



Judicial Council of California

Trial Court Budget Advisory Committee

TRIAL COURT BUDGET ADVISORY COMMITTEE

MATERIALS AUGUST 25, 2025 VIRTUAL MEETING

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Judicial Council of California

Trial Court Budget Advisory Committee

www.courts.ca.gov/tcbac.htm
tcbac@jud.ca.gov

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TRIAL COURT BUDGET ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

THIS MEETING IS BEING RECORDED

Date: Monday, August 25, 2025
Time: 12:00 p.m. – 1:00 p.m.
Public Video Livestream: <https://jcc.granicus.com/player/event/4587>

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be emailed to tcbac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the August 11, 2025, Trial Court Budget Advisory Committee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

Remote Comment

In accordance with California Rules of Court, rule 10.75(i) and (k), individuals wishing to speak about an agenda item during the public comment part of the meeting, must email a request by 12:00 p.m. on Friday, August 22, 2025 to tcbac@jud.ca.gov. The request must state the speaker's name, the name of the organization that the speaker represents, if any, and the agenda item the speaker wishes to address. Only requests received by 12:00 p.m. on August 22, 2025, will receive a reply providing the virtual meeting link and information needed to speak during the public comment time.

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcbac@jud.ca.gov. Only written comments received by 12:00 p.m. on August 22, 2025, will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEM 1)

Item 1

Fiscal Year (FY) 2025–26 Trial Court Trust Fund Allocation Increase for Sargent Shriver Civil Counsel Program (Action Required)

Consideration of an allocation increase for the Sargent Shriver Civil Counsel Program for FY 2025–26.

Presenter: Ms. Melanie Snider, Supervising Attorney, Judicial Council Center for Families, Children & the Courts

IV. INFORMATION ONLY ITEMS (ITEM 1) (NO ACTION REQUIRED)

Info 1

Funds Held on Behalf of the Trial Courts Annual Report for FY 2023–24

Annual report for the Funds Held on Behalf of the Trial Courts program regarding open projects and projects completed in FY 2023–24.

Presenter: Ms. Rose Lane, Senior Analyst, Judicial Council Budget Services

V. ADJOURNMENT

Adjourn



Judicial Council of California
Trial Court Budget Advisory Committee

www.courts.ca.gov/tcbac.htm
tcbac@jud.ca.gov

TRIAL COURT BUDGET ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

August 11, 2025
12:00 p.m. – 1:30 p.m.

<https://jcc.granicus.com/player/event/4603>

Advisory Body Members Present: Judges: Hon. Jonathan B. Conklin (Chair), Hon. J. Eric Bradshaw Hon. Julie A. Emede, Hon. Kimberly A. Gaab, Hon. Wendy G. Getty, Hon. Samantha P. Jessner, Hon. Patricia L. Kelly, Hon. Lisa M. Rogan, and Hon. Sonny S. Sandhu
Executive Officers: Ms. Rebecca Fleming (Vice-Chair), Ms. Stephanie Cameron, Mr. Chad Fink, Mr. Kevin Harrigan, Mr. Shawn C. Landry, Mr. Darrel E. Parker, Mr. Brandon E. Riley, Mr. Michael M. Roddy, Mr. Chris Ruhl, Mr. David W. Slayton, Ms. Kim Turner, and Mr. David H. Yamasaki

Advisory Body Members Absent: Hon. Judith C. Clark, Hon. David C. Kalemkarian, and Hon. Michael J. Reinhart

Others Present: Ms. Donna Newman, and Ms. Oksana Tuk

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:06 p.m. and took roll call.

Approval of Minutes

The advisory body approved the minutes of the July 2, 2025, Trial Court Budget Advisory Committee (TCBAC) meeting.

DISCUSSION AND ACTION ITEM (ITEM 1-3)

Item 1: Court-Appointed Juvenile Dependency Counsel Allocations for Fiscal Year (FY) 2025–26 (Action Required)

Consideration of allocation methodologies for court-appointed juvenile dependency counsel for FY 2025–26.

Action: The TCBAC unanimously voted to approve the following recommendations by the Funding Methodology Subcommittee to be considered by the Judicial Branch Budget Committee and then the Judicial Council via circulating order in early September 2025.

1. Approve the allocation of funding according to the existing court-appointed juvenile dependency counsel funding methodology approved by the Judicial Council. Proposed allocations are detailed in Attachment 1A of the materials.
2. Direct Judicial Council staff to conduct a spending plan survey of all the trial courts to determine whether any courts do not intend to spend their full allocation (as detailed in Attachment 1A) such that some amount of funds could be available to assist small courts in adjusting to the reductions this fiscal year. Concurrent to base allocations, allocate available funds to impacted small courts that require assistance, up to their proposed allocation as approved previously by the Trial Court Budget Advisory Committee on May 7, 2025, with any remaining funds to be allocated to all eligible courts through the regular midyear reallocation process.
3. Revisit the court-appointed juvenile dependency counsel funding methodology in FY 2025–26 in its entirety with an emphasis on trial court adjustments.

Item 2 Pretrial Release Program Allocations for FY 2025–26 (Action Required)

Consideration of allocations and funding floor adjustment for the Pretrial Release Program for FY 2025–26.

Action: The TCBAC unanimously voted to approve the following recommendations by the Funding Methodology Subcommittee to be considered by the Judicial Branch Budget Committee and then the Judicial Council via circulating order in early September 2025.

1. Approve the FY 2025–26 allocations, including funding floor allocations, for the Pretrial Release Program in accordance with the budget bill language, by distributing the funding based on each county's relative proportion of 18–24-year-olds. Individual allocations are in attachment 2A of the materials.
2. Direct Judicial Council staff to conduct a mid-year survey of expenditures and spending plans in November 2025 to determine which jurisdictions anticipate having unspent funding and which jurisdictions anticipate a demonstrated need for additional funding and recommend a methodology for reallocating funding between the trial courts based on demonstrated need.

Item 3 Proposition 36 Allocations for FY 2025–26 (Action Required)

Consideration of allocation methodologies for Proposition 36 implementation for FY 2025–26.

Action: The TCBAC unanimously voted to approve the following recommendations by the Funding Methodology Subcommittee to be considered by the Judicial Branch Budget Committee and then the Judicial Council via circulating order in early September 2025.

Approve the FY 2025–26 allocations for the implementation of Proposition 36 in accordance with Allocation Methodology 1, where fifty percent of the funding is allocated based on each trial

court's non-traffic misdemeanor and felony filings and fifty percent of the funding is allocated based on each trial court's Proposition 36 survey data. Individual allocations are in attachment 3D of the materials.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 12:54 p.m.

Approved by the advisory body on enter date.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
(Action Item)

Title: Fiscal Year 2025–26 Trial Court Trust Fund Allocation Increase for Sargent Shriver Civil Counsel Program

Date: 8/25/2025

Contact: Melanie Snider, Supervising Attorney, Judicial Council Center for Families, Children & the Courts
916-263-5442 | Melanie.Snider@jud.ca.gov

Issue

Consider a recommendation from the Revenue and Expenditure Subcommittee to increase the FY 2025–26 allocation for the Sargent Shriver Civil Counsel Program to fund additional grant allocations from existing program reserves in the amount of \$1.4 million. The augmentation will increase the Judicial Council–approved FY 2025–26 allocation from \$18.2 million to \$19.6 million, for the Sargent Shriver Civil Counsel Pilot Program.

Background

On July 21, 2023, the Judicial Council approved 14 grants for a total of \$48.3 million to qualified legal services providers and court partners for the administration of Shriver projects (effective October 1, 2023). These grants are awarded for a three-year period beginning October 1, 2023, and ending September 30, 2026¹. The projects, in partnership with their local superior courts, provide legal representation and assistance to low-income Californians consistent with the Sargent Shriver Civil Counsel Act (as amended by Assem. Bill 2193; Stats. 2022, ch. 486) in civil matters involving housing-related matters, domestic violence and civil harassment restraining orders, probate conservatorships, guardianships of the person, elder abuse, or actions by a parent to obtain legal or physical custody of a child.

On April 12, 2024, the Shriver Committee approved an application process for a recommendation to the Trial Court Budget Advisory Committee (TCBAC) to allocate and distribute up to \$5 million in program reserves to current Shriver projects. Funding was offered to grant recipients based on pro rata award amounts from the 2023–26 grant cycle, for expenditure during fiscal years 2024–25 and 2025–26. Of the \$5 million, a total of \$3.6 million was requested by 11 programs. This allocation was approved by the TCBAC on October 4, 2024².

¹ Judicial Council of Cal., Staff Rep., *Sargent Shriver Civil Counsel Act* | *Sargent Shriver Civil Counsel Act: Selection of Pilot Projects* (July 21, 2023),

<https://jcc.legistar.com/View.ashx?M=F&ID=12124930&GUID=FB567EA4-D0EA-4B2E-A554-6352E555984D>

² Trial Court Budget Advisory Committee, Staff Rep. 2024-25 Sargent Shriver Civil Counsel Pilot Program Pro Rata Distribution for a Mid-Cycle Allocation (October 4, 2024),

<https://courts.ca.gov/system/files/file/tcbac-20241004-materials.pdf>

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
(Action Item)

On November 15, 2024, the Judicial Council approved TCBAC’s recommendation for a one-time midcycle allocation of \$3.6 million from the Sargent Shriver Civil Counsel Act grant program’s existing reserves within the Trial Court Trust Fund (TCTF) to current Shriver projects. The council also approved retaining the unrequested amount of \$1.4 million in reserve for allocation in the next 2026–29 grant cycle.³

On April 3, 2025, the Revenue and Expenditure Subcommittee considered the annual allocations from the TCTF for FY 2025–26 and approved a recommendation to allocate \$18.2 million to the Sargent Shriver Civil Counsel Program. The allocation was approved at the Judicial Council’s July 12, 2025, business meeting.⁴ This request will augment the approved allocation for current year (Attachment B).

