



Judicial Council of California
Trial Court Budget Advisory Committee

TRIAL COURT BUDGET ADVISORY COMMITTEE
REVENUE AND EXPENDITURE SUBCOMMITTEE

MATERIALS FOR APRIL 18, 2024
VIDEO CONFERENCE MEETING

Meeting Contents

Agenda	1
Minutes	
Draft minutes from the August 22, 2023 Meeting	3
Draft Minutes from the January 8, 2024 Action by Email between Meeting	5
Discussion and Possible Action Items (Items 1-3)	
Item 1 – Allocations from the State Trial Court Improvement and Modernization Fund (IMF) for 2024–25 (Action Required)	6
Attachment 1A – Judicial Council of California Approved 2023–24 and Proposed 2024–25 Allocations from the State Trial Court Improvement and Modernization Fund - State Operations and Local Assistance Appropriations	11
Attachment 1B – State Trial Court Improvement and Modernization Fund - Summary of Programs.....	12
Attachment 1C – State Trial Court Improvement and Modernization Fund - Fund Condition Statement	14
Item 2 – Allocations from the Trial Court Trust Fund (TCTF) for 2024–25 (Action Required)	15
Attachment 2A – Approved 2023–24 and Proposed 2024–25 Allocations – State Operations and Local Assistance – Trial Court Trust Fund	20
Attachment 2B – Trial Court Trust Fund (TCTF) - Summary of Programs.....	21
Attachment 2C – Trial Court Trust Fund (TCTF) - Fund Condition Statement.....	23
Item 3 – 2023–24 State Trial Court Improvement and Modernization Fund (IMF) Allocation Adjustment for Judicial Council Legal Services (Action Required).....	24
Attachment 3A – Judicial Council of California Approved 2023–24 Allocations from the IMF – State Operations and Local Assistance Appropriations.....	26
Attachment 3B: State Trial Court Improvement and Modernization Fund - Fund Condition Statement	27



Judicial Council of California

Trial Court Budget Advisory Committee

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TRIAL COURT BUDGET ADVISORY COMMITTEE

REVENUE AND EXPENDITURE SUBCOMMITTEE

NOTICE AND AGENDA OF OPEN MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

THIS MEETING IS BEING RECORDED

Date: Thursday, April 18, 2024
Time: 12:00–1:00 p.m.
Public Call-in Number: <https://jcc.granicus.com/player/event/3267>

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to tcbac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the August 22, 2023 Revenue and Expenditure Subcommittee meeting and the January 8, 2024 Action by Email between meetings.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcbac@jud.ca.gov. Only written comments received by 12:00 p.m. on April 17, 2024 will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1–3)

Item 1

Allocations from the State Trial Court Improvement and Modernization Fund (IMF) for 2024–25 (Action Required)

Deliberation regarding allocations from the IMF for 2024–25.

Presenter(s)/Facilitator(s): Ms. Heather Staton, Senior Analyst, Judicial Council Budget Services

Item 2

Allocations from the Trial Court Trust Fund (TCTF) for 2024–25 (Action Required)

Deliberation regarding allocations from the TCTF for 2024–25.

Presenter(s)/Facilitator(s): Ms. Oksana Tuk, Senior Analyst, Judicial Council Budget Services

Item 3

2023–24 State Trial Court Improvement and Modernization Fund (IMF) Allocation Adjustment for Judicial Council Legal Services (Action Required)

Consideration of a recommendation to increase the 2023–24 IMF allocation for Legal Services to address increased legal support for the trial courts.

Presenter(s)/Facilitator(s): Mr. Eric W. Schnurpfeil, Deputy Chief Counsel, Judicial Council Legal Services

IV. ADJOURNMENT

Adjourn



Judicial Council of California
Trial Court Budget Advisory Committee

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TRIAL COURT BUDGET ADVISORY COMMITTEE
REVENUE AND EXPENDITURE SUBCOMMITTEE

MINUTES OF OPEN MEETING

August 22, 2023

12:00 p.m. – 1:00 p.m.

<https://jcc.granicus.com/player/event/2681>

Advisory Body Members Present: Judges: Hon. Patricia L. Kelly (Cochair), Hon. Jill C. Fannin, and Hon. Michael A. Sachs.

Executive Officers: Ms. Stephanie Cameron and Mr. Neal Taniguchi.

Advisory Body Members Absent: Mr. David H. Yamasaki (Cochair), Ms. Rebecca Fleming, and Mr. Shawn Landry.

