Request
35	Tehama	90,000	0	90,000	Fleet
36	Tehama	100,000	0	100,000	Information Technology
37	Ventura	144,363	0	144,363	Information Technology
38	Ventura	537,343	0	537,343	Information Technology
	Total	\$15,097,515	\$1,954,139	\$17,051,654	

⁵ The Court Funded Request policy allows trial courts to request funding for facilities projects (i.e., facility modifications and lease-related costs) by allowing trial courts to contribute funds for urgent facilities costs, excluding capital outlay expenditures, through allocation reductions from the TCTF.

Table 2. Amended requests for FY 2024–25

The following table summarizes amended requests for FY 2024–25 totaling \$26.9 million, of which \$2.6 million is from FY 2024–25 and \$24.4 million is from prior fiscal years.

	Court	Approved Project Total	FY 2024–25 Contribution Amount	Proposed Project Total	Project Category
	A	B	C	D = B + C	E
1	Imperial	\$74,139	\$0	\$74,139	Court Funded Request
2	Kern	1,982,274	0	1,982,274	Information Technology
3	Lake	41,098	3,902	45,000	Information Technology
4	Lake	9,229	4,771	14,000	Information Technology
5	Mono	90,000	0	90,000	Information Technology
6	Mono	50,000	0	50,000	Information Technology
7	Mono	100,003	0	100,003	Information Technology
8	Sacramento	3,946,130	66,907	4,013,037	Facility
9	San Bernardino	2,341,300	275,371	2,616,671	Information Technology
10	San Bernardino	2,000,000	200,000	2,200,000	Information Technology
11	San Bernardino	600,000	\$0	600,000	Information Technology
12	San Bernardino	3,221,609	1,904,473	5,126,082	Records Management
13	San Mateo	2,501,098	3,901	2,504,999	Court Funded Request
14	Stanislaus	3,138,708	0	3,138,708	Facility
15	Stanislaus	124,900	0	124,900	Information Technology
16	Sutter	406,669	0	406,669	Facility
17	Tehama	481,816	41,958	523,774	Information Technology
18	Tehama	1,328,074	83,627	1,411,701	Information Technology
19	Ventura	1,917,292	0	1,917,292	Information Technology
	Total	\$24,354,340	\$2,584,910	\$26,939,249	

Recommendation

Approve the 57 FHOB requests from 25 trial courts (38 new requests and 19 amended requests) as listed in Tables 1 and 2 for FY 2024–25 annual submission cycle. These requests total \$17.7 million in funding from FY 2024–25 and \$26.3 million from prior fiscal years for consideration by the Judicial Council at its December 12, 2025, business meeting.

Attachments

1. Attachment 1A: *Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25*
2. Attachment 1B: *Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for Amended Requests for FY 2024–25*

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
Alpine	\$43,445	2024–25	2026–27	Courtroom Renovation Maintenance and Repair: replacing worn carpet and chairs which includes installment, disposal and labor on both. Chairs severely worn after extra cleaning during 2020-2023. Carpet has several places where it is rippling and bunching which could be a potential risk. Thank you.
Calaveras	\$29,500	2024–25	2025–26	The Court's current office chairs, in use since 2013, have surpassed their 10-year life expectancy and no longer provide adequate ergonomic support, creating risks to staff health, safety, and productivity. Worn upholstery, failing adjustments, and reduced comfort underscore the need for full replacement. Procuring 57 new ergonomic chairs will ensure compliance with workplace safety standards, improve employee well-being, and provide long-term cost efficiency.

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
Del Norte	\$267,000	2024–25	2025–26	The Del Norte Superior Court is undertaking a critical IT infrastructure project to upgrade its existing server environment and expand data storage capacity. The court's current servers are reaching end-of-life, with limited capacity to support growing case management data, digital evidence, and administrative records. This project will implement a modernized server solution with scalable, redundant storage that ensures reliability, security, and compliance with judicial standards. Projects of this size, scope and expense are impossible to absorb into a single year budget cycle.

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
El Dorado	\$124,590	2024–25	2026–27	<p>Tenant Improvement - Building C</p> <p>In connection with the County of El Dorado, we are currently in the process of renovations affecting our Placerville Building C branch.</p> <p>As part of this project:</p> <ul style="list-style-type: none"> •Department 8 will be moved into the renovated space in the basement of Building C, and the Fair Lane Branch will no longer be occupied by the Court. •Court Administration, Human Resources, Fiscal, and Court Analysts, currently located on the main floor of Building C, will move into renovated space in the basement of Building C. •The Information Technology (IT) Department will move into renovated space in the basement of Building C. •The Self-Help Center/Family Law Facilitator's Office will be relocated from the Main Street Branch into this new consolidated area. <p>The changes outlined above will reduce overall occupancy costs including, but not limited to, alarm services, security in coordination with the El Dorado County Sheriff's Department, utility expenses, and other miscellaneous facility-related expenditures by consolidating our Court operations from five total court locations, to four. Currently, Court Administration, Human Resources, Fiscal, and Court Analysts are located adjacent to and within the County of El Dorado's Building Department. Relocating these divisions to the lower level, alongside the rest of the Court staff, will promote greater continuity and collaboration across departments.</p>

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
Glenn	\$28,000	2024–25	2025–26	On November 1, 2023 the Glenn County Superior Court moved into its newly renovated and expanded historic Willows Courthouse. The facility is two stories high and comprises over 50,000 square feet. The exterior of the historic building has many nooks and ornate details that have attracted birds and spiders. The Court is requesting \$28,000 to hire a company to clean the exterior of the building and the windows twice during the year. The Court's Janitorial staff cannot even reach the first-floor exterior building windows from the ground, as the building is raised above ground level.
Glenn	\$134,143	2024–25	2025–26	The Glenn County Superior Court is requesting \$134,142.68 for improvements and upgrades to its IT equipment and infrastructure. The request includes the purchase of a new server, Adgator monitoring hardware, upgrades to the current servers to bring them to solid state, additional laptops for the use of staff training, a scanner refresh for all staff, the final purchase of computers in our tech refresh cycle, and the minor equipment/service that would be required to connect, assemble, and store these items. Over the past two years the Court has transitioned to paperless/electronic processing in all areas of court operations and administration. Maintaining modern, up-to-date technology and infrastructure is critical in order to effectively serve the public in our paperless environment.
Imperial	\$117,243	2024–25	2025–26	<ul style="list-style-type: none"> - Courtroom Audio and Video System - Winterhaven Court - Upgrade Access Door Controls for Security purposes - Wireless Microphones for Criminal Court- 4 Courtrooms
Imperial	\$211,843	2024–25	2025–26	<ul style="list-style-type: none"> - Office Extension - Existing Office is too small for its needs and operation. - Modification of Parking space for State prison transportation units for security purposes. - Front Counter Division Walls for Civil Department and IT department - to provide protection to employees.

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
Kings	\$223,287	2021–22	2026–27	The Court is requesting the Judicial Council of California hold TCTF funds on the Court's behalf, in the sum of \$223,286.74, for the architectural and construction activities related to the completion of Department 12's Courtroom.
Lake	\$223,779	2024–25	2027–28	Lake County Superior Court requests \$223,778.71 to be held on the court's behalf for one time project costs related to the completion and move to a new courthouse. The court is responsible for moving costs and some equipment and furnishing costs for the new Lake County Courthouse. The courthouse is a new court construction project estimated to be complete in late 2026. The New Lakeport Courthouse will replace an overcrowded, shared use facility with a new four courtroom facility of approximately 46,000 square feet. The new building will provide a safe, accessible, operationally efficient building for court staff and the Lake County community.

Reason for Request:

The court costs of \$223,778.72 are necessary so that the new courthouse may be opened to serve the public. Given the uncertain nature of future funding for the trial courts, it is necessary and fiscally responsible to begin reserving funds for one-time project costs now when the court has the resources to do so.

According to the Guidelines for the Responsibility of Facilities Costs between the Judicial Council and Trial Courts, the court will be responsible for several categories of one-time expenses such as moving costs, break room equipment, appliances, office equipment, trash cans, copiers, postage meters, network connection, servers, telephones and VoIP system. The court intends to sequence the regular technology refresh and replacement cycle as well as telephone and copy machine replacements with the new building occupancy. Additionally, due to the increase in size of the new building, the need for copy machines, phones and other equipment will increase. The court wishes to be fully prepared to handle these costs. It may be necessary to augment the project budget if certain items important to the safe and efficient operation of the building are excluded from the project construction budget.

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
Lake	\$5,687	2024–25	2027–28	<p data-bbox="825 391 1045 418">Project Description</p> <p data-bbox="825 423 1934 516">In Fiscal Year 2022 the Court contracted with streamWrite to develop and implement a data dashboard to interface with the Court's case management system to provide data regarding the following:</p> <ul data-bbox="825 521 1045 711" style="list-style-type: none"> <li data-bbox="825 521 905 548">• Filings <li data-bbox="825 553 974 581">• Dispositions <li data-bbox="825 586 911 613">• Events <li data-bbox="825 618 957 646">• Workloads <li data-bbox="825 651 884 678">• Jury <li data-bbox="825 683 1045 711">• Fiscal and staffing <p data-bbox="825 748 1058 776">Reason for Request</p> <p data-bbox="825 781 1934 1045">The total project cost of \$23,998.75 was encumbered in FY22. The court has spent \$18,312 to date. \$5,686.75 was unencumbered in FY24. The court doesn't want to lose these funds due to the project's delay. The Data Dashboard experienced delays due to both the court and the vendor testing all of the changes made throughout the process to perfect the integrity of the data. The project had expected go-live dates before June 30, 2025. Most of the work has been configured; however the fine tuning has not been completed to ensure all the data will be correct. The court is requesting that funds in the amount of \$5,686.75 be held for the court through June 30, 2028.</p>

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
Lake	\$15,399	2024–25	2027–28	<p>Project Description The Court contracted with Charles M. Salter Associates, Inc. for IT and AV Consulting Services on June 1, 2023 to review design documents and give guidance regarding procurement and installation of technology for the construction of the new Courthouse. This includes guidance regarding audio-visual systems, courtroom recording equipment, telecommunication systems, Wi-Fi networks, servers and overall network connectivity. The vendor will also train court personnel on operation and maintenance of systems and equipment.</p> <p>Reason for Request The court encumbered \$70,000 in FY22 for the services. The court has spent \$54,600.70 to date and the remaining amount of \$15,399.30 was unencumbered at the end of FY24. The court doesn't want to lose these funds as more work is needed. The court has not yet received guidance on the procurement of needed hardware and software. The funds will play a large part in paying for these needed services. The court is asking that funds in the amount of \$15,399.30 be held through 6/30/2028</p>