Proposed Augmentation for Consideration

In response to the urgent need for legal aid services due to recent wildfires that caused widespread housing loss, in addition to cuts in federal funding, on June 5, 2025, the Shriver Committee approved funding existing projects in FY 2025–26 with the remaining \$1.4 million, rather than reserving it for the 2026–29 grant cycle.⁵ In support of this request, on June 9, 2025, a request for proposals was issued to current Shriver projects, inviting them to submit revised project plans, budgets, and budget narratives detailing how they would use a proposed pro rata allocation of the \$1.4 million augmentation. Of the 14 Shriver projects, 12 submitted proposals for their full pro rata amount, one submitted a proposal for less than its share, and one project declined their full pro rata share.

On July 18, 2025, the Shriver Committee approved 13 proposals through action by email between meetings to augment the current projects using up to \$1.4 million in program reserves, bringing the total grant awards to \$53 million for the 2023–26 grant cycle.⁶ Attachment A displays the \$3.6 million pro rata midcycle allocation award amounts in column E, and the proposed pro rata mid-year augmentation allocations of \$1.4 million in column F, which is also based on the same 2023–26 grant cycle. The following table shows the total funding amounts, including the initial grant awards, the midcycle allocation, and the proposed mid-year augmentation. After the allocation of \$1.4 million, remaining reserve funding for the program will be \$13.9 million.

³ Judicial Council of Cal., Staff Rep., *Sargent Shriver Civil Counsel Act | Midcycle Allocation to Current Projects* (Nov. 15, 2024),

<https://jcc.legistar.com/View.ashx?M=F&ID=13393796&GUID=0C4E75C5-E5D4-4AD1-8CE2-5832105FA27F>.

⁴ Judicial Council of Cal.,

<https://jcc.legistar.com/View.ashx?M=F&ID=14317995&GUID=ECD8C9DA-C4D0-4251-9D6E-F59B81DF112E>

⁵ Shriver Civil Counsel Act Implementation Committee meeting agenda, June 5, 2025,

https://courts.ca.gov/system/files/file/shriver-060525-noticeagenda_0.pdf

⁶ The July 18, 2025, Shriver Civil Counsel Act Implementation Committee meeting by vote by email and closed to the public under California Rules of Court, rule 10.75(D)(9);

<https://courts.ca.gov/system/files/file/shriver-20250718-minutes-actionbyemail.pdf>.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
(Action Item)

2023–26 Total Grant Awards	Additional 2023–26 Midcycle Allocation	Proposed Mid-Year Augmentation	Revised 2023–26 Total Grant Awards
\$48,033,963	\$3,568,382	\$1,431,618	\$53,033,963
<i>Note: The initial allocation of \$48,328,296 approved by the Judicial Council on July 21, 2023, was reduced to \$48,033,963 after two programs were unable to accept their full awards.</i>			

Recommendation

The Revenue and Expenditure Subcommittee recommends an increase to the approved FY 2025–26 TCTF allocation for the Sargent Shriver Civil Counsel Pilot Program of \$1.4 million, which results in a total program allocation of \$19.6 million for the current year. This amount will be allocated and distributed to current Shriver projects, on a pro rata basis according to the award amounts for the 2023–26 grant cycle, for FY 2025–26 as identified in Attachment A.

This recommendation will be considered by the Judicial Branch Budget Committee, and then the Judicial Council at its October 24, 2025, business meeting.

Attachments

1. Attachment A: Sargent Shriver Civil Counsel Program Mid-Year Augmentation Pro Rata Distribution
2. Attachment B: Approved FY 2025–26 Allocations and Proposed FY 2025–26 Augmentation State Operations and Local Assistance Trial Court Trust Fund

Sargent Shriver Civil Counsel Program Mid-Year Augmentation Pro Rata Distribution⁷

A	B	C	D	E	F	G
Lead Legal Services Agency	Court Partner	Case Type	Approved 2023–26 Grant Awards	Midcycle Allocation 2024	Mid-Year Augmentation 2025	Total Revised 2023–26 Grant Amounts ⁸
California Rural Legal Assistance	San Joaquin	Housing	2,456,611	255,716	76,925	2,789,252
Central California Legal Services	Fresno	Housing	1,979,657	206,068	61,989	2,247,714
Centro Legal de la Raza	Alameda	Housing	2,168,678	225,745	67,909	2,462,332
Greater Bakersfield Legal Assistance, Inc.	Kern	Housing	3,066,468	319,077	96,021	3,481,566
Justice & Diversity Center of the Bar Association of San Francisco	San Francisco	Child Custody	1,219,949	126,988	38,201	1,385,138
Legal Access Alameda	Alameda	Child Custody	313,938	0	9,831	323,769
Legal Aid Foundation of Santa Barbara County	Santa Barbara	Housing Guardianship Conservatorship	3,914,413	117,125	116,666	4,148,204
Legal Aid Society of San Diego	San Diego	Housing	10,149,125	0	317,802	10,466,927
Legal Services of Northern California	Yolo	Housing	1,147,846	119,483	\$35,943	1,303,272
Los Angeles Center for Law and Justice dba Survivor Justice Center	Los Angeles	Child Custody	3,007,407	313,050	\$94,172	3,414,629
Neighborhood Legal Services of Los Angeles County	Los Angeles	Housing	12,911,086	1,343,954	404,289	14,659,329
Public Law Center	Orange	Child Custody	489,484	0	0	489,484
San Diego Volunteer Lawyer Program (custody) ⁹	San Diego	Child Custody	1,392,980	144,202	13,563	1,550,745
San Diego Volunteer Lawyer Program (domestic violence) ¹⁰	San Diego	Domestic Violence	961,185	99,774	8,904	1,069,863
San Luis Obispo Legal Assistance Foundation	San Luis Obispo	Housing Elder Abuse Guardianship Conservatorship	2,855,136	297,200	89,403	3,241,739
TOTAL			\$48,033,963	\$3,568,382	\$1,431,618	\$53,033,963

⁷ The mid-year augmentation will allow existing projects to increase and sustain legal representation and court services for low-income, unrepresented parties in housing, domestic violence and civil harassment restraining orders, probate conservatorships, guardianships, elder abuse and child custody.

⁸ Total Revised 2023–26 Grant Amounts are inclusive of approved TCTF allocations for FY 2023–24, FY 2024–25 and the allocation to be requested for FY 2025–26.

⁹ San Diego Volunteer Lawyer Program is one Shriver project, but their funding is separated by case type to demonstrate compliance with Gov. Code 68651(2), which states that proposals to provide counsel in child custody cases should be considered among the highest priorities for funding and that up to 20 percent of available funds shall be directed to programs involving actions under the Family Code

(https://leginfo.ca.gov/faces/codes_displayText.xhtml?lawCode=GOV&division=&title=8.&part=&chapter=2.1.&article=3)

¹⁰ Ibid.

Judicial Council of California
Approved FY 2025-26 Allocations and Proposed FY 2025-26 Augmentation
State Operations and Local Assistance
Trial Court Trust Fund

Attachment B

#	Program Name	Program Number	Office	FY 2024-25 Allocations			Recommended FY 2025-26 Allocations				\$ Change from FY 2024-25	% Change from FY 2024-25
				State Operations	Local Assistance	Total Approved Allocations	State Operations	Local Assistance	Augmentation	Total Proposed Allocations		
A	B	C	D	E	F	G (E + F)	H	I		J (H + I)	K (J - G)	L (K / G)
1	SCO Audit - Pilot program per GC 77206 (h)(4) ¹	0150095	AS		\$ 1,850,000	\$ 1,850,000		\$ 1,887,000		\$ 1,887,000	37,000	2%
2	California State Auditor Audits	0150010	AS		325,000	325,000		325,000		325,000	-	0%
3	Phoenix Financial Services	0140010	BAP	103,000		103,000	107,000			107,000	4,000	4%
4	Phoenix HR Services	0140010	BAP	1,723,000		1,723,000	1,776,000			1,776,000	53,000	3%
5	Other Post Employment Benefits Valuations	0150095	BAP		131,000	131,000		643,000		643,000	512,000	391%
6	Statewide Support for Collections Programs ¹	0140010	BS	747,000		747,000	827,000			827,000	80,000	11%
7	Jury	0150010	BS		18,700,000	18,700,000		14,500,000		14,500,000	(4,200,000)	-22%
8	Elder Abuse	0150010	BS		1,400,000	1,400,000		1,500,000		1,500,000	100,000	7%
9	SCO Administrative Costs per GC 68085(g)	0150010	BS		88,000	88,000		88,000		88,000	-	0%
10	Children in Dependency Case Training	0150095	CFCC		113,000	113,000		113,000		113,000	-	0%
11	Sargent Shriver Civil Counsel Pilot Program	0140010	CFCC	780,000		780,000	960,000			960,000	180,000	23%
12	Sargent Shriver Civil Counsel Pilot Program	0150095	CFCC		21,032,000	21,032,000		18,200,000	1,440,000	19,640,000	(1,392,000)	-7%
13	Equal Access Fund	0140010	CFCC	274,000		274,000	274,000			274,000	-	0%
14	Court-Appointed Dependency Counsel Collections	0140010	CFCC	556,000		556,000	556,000			556,000	-	0%
15	Court-Appointed Dependency Counsel	0150011	CFCC		186,700,000	186,700,000		186,700,000		186,700,000	-	0%
16	Juvenile Dependency Collections Reimbursement	0150010	CFCC		350,000	350,000		363,458		363,458	13,458	4%
17	Self-Help Center	0150010	CFCC		25,300,000	25,300,000		25,300,000		25,300,000	-	0%
18	Screening Equipment Replacement	0150010	FS		2,511,000	2,511,000		2,000,000		2,000,000	(511,000)	-20%
19	Court Interpreters Data Collections System (CIDCS)	0150037	IT	87,000		87,000	87,000			87,000	-	0%
20	Data Center and Cloud Services	0150095	IT		4,611,000	4,611,000		4,611,000		4,611,000	-	0%
21	Electronic Courts of Appeal Record and Transcripts (eCART) Program	0150095	IT		200,000	200,000		200,000		200,000	-	0%
22	Total Allocations			\$ 4,270,000	\$ 263,311,000	\$ 267,581,000	\$ 4,587,000	\$ 256,430,458	\$ 1,440,000	\$ 262,457,458	\$ (5,123,542)	-1.91%