Others Present: Mr. Zlatko Theodorovic, Ms. Donna Newman, Mr. Jessie Romine, Ms. Oksana Tuk, Ms. Karene Alvarado, Ms. Heather Pettit, and Ms. Laura Brown.

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:01 p.m. and roll was called.

Approval of Minutes

The advisory body reviewed and approved the minutes of the April 13, 2023 Revenue and Expenditure (R&E) Subcommittee meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1-2)

Item 1 – 2023–24 State Trial Court Improvement and Modernization Fund (IMF) Allocation Adjustment for the Judicial Council Center for Judicial Education and Research (Action Required)

Consideration of a recommendation to increase the 2023–24 IMF allocation for Center for Judicial Education and Research related to conducting additional new judge orientation sessions to address an increased number of judicial officer appointments.

Presenter(s)/Facilitator(s): Ms. Karene Alvarado, Director, Judicial Council Center for Judicial Education and Research

Action: The R&E Subcommittee voted unanimously to approve the recommendation to increase the approved 2023–24 allocation for the Judicial Education Program by \$150,000 to conduct additional new judge orientation sessions as required by California Rule of Court 10.462.

Item 2 – 2023–24 State Trial Court Improvement and Modernization Fund (IMF) Allocation Adjustment for the Judicial Council Information Technology Office (Action Required)

Consideration of a recommendation to increase the 2023–24 IMF allocation for Information Technology Office to renew an Interbranch Agreement with the Madera Court to complete a digitization project.

Presenter(s)/Facilitator(s): Ms. Heather Pettit, Director, Judicial Council Information Technology

Action: The R&E Subcommittee voted unanimously to approve the recommendation to increase the 2023–24 IMF allocation for the Judicial Council Information Technology office by \$721,490 to provide Madera Court with funding to complete their digitization project.

Item 3 – 2023–24 Trial Court Trust Fund Allocation Adjustment for Center for Families, Children and the Courts, Sargent Shriver Civil Counsel Pilot Program Grant Allocations (Action Required)

Consideration of a recommendation to increase the 2023–24 TCTF allocation for Center for Families, Children and the Courts Sargent Shriver Civil Council Program to fund additional grant allocations from existing program fund reserves, approved by the Shriver Civil Counsel Act Implementation Committee.

Presenter(s)/Facilitator(s): Ms. Laura Brown, Senior Analyst, Judicial Council Center for Families, Children and the Courts

Action: The R&E Subcommittee voted unanimously to approve the recommendation to increase the 2023–24 TCTF allocation by \$3.567 million from existing Shriver program reserves to fund the Shriver Civil Counsel Act Implementation Committee approved grants totaling \$15.832 million in 2023–24.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 12:22 p.m.

Approved by the advisory body on enter date.



TRIAL COURT BUDGET ADVISORY COMMITTEE
REVENUE AND EXPENDITURE SUBCOMMITTEE

MINUTES OF OPEN MEETING

January 8, 2024

11:00 a.m.

Action by E-mail Between Meetings

Advisory Body Members Present: Judges: Hon. Patricia L. Kelly (Cochair), Hon. Judith C. Clark, and Hon. Michael A. Sachs.

Executive Officers: Mr. David H. Yamasaki (Cochair), Ms. Stephanie Cameron, Mr. Shawn Landry, and Mr. Neal Taniguchi.

Advisory Body Members Absent: Hon. Jill C. Fannin and Ms. Rebecca Fleming.

Others Present: Ms. Oksana Tuk

OPEN MEETING

Vote

Voting was opened at 11:21 a.m.

DISCUSSION AND ACTION ITEMS (ITEM 1)

Item 1

Consider a recommendation to increase the 2023–24 State Trial Court Improvement and Modernization Fund (IMF) allocation for the Judicial Council’s Center for Judicial Education and Research (CJER).

Action: *The Revenue and Expenditure Subcommittee unanimously voted to approve a \$150,000 increase to the 2023–24 IMF allocation for the Judicial Council’s CJER to provide additional resources so that newly appointed judicial officers can meet the education requirements for new judges as required by California Rule of Court 10.462.*

ADJOURNMENT

Voting closed at 5:00 p.m.