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
Lake	\$30,000	2024–25	2027–28	<p>The Court contracted with Journal Technologies on 6/29/21 to develop and implement an interface between the Probation Department and Court's case management system. The data interface will reduce staff time in case processing. The interface will also improve data accuracy between the Court and the Probation Department. Currently, a large amount of correspondence is mailed between the Court and the Probation Department. Data will no longer be required to be printed, sent to the Probation Department and then data entered into the Probation Department system, and vice versa.</p> <p>Reason for Request</p> <p>The project cost was contracted at \$30,000. The court originally encumbered the \$30,000 in FY20; however the court was able to disencumber the funds and re-encumber the funds in FY22 due to the fact that the court's FY20 fund balance was \$30,000 under the cap. Subsequently the funds were unencumbered at the end of FY24. The Court does not wish to lose the investment. We were unable to proceed with the interface because the Probation Department was contemplating the purchase of a new case management system. A decision was made mid fiscal year 2022/23 to stay with their current system, Tyler. The project was slated to start to move forward; however due to technical requirements the project was delayed. It is anticipated that the creation of the interface will take more time as the court and the Probation Department have different case management systems that will need to interface with each other. The The Court is requesting that the funds totaling \$30,000 be held on behalf of the Court through 6/30/28</p>

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
Mendocino	\$521,705	2024–25	2029–30	<p>Construction is underway for a new 80,000 square foot courthouse in Mendocino County. The estimated completion/move in date is August 2027. The Court requests that fund be held to cover costs related to: moving of existing equipment and supplies to the new facility; technical assistance from vendors to set up equipment; purchase of artwork for the public spaces; digital reproduction on canvas or metal of many large murals from the existing courthouse, painted by local artists in the 1970s; purchase of technology and other equipment not provided by the JCC courthouse project budget; and other incidentals that cannot be foreseen at this time.</p> <p>The Court is in the early stages of planning for a photography contest, similar to Shasta's contest, to solicit photographs in a number of topics of local interest (e.g. agriculture, Native tribes, industries, local landscapes, the coastline, historical events, etc.) Photographs that will be used in the new facility will have to be enlarged and either framed under glass or reproduced on metal plates. These solutions are costly but will greatly enhance the public's engagement with the new facility.</p> <p>It is not yet possible to know what kinds of equipment will have to be purchased for the new courthouse so we cannot provide any more details on these purchases at this time.</p>
Mono	\$24,210	2024–25	2027–28	The useful life of furniture and fixtures is typically estimated to be between 5 and 12 years. The court is currently at 13 years, so a plan of replacement is being made as well as more funds to be added if possible.

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
Monterey	\$275,135	2021–22	2025–26	<p>For health and wellness of Salinas Court employees, the purpose of this request is to fund the purchase and labor of converting approximately 140 regular work stations and judges chambers at the Salinas Courthouse into height adjustable work stations by utilizing existing work surfaces and purchasing height adjustable furniture legs. Height adjustable work stations have previously been installed in the Monterey, Marina, and King City Courthouses.</p> <p>The court is requesting to surrender previously approved projects and funding of the following: O-272203 - \$84,493.00, O-272202 - \$62,942.00, O-272205 - \$25,000.00, O-279302 - \$102,699.84 to accommodate this new request for costs related to Salinas Courthouse Judges Chamber furniture replacement. No new funding is requested for the from the most recent fiscal year.</p>
Orange	\$509,268	2024–25	2029–30	<p>Facilities - Fire, Life, and Safety (FLS): expenses related to abatement, carpeting and other flooring, paint, blinds, and furniture needs arising from facility modification projects, such as the Fire, Life, and Safety Project, which is anticipated to span multiple years. According to the California Rules of Court, funding for facility modifications or improvements cannot include expenses such as carpeting and other flooring, paint, and furniture, thus requiring the court to finance these items. Additional expenses may also emerge that are required for the project to proceed but are not covered by the project funding.</p>

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
Orange	\$370,000	2024–25	2029–30	<p data-bbox="825 388 1331 415">Security projects to enhance court facilities:</p> <p data-bbox="825 456 1927 548">Installing mirror tint on glass entry doors and windows at entrances of all courthouses to improve observation control, making it more difficult for outsiders to surveil the courthouse and identify security officer positions, security protocols, and occupancy levels.</p> <p data-bbox="825 589 1927 682">Installing non-ballistic barriers at the Central Justice Center weapons screening area to further enhance observation control and reduce the potential for surveillance and study of court security routines.</p> <p data-bbox="825 722 1927 782">Purchasing a wheelchair lift in the detention area of the West Justice Center to facilitate safer transport of ADA defendants within secure areas.</p> <p data-bbox="825 823 1927 909">Enhancing the security features of Central Justice Center elevators to ensure consistent safety for court personnel, including judges and commissioners, during both planned and unplanned elevator outages.</p>

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
Orange	\$1,033,331	2024–25	2029–30	<p>Technology upgrades:</p> <p>Conference room technology enhancements to improve the stability and efficiency of equipment for on-site and hybrid collaboration.</p> <p>Equipment and installation for courtroom evidence presentation systems to modernize court proceedings and enable remote access, thereby enhancing public access to justice.</p> <p>Prior year expenses for uninterruptible power supply (UPS) units and associated equipment that improved the management and distribution of network connections to end-user devices, as these expenses were unintentionally reverted.</p> <p>Refresh of credit card payment terminals to maintain compliance with Payment Card Industry Data Security Standards (PCI-DSS) and to enhance financial data security.</p> <p>Technology and computing equipment refresh, to enable better planning and timing of end-of-life cycles for court devices.</p>
Placer	\$437,389	2024–25	2027–28	<p>This initiative is designed to address the significant wear and tear on the building's interior, specifically focusing on the replacement of aging carpets, flooring, and paint. The current condition of these elements not only detracts from the professional environment of this courthouse but also poses potential health and safety concerns. This project will replace outdated materials with durable, modern, and aesthetically appropriate alternatives, thereby enhancing the functionality, accessibility, and overall environment for all who use the courthouse, including judges, staff, legal professionals, and the public.</p>
Placer	\$1,062,079	2022–23	2025–26	<p>This is an ongoing project to replace the A/V system in ten courtrooms at the Gibson Courthouse where the encumbrance expired 6/30/2025. To preserve the funding and maintain the integrity of the project, the Court requests funds to be held for the duration of FY2025-26.</p>
Placer	\$54,821	2022–23	2025–26	<p>This is an ongoing project to replace the A/V system in the jury assembly room at the Gibson Courthouse where the encumbrance expired 6/30/2025. To preserve the funding and maintain the integrity of the project, the Court requests funds to be held for the duration of FY2025-26.</p>

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
Plumas	\$65,000	2024–25	2027–28	Request to hold funds to install/upgrade the technology in our three courtrooms to permit audio/video evidence to be displayed on the courtroom monitors during evidentiary hearings and trials. Currently litigants are not able to project evidentiary documents, audio and/or video onto the monitors in the courtrooms. This will require the purchase of new equipment and software and a third-party vendor to install/set up.
Plumas	\$75,000	2024–25	2027–28	Request to hold funds to upgrade the work stations in the clerks offices as well as to purchase uninterrupted power supply (UPS) battery back up for all Superior Court computers in the courtrooms, conference rooms, and clerk's work stations. Currently, our computers do not have back up power supplies in the event of power loss. The court clerk desks/work stations are extremely old and need to be replaced with modern stand-up desks.
Plumas	\$50,000	2024–25	2027–28	Request to hold TCTF funds for technology need-document digital scanning and storing. The requested amount will be used to digitize physical case files held in our storage facility. this project will reduce the Court's storage costs and make case file more easily accessible to the court and public. This project involves significant one-time expenses likely over several phases, and will require third party vendor assistance.
San Benito	\$1,235,209	2020–21	2026–27	<p>The court is requesting a new project to create a CFR that will be used to make modifications and upgrades to our existing facility. The request will enhance the efficiency and/or effectiveness of court operations by creating a new courtroom to accommodate the court's expanding criminal and civil calendars and jury trials, and creating a chamber for visiting judges hearing trials on a biweekly basis.</p> <p>The court is surrendering two projects of previously approved funding to accommodate this request. A remaining balance of \$1,229,342.86 from O-359305 and \$5865.66 from O-359303, for a total of \$1,235,208.52.</p>

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
San Bernardino	\$500,000	2024–25	2025–26	<p>In alignment with the San Bernardino Superior Court Strategic Plan, the court is seeking to further strengthen its disaster recovery capabilities by implementing a redundant site at our secondary data center to ensure business continuity in the event of physical damage or failure at the primary data center. This site will provide seamless failover capabilities and serve as a backup resource for replacing failed equipment, enhancing resilience, reliability, and disaster recovery preparedness.</p> <p>The entire project amount – \$500,000 – will be incurred in FY 2025-26 and is requested to be held in the Trial Court Trust Fund.</p>
San Bernardino	\$578,285	2024–25	2027–28	<p>In alignment with the San Bernardino Superior Court's (SBSC) Strategic Plan, the Technology Advancement Project will allow the court to continue to pursue technology initiatives by adopting or expanding software applications, enhancing our data warehouse, developing financial tools, and implementing hardware solutions that are critical to our operations. These technology advancements apply to multiple functional areas of the court (i.e., Operations, HR and Finance). The Court requests that \$578,284.80 be held in the Trial Court Trust Fund for this project with estimated completion in FY 2027-28.</p>
San Bernardino	\$2,000,000	2024–25	2027–28	<p>The San Bernardino Superior Court requests that \$2,000,000.00 be held in the Trial Court Trust Fund for critical facility improvements at the Victorville and Juvenile Delinquency (Justice) courthouses, both of which are grossly outdated, deteriorating, and in desperate need of public trust and confidence improvements. We are unable to pursue construction or structural renovations due to constraints in facilities. This request includes non-construction upgrades such as interior painting, carpet replacement, ergonomic furniture for staff and public areas, counter space enhancements, and judicial chambers and courtroom improvements. Additionally, both facilities suffer from limited public seating in lobby and public hallways. These improvements do not qualify under the Trial Court Facility Modification fund, but are considered critical for our court. These enhancements directly support the court's Strategic Plan 2024–2028 by transforming the court experience, empowering a productive workforce, and building a future-ready court. The improvements will also advance statewide judicial goals related to service quality, infrastructure, and sustainable funding, while addressing urgent operational needs, courtroom facility improvements, safety improvements, accessibility, and staff morale.</p>

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
San Bernardino	\$380,000	2024–25	2026–27	The San Bernardino Superior Court requests that \$380,000.00 be held in the Trial Court Trust Fund to enhance and modernize our Emergency Response and Safety Services (ERSS) program. This initiative is designed to modernize and elevate the court's emergency preparedness and safety infrastructure. Funding will support the acquisition of critical resources including emergency training software, communication platforms, radios, and training program development. These investments will enable the court to implement standardized emergency protocols, conduct drills, improve coordination with local agencies, and ensure continuity of operations during crises. The ERSS program aligns with the court's strategic goals of fostering resilience, protecting life and property, and instilling public trust through proactive safety measures and responsive service delivery. Up until now, our court has not had the funding to invest in this space. Safety and emergency response is a priority for our court given our geography and current climate.