Totals by Office			Office	State Operations	Local Assistance	Total Approved Allocations	State Operations	Local Assistance	Augmentation	Total Proposed Allocations	\$ Change from FY 2024-25	% Change from FY 2024-25
Legend				E	F	G (E + F)	H	I		J (H + I)	K (J - G)	L (K / G)
23	Audit Services		AS	\$ -	\$ 2,175,000	\$ 2,175,000	\$ -	\$ 2,212,000		\$ 2,212,000	\$ 37,000	1.70%
24	Branch Accounting and Procurement		BAP	1,826,000	131,000	1,957,000	1,883,000	643,000		2,526,000	569,000	29.08%
25	Budget Services		BS	747,000	20,188,000	20,935,000	827,000	16,088,000		16,915,000	(4,020,000)	-19.20%
26	Center for Families, Children and the Courts		CFCC	1,610,000	233,495,000	235,105,000	1,790,000	230,676,458	1,440,000	233,906,458	(1,198,542)	-0.51%
27	Facility Services		FS	-	2,511,000	2,511,000	-	2,000,000		2,000,000	(511,000)	-20.35%
28	Information Technology		IT	87,000	4,811,000	4,898,000	87,000	4,811,000		4,898,000	-	0.00%
Total Allocations				\$ 4,270,000	\$ 263,311,000	\$ 267,581,000	\$ 4,587,000	\$ 256,430,458		\$ 262,457,458	\$ (5,123,542)	-1.91%

Totals by Program		Program Number	State Operations	Local Assistance	Total Approved Allocations	State Operations	Local Assistance	Augmentation	Total Proposed Allocations	\$S Change from FY 2024-25	% Change from FY 2024-25
Legend			E	F	G (E + F)	H	I		J (H + I)	K (J - G)	L (K / G)
29	Judicial Council (Staff)	0140010	\$ 4,183,000	\$ -	\$ 4,183,000	\$ 4,500,000	\$ -		\$ 4,500,000	\$ 317,000	7.58%
30	Support for the Operation of the Trial Courts	0150010	-	48,674,000	48,674,000	-	44,076,458		44,076,458	(4,597,542)	-9.45%
31	Court Appointed Dependency Counsel	0150011	-	186,700,000	186,700,000	-	186,700,000		186,700,000	-	0.00%
32	Court Interpreters	0150037	87,000	-	87,000	87,000	-		87,000	-	0.00%
33	Expenses on Behalf of the Trial Courts	0150095	-	27,937,000	27,937,000	-	25,654,000	1,440,000	27,094,000	(843,000)	-3.02%
Total Allocations			\$ 4,270,000	\$ 263,311,000	\$ 267,581,000	\$ 4,587,000	\$ 256,430,458		\$ 262,457,458	\$ (5,123,542)	-1.91%

¹ The allocation increase of \$1.5 million for FY 2024-25 was approved by Judicial Council at its February 21, 2025 business meeting.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
(Informational Item)

Title: Funds Held on Behalf of the Trial Courts Annual Report for FY 2023–24
Date: 8/25/2025
Contact: Rose Lane, Senior Analyst, Judicial Council Budget Services
916-643-6926 | rosemary.lane@jud.ca.gov

Issue

The trial courts are required to report annually to the Trial Court Budget Advisory Committee (TCBAC) on the status of Funds Held on Behalf (FHOB) of the trial courts' open projects that are not yet complete and on final expenditures for completed projects. This reporting period includes open projects as of December 2024 and completed projects for fiscal year (FY) 2023–24.

Background

Government Code section 68502.5(c)(2)(A) requires the Judicial Council to make a preliminary allocation for the trial courts in July and finalize allocations in January of each fiscal year. When finalizing the trial court allocations in January, trial court reserves as of June 30 of the prior fiscal year are calculated. Each court's final allocation is offset by the amount of reserves in excess of the amount authorized to be carried over under Government Code section 77203.

Government Code section 77203 authorizes the amount of funding a trial court may carry over from the prior fiscal year. Prior to June 30, 2014, a trial court could carry over all unexpended funds from the court's operating budget from the prior fiscal year. Beginning June 30, 2014, and concluding June 30, 2019, a trial court could carry over unexpended funds in an amount not to exceed 1 percent of the court's operating budget from the prior fiscal year.

Since June 30, 2020, a trial court may carry over unexpended funds in an amount not to exceed 3 percent of the court's operating budget from the prior fiscal year. The increase in the fund balance cap was authorized to help the trial courts maintain sufficient reserve funding to support operational needs and address emergency expenditures.

Funds Held on Behalf of the Trial Courts Program

At its meeting on July 6, 2015, the TCBAC established the Ad Hoc Working Group on Fiscal Planning. The working group was charged with developing fiscal planning and management guidelines for the trial courts to utilize the funds that exceeded the authorized fund balance cap.¹

¹ Trial Court Budget Advisory Committee meeting materials (July 6, 2015), <https://www.courts.ca.gov/documents/tcbac-20150706-materials.pdf>.

At its business meeting on April 15, 2016, the Judicial Council adopted requirements and procedures for the FHOB of the trial courts program recommended by the working group (*Judicial Council–Approved Process, Criteria, and Required Information for Trial Court Trust Fund Fund Balance Held on Behalf of the Courts*). Under this policy, courts can request that a reduction in their Trial Court Trust Fund (TCTF) allocations be held in the TCTF as restricted fund balance to be used by those courts for specific projects or expenditures approved by the Judicial Council. The funds are then allocated back to the courts by the Judicial Council for the purposes stated in their approved requests. Allowable FHOB requests can include, but are not limited to, the following:

1. Projects that extend beyond the original planned three-year process, such as delayed deployment of information systems;
2. Technology improvements or infrastructure such as a new case management system;
3. Facilities maintenance or repair allowed under rule 10.810 of the California Rules of Court;
4. Court efficiencies such as online and smart forms for court users; and
5. Other court infrastructure projects such as vehicle or copy machine replacement.

The FHOB process is intended only for expenditures that cannot be funded by a court’s annual budget or three-year encumbrance term and that require multiyear savings to implement. The process also requires reporting on the use of the funds to the TCBAC.²

Relevant Previous Council Action

At its business meeting on January 17, 2020, the Judicial Council approved revisions to the FHOB policy. These revisions included (1) a streamlined submission schedule, (2) changing the recipient of the request from the Judicial Council’s Administrative Director to the director of Budget Services, and (3) amendments to better align with the timing of year-end closing for the courts, trial court allocation offsets, and requests to amend previously approved requests.³

At its business meeting on May 11, 2022, the Judicial Council approved a change to the program’s reporting requirement. This update changed the requirement that courts report quarterly to the TCBAC, within 90 days of completion of a project, to an annual report of all open projects and projects completed in the prior fiscal year.⁴ Judicial Council Budget Services staff prepares the annual FHOB report to the TCBAC in consultation with participating trial courts.

At its business meeting on March 15, 2024, the Judicial Council approved further changes to the policy, including (1) revised definitions for new and amended requests, (2) a streamlined

² Judicial Council of Cal., Advisory Com. Rep., *Trial Court Allocations: Trial Court Reserves Held in the Trial Court Trust Fund* (Apr. 15, 2016),

<https://jcc.legistar.com/View.ashx?M=F&ID=4378277&GUID=57D6B686-EA95-497E-9A07-226CA724ADCB>.

³ Judicial Council of Cal., Advisory Com. Rep., *Updates to the Funds Held on Behalf of the Trial Courts Policy* (Jan. 17, 2020),

<https://jcc.legistar.com/View.ashx?M=F&ID=7977186&GUID=6B519461-BD50-4F19-9B80-CD40F8FD64FE>.

⁴ Judicial Council of Cal., Advisory Com. Rep., *Trial Court Budget: Funds Held on Behalf of the Trial Courts Reporting Frequency* (May 10, 2022),

<https://jcc.legistar.com/View.ashx?M=F&ID=10830769&GUID=305F68B7-26CF-4E57-B29D-BD15D8B1CB6D>.

submission process with one annual deadline, and (3) implementation of a reimbursement model to distribute funding to the participating trial courts. The changes to the policy, which are summarized below, provide increased transparency and accountability regarding the use of the funds:⁵

1. Clarify the definitions of new and amended requests to improve transparency in the use of the funding and to streamline the tracking and reporting of approved projects;
2. Reduce the number of submission cycles from three to one per year to streamline project tracking and reporting, reduce the number of committee meetings, and align with the year-end closing for court financial records;
3. Ensure that courts send a representative to the Fiscal Planning Subcommittee meetings to address any questions from the members regarding requests under consideration;
4. Simplify the application form to make it easier to complete and review and to ensure it includes the relevant project and fiscal information; and
5. Implement a reimbursement model to properly structure the program so that requested funds are held in the TCTF on behalf of the requesting courts and distributed to the courts for actual reported expenditures.

Changes to the Annual Report for FY 2023–24

To implement the change to a reimbursement model, Judicial Council staff worked with the participating trial courts to reconcile and transfer approved funds from the courts to be held in the TCTF. Similar projects were consolidated and internal project numbers for each approved project were reassigned to streamline the tracking of expenditures and reimbursement payments under this new model. Due to these changes, project reporting may be displayed differently in the annual report for FY 2023–24 than in the prior year’s report for FY 2022–23.

Table A – Approved FHOB Funding by Fiscal Year

The FHOB requests from the trial courts are reviewed by the Fiscal Planning Subcommittee with recommendations considered by the Judicial Council. A summary of the total amount of the requests approved by the council since the policy was implemented in FY 2015–16 is shown in the table below:

Fund Balance Fiscal Year	# of Trial Courts	Amount (dollars in millions)
2015–16	15	\$8.3
2016–17	14	6.9

⁵ Judicial Council of Cal., Advisory Com. Rep., *Trial Court Budget: Update to the Funds Held on Behalf of the Trial Courts Policy* (Mar. 15, 2024), <https://jcc.legistar.com/View.ashx?M=F&ID=12700382&GUID=9C3189C0-C9AA-4818-BB78-3807018030F0>.