Approved by the advisory body on enter date.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
Revenue and Expenditure Subcommittee
(Action Item)

Title: Allocations from the State Trial Court Improvement and Modernization Fund (IMF) for 2024–25

Date: 4/18/2024

Contact: Heather Staton, Senior Analyst, Judicial Council Budget Services
916-643-8026 | heather.staton@jud.ca.gov

Issue

Consider recommendations for the 2024–25 allocations from the IMF for consideration by the Trial Court Budget Advisory Committee (TCBAC), the Judicial Branch Budget Committee (Budget Committee), and the Judicial Council at its July 12, 2024 business meeting.

The total allocation requested for 2024–25 is \$46.6 million (Attachment 1A, Column G, Row 33), which is a decrease of approximately \$1.6 million from the prior year.

The proposed allocations requested by Judicial Council offices represent known operational needs for each existing program funded by the IMF.

Proposed 2024–25 Allocations

The proposed 2024–25 IMF allocations for various Judicial Council offices are detailed in Attachment 1A. Attachment 1B provides narrative descriptions of the programs receiving IMF funding allocations. Attachment 1C displays the IMF Fund Condition Statement. Based on current revenue estimates, the fund is estimated to have a sufficient balance to fund the requested allocations (Attachment 1C, Column R, Row 25).

Additionally, as approved by the Judicial Council at its June 24, 2016 business meeting, the IMF retains a reserve of \$2 million to protect against possible declines in revenue which is available for expenditure, if needed, to support program operations¹. This reserve is not expected to be needed to support the 2024–25 allocation recommendations.

¹ Judicial Council meeting (June 24, 2016), <https://jcc.legistar.com/View.ashx?M=F&ID=4496693&GUID=FE6C1F1D-A68F-4CB8-B4E7-0596B5A59994>; Judicial Council meeting minutes (June 24, 2016), <https://jcc.legistar.com/View.ashx?M=M&ID=463476&GUID=26AF2EFA-74F7-4F01-AE8D-2A556C3986CD>.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
Revenue and Expenditure Subcommittee
(Action Item)

The proposed 2024–25 allocation requests by Judicial Council offices are described below:

1. **Audit Services** – Conducts operational audits, risk assessments, and recommends improvements to all judicial branch entities.
 - a. *Approve an allocation of \$399,000; an increase of \$27,000 from the 2023–24 allocation.*
 - i. The allocation is for conducting performance and compliance audits of the 58 trial courts.
 - ii. The adjustment is due to increased staffing and rent costs.
2. **Branch Accounting and Procurement** – Supports the trial courts’ financial and human resources Phoenix System.
 - a. *Approve an allocation of \$302,000; an increase of \$10,000 from the 2023–24 allocation.*
 - i. The allocation is for two staff, one in the treasury and one in the accounting sections. As well as providing contract-related services to produce statewide leveraged procurement agreements.
 - ii. The adjustment is due to increased staffing and rent costs.
3. **Business Management Services** – Supports the judicial branch’s research, data, and analytic programs and manages the Temporary Assigned Judges Program.
 - a. *Approve an allocation of \$9,000; there is no change from the 2023–24 allocation.*
 - i. The allocation is for the Data Analytics Advisory Committee meeting expenses for court personnel and judges related to workload studies.
4. **Budget Services** – Supports meetings of various committees and subcommittees as they relate to trial court funding, policies, and other issues.
 - a. *Approve an allocation of \$18,000; a decrease of \$17,000 from the 2023–24 allocation.*
 - i. The allocation is for the TCBAC and subcommittee meetings, and annual Revenue Distribution and Collections Reporting Template trainings.
 - ii. The adjustment reflects a hybrid approach to in-person and remote meetings and trainings.
5. **Center for Families, Children & the Courts** – Supports various programs within the courts for litigants.
 - a. *Approve an allocation of \$5.4 million; a decrease of \$866,000 from the 2023–24 allocation.*

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
Revenue and Expenditure Subcommittee
(Action Item)