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
San Joaquin	\$4,881,985	2022–23	2029–30	<p>The Court would like to accumulate savings to pay for the repairs and upgrades from our future facility improvements.</p> <p>The Court seeks to allocate funds from its FHOB account to address future facility improvements needs.</p> <p>We will establish a CFR specifically for future facility improvements and create a single WBSE number to manage work across our four courthouses—Stockton, Manteca, Lodi, and French Camp. The Court requests approval to use its current FY 2024/25 FHOB balance of \$4,616,785.39, along with \$265,200 from WBSE 0-399303 (PA Project – TCTF Funds Held FY 22/23 PA STK CFR022), for a total of \$4,881,985.39 to fund future facility improvements.</p> <p>We also intend to close WBSE 0-399303 (PA Project), as an upcoming software upgrade will bring our PA system in line with our preferred requirements.</p> <p>By submitting a single, broad FHOB request covering all of our court locations, the Court seeks the flexibility to prioritize and address future facility improvements, as needed. This approach will help prevent overlap with future facility improvements items already funded by the Judicial Council and allow us to reroute funds to other approved projects as appropriate.</p> <p>We respectfully request the Judicial Council's approval of this allocation and approach.</p>
San Luis Obispo	\$153,334	2023–24	2025–26	<p>The San Luis Obispo Superior Court requests that \$153,334 be held in the Trial Court Trust Fund to allow the court to fund IT modernization projects including CMS integration and reporting and courtroom audio and video upgrades to be completed in FY 2025-26.</p>

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for FY 2024–25

Court	Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:
Stanislaus	\$281,228	2023–24	2026–27	<p>In July 2026, the Court plans to consolidate all operations into a new courthouse located in downtown Modesto. Currently, court operations are distributed across five facilities throughout the County and the consolidation will result in a significant increase in the need for employee parking. We can currently provide parking for approximately 80 employees in a County owned parking structure. However, this is not enough parking to meet the anticipated demand after we relocate to the new facility. Upon relocation, we will need to accommodate parking for an additional 130 employees to support centralized operations. Due to limited parking availability in the downtown area, the Court has identified a nearby lot that may be leased to meet this need. However, the property requires improvements—such as repaving, striping, and lighting—to ensure it is safe and suitable for employee use.</p> <p>To facilitate this transition and maintain operational continuity, the Court requests to hold funds in the FHOB program to cover the necessary property improvements and/or the initial lease payments. Lease payments after the initial term would be incorporated into the court's annual budget. These expenditures are essential to support the Court's workforce and ensure accessibility and safety at the new courthouse. Utilizing FHOB funds for this purpose aligns with the program's intent to support facility-related needs and will enable the Judicial Council to act swiftly once lease terms are finalized and improvement costs are confirmed.</p>
Sutter	\$238,055	2024–25	2026–27	The requested funds will be used to replace worn and outdated carpeting throughout the courthouse that the Court cannot cover within its annual budget. The current carpet is nearly 10 years old, with visible wear, fraying, and heavy staining in areas like the public elevators that cannot be cleaned effectively.
Tehama	\$100,000	2024–25	2026–27	Phone System Replacement-Update and replace existing phone system.
Tehama	\$90,000	2024–25	2025–26	Vehicle Replacement(s)
Ventura	\$144,363	2024–25	2027–28	These funds would be used for eCourt case management for: cloud services, credit card machines, portal installation and court reservation system for civil case type for other services to enhance the system use.
Ventura	\$537,343	2024–25	2026–27	Upgrade remote/hybrid technology in all courtrooms in the Hall of Justice. There are 11 remaining that need this technology. We are working with Judicial Counsel Technology to ensure compliance with AB716.
\$17,051,654				

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for Amended Requests for FY 2024–25

Court	Proposed Project Total	Project Time Period - Starting Fiscal Year	Project Time Period - Ending Fiscal Year	Project Summary - As provided by the requesting trial court:	Amendment Summary - As provided by the requesting trial court:
Imperial	\$74,139	2023–24	2025–26	Project approved last year- To repair walls and doors for a Courtroom (Dept. 1). We are requesting to extend the deadline to June 30, 2026 to be able to complete this project. During the FY 24/25, JCC changed the CFR approval process and we didn't have enough time to complete the project before year end (FY24/25).	We are requesting to extend the deadline to June 30, 2026 to be able to complete this project. During the FY 24/25, JCC changed the CFR approval process and we didn't have enough time to complete the project before year end (FY24/25).
Kern	\$1,982,274	2016–17	2025–26	The Court continues to make steady progress toward the implementation of eCourt. While we have navigated some challenges, we've worked closely with Journal Technologies and our justice partners to address them collaboratively. Our go-live date remains scheduled for October 6, 2025, as noted in our last update. These funds will be used when we are billed after go-live.	Our go-live date extends beyond the June 30, 2025 date referenced in our previous extension request. In light of the timeline, I am requesting an extension of the Funds Held on Behalf through June 30, 2026.

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for Amended Requests for FY 2024–25

Lake	\$45,000	2021–22	2027–28	<p>Project Description The Court contracted with Journal Technologies on 6/15/20 to develop and implement three interfaces with the Court's case management system. The Dept of Child Support Services interface was completed in FY22. The following two interfaces have not been completed.</p> <ul style="list-style-type: none"> •Electronic Citation interface -\$15,000 •Warrant interface with the Sheriff's Department -\$30,000 <p>Reason for Amended Request The total project cost is \$45,000. \$41,098 is currently being held on behalf of the court. The court had encumbered the additional \$3,902 in FY22 and the funds were subsequently unencumbered in FY24. The court doesn't want to lose these funds due to the project's delay. The court is requesting that the \$3,902 be held along with the \$41,098 for total of \$45,000. The Electronic Citation and Warrant Interfaces experienced delays due to the Sheriff's Department connectivity issues and the Police Department change of staff. The interfaces had expected go-live dates by June 30,2024; however the agencies were unable to accomplish their portion of the work within the expected timeframe. The court is dependent on the other agencies for the work to be completed. The court is requesting that funds in the amount of \$45,000 be held for the court through June 30, 2028.</p>	Request to amend the total project amount from \$41,098 to \$45,000 (additional \$3,902 is being requested for FY2024-25). Request to extend the time period out to 2027-28 due to contractor delays.
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Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for Amended Requests for FY 2024–25

Lake	\$14,000	2022–23	2027–28	<p>The Court contracted with Journal Technologies on 6/29/21 to configure three change projects to the Court's case management system. The Pre-trial diversion minutes project was completed in FY23. The following two configurations have not been finished:</p> <ol style="list-style-type: none"> 1. Fix several work queues that have outstanding tasks. - \$10,500 2. Create workflow for destruction of cannabis cases per HS11361.5 - \$3,500 <p>Reason for Amended Request</p> <p>The current contracted cost for the two unfinished projects is \$14,000. \$9,229 is currently being held on behalf of the Court. The Court had encumbered the additional \$4,771 in FY22 and the funds were subsequently unencumbered in FY24. The Court doesn't want to lose these funds due to the projects' delays. The Court is requesting that the \$4,771 also be held for a total of \$15,000.</p> <p>The Court and Journal Technologies have both put significant resources toward these necessary projects. The configuration for the work queue changes was recently tested and needs further work on the vendor side. We have been pushing for a resolution for the second configuration change to create a workflow for destruction/deletion of cannabis cases per HS11361.5 but according to the vendor this project cannot be completed until all courts using the eCourt case management system agree on a consistent workflow for the destruction and/or sealing of eligible cannabis cases. To date there has been no agreement. The Court is requesting that the amount of \$14,000 be held through 6/30/2028.</p>	Request to amend the total project amount from \$9,229 to \$14,000 (additional \$4,771 is being requested for FY2024-25). Request to extend the time period out to 2027-28 due to contractor delays.
Mono	\$50,000	2020–21	2026–27	<p>Additional time is needed to start the project so we are requesting to change the start date from FY 25-26 to FY 26-27.</p>	<p>Additional time is needed to start the project so we are requesting to change the start date from FY 25-26 to FY 26-27.</p>

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for Amended Requests for FY 2024–25

Mono	\$100,003	2023–24	2026–27	Request to hold TCTF funds for uninterrupted power supply (UPS) server replacement. Our current UPS server is 10 years old and we recently purchased a 3-year extended warranty and this equipment will need to be replaced once the warranty expires.	Additional time is needed to start the project so we are requesting to change the start date from FY 25-26 to FY 26-27.
Mono	\$90,000	2020–21	2027–28	The court has received requests from our justice partners (Sheriff, Mammoth Police, Probation, Alliance One) to employ interfaces with our case management system. We recently implemented Journal Technology's eCourt solution. At the time of development an interface with the District Attorney's office was included in the scope of the project. These additional interfaces are still in the planning phase and will have staggered deployments.	Additional time is needed to work with various justice departments to complete the CMS interfaces. Mono is requesting the time to be changed to completion during FY's 26-27 & 27-28.
Sacramento	\$4,013,037	2022–23	2026–27	The new 18-story Sacramento courthouse is nearing completion. From a security standpoint, this new courthouse will operate much differently from the current six-story courthouse. In order for court security to track inmate movement between 18 floors, over 90 holding cells, and support court operations, the compatible infrastructure must be installed to run the Sheriff's secured computer network throughout the building. These funds will be used to install the necessary equipment and wire the Intermediate Distribution Frame (IDF) closets on each floor. Total cost to support this imperative one-time request related to our move to the new court house is approximately \$166,700.13 (Infrastructure cost: \$93,556.66 plus Equipment cost: \$73,143.47). The Sacramento Sheriff's Department will fund the equipment costs, while the court will be responsible for the infrastructure costs. The court is requesting approval of this amended FHOB request to help offset a portion of these expenses. Due to current budget constraints, these additional funds are necessary to help absorb the unexpected costs.	Sacramento Superior Court is requesting an amendment to the existing FHOB project to include additional \$66,906.52 to support critical infrastructure costs associated with the Sheriff's secured computer network in the new 18-story Sacramento courthouse. This amendment will allow the court to offset one-time expenses required to install necessary equipment and wire the Intermediate Distribution Frame (IDF) closets on each floor, ensuring secure inmate movement and overall operational readiness in the new facility.