Fund Balance Fiscal Year	# of Trial Courts	Amount (dollars in millions)
2017–18	11	1.6
2018–19	10	6.4
2019–20	15	6.1
2020–21	14	7.4
2021–22	20	12.4
2022–23	24	27.2
2023–24	27	24.0
Total		\$100.3

Table B – Status of Open Projects

The following table summarizes the open projects that were not complete as of December 2024 based on information reported by the courts. For the reporting period, there are 79 open projects totaling \$54.5 million, with expenditures of \$12 million and a remaining balance of \$42.5 million:

Court	Fiscal Year Funding	Description of Project	Approved Amount	Expenditures to Date*	Remaining Balance
Amador	Multiple	Clerk's Office Renovation	\$2,941,257	0	\$2, 941,257
Subtotal			2,941,257	0	2,941,257
Calaveras	2023–24	Analytics Dashboard	59,850	0	59,850
	2023–24	Teams Integration Project	15,000	0	15,000
	2023–24	Window Washing	9,518	0	9,518
Subtotal			84,368	0	84,368
Colusa	2020–21	Facility Improvements	9,072	9,072	0
	Multiple	Renovations	290,265	0	290,265
	Multiple	Scanning Project	740,169	326,092	414,077
Subtotal			1,039,506	335,164	704,342
Del Norte	2023–24	Public Window Remodel	310,602	0	310,602
Subtotal			310,602	0	310,602
Glenn	2022–23	Audio/Visual Upgrade Project	35,000	0	35,000
	2022–23	Camera Upgrade	25,000	0	25,000
	2022–23	Teams Migration	22,000	7,920	14,080
Subtotal			82,000	7,920	74,080
Imperial	2023–24	Technology Updates	74,139	74,139	0
Subtotal			74,139	74,139	0
Kern	Multiple	Case Management System	1,982,274	153,150	1,829,124
Subtotal			1,982,274	153,150	1,829,124
Kings	2023–24	Courtroom Construction	1,067,325	0	1,067,325
	2021–22	Courtroom Construction	629,230	0	629,230
	2022–23	Courtroom Construction	1,166,786	0	1,166,786
Subtotal			2,863,341	0	2,863,341
Lake	2021–22	Case Management System	71,098	30,000	41,098

Court	Fiscal Year Funding	Description of Project	Approved Amount	Expenditures to Date*	Remaining Balance
	2022-23	Case Management System	9,229	0	9,229
	2021-22	New Courthouse	439,832	0	439,832
	2022-23	New Courthouse	178,225	0	178,225
	2023-24	New Courthouse	353,614	0	353,614
Subtotal			1,051,998	30,000	1,021,998
Marin	2023-24	Carpet Replacement	200,000	0	200,000
	2023-24	Records Storage	674,835	3,447	671,388
Subtotal			874,835	3,447	871,388
Mariposa	2021-22	Workspace Renovations	53,753	0	53,753
	2022-23	Workspace Renovations	351,836	0	351,836
	2023-24	Courthouse Redesign and Construction	101,833	0	101,833
Subtotal			507,422	0	507,422
Mono	2017-18	Audio/Visual Equipment	40,000	0	40,000
	2019-20	Audio/Visual Equipment	127,532	0	127,532
	2021-22	Audio/Visual Equipment	40,000	0	40,000
	2020-21	Case Management Interface	90,000	30,000	60,000
	2021-22	Digital Scanning Project	35,000	1,095	33,905
	2023-24	Furniture and Fixture Replacement	62,412	0	62,412
	2020-21	LED Screens Purchase	111,057	0	111,057
	2020-21	Server Replacements	50,000	23,945	26,055
	2023-24	Server Replacements	100,003	0	100,003
	2021-22	Fleet Purchase	60,000	0	60,000
	2021-22	Fleet Purchase	10,000	0	10,000
Subtotal			726,004	55,040	670,964
Monterey	2023-24	Case Management Infrastructure	69,210	0	69,210
	2022-23	Courthouse Security	50,000	7,058	42,942
	2023-24	Facility Modifications	102,986	0	102,986
	2021-22	Fort Ord Courthouse Construction	507,403	0	507,403
	2022-23	Construction Consulting Services	25,000	0	25,000
	2023-24	Furniture Replacement	275,000	172,300	102,700
	Multiple	King City Renovation	297,095	212,602	84,493
Subtotal			1,326,694	391,960	934,734
Orange	2022-23	Case Management System	295,224	147,783	147,441
	2022-23	Grand Central Project and Integration	632,000	117,062	514,938
	2023-24	Carpeting, Flooring, and Paint	252,330	0	252,330
	2023-24	Technology Equipment	252,330	0	252,330
Subtotal			1,431,884	264,845	1,167,039
Placer	2022-23	Audio/Visual Updates	495,000	460,078	34,922
	Multiple	Historic Courthouse Audio/Visual Update	409,672	0	409,672

Court	Fiscal Year Funding	Description of Project	Approved Amount	Expenditures to Date*	Remaining Balance
Subtotal			904,672	460,078	444,594
Riverside	2022–23	New Courthouse City of Meniffee	1,347,824	1,232,275	115,549
	Multiple	New Indio Family and Juvenile Courthouse	681,903	243,757	438,146
Subtotal			2,029,727	1,476,032	553,695
Sacramento	Multiple	Case Management System	2,418,102	1,160,903	1,257,199
	Multiple	New Criminal–Civil Courthouse	3,946,130	469,582	3,476,548
Subtotal			6,364,232	1,630,485	4,733,747
San Benito	2023–24	Courthouse Renovations	154,061	0	154,061
	2019–20	Digitization/IT Hosting/VoIP/Legal Projects	643,853	643,853	0
	2020–21	Digitization/Facilities Upgrades/IT Hosting	1,302,138	65,329	1,236,809
	2020–21	Digitization/Facilities Upgrades/IT Hosting	201,266	78,538	122,728
	2021–22	Facility Modifications and Upgrades	709,532	0	709,532
Subtotal			3,010,850	787,720	2,223,130
San Bernardino	2022–23	Technology Enhancements	600,000	53,585	546,415
	2022–23	Courthouse Construction Project	4,000,000	15,138	3,984,862
	2023–24	Jury Management System	2,000,000	0	2,000,000
	2022–23	Facility Upgrades	2,500,000	1,187,294	1,312,706
	2022–23	Case Management System	2,341,300	26,507	2,314,793
	2023–24	Records Digitization	3,221,609	2,126,082	1,095,527
Subtotal			14,662,909	3,408,607	11,254,302
San Luis Obispo	2023–24	Case Management System	153,334	0	153,334
Subtotal			153,334	0	153,334
San Mateo	Multiple	Flooring Project	660,915	12,781	648,134
	Multiple	Court Construction - New Builds	2,501,098	0	2,501,098
Subtotal			3,162,013	12,781	3,149,232
Sierra	2021–22	Courtroom Upgrades	29,604	25,602	4,002
	Multiple	Facility Improvements	24,321	0	24,321
Subtotal			53,925	25,602	28,323
Stanislaus	2023–24	Technology Updates	124,900	0	124,900
	Multiple	New Courthouse	3,138,708	4,921	3,133,787
	2023–24	Telephone System Hardware	85,305	60,043	25,262
Subtotal			3,348,913	64,964	3,283,949
Sutter	2020–21	Construction	71,280	71,280	0
	2020–21	Construction	559,848	557,507	2,341
	2022–23	Technology and Facility Improvements	745,686	417,789	327,898
	2023–24	Technology and Facility Improvements	406,669	0	406,669

Court	Fiscal Year Funding	Description of Project	Approved Amount	Expenditures to Date*	Remaining Balance
Subtotal			1,783,484	1,046,576	736,908
Tehama	Multiple	Case Management System	481,816	467,536	14,280
	Multiple	Case Management System	1,328,074	715,838	612,236
Subtotal			1,809,890	1,183,374	626,516
Ventura	Multiple	Case Management System	1,917,292	582,141	1,335,151
Subtotal			1,917,292	582,141	1,335,151
Total			\$54,497,565	\$11,994,024	\$42,503,542

*Expenditures recorded in the Phoenix accounting system through May 2025.

Table C – Projects Completed in FY 2023–24

The following table summarizes the 27 projects, with total expenditures of \$6.7 million, that were completed in FY 2023–24. The remaining balance of \$122,000 will be returned to the unrestricted fund balance in the TCTF.⁶

Court	Fiscal Year Funding	Description of Project	Approved Amount	Expenditures to Date	Remaining Balance
Alameda	2022–23	E-Court Project	\$95,282	\$95,282	\$0
Subtotal			95,282	95,282	0
Calaveras	2023–24	Courtroom Audio Speakers	157,570	58,206	99,364
Subtotal			157,570	58,206	99,364
Del Norte	2019–20	Office Remodel	300,000	300,000	0
Subtotal			300,000	300,000	0
Glenn	2023–24	Backup Server Purchase	16,218	16,218	0
	2023–24	Building Cleaning	12,000	8,901	3,099
	2023–24	Furniture Purchase	80,208	80,208	0
	2023–24	Floor Cleaner	6,971	6,971	0
	2023–24	Computers	24,684	24,684	0
	2023–24	Technology Equipment	19,213	19,213	0
Subtotal			159,294	156,196	3,099
Kings	2020–21	Court Parking Project	380,546	380,546	0
Subtotal			380,546	380,546	0
Lassen	Multiple	Case Management System	99,325	99,325	0
Subtotal			99,325	99,325	0
Mono	2018–19	Fleet Purchase	40,000	40,000	0
	2019–20	Fleet Purchase	20,000	20,000	0
	2021–22	Fleet Purchase	10,000	2,915	7,085
Subtotal			70,000	62,915	7,085
Monterey	Multiple	Paint and Carpet Replacement	585,651	585,651	0

⁶ Per the Judicial Council–approved policy, trial courts may request to use previously approved unspent funding for a new project (Attachment 2C). Therefore, this amount may change following the next submission cycle of program requests.