- i. The allocation is for providing Domestic Violence forms in languages other than English to all courts; enabling all courts to use Hotdocs Document Assembly Applications while filing documents; court-based assistance to self-represented litigants; supporting the Beyond the Bench conference, Child & Family Focused Education Conference, and Youth Summit; funding for legal services agencies and their court partners to provide representation to indigent persons; updating the Self-represented Litigants Statewide Support Program and expanding the online California Courts Self-Help Center on the judicial branch website; and for recruitment of new interpreters.
 - ii. The \$5 million for Self-Help Centers comprises the majority of the allocation. Provisional language in the budget requires unspent funds for Self-Help to revert to the General Fund.
 - iii. The \$866,000 decrease is due to the Shriver Civil Counsel Program cy pres funding. This funding is the remaining balance from class action lawsuits collected in 2019–20. Minor revenue deposits have continued to be collected related to lawsuits from that year.
6. **Center for Judicial Education and Research (CJER)** – Provides education to judges, court leaders, court staff faculty, managers, supervisors, and lead staff.
 - a. *Approve an allocation of \$2.2 million; an increase of \$689,000 from the 2023–24 allocation.*
 - i. The allocation is for faculty development participant expenses, training for court leaders, the Court Clerks Training Institute, and for newly elected or appointed judges and subordinate judicial officers’ education programs.
 - ii. The adjustment is due to increases in enrollment coupled with rising costs for travel and catering associated with in-person judicial trainings. In 2023–24, CJER’s training enrollment doubled from the previous year (118 participants in 2022–23 to 275 participants in 2023–24). To ensure that new judges comply with the requirements of California Rule of Court 10.462, CJER is expanding required new judge education offerings.
 - iii. In 2025–26, CJER anticipates adding two Judicial Colleges which will increase future allocation requests.
7. **Criminal Justice Services** – Supports the Judicial Council’s Criminal Jury Instructions Advisory Committee.
 - a. *Approve an allocation of \$9,000; there is no change from the 2023–24 allocation.*
 - i. The allocation is for the criminal portion of the Jury Instructions and is self-funded by royalties generated from their sales.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
Revenue and Expenditure Subcommittee
(Action Item)

8. **Human Resources** – Supports the Trial Court Labor Relations Academy and Forum to assist trial court staff in addressing various labor issues.
 - a. *No allocation requested for 2024–25; a decrease of \$23,000 from the 2023–24 allocation.*
 - i. The Academy and Forum is held every other year. There is no Academy scheduled in 2024–25, therefore funding is not needed.

9. **Information Technology** – Supports information technology systems for the 58 trial courts.
 - a. *Approve an allocation of \$33.6 million; a net decrease of \$1.3 million from the 2023–24 allocation, which includes a reduction of \$721,000 in authority related to one-time funding that has expired.*
 - i. The allocation is for the Data Center and Cloud Service to host services for the 58 California trial courts, the appellate courts, and the Supreme Court; the distribution and mandated reporting of uniform civil fees collected by the 58 trial courts; the California Courts Protective Order Registry; for developing and supporting a standardized level of network infrastructure for the trial courts; the Enterprise Policy and Planning program which provides a variety of Oracle products to the courts; data integration; and the Jury Management System.
 - ii. The majority of the adjustment is due to an estimated \$1.5 million in savings for the Enterprise Policy & Planning programs as a result of new contracts and operational efficiencies, which is offset by cost increases of \$932,000 due to additional staffing and rent costs.

10. **Legal Services** – Supports the Judicial Council staff divisions and the courts, manages litigation for the branch, and is responsible for maintaining the California Rules of Court and Judicial Council forms and the Judicial Council’s Civil Jury Instructions Advisory Committee.
 - a. *Approve an allocation of \$2.4 million; a decrease of \$181,000 from the 2023–24 allocation.*
 - i. The allocation is for the Regional Office Assistance Group of Legal Services to provide direct services to the trial courts and for the civil portion of the Jury Instructions which is self-funded by royalties generated from their sales.
 - ii. There has been an increase in legal support and settlement costs in the Litigation Management Program (LMP) for the trial courts during the past several years. A one-time \$2 million IMF allocation request for 2023–24 is currently going through the committee process to address the program’s

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
Revenue and Expenditure Subcommittee
(Action Item)

immediate needs. As these increases are expected to continue, an allocation of \$1.7 million is requested for 2024–25 to supplement the General Fund appropriation for the LMP. Legal Services will evaluate program costs and available resources to determine if a future budget change proposal is needed to ensure the program is adequately funded.

11. Leadership Support Services – Supports the trial court judicial officers for the Commission on Judicial Performance defense master insurance policy.

a. Approve an allocation of \$2 million; an increase of \$49,000 from the 2023–24 allocation.

- i. The allocation is for the Judicial Performance Defense Insurance program which is used to pay the insurance premium for trial court judges and judicial officers for the Commission on Judicial Performance defense master insurance policy.
- ii. The adjustment is due to increased premiums, staffing costs, and rent expenditures.

