

JUDICIAL COUNCIL OF CALIFORNIA  
BUDGET SERVICES  
Report to the Fiscal Planning Subcommittee  
(Action Item)

**Title:** Trial Court Trust Fund Funds Held on Behalf of the Trial Courts for 2023–24;  
Updated Submission for Superior Court of Sierra County

**Date:** 10/10/2024

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### **Issue**

Consideration of an updated new request for the Trial Court Trust Fund (TCTF) Funds Held on Behalf of the Trial Courts program submitted by the Superior Court of Sierra County for recommendation to the Judicial Council at its November 15, 2024, business meeting.

### **Background**

At its October 3, 2024, meeting, the Fiscal Planning Subcommittee considered a new Funds Held on Behalf of the Trial Courts request for 2023–24 from the Superior Court of Sierra County for \$14,000 for facility improvements.<sup>1</sup> During the subcommittee’s review of this request, the court provided additional information of their intention to add \$10,000 in unspent funding from two previously approved projects that will be surrendered by the court. Thus, the court’s total request for this new project is \$24,000, which includes the \$14,000 request presented at the October 3, 2024, meeting plus the additional \$10,000 request.

The subcommittee approved the original request of \$14,000 as stated in the October 3, 2024, meeting materials and also directed the Judicial Council’s Budget Services staff to work with the court to accommodate the additional request for \$10,000.<sup>2</sup>

### **Detail of Request**

The Superior Court of Sierra County requests Funds Held on Behalf of \$10,000 from prior year funding that will be surrendered from two closed projects. The \$10,000 will be added to the court’s original request of \$14,000 in contribution year 2023–24, for a project total of \$24,000 as outlined in Table A below:

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<sup>1</sup> Fiscal Planning Subcommittee Meeting Materials (October 3, 2024), <https://www.courts.ca.gov/documents/tcbac-20241003-fps-materials.pdf>

<sup>2</sup> Fiscal Planning Subcommittee Meeting Audio (October 3, 2024), <http://wpc.1a57.edgecastcdn.net/001A57//itso/jc-advisory-groups/tcbac/2024-10-04/tcbac-20241004-audio.mp3>

**Table A – Summary of Request**

<b>Court</b>	<b>Fiscal Year 2023–24 Contribution Amount</b>	<b>Previously Approved Closed Projects - Surrendered Funding</b>	<b>Proposed Project Total</b>	<b>Project Category</b>	<b>Project Time Period - Starting Fiscal Year</b>	<b>Project Time Period - Ending Fiscal Year</b>
Sierra	\$13,971 <sup>3</sup>	\$10,350	\$24,321	Facility	2023–24	2026–27

**Recommendation**

Approve the additional \$10,000 request from the Superior Court of Sierra County which will augment the previously approved new project request for \$14,000 for facility improvements. The total project value is \$24,000, which will be considered by the Judicial Council at its November 15, 2024, business meeting.

**Attachments**

*Attachment A: Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for 2023–24 – Superior Court of Sierra County Update*

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<sup>3</sup> \$13,971 approved by the Fiscal Planning Subcommittee at its October 3, 2024 meeting.

**Attachment A**

Summary of Trial Court Trust Fund Funds Held on Behalf of the Trial Courts Applications for New Requests for 2023–24 – Superior Court of Sierra County Update

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<b>Court</b>	<b>Project Total</b>	<b>Project Summary - As provided by the requesting trial court:</b>
Sierra	\$24,321	<p>Sierra is looking to complete needed alterations and improvements to the clerks offices, public waiting room, and stairwell. This will include replacing the aged carpeting in these areas. Due to the time and finances required to plan and execute this project the project cannot be funded by the courts annual budget and will require multiyear savings. The Court respectfully requests funds over the 3% fund balance cap totaling \$13,970.53 be held to complete the much-needed alterations and improvements to the clerks offices, public waiting room, and stairwell.</p> <p>Additionally, Sierra will be surrendering two previously approved projects O-462202 and O-462302 to utilize the unspent funding summarized below:</p> <ol style="list-style-type: none"><li>1) FY21-22 unspent funds in the amount of \$4,001.65</li><li>2) FY22-23 unspent funds in the amount of \$6,348.76</li></ol>

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**\$24,321**

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