Court	Fiscal Year Funding	Description of Project	Approved Amount	Expenditures to Date	Remaining Balance
Subtotal			585,651	585,651	0
Napa	2020–21	Audio Visual Improvements	55,761	49,141	6,620
	2022–23	Courthouse Updates	21,912	21,912	0
	Multiple	Case Management System	788,024	782,222	5,803
Subtotal			865,697	853,274	12,423
Nevada	2022–23	Courthouse Updates	32,060	32,060	0
	2022–23	Fleet Purchase	41,196	41,196	0
	2022–23	Automation Project	12,681	12,681	0
Subtotal			85,937	85,937	0
Orange	2022–23	Oracle Infrastructure Implementation	316,000	316,000	0
	2023–24	Server Equipment	1,112,970	1,112,970	0
Subtotal			1,428,970	1,428,970	0
Sacramento	2022–23	Computer Hardware Replacement	506,812	506,812	0
Subtotal			506,812	506,812	0
Shasta	Multiple	Improvement Projects	1,288,645	1,288,645	0
	Multiple	Improvement Projects	300,317	300,317	0
Subtotal			1,588,962	1,588,962	300,317
Sutter	2022–23	Technology and Facility Modifications	533,316	533,316	0
Subtotal			533,316	533,316	0
Total			\$6,857,362	\$6,735,391	\$121,971

The information in this report is based on data reported by all trial courts with approved FHOB projects. Additional details for the projects listed in Tables B and C are included in Attachments 2A and 2B. The current Judicial Council–approved policy for the FHOB program is included in Attachment 2C.

Attachments

Attachment 2A: FHOB Status and Completion Reporting for Open Projects as of December 2024

Attachment 2B: FHOB Status and Completion Reporting for Completed Projects in FY 2023–24

Attachment 2C: Process, Criteria, and Required Information for Trial Court Trust Fund Balance, Funds Held on Behalf of the Courts

Court	Description of Project	Estimated Date of Completion	Progress and status of the project as reported by the trial courts
Amador	Clerk's Office Renovation	7/31/2026	Project initiation (including design bid activities) concluded in April 2025. The project bid was awarded to NORR Associates, Inc. and the design phase is in process, with biweekly design meetings held. The schematic design package will be completed in June 2025. After planning/design is complete, the project will move forward to Agency review. The court is excited to see this project coming together and moving forward efficiently.
Calaveras	Analytics Dashboard	9/30/2025	I.T. is currently working with Tyler to configure the Court's case management system to add data analytic features to the system.
Calaveras	Teams Integration Project	9/30/2025	Equipment and new software has been ordered.
Calaveras	Window Washing	6/30/2025	The Court is waiting on the window washing vendor to arrive and begin the project.
Colusa	Facility Improvements	6/30/2026	The majority of the project is completed. There are a few odds and ends that need to be addressed before the project can be deemed complete.
Colusa	Renovations	6/30/2026	The majority of the project is complete. There are a few odds and ends that need to be addressed before the project can be deemed complete.
Colusa	Scanning Project	6/30/2027	Our digitization project is slowly moving along. We have successfully digitized all Small Claim and Limited Civil cases. We are currently digitizing Probate and Criminal cases, then will move on to Family and Unlimited Civil Cases.
Del Norte	Public Window Remodel	6/30/2026	The court waited over 18 months to receive the final design plans from Facilities; received in May 2025. We have a meeting scheduled with our Facilities manager tomorrow to go over pricing. The Court anticipates the need for additional funding through the FHOB process to move the project forward.
Glenn	Audio/Visual Upgrade Project	10/1/2025	The Court is working with Audio Codes to agree to an estimate based on the scope of work. The Court is needing the configuration of the Courtroom's AV system reworked as we are faced with bugs on a daily basis. We will have a PO issued by fiscal year end.
Glenn	Camera Upgrade	6/13/2025	A PO was issued to the vendor American Alarm in the amount of \$19,673.69. It is estimated that the remaining \$5,326.31 will not be used. With this project the Court is adding a total of five cameras to dead zones of camera coverage. Areas include critical need per security. To date the cameras have been mounted and wired, and we hope to have them configured by 6/13/25.
Glenn	Teams Migration	6/30/2025	The Court is in the process of transitioning it's phone system to the Microsoft Team's platform. We have contracted with AT&T to migrate the system. Butte County Superior Court handles our IT Systems and is in the process of the migration. We have purchased headsets, phones, and other minor equipment for the migration.

Court	Description of Project	Estimated Date of Completion	Progress and status of the project as reported by the trial courts
Imperial	Technology Updates	9/30/2025	The Court of Imperial already completed all the projects except for one. We are expecting the authorization on the last project from the JCC CAFM Committee, so we can complete the last project.
Kern	Case Management System	10/31/2025	The Court has been diligently preparing for the transition to eCourt. While we have encountered some challenges, we have worked collaboratively with the contractor and justice partners to address them. Despite these hurdles, we remain committed to meeting our scheduled go-live date. The Court is set to implement eCourt for all case types with Journal Technologies on October 6, 2025.
Kings	Courtroom Construction	8/1/2026	We entered into this CFR for the working drawings to build out one of the shelled out courtrooms in our original construction project. The drawings have been with the State Fire Marshall since December 2024. We might have final approval in August 2025.
Kings	Courtroom Construction	8/1/2026	Project is still in plan review.
Kings	Courtroom Construction	8/1/2026	Project is still in plan review.
Lake	Case Management System	6/30/2026	The Court contracted with Journal Technologies to configure workflows for the Court's case management system. The configured workflows are currently being tested and refined.
Lake	Case Management System	6/30/2026	The Court contracted with Journal Technologies to develop and implement an Electronic Citation interface and a Warrant interface with the Clearlake Police Department and Sheriff's Department. The project has experienced delays due to the Sheriff's Department connectivity issues and the change of staff at the Police Department. The Court received an update in May 2025 that the agencies are now engaged and the configuration with the agencies and vendor is progressing forward.
Lake	New Courthouse	6/30/2028	The Court requested the funds to be held for one time project costs related to the completion and relocation to a new courthouse. The courthouse was estimated to be completed in late 2025 or early 2026. The most recent update estimates a completion date in September 2026. The Court estimates the costs the court is responsible for to start in FY2025 and potentially continue through FY2027.
Lake	New Courthouse	6/30/2028	The Court requested the funds to be held for one time project costs related to the completion and relocation to a new courthouse. The courthouse was estimated to be completed in late 2025 or early 2026. The most recent update estimates a completion date in September 2026. The Court estimates the costs the court is responsible for to start in FY2025 and potentially continue through FY2027.

Court	Description of Project	Estimated Date of Completion	Progress and status of the project as reported by the trial courts
Lake	New Courthouse	6/30/2028	The Court requested the funds to be held for one time project costs related to the completion and relocation to a new courthouse. The courthouse was estimated to be completed in late 2025 or early 2026. The most recent update estimates a completion date in September 2026. The Court estimates the costs the court is responsible for to start in FY2025 and potentially continue through FY2027.
Marin	Carpet Replacement	6/30/2026	The carpet replacement project is active. After obtaining the cost information from several vendors, we decided to focus on the jury room and adjacent area. We are in a historical building that was designed by Frank Lloyd Wright. We made a presentation to the Frank Lloyd Wright Conservancy and received approval for a specific carpet color. We have created a PO and hope to finish the project by the next fiscal year.
Marin	Records Storage	6/30/2030	Our records storage / digitization project is in progress. We have created a working group that has met regularly. We compared the cost/logistics of several options/quotes from different vendors. One vendor provided a quote for over \$2m to complete the project. Based on our available resources, we have created a high-level workplan. We first need to make room at the Court to bring records that we have with our vendor, Access, onsite. Clearing the space has been our biggest challenge so far due to limited staff availability. We have over 4k boxes with Access. The room that we plan to do the work at Court is currently stashed with hundreds of boxes that need to be reviewed before we can shred them. We are considering hiring temporary staff and retirees to assist with the review so we can make faster progress.

Court	Description of Project	Estimated Date of Completion	Progress and status of the project as reported by the trial courts
Mariposa	Workspace Renovations	12/31/2026	<p>Given the scale of work and its alignment with court operational needs, the Court is requesting use of multi-year savings held on its behalf to continue. This project could not be absorbed in the Court's regular operational budget and missed the encumbrance timeline due to the evolving project scope and planning transitions.</p> <p>The Court respectfully requested funds held on behalf for a critical facilities improvement project that will extend beyond the current fiscal year. This project aims to enhance the functionality, safety, and efficiency of the historic courthouse by addressing several pressing infrastructure and ergonomic issues affecting both court staff and the public.</p> <p>The scope includes Extension and ADA-compliant redesign of the public counter area; Full replacement of degraded carpet flooring throughout staff areas; Interior painting and sanitation improvements; Removal of abandoned wiring and structured cable cleanup; Procurement of ergonomic furniture and equipment to support evolving court operations, including the upcoming CMS transition</p> <p>Public Counter Redesign & ADA Compliance</p> <p>The current public counter area is not adequately sized or compliant with ADA standards. The lack of sufficient space, signing surfaces, and accessible counter height creates significant barriers for public use. The counter is worn and unstable due to long-term overuse and lacks protective safety measures. Plans include: Counter extension with appropriate ADA components; Installation of storefront safety glass; Incorporation of a currently blocked doorway to improve staff visibility and flow for the court users</p> <p>Interior Flooring & Painting</p> <p>The carpeting throughout the courthouse offices is visibly worn, poses tripping hazards, and is beyond repair. Temporary fixes (e.g., stretching, gluing) are no longer viable. Additionally, walls have visible stains, discoloration, and smoke odor from past wildfire seasons. Work includes Carpet and baseboard replacement; Full interior painting for sanitation and improved visual appeal</p> <p>Workspace Ergonomics & Furniture</p> <p>Workstations are constrained and outdated, limiting productivity. Desktops are worn and damaged; chairs lack ergonomic support and are reaching end-of-life. This project proposes: Replacement of existing desks with ergonomic, modern work surfaces; Procurement of task chairs that meet current ergonomic standards; Reconfiguration of workspaces to accommodate modern equipment</p> <p>Wiring & Infrastructure Cleanup</p> <p>Recent network upgrades did not include removal of obsolete wiring, which now clutters utility spaces and blocks expansion. This poses an operational and safety challenge. Cleanup will</p>