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for Amended Requests for FY 2024–25

San Bernardir	\$5,126,082	2023–24	2026–27	<p>In alignment with San Bernardino Superior Court's (SBSC) Strategic Plan, the Digital Transformation Project will transition to the use of the electronic case file as the original court record in all litigation types, eliminating paper files and destroying paper documents following the Court's Administrative Policy: Preservation of Court Documents. After a QC process, older files in warehouses and courthouses will be converted to a digital format using a vendor. As a result, the court will rely on the electronic record. Transitioning to a digital record ensures a complete and accurate record, increases efficiencies, results in cost savings and improved service to stakeholders.</p> <p>The amendment for this FHOB is in the amount of \$1,904,472.70 and will generate the resources needed to successfully transfer SBSC's paper record to digital and ensure proper quality assurance is in place for record integrity. Additionally, the end date is being extended to FY 2026-27.</p>	SBSC requests to amend the total project amount by \$1,904,472.70, increasing the FHOB to \$5,126,081.99. After netting expenses that have been incurred and reimbursed (\$2,126,081.99), the project balance will be \$3,000,000. Additionally, the end date is being extended to FY 2026-27.
San Bernardir	\$600,000	2022–23	2027–28	<p>San Bernardino Superior Court (SBSC) is currently engaged in a limited expansion of its existing "For the Record" (FTR) service agreement that includes "speech-to-text" real-time technologies. The FHOB was previously applied for in 2023 for \$600,000.00. Of this amount, \$53,585.49 has been spent, leaving a balance of \$546,414.51 as of June 30, 2025. This amendment seeks to adjust the fiscal year end date to FY 2027-28.</p>	SBSC is requesting to amend the fiscal year end date of the project to FY 2027-28 as it continues to assess opportunities in this space. It should be noted that \$53,585.49 of this funding has been spent, leaving a balance of \$546,414.51.
San Bernardir	\$2,616,671	2022–23	2027–28	<p>San Bernardino Superior Court's (SBSC) Juvenile case management system is the last case type to transition from its existing 30 year old legacy system. After framing out the requirements for the project, this amendment seeks the necessary funding (an additional \$275,371.12) to execute on its expanded scope. This includes, but is not limited to, implementation costs, integration with partner agency systems, and portal access for allowed parties to case file records.</p>	SBSC is requesting to amend the total amount by \$275,371.12. The original amount approved by the Judicial Council in 2023 was \$2,341,300.00. When combining the two and after reducing expenses that have already been incurred and reimbursed through FY 2024-25 (\$116,671.12), the total FHOB project will have a balance of \$2,500,000. The end-date of the project is also being requested to be changed to FY 2027-28.

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for Amended Requests for FY 2024–25

San Bernardir	\$2,200,000	2023–24	2026–27	<p>The court seeks a new Jury Management System (JMS) with newer technology since the current (legacy) system has reached its end-of-life and can no longer be updated. The court is currently evaluating proposals and based on the information obtained, it was determined that an amendment to increase the FHOB project amount by \$200,000.00 was needed to cover the expenses to be incurred. Expected implementation of the system will be in FY 2026-27.</p>	<p>The amendment request is to increase the JMS FHOB by \$200,000.00, bringing the total project to \$2,200,000.00. The end-date for the project is also being amended to FY 2026-27.</p>
San Mateo	\$2,504,999	2018–19	2027–28	<p>The County will build two new courtrooms, two chambers, and a new conference room on the first floor of the Hall of Justice (HOJ), along with renovations to the civil clerk's office. The Court will be responsible for all furniture, fixtures, and equipment associated with the new courtrooms, conference room, and the remodeled civil clerk's office.</p> <p>The Court has committed \$5 million toward this project, which has a total estimated cost of \$15 million. Of this amount, the Court has already paid \$4.2 million to San Mateo County in FY 2024-25. The remaining \$0.8 million will be paid in four annual installments of \$0.2 million from FY 2025-26 through FY 2028-29.</p> <p>We respectfully request that the Judicial Council hold the FY 2024-25 fund balance over the cap (\$3,901.12) on behalf of the Court, which the Court plans to apply towards any amount owed to the County.</p>	<p>Request to amend the total contribution from \$2,501,098.15 to \$2,504,999.27 with an increase of \$3,901.12, related to FY24-25 Fund balance over the cap.</p>
Stanislaus	\$124,900	2023–24	2026–27	<p>The court's Tyler Robotic Process Automation (RPA) project is to automate repetitive and time-consuming tasks associated with document processing. This initiative is required following Tyler Technologies' acquisition of the CSI software the court has been using. This integration enhances the accuracy and speed of court operations, contributing to a more efficient judicial system. With Tyler Technologies now owning the CSI software, the court is in a position where it needs to migrate from its current infrastructure to Tyler's platform. This project was previously approved.</p>	<p>This project consists of 18 forms that need to be converted to Robotic Process Automation (RPA). The conversion of forms is time consuming and may not be completed by the current project completion date of 6/30/26. We are requesting an extension on this project to end date to 6/30/27.</p>

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for Amended Requests for FY 2024–25

Stanislaus	\$3,138,708	2021–22	2026–27	This project is in regard to the Construction of the New Modesto Courthouse which has been under construction since December 2021. The Court will need to cover certain costs to move to that building. Previous requests have identified specific goods or equipment needed. Due to delays in construction of the building, we have been given a new completion date. This Funds Held on Behalf (FHOB) amended request is to extend the project timeline according to our new estimated completion date of April 2026.	Our amended Funds Held on Behalf (FHOB) request is to extend the project end date to 6/30/27. Due to the continual delay in construction of the building, we have now been given an estimated completion date of April 2026 which means we would not be able to move into the new courthouse until July of 2026. If there are further delays we would not be moving into the new courthouse until later in 2026, possibly early 2027 and the extension of the project end date to 6/30/27 would allow us to accommodate any further delays in completion.
Sutter	\$406,669	2023–24	2026–27	The Court will be using the funds on facility enhancements such as furniture moves and replacement, wall painting and repair, as well as carpet/flooring replacement. We also intend to use the funds on technical enhancements such as A/V upgrades, queuing system enhancements, and asset lifecycle replacements. Finally, the Court intends to use the funds on security enhancement such as networking equipment, intrusion detection/prevention systems, and adding/replacing security cameras.	The Court respectfully requests extending the time period to FY 26-27 due to contractor delays. No changes to the requested project amount.
Tehama	\$523,774	2017–18	2026–27	Case Management System Improvement. Tehama Superior Court entered into a contract with Tyler Technologies, Inc. for Support Account Manager (SAM) services to enhance court operations through more effective and efficient use of the case management system. The project is intended to deliver dedicated and customized services needed to expedite the implementation and utilization of various functionality and interfaces.	One more year of enhanced services contract. To be extended until 9/30/2026.
Tehama	\$1,411,701	2017–18	2026–27	The Court has accumulated a large volume of paper files over many years and continues to execute a plan to modernize its records storage practices. This project will require some staff time, the use of a third-party vendor, and some new equipment in order to be fully completed.	Continuation of previously approved plan for records destruction and modernization. Amendment is to allow for additional time and expense.

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for Amended Requests for FY 2024–25

Ventura	\$1,917,292	2024–25	2027–28	Ventura Superior Court continues to work through its upgrade from legacy case management systems and will end the use of the County system, Vision and become independent on our own platform under eCourt for Criminal/Traffic/Family Law/Juvenile Dependency/Adoptions. The Court currently has \$1,335,151 held on its behalf to successfully complete this upgrade project. We anticipate a go-live in the next 18-24 months for all case types. We are requesting to please continue to hold this money for our upgrade of case manage. The Court's new leadership and also Bench Leadership is committed to making this transition as quickly as possible.	The Court initially stated it would be used to update the County system but the Court has decided to move to its own platform under eCourt.
Total	\$26,939,249				

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Fiscal Planning Subcommittee
(Action Item)

Title: Children’s Waiting Room Fund Balance Cap Biennial Review for Fiscal Year 2024–25

Date: 10/10/2025

Contact: Oksana Tuk, Senior Analyst, Judicial Council Budget Services
916-643-8027 | oksana.tuk@jud.ca.gov

Issue

Consideration of reductions for Children’s Waiting Room (CWR) fund balances for fiscal year (FY) 2024–25. There are 16 trial courts with balances that exceed the allowable cap and five courts requesting cap adjustments in accordance with Judicial Council policy.

Background

The State of California encourages each courthouse to provide a CWR for children whose parents or guardians are attending court proceedings. These rooms serve an important role by offering professional childcare and protecting children from the stress and potential trauma of courtroom environments. To support the creation and ongoing operation of CWRs, Government Code section 70640 authorizes the use of filing fee revenue for this purpose. Courts may use these funds to cover a range of expenses, including staffing, space rental, furnishings, utilities, toys, books, and other related costs.