Recommendation

The following recommendation is presented to the Revenue and Expenditure Subcommittee for consideration:

1. Approve a total of \$46.6 million in allocations for 2024–25 from the IMF for consideration by the TCBAC, the Budget Committee, and then the council at its business meeting on July 12, 2024.

Attachments

Attachment 1A: Judicial Council of California Approved 2023–24 and Proposed 2024–25 Allocations from the State Trial Court Improvement and Modernization Fund – State Operations and Local Assistance Appropriations

Attachment 1B: State Trial Court Improvement and Modernization Fund Summary of Programs

Attachment 1C: State Trial Court Improvement and Modernization Fund Condition Statement 2024–25

Judicial Council of California
Approved 2023-24 and Proposed 2024-25 Allocations
State Trial Court Improvement and Modernization Fund
State Operations and Local Assistance Appropriations

#	Program Name and Adjustments	Office	2023-24 Allocations	Recommended 2024-25 Allocations			\$ Change from 2023-24	% Change from 2023-24
			Judicial Council Approved Allocations	State Operations	Local Assistance	Total		
A	B	C	D	E	F	G = (E + F)	H = (G - D)	I = (H/D)
1	Audit Services	AS	\$ 372,000	\$ 399,000	\$ -	\$ 399,000	\$ 27,000	7.3%
2	Trial Court Master Agreements	BAP	182,000	197,000	-	197,000	15,000	8.2%
3	Treasury Services - Cash Management	BAP	110,000	105,000	-	105,000	(5,000)	-4.5%
4	Data Analytics Advisory Committee	BMS	9,000	-	9,000	9,000	-	0.0%
5	Budget Focused Training and Meetings	BS	25,000	-	13,000	13,000	(12,000)	-48.0%
6	Revenue Distribution Training	BS	10,000	-	5,000	5,000	(5,000)	-50.0%
7	Domestic Violence Forms Translation	CFCC	17,000	-	17,000	17,000	-	0.0%
8	Interactive Software - Self-Rep Electronic Forms	CFCC	60,000	-	60,000	60,000	-	0.0%
9	Self-Help Center	CFCC	5,000,000	-	5,000,000	5,000,000	-	0.0%
10	Statewide Multidisciplinary Education	CFCC	67,000	-	67,000	67,000	-	0.0%
11	Shriver Civil Counsel- cy près Funding	CFCC	893,000	-	27,000	27,000	(866,000)	-97.0%
12	Statewide Support for Self-Help Programs	CFCC	100,000	-	100,000	100,000	-	0.0%
13	Court Interpreter Testing etc.	CFCC	143,000	-	143,000	143,000	-	0.0%
14	CJER Faculty	CJER	48,000	-	48,000	48,000	-	0.0%
15	Essential Court Management Education	CJER	40,000	40,000	-	40,000	-	0.0%
16	Essential Court Personnel Education	CJER	130,000	-	130,000	130,000	-	0.0%
17	Judicial Education	CJER	1,284,000	-	1,973,000	1,973,000	689,000	53.7%
18	Jury System Improvement Projects	CJS	9,000	9,000	-	9,000	-	0.0%
19	Trial Court Labor Relations Academies and Forums	HR	23,000	-	-	-	(23,000)	-100.0%
20	Data Center and Cloud Service	IT	6,686,000	2,526,000	4,957,000	7,483,000	797,000	11.9%
21	Uniform Civil Filing Services	IT	402,000	472,000	-	472,000	70,000	17.4%
22	California Courts Protective Order Registry (CCPOR)	IT	955,000	451,000	569,000	1,020,000	65,000	6.8%
23	Telecommunications	IT	14,500,000	-	14,500,000	14,500,000	-	0.0%
24	Enterprise Policy & Planning (Statewide Planning and Dev Support)	IT	3,544,000	1,063,000	969,000	2,032,000	(1,512,000)	-42.7%
25	Data Integration	IT	1,696,000	810,000	972,000	1,782,000	86,000	5.1%
26	Jury Management System	IT	665,000	-	600,000	600,000	(65,000)	-9.8%
27	Telecom	IT	5,681,000	1,297,000	4,384,000	5,681,000	-	0.0%
28	Digitizing Court Records	IT	721,490	-	-	-	(721,490)	-100.0%
29	Jury System Improvement Projects	LS	10,000	-	10,000	10,000	-	0.0%
30	Regional Office Assistance Group	LS	861,000	980,000	-	980,000	119,000	13.8%
31	Litigation Management Program ¹	LS	2,000,000	1,700,000	-	1,700,000	(300,000)	-15.0%
32	Judicial Performance Defense Insurance	LSS	1,931,000	2,000	1,978,000	1,980,000	49,000	2.5%
	Total		\$ 48,174,490	\$ 10,051,000	\$ 36,531,000	\$ 46,582,000	\$ (1,592,490)	-3.3%

¹ Current year allocation request for this item is currently being routed simultaneously through the committee process with the 2024-25 IMF Allocation Request.