Court	Description of Project	Estimated Date of Completion	Progress and status of the project as reported by the trial courts
Mariposa	Workspace Renovations	12/31/2026	<p>Given the scale of work and its alignment with court operational needs, the Court is requesting use of multi-year savings held on its behalf to continue. This project could not be absorbed in the Court's regular operational budget and missed the encumbrance timeline due to the evolving project scope and planning transitions.</p> <p>The Court respectfully requested funds held on behalf for a critical facilities improvement project that will extend beyond the current fiscal year. This project aims to enhance the functionality, safety, and efficiency of the historic courthouse by addressing several pressing infrastructure and ergonomic issues affecting both court staff and the public.</p> <p>The scope includes Extension and ADA-compliant redesign of the public counter area; Full replacement of degraded carpet flooring throughout staff areas; Interior painting and sanitation improvements; Removal of abandoned wiring and structured cable cleanup; Procurement of ergonomic furniture and equipment to support evolving court operations, including the upcoming CMS transition</p> <p>Public Counter Redesign & ADA Compliance</p> <p>The current public counter area is not adequately sized or compliant with ADA standards. The lack of sufficient space, signing surfaces, and accessible counter height creates significant barriers for public use. The counter is worn and unstable due to long-term overuse and lacks protective safety measures. Plans include: Counter extension with appropriate ADA components; Installation of storefront safety glass; Incorporation of a currently blocked doorway to improve staff visibility and flow for the court users</p> <p>Interior Flooring & Painting</p> <p>The carpeting throughout the courthouse offices is visibly worn, poses tripping hazards, and is beyond repair. Temporary fixes (e.g., stretching, gluing) are no longer viable. Additionally, walls have visible stains, discoloration, and smoke odor from past wildfire seasons. Work includes Carpet and baseboard replacement; Full interior painting for sanitation and improved visual appeal</p> <p>Workspace Ergonomics & Furniture</p> <p>Workstations are constrained and outdated, limiting productivity. Desktops are worn and damaged; chairs lack ergonomic support and are reaching end-of-life. This project proposes: Replacement of existing desks with ergonomic, modern work surfaces; Procurement of task chairs that meet current ergonomic standards; Reconfiguration of workspaces to accommodate modern equipment</p> <p>Wiring & Infrastructure Cleanup</p> <p>Recent network upgrades did not include removal of obsolete wiring, which now clutters utility spaces and blocks expansion. This poses an operational and safety challenge. Cleanup will</p>

Court	Description of Project	Estimated Date of Completion	Progress and status of the project as reported by the trial courts
Mariposa	Courthouse Redesign and Construction	1/31/2028	<p>The Court respectfully requests that the funds previously held on its behalf for this relocation project remain allocated at the JCC. The project is delayed but remains active, with planning continuing behind the scenes. Holding the funds will ensure that when the time for relocation arises, the Court will have the necessary resources to: Support a secure, efficient move, minimize service disruption, Ensure the new location meets all operational, security, and compliance standards While the move has been temporarily postponed, the need remains critical and will resurface in the near future. The Court seeks your support in retaining access to the necessary funds to ensure the future relocation is executed efficiently and with minimal disruption to court services. This project concerns the planned relocation of the Court Administration Office due to space constraints and the expiration of the current lease. Although the court has successfully secured a short-term lease extension, the office will be required to relocate to a new site after April 30, 2028. The relocation involves significant logistical and infrastructure work, requiring specialized services and equipment to support a seamless and secure transition of critical court functions. The Court has negotiated a renewal of its current lease, effective May 1, 2025, through April 30, 2028. To secure this renewal, the Court was required to give up a portion of the leased space. As a result, the existing facility no longer houses the self help center as that was downsized and relocated to the courthouse. While the immediate move has been postponed, the need for funding to support this relocation remains essential. The Court is formally requesting that previously identified funds held on its behalf by the Judicial Council of California (JCC) be retained for the future execution of this project, as the project has been delayed, not cancelled.</p> <p>Project Needs & Scope of Work</p> <p>To ensure a successful relocation, the Court must plan for the following components:</p> <ol style="list-style-type: none"> 1. IT Infrastructure Relocation: Secure disconnection, transport, and reinstallation of servers, workstations, security cameras, alarms, networking equipment, and wireless bridges; Protection of sensitive systems to minimize downtime and preserve data security 2. Furniture and Fixtures: Disassembly, transport, and reassembly of heavy and sensitive furniture, including fireproof file cabinets, safes, shelving, and workstations; Reconfiguration or replacement of items to fit the layout and design of the new location 3. Professional Moving Services: Engagement of licensed commercial movers experienced in handling court materials; Secure handling of confidential records and continuity of operations throughout the move 4. New Location Preparation: Painting, flooring updates, and interior modifications; Installation of shelving, electrical outlets, phone lines, data jacks; Compliance with ADA and other safety standards
Mono	Audio/Visual Equipment	6/30/2026	As planned, the project will start in FY 25-26.
Mono	Audio/Visual Equipment	6/30/2026	As planned, the project will start in FY 25-26.

Court	Description of Project	Estimated Date of Completion	Progress and status of the project as reported by the trial courts
Mono	Audio/Visual Equipment	6/30/2026	As planned, the project will start in FY 25-26.
Mono	Case Management Interface	6/30/2027	The court has received requests from our justice partners to employ interfaces with our case management system. This will take part over the next two fiscal years.
Mono	Digital Scanning Project	6/30/2026	This project is going to be completed in phases over two fiscal years. It has started in FY 24-25 and is scheduled to be completed in FY 25-26.
Mono	Furniture and Fixture Replacement	6/30/2028	The useful life of furniture and fixtures is typically estimated to be between 5 and 12 years. The court is currently at 12 years, so a plan of replacement is being made as well as more funds to be added if possible.
Mono	LED Screens Purchase	6/30/2026	As planned, the project is to start in FY 25-26.
Mono	Server Replacements	6/30/2026	As planned, the project is to start in FY 25-26.
Mono	Server Replacements	6/30/2026	As planned, the project is to start in FY 25-26.
Mono	Fleet Purchase	6/30/2027	A new vehicle will be needed in two fiscal years.
Mono	Fleet Purchase	6/30/2027	As planned, project will begin in FY 26-27.
Monterey	Case Management Infrastructure	6/30/2025	Products related to case management system infrastructure have been purchased and delivered. Final invoice is pending delivery and should be processed in FY 24-25.
Monterey	Courthouse Security	6/30/2026	Active CFR, currently working with JCC Facility Services team on purchase/installation of courthouse bollards.
Monterey	Facility Modifications	6/30/2026	Active CFR, working with JCC Facilities Services on purchase/installation of basement toilets.
Monterey	Fort Ord Courthouse Construction	6/30/2030	Currently contingent on completion of Fort Ord Courthouse which is multiple years out.
Monterey	Construction Consulting Services	6/30/2030	Currently contingent on completion of Fort Ord Courthouse which is multiple years out.
Monterey	Furniture Replacement	12/31/2025	Salinas Courthouse employee furniture purchased and installed, pending judges chamber furniture purchase/installation.
Monterey	King City Renovation	9/30/2025	Currently in progress with work being completed by County of Monterey in the shared facility.

Court	Description of Project	Estimated Date of Completion	Progress and status of the project as reported by the trial courts
Orange	Case Management System	6/30/2026	<p>The Vision NG project focuses on modernizing the current two-tier (PowerBuilder/Oracle) Criminal Case Management System (Vision) into a scalable, three-tier web-based architecture. During FY 2024–25, the team laid the technical foundation for this transformation. Key accomplishments include:</p> <ul style="list-style-type: none"> •Finalized the multi-tier architecture and implemented Clean Architecture with Domain-Driven Design. •Conducted a Proof of Concept (POC) to evaluate UI technologies and selected Blazor. •Compared third-party UI libraries (Radzen vs. Syncfusion) and chose Syncfusion. •Developed common reusable Blazor components. •Established a unit testing strategy to support maintainable, high-quality code. •Designed bi-directional communication between PowerBuilder and Blazor to support phased migration. •Evaluated Azure SignalR for real-time updates and performed load testing on prototype APIs. •Conducted database connection pooling tests and standardized reporting services for the new architecture.
Orange	Grand Central Project and Integration	6/30/2026	<p>The goal of this project is to automate jail papers, expedite transportation of in-custody defendants to/from court, and ultimately process jail releases more quickly by implementing a data exchange between the Court's Case Management System and the Sheriff's Jail Management System. The exchange would occur through the Grand Central (GC) platform that is designed to be extensible to quickly and efficiently add data exchanges with the Court's justice partners. Key accomplishments during FY 2024-25 include: (1) gathering requirements, (2) launching a brief pilot program, and (3) curating a product backlog and draft roadmap.</p>
Orange	Carpeting, Flooring, and Paint	6/30/2029	<p>It was our intent to use these funds in 2024-25. However, the Central Justice Center Fire Life Safety project was delayed due to new State First Marshal requirements. The funds will be used during phase II of that project which is currently slated to begin in early 2026.</p>
Orange	Technology Equipment	6/30/2029	<p>We plan to utilize these funds to purchase technology equipment for equipment refresh, and to enable better planning and timing of end-of-life cycles within the next two fiscal years.</p>
Placer	Audio/Visual Updates	6/30/2026	<p>The vendor experienced several installation issues related to integrating new components with existing as well as supply chain delays. Due to the delays, it was necessary for the court to alter the original two courtroom implementation schedule to only one courtroom at a time which is contributing to the need for an extension of the contract and therefore the FHOB.</p>