In FY 2024–25, filing fee revenue was \$5.5 million, which helped support CWRs in 17 courts throughout the state. Revenue received by the trial courts operating CWRs is held as a restricted fund by each court. The Judicial Council–approved CWR Distribution and Fund Balance Policy (Attachment A) requires a review of CWR fund balances every two years, specifically in fiscal years ending in odd numbers.

The policy sets a cap on how much each court may retain in its CWR fund that can carry forward from one fiscal year to the next. The cap is set at the amount of the highest annual distribution received by the court within the three most recent fiscal years. If a court’s balance exceeds this cap, the excess must be returned to the Trial Court Trust Fund (TCTF), unless the Judicial Council approves a request to increase the cap.

After the close of FY 2024–25, Judicial Council staff distributed the *Biennial Review of Children’s Waiting Room FY 2024–25 Fund Balances* report to all courts operating CWRs to confirm their fund balances. The report includes calculations for each of the courts and identifies those that exceed the cap (Attachment B). Currently, 16 trial courts hold a combined total of

\$11.8 million in CWR funds¹. Of these, 14 courts have balances above the cap, totaling \$6.9 million. Five of those courts have submitted requests to increase their cap by a total of \$5.2 million.

CWR Fund Balance Cap Adjustment Requests

The requests from the five courts seeking to adjust their fund balance cap are summarized below:

1. Superior Court of Los Angeles County – \$3.6 million (Attachment C)

The court requests to retain \$3.6 million in excess funds to cover rising operational costs and planned enhancements to their CWR centers. Following the reopening of eight centers in November 2022 under a new five-year vendor agreement, the court plans to expand services by upgrading security, relocating centers to larger courthouse spaces, and opening a new facility. With annual operating costs projected at \$2.9 million starting in FY 2025–26 and increasing over three years, filing fee revenue will be insufficient, necessitating a \$3.6 million cap adjustment.

2. Superior Court of Riverside County – \$328,000 (Attachment D)

The court requests to retain \$328,000 in excess funds to support the expansion and enhancement of its CWR centers. Planned initiatives include opening a new CWR at the newly constructed Indio Juvenile/Family Law Courthouse by December 2025, converting part-time teaching roles to full-time at the Riverside Family Law Courthouse and the Southwest Justice Center, and reopening a CWR at the Hall of Justice. To accommodate these staffing changes, the court will continue its partnership with its current vendor, Catalyst Family, through FY 2026–27, incurring an estimated \$216,000 annual cost increase. Additionally, one-time funds will be used to upgrade existing CWR locations with new furniture, educational supplies, and security systems.

3. Superior Court of San Bernardino County – \$272,000 (Attachment E)

The court requests to retain \$272,000 in excess funds to support its CWR centers at four courthouse locations, with the highest usage at the San Bernardino Justice Center and Historic Courthouse. Operated in partnership with its vendor Catalyst Family, which provides certified teachers at each site, the CWR program has seen renewed demand post-pandemic. With projected revenue of \$387,000 in FY 2025–26, the court is taking a conservative financial approach and plans to use one-time funds to upgrade two CWRs with new furniture, educational supplies, and security systems.

4. Superior Court of Santa Barbara County – \$488,000 (Attachment F)

The court requests to retain \$488,000 in excess funds to support the reopening of two CWRs in Santa Barbara and Santa Maria. These centers previously served hundreds of families each year. Operations were suspended due to staffing challenges, but the court plans to reestablish

¹ The Superior Court of San Diego County receives revenue to support Children’s Waiting Rooms, but did not have a fund balance as of the close of FY 2024–25.

both centers in January 2026. The retained funds will cover most of the projected \$695,000 cost over three and a half years, ensuring the continuity of this vital service to the public.

5. Superior Court of Santa Clara County – \$480,000 (Attachment G)

The court requests to retain \$480,000 in excess funds to support the reopening and continued operation of two CWRs that were closed during the COVID-19 pandemic. Following a vendor search reported in the previous biennial CWR report, Catalyst Family was contracted in February 2025, with staffing beginning in May 2025. The contract runs through 2029 and covers CWRs at the Family Justice Center Courthouse in Santa Clara and in Morgan Hill. The retained funds will help cover the annual cost of \$421,000, ensuring that both centers remain operational for the full three-year term.

CWR Fund Balance Reductions

There are nine Superior Courts—Alameda, Orange, Sacramento, San Joaquin, San Luis Obispo, San Mateo, Solano, Sonoma, and Ventura—that have CWR fund balances exceeding the allowable cap and will receive reductions in the October 2025 distribution for FY 2025–26. The courts have confirmed their calculated reductions, which total \$1.7 million, and this amount will be returned to the TCTF.

The Superior Courts of Contra Costa and San Francisco Counties remain within the cap. Therefore, no reductions are needed.

Recommendation

1. Approve a reduction of \$1.7 million for nine trial courts that have CWR fund balances exceeding the allowable cap in FY 2024–25. This amount will be returned to the TCTF.
2. Approve \$5.2 million in CWR fund balance cap adjustments for the following five trial courts for FY 2024–25:
 - Superior Court of Los Angeles County – \$3.6 million
 - Superior Court of Riverside County – \$328,000
 - Superior Court of San Bernardino County – \$272,000
 - Superior Court of Santa Barbara County – \$488,000
 - Superior Court of Santa Clara County – \$480,000

These recommendations will be considered by the Judicial Council at its business meeting on December 12, 2025.

Attachments

Attachment A: CWR Distribution and Fund Balance Policy

Attachment B: Biennial Review of Children's Waiting Room FY 2024–25 Fund Balances

Attachment C: Superior Court of Los Angeles County – CWR Biennial Fund Balance Cap Review

Attachment D: Superior Court of Riverside County – CWR Biennial Fund Balance Cap Review

Attachment E: Superior Court of San Bernardino County – CWR Biennial Fund Balance Cap Review

Attachment F: Superior Court of Santa Barbara County – CWR Biennial Fund Balance Cap Review

Attachment G: Superior Court of Santa Clara County – CWR Biennial Fund Balance Cap Review

Children's Waiting Room (CWR) Distribution and Fund Balance Policy

A court's presiding judge or executive officer must submit a request to the director of Judicial Council (JC) Budget Services office 70 business days prior to the date of the council meeting at which the court is requesting consideration.

A. Applying for a New CWR Distribution

- The request must include the following information:
 - Date of the council meeting at which the court is requesting consideration.
 - Requested effective date of the distribution (July 1 or January 1). If a court wants to begin receiving distributions more than one year in advance of the planned opening date of a CWR, the request should include an explanation of the extenuating circumstance(s).
 - The scheduled opening date of the CWR(s).
 - Description of the CWR(s).
 - The date when the court intends to make expenditures related to operating its CWR(s).
 - The requested distribution amount between \$2 and \$5. Courts can request JC Budget Services to provide an estimate of annual distributions.
- The Fiscal Planning Subcommittee (FPS) will make a recommendation to the council on each court's request.
- If the council approves that distributions begin prior to the operating of a CWR but the court does not operate a CWR six months after their planned opening date, the court must apply for a continued distribution.

B. Requesting a Decreased CWR Distribution Amount

- Any court's request to decrease its existing CWR distribution must be approved by the Judicial Council and the request can be implemented by JC Budget Services staff, effective either January 1 or July 1.

C. Temporarily or Permanently Ceasing CWR Operations

- Courts that cease operating all CWRs must notify the director of JC Budget Services within 60 days of the cessation date. Unless a court provides notification and applies to continue receiving distributions while not operating a CWR within 60 days of the cessation date, the court's CWR distributions will be stopped either January 1 or July 1, whichever is earlier, and the court will be required to return any CWR fund balance to the Trial Court Trust Fund (TCTF).
- For courts that are required to return all of their remaining CWR fund balance to the TCTF, the return of the CWR fund balance will occur on the February trial court distribution for those courts that the CWR distribution stopped on January 1, and on the August distribution for those courts that the CWR distributions stopped on July 1. Courts may also request return of any remaining CWR fund balance at any time.
- If there is a dispute between a court and JC Budget Services staff over the amount of CWR fund balance to be returned to the TCTF, the dispute will be brought before the TCBAC and the Judicial Council if the two parties cannot come to a resolution within 90 days of the cessation date.

- An application for a continued distribution must include all the information required of courts applying for a new distribution (see section A above) as well as the amount of any CWR fund balance.
- The FPS will make a recommendation to the Judicial Council on each court's application.
- For courts that apply and whose application is denied by the Judicial Council, any CWR fund balance shall be returned to the TCTF.

D. Cap on CWR Fund Balance

- Courts shall monitor the CWR distribution amount per filing to ensure it is adequate to meet the CWR needs of the court without accumulating an amount in excess of the cap described below.
- Effective July 1, 2015, there shall be a cap on the amount of CWR fund balance that courts can carry forward from one fiscal year to the next. The cap shall be the amount of the highest annual distribution within the three most recent fiscal years.
- Courts that have a CWR fund balance greater than the cap (as described above) at the end of fiscal years ending with an odd number will be required to return the amount above the cap to the TCTF in the subsequent fiscal year.
- If a court wants to seek a cap adjustment, it must submit a request explaining the extenuating circumstance(s) and include its CWR expenditure plan to the director of JC Budget Services for consideration by the FPS and the Judicial Council. The request must be received by the director of JC Budget Services within 60 days of the end of the fiscal year for which the adjustment is being requested.
- For courts that are required to return the portion of their CWR fund balance above the cap to the TCTF, the return of the CWR fund balance will occur on the October trial court distribution, unless the court has a request for a cap adjustment pending Judicial Council consideration.
- Courts that have submitted a request for a cap adjustment will have action taken on their fund balance in the next scheduled distribution following Judicial Council consideration of the cap adjustment request.
- If there is a dispute between a court and JC Budget Services staff over the amount of CWR fund balance to be returned to the TCTF, the dispute will be brought before the TCBAC and the Judicial Council if the two parties cannot come to a resolution within 90 days of the cessation date.
- The cap applies only to courts that have received at least 12 months of distributions in a fiscal year while operating a CWR.
- JC Budget Services staff will report any return of CWR fund balance through the trial court distribution process to the FPS and the Judicial Council.