Totals by Office		Office	Judicial Council Approved Allocations	State Operations	Local Assistance	Total	\$ Change from 2023-24	% Change from 2023-24
Legend		C	D	E	F	G = (E + F)	H = (G - D)	I = (H/D)
34	Audit Services	AS	\$ 372,000	\$ 399,000	\$ -	\$ 399,000	\$ 27,000	7.3%
35	Branch Accounting and Procurement	BAP	292,000	302,000	-	302,000	10,000	3.4%
36	Business Management Services	BMS	9,000	-	9,000	9,000	-	0.0%
37	Budget Services	BS	35,000	-	18,000	18,000	(17,000)	-48.6%
38	Center for Families, Children and the Courts	CFCC	6,280,000	-	5,414,000	5,414,000	(866,000)	-13.8%
39	Center for Judicial Education and Research	CJER	1,502,000	40,000	2,151,000	2,191,000	689,000	45.9%
40	Criminal Justice Services	CJS	9,000	9,000	-	9,000	-	100.0%
41	Human Resources	HR	23,000	-	-	-	(23,000)	-100.0%
42	Information Technology	IT	34,850,490	6,619,000	26,951,000	33,570,000	(1,280,490)	-3.7%
43	Legal Services	LS	2,871,000	2,680,000	10,000	2,690,000	(181,000)	-6.3%
44	Leadership Services	LSS	1,931,000	2,000	1,978,000	1,980,000	49,000	100.0%
Total Allocations			\$ 48,174,490	\$ 10,051,000	\$ 36,531,000	\$ 46,582,000	\$ (1,592,490)	-3.3%

**State Trial Court Improvement and Modernization Fund
Summary of Programs**

Row #	Program Name	Office	Program Description
A	B	C	D
1	Audit Services	AS	Conducts performance and compliance audits of the State's 58 trial courts per the annual audit plan.
2	Trial Master Agreements	BAP	Pays for personal services, phone services, and rent allocation for one position in Branch Accounting and Procurement to provide contract related services for the production of statewide leveraged procurement agreements.
3	Treasury Services - Cash Management	BAP	Used for the compensation, operating expenses and equipment costs for two accounting staff.
4	Data Analytics Advisory Committee	BMS	Pays for meeting expenses of the Data Analytics Advisory Committee and travel expenses for court personnel and judges related to workload studies.
5	Budget Focused Training and Meetings	BS	Supports meetings of the Trial Court Budget Advisory Committee and associated subcommittees on the preparation, development, and implementation of the budget for trial courts and provides input to the Judicial Council on policy issues affecting Trial Court Funding.
6	Revenue Distribution Training	BS	Pays for annual training on Revenue Distribution to all the collection programs as well as annual CRT training.
7	Domestic Violence Forms Translation	CFCC	This program makes available to all courts, translation of domestic violence protective order forms in languages other than English. Since 2000, these forms have been translated into Spanish, Vietnamese, Chinese and Korean based on data from various language needs studies.
8	Interactive Software - Self-Rep Electronic Forms	CFCC	This program enables all courts to use Hotdocs Document Assembly Applications, which present court users with a Q&A format that automatically populates fields across all filing documents.
9	Self-Help Center	CFCC	Provides court-based assistance to self-represented litigants.
10	Statewide Multidisciplinary Education	CFCC	Supports the biannual Beyond the Bench Conference, biannual Child & Family Focused Education Conference and annual Youth Summit.
11	Shriver Civil Counsel- Cy Pres Funding	CFCC	This program provides funding for legal services agencies and their court partners to provide representation to indigent persons in cases involving housing, child custody, guardianship, conservatorships, and domestic violence.
12	Statewide Support for Self-Help Programs	CFCC	The Self-represented Litigants Statewide Support Program updates and expands the online California Courts Self-Help Center on the judicial branch website. Further, this program facilitates the translating of over 50 Judicial Council forms that are used regularly by self-represented litigants.
13	Court Interpreter Testing etc.	CFCC	Pays for the testing, orientation, and recruitment of new interpreters.
14	CJER Faculty	CJER	Lodging, meals, and travel for faculty development participants. Primarily development of pro bono judge and court staff faculty who will teach all CJER programs for the trial courts.
15	Essential Court Management Education	CJER	National and statewide training for court leaders, including Institute for Court Management (ICM) courses, CJER Core 40 and Core 24 courses, & other local & regional courses for managers, supervisors and lead staff.
16	Essential Court Personnel Education	CJER	The Court Clerks Training Institute - courtroom and court legal process education in civil, traffic, criminal, probate, family, juvenile, appellate. Regional and local court personnel courses. The biennial Trial Court Judicial Attorneys Institute.
17	Judicial Education	CJER	Programs for all newly elected or appointed judges and subordinate judicial officers required by Rule of Court 10.462 (c)(1) to complete the new judge education programs offered by CJER; Judicial Institutes, courses for experienced judges; programs for PJs, CEOs & Supervising Judges.
18, 30	Jury System Improvement Projects	CJS	This program is related to Jury Instructions and is a "self-funding" PCC. Funds in this account are generated by royalties generated from sales of criminal and civil jury instructions. The funds are deposited pursuant to the Government Code.
19	Trial Court Labor Relations Training	HR	The Judicial Council's Human Resources office has updated its Trial Court Labor Relations Training program to align with its biennial funding model. The program includes a one-day, in-person session in spring for seasoned court professionals in labor relations, focusing on current trends and strategies. The funding allocation will be used to pay for conference rooms, materials, lunch for participants, and lodging for trial court attendees on a limited basis. Additionally, a three-day virtual Labor Relations Academy I is held annually in summer, aimed at court managers and human resources staff new to labor negotiations. This program reflects a comprehensive effort to enhance trial court employees' skills and knowledge in the field of labor relations within the judicial branch.