Court	Description of Project	Estimated Date of Completion	Progress and status of the project as reported by the trial courts
Placer	Historic Courthouse Audio/Visual Update	6/30/2026	Contract executed and kickoff meeting completed 5/27/2025. Vendor will begin ordering equipment for installations.
Riverside	New Courthouse City of Menifee	6/30/2025	The goal is to have this completed by June 30, 2025 and funds 100% spent, subject to change.
Riverside	New Indio Family and Juvenile Courthouse	6/30/2026	The goal is to have the project completed by June 30, 2026 and funds 100% spent, subject to change.
Sacramento	Case Management System	6/30/2026	The Court is currently undertaking project tasks for the implementation of eCourt Case Management System in both Criminal and Family Law Courts. The Criminal Court implementation is well into requirements and configuration phase, whereas Family Law has just started the requirements and configuration phase of its implementation project. The Criminal phase is projected to go-live in Q2/Q3 of FY2025-26.
Sacramento	New Criminal–Civil Courthouse	6/30/2026	<p>The Certificate of Occupancy has been extended to September 2025. The Court will continue to purchase the required items and secure moving services as we get closer to occupying the building.</p> <p>We plan to move furniture and equipment in as soon as possible after the Certificate of Occupancy is obtained. We will relocate staff in stages once the space is furnished and in working condition.</p> <p>The court intends to submit an amendment to continue using the funds in FY 2024-25, which will include updates to the Expenditures for FY 2024-25 and FY 2025-26.</p>

Court	Description of Project	Estimated Date of Completion	Progress and status of the project as reported by the trial courts
San Benito	Courthouse Renovations	6/30/2027	<p>Facilities Upgrade: Court utilizing multi-year FHOBs to assist in modifying the courthouse jury assembly room into a courtroom to accommodate the Court's expanding criminal and civil calendars. The funds will also help complete the modification of one of the Court's meeting rooms into a judge's chambers. Bids had been completed in 2024, which came in much higher than the funds available could support. A second round of bidding was conducted in 2025 with modifications to the construction requests to help lower the costs. These were successful, and an architect and contractor were selected for the project. The Court is now moving forward with final design reviews, and construction is expected to begin in late 2025.</p> <p>File Room Project: If funding is available after the court modifications, the Court would like to remove the existing high-density file system, which is outdated and requires professional removal. This update will create space for additional workstations and multi-use areas for team meetings and training.</p>
San Benito	Digitization/IT Hosting/VoIP/Legal Projects	6/30/2025	<p>Digitization: Court completed project to digitize physical case files held at an off-site storage facility.</p> <p>Information Technology Hosting: Court's CMS, email, and all other critical IT tools were hosted remotely. The Court initiated the process to migrate to cloud-based and on-premises solutions.</p> <p>Legal Projects: Legal counsel was retained to assist the Court in updating the Court's local rules, local contracting manual, and completing required collections reporting.</p>
San Benito	Digitization/Facilities Upgrades/IT Hosting	6/30/2026	<p>Facilities Upgrade: This WBS represents a CFR the Court has with the JCC to assist the Court in modifying the courthouse jury assembly room into a courtroom to accommodate the Court's expanding criminal and civil calendars. The CFR also manages the modification of one of the Court's meeting rooms into a judge's chambers. Bids had been completed in 2024, which came in much higher than the funds available could support. A second round of bidding was conducted in 2025 with modifications to the construction requests to help lower the costs. These were successful, and an architect and contractor were selected for the project. The Court is now moving forward with final design reviews and construction is expected to begin in late 2025.</p>

Court	Description of Project	Estimated Date of Completion	Progress and status of the project as reported by the trial courts
San Benito	Digitization/Facilities Upgrades/IT Hosting	6/30/2026	Facilities Upgrade: This WBS represents the direct expenses that will be used to help modify the courthouse's jury assembly room into a courtroom to accommodate the Court's expanding criminal and civil calendars. The project also includes the modification of one of the Court's meeting rooms into a judge's chambers. Bids had been completed in 2024, which came in much higher than the funds available could support. A second round of bidding was conducted in 2025 with modifications to the construction requests to help lower the costs. These were successful, and an architect and contractor were selected for the project. The Court is now moving forward with final design reviews, and construction is expected to begin in late 2025.
San Benito	Facility Modifications and Upgrades	6/30/2026	<p>Facilities Upgrade: Court utilizing multi-year FHOBs to assist in modifying the courthouse jury assembly room into a courtroom to accommodate the Court's expanding criminal and civil calendars. The funds will also help complete the modification of one of the Court's meeting rooms into a judge's chambers. Bids had been completed in 2024, which came in much higher than the funds available could support. A second round of bidding was conducted in 2025 with modifications to the construction requests to help lower the costs. These were successful, and an architect and contractor were selected for the project. The Court is now moving forward with final design reviews, and construction is expected to begin in late 2025.</p> <p>Generator: If funding is available after the court modifications, the Court would like to purchase a generator to supply electrical power during a power outage and to prevent discontinuity of Court operations or disruptions of business operations.</p>
San Bernardino	Technology Enhancements	6/30/2025	The court conducted a pilot for judicial notes using FTR Speech to Text software to determine its feasibility for use in two probate and small claims/landlord tenant courtrooms.
San Bernardino	Courthouse Construction Project	6/30/2026	The Judicial Council notified the Court in May 2025 that a kickoff meeting would be held by June 2025 to reevaluate project and confirm a timeline after a 5 month pause due to anticipated State Fire Marshall (SFM) review. The SFM was recently deemed to be out of their 'jurisdiction' after JCC counsel review. This project has a tentative completion timeline of 2026, subject to change once reevaluation is completed by the Judicial Council.
San Bernardino	Jury Management System	6/30/2026	The court has completed a revised Statement of Work (SOW), which is scheduled to be released June 2025. A timeline is being drafted for RFP process and contract issuance. No project funds have been expended yet.

Court	Description of Project	Estimated Date of Completion	Progress and status of the project as reported by the trial courts
San Bernardino	Facility Upgrades	6/30/2026	The court has invested funds in various upgrades across multiple districts including Victorville, Joshua Tree, Rancho Cucamonga and San Bernardino Justice Center. All jury deliberation rooms (32) received audio visual equipment and all jury assembly rooms received upgraded audio-visual upgrades. Jury deliberation rooms and Jury assembly rooms were evaluated, and new furniture for jury service offices and juror assembly areas were purchased to replace outdated/non-functioning furniture, additional projects are pending for 2025-26.
San Bernardino	Case Management System	6/30/2026	The court is in the process of defining the requirements for the replacement of a legacy Juvenile Case Management system hosted by the County of San Bernardino. Upon completion of the requirements gathering the full scope of the project will be known, which will include: Implementation of a new case management system, agency partner Integrations, and portal access for allowed parties to case file records. The original application indicated an estimated date of completion of 6/30/2026, but the date will likely need to be amended.
San Bernardino	Records Digitization	6/30/2027	The Court has continued to focus on record digitization for all areas of litigation. Significant progress has made been resulting in the digitization of over 280,000 files/22,601,903 pages, reducing our Court's reliance on 9, 681 sq. ft of warehouse space. We vacated 2 warehouses resulting in lease cost savings of \$85K annually.
San Luis Obispo	Case Management System	6/30/2026	This project has not yet begun.
San Mateo	Flooring Project	6/30/2027	County of San Mateo is currently in the process of reviewing bids for the Hall of Justice Tenant Improvement Project.
San Mateo	Court Construction - New Builds	6/30/2027	County of San Mateo is currently in the process of reviewing bids for the Hall of Justice Tenant Improvement Project.
Sierra	Courtroom Upgrades	1/1/2026	Fred Salas has reached out to Pride Industries to obtain a statement of works to begin work.
Sierra	Facility Improvements	1/1/2026	Fred Salas has reached out to Pride Industries to obtain a statement of works to begin work. See WBSE O-462202, O-462302, and O-462401.
Stanislaus	Technology Updates	6/30/2026	This project is currently in proof of concept testing stage and we expect to complete the project by 6/30/26.
Stanislaus	New Courthouse	8/31/2026	With a new estimated construction completion date of 1/26/26 the Court will not move into the new courthouse until approximately May 2026 at the earliest. Although we previously believed these funds would be utilized in full in FY 25/26, we may have a few items not paid for until early FY 26/27. Therefore, our best estimated completion date is now 8/31/26.

Court	Description of Project	Estimated Date of Completion	Progress and status of the project as reported by the trial courts
Stanislaus	Telephone System Hardware	6/30/2025	The majority of the phone hardware has been completed but for any remaining balance in this FHOB project as of 6/30/25 we will be requesting to move the balance to the FHOB New Courthouse project for which we do not have enough funds to purchase everything needed to consolidate operations into the new building.
Sutter	Construction	3/31/2025	All funds have been used in relation to 51CFR006, IT Office Buildout, as of 3/31/2025.
Sutter	Construction	3/31/2025	Buildout of the new IT office is 90% complete. A progress walk-through with construction contractor revealed work not completed as outlined in the Scope of Work. It is estimated that the buildout will be 100% complete by March 31, 2025.
Sutter	Technology and Facility Improvements	7/31/2025	Most projects have been completed including furniture purchases for the new IT office and CIO office, computer upgrades, and security radio replacement. The Court is waiting for several vendors to complete remaining projects. These funds have been encumbered.
Sutter	Technology and Facility Improvements	6/30/2026	The Court is in the process of finalizing quotes for enhancements to our Tyler Navigator CMS as well as flooring replacement.
Tehama	Case Management System	6/30/2026	Court plans to have one more year of elevated service levels using FHOB and will close this project out no later than end of fiscal year 25-26.
Tehama	Case Management System	6/30/2027	Three rental storage facilities have been vacated thanks to this project. Court is now in the process of having paper records onsite be scanned by third party vendor. Project will be completed once all applicable onsite paper records have been scanned.
Ventura	Case Management System	1/29/2027	Ventura Superior Court continues to work through its legacy case management systems and is evaluating the current project for the update of the VCIJIS/Vision 2 platform. The Court, with new leadership in place and the Bench leadership, is evaluating next steps on this project and the best course of action to update the legacy systems still in use and have every plan to use the funds held on behalf to complete by late 2026 early 2027 with systems that will better the interface for the public and efficiencies of the Court.