Biennial Review of Children's Waiting Room FY 2024-25 Fund Balances

Court	FY 2022-23	FY 2023-24	FY 2024-25	Highest Distribution
	Col. A	Col. B	Col. C	Col. D
Alameda	\$ 169,549	\$ 224,616	\$ 236,940	\$ 236,940
Alpine	-	-	-	-
Amador	-	-	-	-
Butte	-	-	-	-
Calaveras	-	-	-	-
Colusa	-	-	-	-
Contra Costa	129,602	137,533	161,462	161,462
Del Norte	-	-	-	-
El Dorado	-	-	-	-
Fresno	-	-	-	-
Glenn	-	-	-	-
Humboldt	-	-	-	-
Imperial	-	-	-	-
Inyo	-	-	-	-
Kern	-	-	-	-
Kings	-	-	-	-
Lake	-	-	-	-
Lassen	-	-	-	-
Los Angeles	1,513,025	1,732,646	1,971,492	1,971,492
Madera	-	-	-	-
Marin	-	-	-	-
Mariposa	-	-	-	-
Mendocino	-	-	-	-
Merced	-	-	-	-
Modoc	-	-	-	-
Mono	-	-	-	-
Monterey	-	-	-	-
Napa	-	-	-	-
Nevada	-	-	-	-
Orange	416,948	470,733	528,799	528,799
Placer	-	-	-	-
Plumas	-	-	-	-
Riverside	313,367	356,500	409,908	409,908
Sacramento	341,079	379,858	396,593	396,593
San Benito	-	-	-	-
San Bernardino	167,487	331,623	400,139	400,139
San Diego	382,757	427,935	472,264	472,264
San Francisco	103,576	116,841	139,568	139,568
San Joaquin	89,319	100,022	127,428	127,428
San Luis Obispo	24,363	27,847	30,257	30,257
San Mateo	68,362	77,739	91,293	91,293
Santa Barbara	39,908	44,968	52,019	52,019
Santa Clara	162,109	197,887	222,276	222,276
Santa Cruz	-	-	-	-
Shasta	-	-	-	-
Sierra	-	-	-	-
Siskiyou	-	-	-	-
Solano	53,220	62,336	77,849	77,849
Sonoma	48,920	54,948	64,469	64,469
Stanislaus	-	-	-	-
Sutter	-	-	-	-
Tehama	-	-	-	-
Trinity	-	-	-	-
Tulare	-	-	-	-
Tuolumne	-	-	-	-
Ventura	87,237	95,141	120,425	120,425
Yolo	-	-	-	-
Yuba	-	-	-	-
Total	\$ 4,110,827	\$ 4,839,171	\$ 5,503,181	\$ 5,503,181

CWR FY 2024-25 Fund Balance as of 06/30/2025	FY 2025-26 CWR Reduction	FY 2024-25 Proposed Cap Adjustment	FY 2024-25 Final Reduction
Col. E	Col. F	Col. G	Col. H
\$ 681,583	\$ (444,643)		\$ (444,643)
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
139,836	-		-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
5,584,468	(3,612,976)	3,612,976	-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
784,045	(255,246)		(255,246)
-	-		-
-	-		-
738,377	(328,469)	328,469	-
814,657	(418,064)		(418,064)
-	-		-
671,744	(271,606)	271,606	-
-	-		-
34,371	-		-
172,255	(44,827)		(44,827)
90,213	(59,956)		(59,956)
255,286	(163,993)		(163,993)
539,978	(487,959)	487,959	-
702,363	(480,088)	480,088	-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
149,809	(71,959)		(71,959)
184,582	(120,113)		(120,113)
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
-	-		-
272,270	(151,845)		(151,845)
-	-		-
-	-		-
\$ 11,815,837	\$ (6,911,745)	\$ 5,181,099	\$ (1,730,646)



CHILDREN'S WAITING ROOM (CWR) BIENNIAL FUND BALANCE CAP REVIEW

BIENNIAL FUND BALANCE CAP REVIEW *(Complete Sections I, II, and III)*

SECTION I: GENERAL INFORMATION

SUPERIOR COURT:
Los Angeles

PERSON AUTHORIZING REPORT *(Presiding Judge or Court Executive Officer):*

David Slayton – Executive Officer/Clerk of Court

CONTACT PERSON AND CONTACT INFO *(Please include mailing address, email, and phone number):*

Jeremy D. Cortez
111 North Hill Street, Rm. 105-E
Los Angeles, CA 90012
(213)633-0109
JDCortez@lacourt.org

DATE OF SUBMISSION:
9/23/2025

RECEIVED AT LEAST 12 MONTHS OF DISTRIBUTIONS IN THE LAST FISCAL YEAR:
YES ☒ **NO** ☐ *(No biennial reporting is required if less than 12 months of distributions received)*

DO YOU HAVE MULTI-YEAR CONTRACTS? **YES** ☒ **NO** ☐ *(If yes, provide an explanation of the contracts in the CWR Program Update below)*

CWR PROGRAM UPDATE *(Please briefly summarize the status of your current program):*

Eight child waiting room centers reopened in November of 2022 throughout courthouses in Los Angeles County. A new vendor was onboarded for the centers under a five-year service agreement. The court has reopened the centers with increased capacity for children and toddlers and has improved services within the centers by updating the aesthetics and furniture in the centers, improving signage, and adding interactive toys and iPads for the children to use when in the centers. The court plans to continue to standardize the security set-up and equipment available in those centers, open at least one new center, and relocate some of its centers to larger spaces within the courthouse.

SECTION II: FINANCIAL INFORMATION

A. THREE-YEAR HISTORY AND THREE-YEAR PROJECTION OF YEAR END FUND BALANCES, REVENUES, AND EXPENDITURES *(Double click below for Excel spreadsheet. Please populate rows 1 and 2, and the beginning fund balance in cell A3. The rest of the sheet is formula driven and will automatically populate. If requesting an adjustment to the calculated CAP and return of funds to the Trial Court Trust Fund (TCTF), enter the amount (row 7) being requested and complete Section III):*

Row	Fiscal Year	Beginning Fund Balance	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-2028
1	Revenue Distributed to the Court		1,513,025	1,732,646	1,971,492	2,168,641	2,385,505	2,624,055
2	Expenditures		1,421,171	1,469,244	1,346,367	2,872,980	2,958,980	3,049,980
3	Fund Balance	4,230,595	4,480,732	4,952,495	5,584,468	4,880,129	4,306,654	3,880,729
CWR Fund Balance above CAP Calculation:								
4	Highest Year of Revenue Distributed to the Court	1,971,492						
5	Fund Balance at the End of the Current Fiscal Year	5,584,468						
6	Amount to Return to the TCTF	3,612,976						
7	Requested Adjustment to Fund Balance CAP ¹	3,612,976						
¹ Due to the Director of Budget Services within 60 days of the end of the fiscal year								

B. CURRENT DETAILED EXPENDITURE PROJECTIONS/PLAN FOR NEXT THREE FISCAL YEARS (Please provide an explanation of the expenditure plan that ties to row 2, columns E, F, and G):

The expenditure plan reflected for 2025-26 through 2027-28 is based on plans to absorb upcoming cost-of-living increases, inflationary increases, expansion of services and enhancement projects for existing centers. These enhancements include but are not limited to critical security upgrades, new security systems, new flooring, fresh paint, new furniture, and electronic devices such as iPads loaded with educational programs.

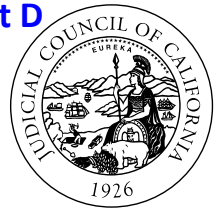
The annual estimated ongoing operating costs starting FY2025-26 of \$2.89M are anticipated to increase each subsequent year for three years due to ongoing services cost and enhancement projects. It is important to note that the estimate for ongoing costs is higher than the estimate for revenue. Because the revenue currently generated from the distribution of the filing fee will not be sufficient to support the ongoing costs associated with CWR operations in the future. Therefore, the CWR fund balance is necessary to allow the Court to implement its enhancement plan and remain open in future years. When the filing fee distribution of revenue and the fund balance can no longer sustain the operating costs, if determined necessary, the Court will request an increase in the distribution of the filing fee and / or look to identify another funding source to sustain CWR operations.

For the reasons stated above, we are respectfully requesting that the cap on the amount of CWR fund balance that the Court can carry forward not be applied/imposed at the end of 2024-25. Approval to retain the fund balance in its entirety will allow the Court to continue to provide a safe, secure, and healthy environment for children while in our care.

SECTION III: RETURNING FUNDS ABOVE THE CAP TO THE TCTF

A. IF APPEALING THE AMOUNT CALCULATED TO RETURN TO TCTF IN CELL A6, PLEASE PROVIDE YOUR JUSTIFICATION BELOW *(Include a summary of your ongoing CWR expenditure plan):*

N/A



CHILDREN'S WAITING ROOM (CWR) BIENNIAL FUND BALANCE CAP REVIEW

BIENNIAL FUND BALANCE CAP REVIEW *(Complete Sections I, II, and III)*

SECTION I: GENERAL INFORMATION

SUPERIOR COURT:
Riverside

PERSON AUTHORIZING REPORT *(Presiding Judge or Court Executive Officer):*

Court Executive Officer Jason B. Galkin

CONTACT PERSON AND CONTACT INFO *(Please include mailing address, email, and phone number):*

Gina Francois, Fiscal Analyst
Gina.Francois@riverside.courts.ca.gov
 4050 Main Street, Riverside, CA 92501
 951-777-3273

DATE OF SUBMISSION:
8/29/2025

RECEIVED AT LEAST 12 MONTHS OF DISTRIBUTIONS IN THE LAST FISCAL YEAR:
YES ☒ **NO ☐** *(No biennial reporting is required if less than 12 months of distributions received)*

DO YOU HAVE MULTI-YEAR CONTRACTS? YES ☒ NO ☐ *(If yes, provide an explanation of the contracts in the CWR Program Update below)*

CWR PROGRAM UPDATE *(Please briefly summarize the status of your current program):*

We will be opening a new Children's rooms in December 2025 for our newly constructed Indio Juvenile/Family Law courthouse. With the expansion of this new courthouse, we will be adding an additional full time Children's room teacher. We will also be expanding our Riverside Family Law and Southwest Justice Center location from being staffed at one full time and one part time teacher, to two full time teachers at both locations to assist with coverage and workload. We plan to re-open a Children's Room at our Hall of Justice location as soon as a suitable space becomes available and can be properly outfitted to meet the needs of the children. We are currently working with our vendor to get our contract updated to include these added positions and have them start recruitment.