**State Trial Court Improvement and Modernization Fund
Summary of Programs**

Row #	Program Name	Office	Program Description
A	B	C	D
20	Data Center and Cloud Service (formerly CCTC and/or CCTC Operations)	IT	<p>The CCTC hosts some level of services for the 58 California superior courts, all the Courts of Appeal and the Supreme Court and has over 10,000 supported users. Major installations in the CCTC include the following:</p> <ul style="list-style-type: none"> • Appellate Court Case Management System (ACCMS) • California Court Protective Order Registry (CCPOR) • Phoenix - Trial Court Financial and Human Resources System • Sustain Interim Case Management System (ICMS) • Computer Aided Facilities Management (CAFM) system • Civil, Small Claims, Probate, and Mental Health Trial Court Case Management System (V3) • Integration Services Backbone (ISB) <p>This program provides consistent, cost effective, and secure hosting services, including ongoing maintenance and operational support, data network management, desktop computing and local server support, tape back-up and recovery, help desk services, email services, and a disaster recovery program.</p>
21	Uniform Civil Filing Services	IT	<p>This program supports the distribution and mandated reporting of uniform civil fees collected by all 58 superior courts, with an average of \$52 million distributed per month. The system generates reports for the State Controller's Office and various entities that receive the distributed funds. There are over 200 fee types collected by each court, distributed to 31 different entities (e.g. Trial Court Trust Fund, County, Equal Access Fund, Law Library, etc.), requiring 65,938 corresponding distribution rules that are maintained by UCFS. UCFS benefits the public by minimizing the amount of penalties paid to the state for incorrect or late distributions and ensuring that the entities entitled to a portion of the civil fees collected, as mandated by law, receive their correct distributions.</p>
22	California Courts Protective Order Registry (CCPOR)	IT	<p>The California Courts Protective Order Registry (CCPOR) is a statewide repository of protective orders containing both data and scanned images of orders that can be accessed by judges, court staff, and law enforcement officers. CCPOR allows judges and law enforcement officers to view orders issued by other court divisions and across county lines.</p>
23, 27	Telecommunications Support	IT	<p>This program develops and supports a standardized level of network infrastructure for the California superior courts. This infrastructure provides a foundation for local systems (email, jury, CMS, VOIP, etc.) and enterprise system applications such as Phoenix, via shared services at the CCTC provides operational efficiencies, and secures valuable court information resources.</p>
24	Enterprise Policy & Planning (Statewide Planning and Dev Support)	IT	<p>The Enterprise Policy and Planning program provides the trial courts access to a variety of Oracle products (e.g., Oracle Enterprise Database, Real Application Clusters, Oracle Security Suite, Oracle Advanced Security, Diagnostic Packs, Oracle WebLogic Application Server) without cost to the courts.</p>
25	ISB Support (Data Integration)	IT	<p>Data Integration provides system interfaces between Judicial Council systems and the computer systems of our justice partners, be they courts, law enforcement agencies, the department of justice and others. Without the Integrated Services Backbone (ISB), the current systems for sharing protective orders, for example, would not function.</p>