Court	Project ID	Completion Date	Description of how the project funds were expended as reported by the trial courts
Alameda	E-Court Project	6/30/2025	Funds were used to implement the Court's civil case management system, eCourt, provided by Journal Technologies.
Calaveras	Courtroom Audio Speakers	4/30/2025	1. \$12,320: Labor for vendor to install all the audio equipment into the 4 courtrooms. 2. \$43,768.74: audio related equipment for the courtrooms. 3. \$2,117: vendor travel time.
Del Norte	Office Remodel	10/31/2024	Funds were set aside for and used to remodel the Court Clerk's Office. The office had not been updated in over 20 years. Furniture had worn out, and became a hazard to staff.
Glenn	Backup Server Purchase	1/15/2025	The Court purchased a Baracuta Backup system/ server that is to protect/ defend the court from Cyber Attacks.
Glenn	Building Cleaning	5/2/2025	The exterior of the building was pressure washed and the windows were washed. There is a remaining balance of \$98.55 that is not expected to be used.
Glenn	Furniture Purchase	4/25/2025	Furniture was purchased for the newly renovated and expanded Glenn Courthouse. Items included safes, worktools (for cubicles), trashcans, display boards, building signs, and additional furniture pieces in various locations.
Glenn	Floor Cleaner	1/15/2025	The Court purchased a floor cleaning machine. When we moved back into our renovated and expanded building the care instructions for the new floors stated that we should be using this machine. The machine is used to usure the building lasts and is presentable to the public.
Glenn	Computers	12/18/2024	The Court purchased 10 new computers for staff that were at the end of life. The Court also purchased laptops for our conference room that are for the purpose of training of staff.
Glenn	Technology Equipment	1/22/2025	The Court purchased receipt printers for the front counters as we have more public windows now that we are in a new building. We replaced office and courtroom printers. We also purchased wireless presentation units for the Courtrooms for the public to wirelessly display evidence.
Kings	Court Parking Project	8/1/2024	During original construction of the building a portion of the parking lot was made into greenspace to save money. The Court spent \$420,000 to build out 43 parking spaces.
Lassen	Case Management System	2/18/2023	Funds were repurposed to cover staff IT related costs for transition into new CMS Full Court Enterprises.
Mono	Fleet Purchase	5/15/2025	Purchased new vehicle
Mono	Fleet Purchase	5/15/2025	Purchased new vehicle.

Court	Project ID	Completion Date	Description of how the project funds were expended as reported by the trial courts
Mono	Fleet Purchase	5/15/2025	Purchased new vehicle.
Monterey	Paint and Carpet Replacement	3/19/2025	Remaining carpet installation has been ordered and installed in Salinas Courthouse, no additional payments pending.
Napa	Audio Visual Improvements	6/30/2023	Expended per the FHOB request form
Napa	Courthouse Updates	11/14/2023	Expended per FHOB request form
Napa	Case Management System	6/21/2022	Expended per FHOB request form
Nevada	Courthouse Updates	5/23/2025	Replacement of waiting area furniture etc. to improve the public-accessible spaces of the courthouse and elicit better customer satisfaction.
Nevada	Fleet Purchase	6/6/2024	Vehicle purchase for travel between court locations.
Nevada	Automation Project	5/31/2024	Purchase of Zendesk management system to streamline and track work within the court to deliver faster access to justice.
Orange	Oracle Infrastructure Implementation	6/9/2025	The funds were expended on Oracle Cloud Commits.
Orange	Server Equipment	6/10/2025	The funding allowed the Court to purchase uninterruptible power supply (UPS) units and corresponding external battery packs and software for its 136 intermediate distribution frames (IDF). IDFs, or IDF closets, are cable racks that cross-connect, manage, and distribute network connections efficiently to end-user devices like PCs, telephones, and on-premise servers.
Sacramento	Computer Hardware Replacement	6/30/2025	Funds were used to purchase computers and peripherals. Deployment of equipment started in August 2024 and will continue until all equipment stocks are exhausted.
Shasta	Improvement Projects		Funds were paid to vendor for videoconferencing upgrade. Although the project was not completed, funds were expended on an hourly rate basis and for hardware as delivered.

Court	Project ID	Completion Date	Description of how the project funds were expended as reported by the trial courts
Shasta	Improvement Projects		Funds were paid to vendor for videoconferencing upgrade. Although the project was not completed, funds were expended on an hourly rate basis and for hardware as delivered.
Sutter	Technology and Facility Modifications	12/31/2024	Upgraded audio/visual hardware and software in each courtroom as well as the Court's Admin Conference Room, Training Room, and Jury Assembly Room; Implemented the NeoGov HR program to streamline recruiting, onboarding, and staff performance reviews; Replaced aging telephones throughout the courthouse; Purchased or replaced sit-stand desks for all Judicial Officers as well as replaced one judicial bench chair; Labor to remove and dispose of existing rolling file cabinets as part of the IT office buildout; Purchased licensing to upgrade the Court's digital queueing system; Purchased software to enable multifactor authentication for Court vendors and staff utilizing remote access to the Court's network via VPN; Replaced the Court's aging Seneca security viewing system; Purchased a Juniper IT switch to enhance our IT infrastructure as well as training for staff on the functionality of Juniper switches.

Process, Criteria, and Required Information for Trial Court Trust Fund Fund Balance Held on Behalf of the Courts

Recommended Process for Trial Court Trust Fund Fund Balance Held on Behalf of the Courts

1. Trial Court Trust Fund fund balance will be held on behalf of trial courts only for expenditures or projects that cannot be funded by a court's annual budget or three-year encumbrance term and that require multiyear savings to implement. The program is not intended to address ongoing activities or commitments.
 - a. Allowable categories or activities include, but are not limited to:
 - i) Projects that extend beyond the original planned three-year term process such as expenses related to the delayed opening of new facilities or delayed deployment of new information systems;
 - ii) Technology improvements or infrastructure such as installing a local data center, datacenter equipment replacement, case management system deployment, converting to a new telephone system, desktop computer replacement, and replacement of backup emergency power systems;
 - iii) Facilities maintenance and repair allowed under rule 10.810 of the California Rules of Court such as flooring replacement and renovation as well as professional facilities maintenance equipment;
 - iv) Court efficiency projects such as online and smart forms for court users and systems for tracking case files; and
 - v) Other court infrastructure projects such as vehicle replacement and copy machine replacement.
2. The submission, review, and approval process is as follows:
 - a. All funds held on behalf requests for the prior fiscal year will be submitted once per year in the fall, after courts complete their year-end close-out, for consideration by the Judicial Council at its January business meeting.
 - b. Requests will be submitted to the Judicial Council's Director of Budget Services by the court's presiding judge or court executive officer.
 - c. Budget Services staff will review the request, ask the court to provide any missing or incomplete information, draft a preliminary report and share it with the court for any comments, revise as necessary, and issue the report to the Fiscal Planning Subcommittee of the Trial Court Budget Advisory Committee (TCBAC). The subcommittee will meet to consider the request and hear any presentations from representatives of the requesting courts. Budget Services staff will issue a final report on behalf of the subcommittee for consideration by the Judicial Council.

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- d. The final report to the subcommittee and the Judicial Council will be provided to the requesting court before the report is made publicly available on the California Courts website.
3. The court is strongly encouraged to send a representative to the subcommittee meetings and may send a representative to the Judicial Council meetings to respond to questions. To be considered at the January Judicial Council business meeting, requests must be submitted to the Director of Budget Services no later than September 25.
4. The Judicial Council may consider including appropriate terms and conditions that courts must accept for the council to approve designating TCTF fund balance be held on the court's behalf.
 - a. Failure to comply with the terms and conditions will result in the immediate change in the designation of the related TCTF fund balance from restricted to unrestricted and no longer held on behalf of the court unless the council specifies an alternative action.
5. Request for funds held on behalf of the trial courts may be submitted for the following:
 - a. Requests for new projects or planned expenditures using prior fiscal year funding.
 - b. Requests for new projects or planned expenditures using unspent funding from a previously approved project that has been completed or surrendered by the requesting court.
 - c. Requests to amend previously approved projects or planned expenditures to adjust the amount of funding needed and/or the expenditure period to complete the original project.
 - d. Denied requests will result in the immediate change in the designation of the related TCTF fund balance from restricted to unrestricted and will no longer be held on behalf of the requesting court unless the Judicial Council specifies an alternative action.
6. Courts will be reimbursed monthly for actual expenses submitted for the approved project and recorded in the Judicial Council's Phoenix SAP accounting system.
 - a. Distribution of funding may be approved without a recorded expense at the discretion of the Judicial Council's Director of Budget Services. The court must submit a request and justification explaining why the funding is needed prior to incurring and reporting expenditures for the project.
7. Courts are required to report to the Trial Court Budget Advisory Committee annually on the status of each project or planned expenditure and how the funds were expended until the project is completed. For completed projects a final report must be submitted, and then no further reporting is required.

8. During the required trial court audit cycle, a review of any funds that were held on behalf of the courts will be made to confirm that they were used for their approved purpose.

Recommended Criteria for Eligibility for TCTF Fund Balance Held on Behalf of the Courts

TCTF fund balance will be held on behalf of the trial courts only for expenditures or projects that cannot be funded by the court's annual budget or three-year encumbrance term and that require multiyear savings to implement.

Recommended Information Required to Be Provided by Trial Courts for TCTF Fund Balance Held on Behalf of the Courts

Trial courts are required to provide all applicable information as requested on the *Application for TCTF Funds Held on Behalf of the Court*.