We currently hold a multi-year contract with Catalyst Family. A new contract was entered in FY24-25 which runs through FY26-27.

***Please note the following:**

For all prior fiscal years, we completed Section IIA of this document using numbers directly from SAP. The revenue line (Row 1 - Revenue Distributed to the Court) includes revenue from our local Dept of Child Support Services, which they give to our court in support of the Children's Room expenses for juvenile court; the ending fund balance line (Row 3) also takes into account this local revenue.

For current and future fiscal year, we used only the JCC distribution (excluding both the local revenue we receive from DPSS along with our interest income) and using our CWR expenditure (excluding any CWR expenditures what we use our DPSS revenue to cover).

Estimated 2024-25 CWR Fund Balance Cap Reductions – The fund balance of \$738,377 in Column D on this document also takes into account these local DPSS revenues received each fiscal year. However, on the Biennial Review of CWR FY24-25 Fund Balance worksheet that was provided, Riverside's highest distribution does not include our local DPSS revenue and only shows our highest distribution as what is received from our JCC distribution.

SECTION II: FINANCIAL INFORMATION

A. THREE-YEAR HISTORY AND THREE-YEAR PROJECTION OF YEAR END FUND BALANCES, REVENUES, AND EXPENDITURES (Double click below for Excel spreadsheet. Please populate rows 1 and 2, and the beginning fund balance in cell A3. The rest of the sheet is formula driven and will automatically populate. If requesting an adjustment to the calculated CAP and return of funds to the Trial Court Trust Fund (TCTF), enter the amount (row 7) being requested and complete Section III):

		A	B	C	D	E	F	G
Row	Fiscal Year	Actual				Estimated		
		Beginning Fund Balance	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-2028
1	Revenue Distributed to the Court (see * notes page		490,318	557,109	641,387	409,908	409,908	409,908
2	Expenditures		406,199	491,233	447,990	643,021	541,338	568,252
3	Fund Balance	394,985	479,104	544,980	738,377	505,264	373,833	215,489
CWR Fund Balance above CAP Calculation:								
4	Highest Year of Revenue Distributed to the Court	409,908						
5	Fund Balance at the End of the Current Fiscal Year	738,377						
6	Amount to Return to the TCTF	328,469						
7	Requested Adjustment to Fund Balance CAP ¹	328,469						
¹ Due to the Director of Budget Services within 60 days of the end of the fiscal year								

B. CURRENT DETAILED EXPENDITURE PROJECTIONS/PLAN FOR NEXT THREE FISCAL YEARS (Please provide an explanation of the expenditure plan that ties to row 2, columns E, F, and G):

Note: The fund balance, revenue, and expenditure numbers for past fiscal years in the table above are taken directly from SAP.

With the addition of two full-time teachers and the conversion of two part-time teacher positions to full-time, Riverside will incur an estimated additional annual expense of approximately \$216,318, based on vendor-provided estimates (see below). As part of the expansion plan, we are working to re-establish a Children's Room in the Hall of Justice courthouse. This facility was previously closed due to budget constraints, and the original space has since been repurposed. To reopen this service, funding will be required to outfit a new room suitable for accommodating the children. In addition, we plan to upgrade our existing facilities by replacing worn or outdated furniture with more appropriate options for children, upgrading computers and educational supplies, and installing a new security system across all locations to ensure a safe and supportive environment. For the outfitting of the new court facilities and the upgrades to the existing locations, we are budgeting for approximately \$200,000 in one time expenses.

Below are costs provided by our vendor for the increase in staffing to the following locations:

Indio Juvenil/FL	Add 1 additional staff	\$	64,896.00
Riverside Family Law	Take from 1.5 staff to 2 staff	\$	32,088.00
Southwest	Take from 1.5 staff to 2 staff	\$	32,088.00
Hall of Justice	Open location with 1 staff	\$	87,246.00
TOTAL ON-GOING COSTS		\$	216,318.00

SECTION III: RETURNING FUNDS ABOVE THE CAP TO THE TCTF

A. IF APPEALING THE AMOUNT CALCULATED TO RETURN TO TCTF IN CELL A6, PLEASE PROVIDE YOUR JUSTIFICATION BELOW *(Include a summary of your ongoing CWR expenditure plan):*

The Court is requesting that zero funds be deducted from FY25-26 as the court anticipates one-time expenses related to the expansion of services in the amount of \$197,406 and an additional operational deficit over the next three years of \$254,000 due to that same expansion of services resulting in a total reduction in fund balance of \$451,000 by the end of 2027-2028. This total deficit would exceed the amount identified to be returned to TCTF.

Riverside's current expansion plans—including the new Indio Juvenile/Family Law facility, the re-opening of a Children's Room at the Hall of Justice, and increased staffing levels at two additional locations—will result in higher annual contractor costs. In addition, we anticipate significant one-time expenditures related to the new Indio facility, outfitting a room at the Hall of Justice, and upgrading our existing rooms.



CHILDREN'S WAITING ROOM (CWR) BIENNIAL FUND BALANCE CAP REVIEW

BIENNIAL FUND BALANCE CAP REVIEW *(Complete Sections I, II, and III)*

SECTION I: GENERAL INFORMATION

SUPERIOR COURT:
San Bernardino

PERSON AUTHORIZING REPORT *(Presiding Judge or Court Executive Officer):*
Anabel Z. Romero, CEO

CONTACT PERSON AND CONTACT INFO *(Please include mailing address, email, and phone number):*

Kurt Feir
247 W 3rd Street, 11th Floor
San Bernardino, CA 92415
(909) 708-8787
kfeir@sb-court.org

DATE OF SUBMISSION:
8/29/2025

RECEIVED AT LEAST 12 MONTHS OF DISTRIBUTIONS IN THE LAST FISCAL YEAR:
YES ☒ **NO** ☐ *(No biennial reporting is required if less than 12 months of distributions received)*

DO YOU HAVE MULTI-YEAR CONTRACTS? **YES** ☒ **NO** ☐ *(If yes, provide an explanation of the contracts in the CWR Program Update below)*

CWR PROGRAM UPDATE *(Please briefly summarize the status of your current program):*

The Children's Waiting Rooms play a vital role in supporting access to justice by providing a safe, nurturing, and supervised environment for children while their parents or guardians attend to court-related matters. This service allows community members to focus on their legal responsibilities without the additional burden of securing childcare—an option that is not always readily available for many families.

Our Court currently operates four Children's Waiting Room locations: the San Bernardino Justice Center, the San Bernardino Historic Courthouse, the Barstow Courthouse, and the Fontana Courthouse. Among these, the San Bernardino Justice Center and the Historic Courthouse consistently experience the highest levels of usage.

The program is administered through a long-standing partnership with our vendor, Catalyst, who has successfully managed the service for several years. Catalyst provides a certified teacher at each location to ensure that children receive attentive care and meaningful engagement while in the waiting rooms. To further support this effort, the Court supplies all necessary furnishings and materials, ensuring each space is safe, welcoming, and equipped to meet the needs of children of varying ages.

While usage of the waiting rooms decreased significantly during the COVID-19 pandemic and the immediate transition period that followed, recent years have shown a notable increase in demand, highlighting the program's ongoing importance to our community. The steady rebound in usage underscores the critical role these waiting rooms serve in reducing barriers for court users, improving access, and fostering a more family-friendly justice system.

SECTION II: FINANCIAL INFORMATION

A. THREE-YEAR HISTORY AND THREE-YEAR PROJECTION OF YEAR END FUND BALANCES, REVENUES, AND EXPENDITURES *(Double click below for Excel spreadsheet. Please populate rows 1 and 2, and the beginning fund balance in cell A3. The rest of the sheet is formula driven and will automatically populate. If requesting an adjustment to the calculated CAP and return of funds to the Trial Court Trust Fund (TCTF), enter the amount (row 7) being requested and complete Section III):*

Revenue Distributed to the Court		167,487	331,623	400,139	386,800	398,67
Expenditures		224,685	245,950	266,174	500,000	520,00
Fund Balance	438,077	380,879	466,552	600,517	487,317	365,99

Fund Balance above CAP Calculation:

Highest Year of Revenue Distributed to the Court	400,139					
Fund Balance at the End of the Current Fiscal Year	671,744					
Amount to Return to the TCTF	271,606					
Requested Adjustment to Fund Balance CAP ¹	271,606					

to the Director of Budget Services within 60 days of the end of the fiscal year

B. CURRENT DETAILED EXPENDITURE PROJECTIONS/PLAN FOR NEXT THREE FISCAL YEARS *(Please provide an explanation of the expenditure plan that ties to row 2, columns E, F, and G):*

Based on current trends, we anticipate receiving approximately \$386,800 in revenue from distributions for this fiscal year. While we expect revenue to increase in future years, we are taking a conservative approach given that revenue is fee dependent.

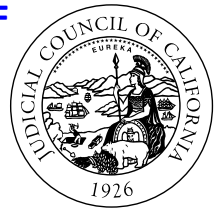
Historically, expenditures have shown modest increases year-over-year. However, we anticipate stabilization over time as vendor invoices for the Children's Waiting Room become more consistent.

SECTION III: RETURNING FUNDS ABOVE THE CAP TO THE TCTF

A. IF APPEALING THE AMOUNT CALCULATED TO RETURN TO TCTF IN CELL A6, PLEASE PROVIDE YOUR JUSTIFICATION BELOW *(Include a summary of your ongoing CWR expenditure plan):*

We respectfully request approval to retain the full amount of \$271,606 (and subsequently recognize the court's current fund balance as the cap). These funds are critical to support much-needed upgrades at two of our county locations. Planned improvements include, but are not limited to, new furnishings, children's toys, and enhanced security.

CHILDREN'S WAITING ROOM (CWR) BIENNIAL FUND BALANCE CAP REVIEW



BIENNIAL FUND BALANCE CAP REVIEW *(Complete Sections I, II, and III)*

SECTION I: GENERAL INFORMATION

SUPERIOR COURT:
Santa Barbara

PERSON AUTHORIZING REPORT *(Presiding Judge or Court Executive Officer):*
Darrel Parker, CEO

CONTACT PERSON AND CONTACT INFO *(Please include mailing address, email, and phone number):*

Marcos Ybarra, CFO
1100 Anacapa St, 2nd Fl – Finance
Santa Barbara, CA 93101
mybarra@sbcourts.org
phone: (805) 882-4677

DATE OF SUBMISSION:
8/29/2025

RECEIVED AT LEAST 12 MONTHS OF DISTRIBUTIONS IN THE LAST FISCAL YEAR:
YES ☒ **NO** ☐ *(No biennial reporting is required if less than 12 months of distributions received)*

DO YOU HAVE MULTI-YEAR CONTRACTS? **YES** ☐ **NO** ☒ *(If yes, provide an explanation of the contracts in the CWR Program Update below)*

CWR PROGRAM UPDATE *(Please briefly summarize the status of your current program):*

The Superior Court of Santa Barbara, requests a cap adjustment to its Children's Waiting Room (CWR) fund, enabling the use of existing reserves to reinstate and sustain this essential service. The court previously operated two CWRs in the major population centers of Santa Barbara and Santa Maria, which served an annual average of 636 families and 874 children. These facilities provided a critical service, offering professional childcare for litigants so they could attend to court business. Due to staffing challenges, services were suspended. Without the ability to use its accumulated funds, the court would be forced to permanently cease operations of both CWRs, severely limiting court access for families with children. We are actively working to re-establish this service by January 2, 2026, and are seeking the authority to use our existing fund balance to cover the estimated three-and-a-half-year operational cost of \$695,261. Granting this request will ensure the continuity of a vital service that has benefited thousands of families since 2017.

Families with young children often face a significant barrier to accessing the court system: the lack of safe, professional childcare during court proceedings. The Superior Court of Santa Barbara previously addressed this issue by operating two CWRs, located in Santa Barbara and Santa Maria. The CWRs were a crucial resource, with the Santa Barbara location operating 40 hours per week and the Santa Maria location operating 35 hours per week. Their temporary closure has left a gap in a service that has proven to be essential for many litigants. Without the CWRs, parents are forced to choose between bringing their children into potentially stressful and inappropriate court environments or forfeiting their right to engage in court business. This directly impacts court accessibility and justice for a vulnerable population.

SECTION II: FINANCIAL INFORMATION

A. THREE-YEAR HISTORY AND THREE-YEAR PROJECTION OF YEAR END FUND BALANCES, REVENUES, AND EXPENDITURES (Double click below for Excel spreadsheet. Please populate rows 1 and 2, and the beginning fund balance in cell A3. The rest of the sheet is formula driven and will automatically populate. If requesting an adjustment to the calculated CAP and return of funds to the Trial Court Trust Fund (TCTF), enter the amount (row 7) being requested and complete Section III):

	A	B	C	D	E	F	G
Fiscal Year	Actual				Estimated		
	Beginning Fund Balance	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-2028
Revenue Distributed to the Court		39,908	44,968	52,019	52,019	52,019	52,019
Expenditures		0	0	0	99,323	198,646	198,646
Fund Balance	343,990	397,644	463,768	539,978	492,674	346,047	199,420

Fund Balance above CAP Calculation:

Highest Year of Revenue Distributed to the Court	52,019						
Fund Balance at the End of the Current Fiscal Year	539,978						
Amount to Return to the TCTF	487,959						
Requested Adjustment to Fund Balance CAP ¹	487,959						

to the Director of Budget Services within 60 days of the end of the fiscal year

B. CURRENT DETAILED EXPENDITURE PROJECTIONS/PLAN FOR NEXT THREE FISCAL YEARS (Please provide an explanation of the expenditure plan that ties to row 2, columns E, F, and G):

The primary goal of this project is to fully reinstate and sustain the CWR program in Santa Barbara and Santa Maria. Our key objectives are:

- Resume CWR operations by January 2, 2026.
- Recruit and hire CWR Assistant court employees or establish a new multi-year CWR agreement with a qualified vendor to ensure proper staffing.
- Serve at least 600 families and 800 children annually, a level consistent with previous service records.
- Utilize the accumulated CWR fund balance to cover an estimated three and a half years of operational costs.

The court is committed to resuming CWR services and has a clear plan to achieve this goal. We are actively engaged in the process of creating new CWR Assistant positions to ensure a dedicated team is in place.

The total estimated cost to operate both centers is approximately \$198,646 per year. Over the next three and a half fiscal years, we project total expenditures of \$695,261. The court has a reserve fund for this purpose, but it is currently subject to a cap that prevents its full use. We are requesting an adjustment to this cap to access our existing reserves. This will allow the court to immediately fund and resume full-time CWR services in both locations, providing a stable and secure funding source through FY 2028-29. Without this cap adjustment, the accumulated funds would be returned, forcing the permanent closure of the CWR program and eliminating this vital service.

SECTION III: RETURNING FUNDS ABOVE THE CAP TO THE TCTF

A. IF APPEALING THE AMOUNT CALCULATED TO RETURN TO TCTF IN CELL A6, PLEASE PROVIDE YOUR JUSTIFICATION BELOW *(Include a summary of your ongoing CWR expenditure plan):*

The reinstatement of the CWR program will have an immediate and direct impact on the community. It will remove a significant barrier to court access for parents, ensuring they can attend to legal matters without the added burden of finding and paying for childcare. This service is not merely a convenience; it is an essential component of an accessible and equitable justice system. The court has a demonstrated history of providing this service, and with the requested funding adjustment, we are confident we can resume operations and continue to serve the community for years to come. We respectfully request your sensitivity to this critical need and your approval of our request to keep our existing CWR fund balance.

CHILDREN'S WAITING ROOM (CWR) BIENNIAL FUND BALANCE CAP REVIEW



BIENNIAL FUND BALANCE CAP REVIEW *(Complete Sections I, II, and III)*

SECTION I: GENERAL INFORMATION

SUPERIOR COURT:
Santa Clara

PERSON AUTHORIZING REPORT *(Presiding Judge or Court Executive Officer):*

Rebecca Fleming CEO/ Walter Eissmann Director of Administration

CONTACT PERSON AND CONTACT INFO *(Please include mailing address, email, and phone number):*

Walter Eissmann weissmann@scscourt.org 408-343-9822

DATE OF SUBMISSION:
8/27/2025

RECEIVED AT LEAST 12 MONTHS OF DISTRIBUTIONS IN THE LAST FISCAL YEAR:
YES ☒ NO ☐ *(No biennial reporting is required if less than 12 months of distributions received)*

DO YOU HAVE MULTI-YEAR CONTRACTS? YES ☒ NO ☐ *(If yes, provide an explanation of the contracts in the CWR Program Update below)*

CWR PROGRAM UPDATE *(Please briefly summarize the status of your current program):*

During the COVID pandemic our CWR's were obviously closed, however distributions continued which increased our CWR fund balance. Two years ago, at the last fund cap review, we had begun our search for a vendor to open our CWR's once again, so we requested a modified cap reduction of \$100k which was granted. The search for a vendor to staff our CWR's proved very difficult. However, after over a year of searching, we were finally able to get a contract in place with Catalyst Family Inc. effective 2/24/2025 but the rooms were not effectively staffed until mid-May 2025. The initial term of the contract is just one year but has the option to extend through 2/23/2029. Our hope is to continue with this valuable service now that it is back in operation. We have 2 CWR's, one at the FJCC in Santa Clara and one in Morgan Hill. The contracted annual cost of the FJCC room is \$219,580 and the annual rate for the Morgan Hill room is \$200,652 for a total annual cost of \$420,232. Our fund balance as of the received report is \$702k with an average of \$194k in distributions over the past 3 years. With the current reduction suggestion of \$480k, we would only be able to keep this service running through this fiscal year, but would then have to shut one of them down due to lack of funds. With our current balance of \$702k, an expected average distribution of \$194k and a total annual cost of \$420k, we will be able to keep both rooms operational through the full 3 year contract term. We would therefore like to request that Santa Clara Superior Court does not return any funds this year so we can keep this valuable service open for the full term of our contract with Catalyst Family Inc.

SECTION II: FINANCIAL INFORMATION

- A. THREE-YEAR HISTORY AND THREE-YEAR PROJECTION OF YEAR END FUND BALANCES, REVENUES, AND EXPENDITURES** (Double click below for Excel spreadsheet. Please populate rows 1 and 2, and the beginning fund balance in cell A3. The rest of the sheet is formula driven and will automatically populate. If requesting an adjustment to the calculated CAP and return of funds to the Trial Court Trust Fund (TCTF), enter the amount (row 7) being requested and complete Section III):

Fiscal Year	Beginning Fund Balance	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Revenue Distributed to the Court		175,623	221,974	254,960	194,000	194,000	194,000
Expenditures		80	204,283	36,680	420,232	420,232	420,232
Fund Balance	290,850	466,393	484,084	702,364	476,132	249,900	23,668
Fund Balance above CAP Calculation:							
Highest Year of Revenue Distributed to the Court	254,960						
Fund Balance at the End of the Current Fiscal Year	702,364						
Amount to Return to the TCTF	447,404						
Requested Adjustment to Fund Balance CAP ¹	480,088						
to the Director of Budget Services within 60 days of the end of the fiscal year							

- B. CURRENT DETAILED EXPENDITURE PROJECTIONS/PLAN FOR NEXT THREE FISCAL YEARS** (Please provide an explanation of the expenditure plan that ties to row 2, columns E, F, and G): This was provided in the paragraph above. However, the spreadsheet that was included with this email listed only the allocation amounts for the 3 previous years. In order to tie the activity from those years to the CWR fund balance at the end of FY24/25, I had to include the interest amounts that were booked to this fund each year. If you click in the cells for the Revenue rows, you will see the allocation amounts that match your spreadsheet along with the added interest for each year; resulting in a fund balance of \$702,364. To be clear, we are asking that no funds be returned as we need everything we have to fund 2 CWR's over the next 3 years.

SECTION III: RETURNING FUNDS ABOVE THE CAP TO THE TCTF

A. IF APPEALING THE AMOUNT CALCULATED TO RETURN TO TCTF IN CELL A6, PLEASE PROVIDE YOUR JUSTIFICATION BELOW *(Include a summary of your ongoing CWR expenditure plan):*

Again, all of the details of our current situation were explained in the first paragraph above.