26	Jury Management System	IT	<p>The allocation for the Jury Program is used to distribute funds to the trial courts in the form of grants to improve court jury management systems. All trial courts are eligible to apply for the jury funding. The number of courts receiving grants varies according to the amount of grant funding available and the number of jury grant requests received.</p>
29	Jury System Improvement Projects	LS	<p>This program is related to Jury Instructions and is a "self-funding" PCC. Funds in this account are generated by royalties generated from sales of criminal and civil jury instructions. The funds are deposited pursuant to the Government Code.</p>
30	Regional Office Assistance Group	LS	<p>The allocation for the Regional Office Assistance Group is used to pay for attorneys and support personnel to provide direct legal services to the trial courts in the areas of transactions/business operations, legal opinions, ethics, and labor and employment law.</p>
31	Litigation Management Program	LS	<p>This program provides for the defense and indemnification of all Judicial Branch entities, their bench officers, and employees. Defense of these parties is for government claims, pre-litigation claims, and litigation, as well as for various risk reduction measures, as required by Government Code Sections 810-811.9, 825-825.6, 900.3, 995-996.6, and California Rules of Court, rules 10.201-10.202.</p>
32	Judicial Performance Defense Insurance	LSS	<p>The allocation for the Judicial Performance Defense Insurance program is used to pay the insurance premium for trial court judges and judicial officers for the Commission on Judicial Performance (CJP) defense master insurance policy and associated costs to provide for online enrollment and submission of compliance information. The program (1) covers defense costs in CJP proceedings related to CJP complaints; (2) protects judicial officers from exposure to excessive financial risk for acts committed within the scope of their judicial duties, and (3) lowers the risk of conduct that could lead to complaints through required ethics training for judicial officers.</p>

**State Trial Court Improvement and Modernization Fund
Fund Condition Statement
April 2024**

Updated: April 12, 2024

#	Description	Estimated					
		2020-21 (Year-end Financial Statement)	2021-22 (Year-end Financial Statement)	2022-23 (Year-end Financial Statement)	2023-24	2024-25	2025-26
		A	B	C	D	E	E
1	Beginning Balance	21,152,288	16,886,288	23,242,054	38,128,109	32,236,659	28,540,659
2	Prior-Year Adjustments	2,422,000	8,176,338	8,638,611	-3,200,000	0	0
3	Adjusted Beginning Balance	23,574,288	25,062,626	31,880,665	34,928,109	32,236,659	28,540,659
4	REVENUES¹:						
5	Jury Instructions Royalties	466,000	538,154	429,853	576,000	560,000	560,000
6	Interest from Surplus Money Investment Fund	242,000	210,218	1,550,086	1,727,000	1,296,000	1,037,000
7	Escheat-Unclaimed Checks, Warrants, Bonds	65,000	0	1,000	1,000	1,000	1,000
8	50/50 Excess Fines Split Revenue	7,288,250	4,986,200	7,504,000	2,863,000	2,720,000	2,584,000
9	2% Automation Fund Revenue	7,925,750	8,455,157	8,327,104	8,479,000	8,394,000	8,394,000
10	Other Revenues/State Controller's Office Adjustments	366,000	285,925	171,078	20,000	2,000	2,000
11	Class Action Residue	911,000	952,317	329,186	0	0	0
12	Subtotal Revenues	17,264,000	15,428,439	18,311,387	13,666,000	12,973,000	12,578,000
13	Transfers and Other Adjustments						
14	To Trial Court Trust Fund (Gov. Code, § 77209(j))	-13,397,000	-13,397,000	-13,397,000	-13,397,000	-13,397,000	-13,397,000
15	To Trial Court Trust Fund (Budget Act)	-594,000	-594,000	-594,000	-594,000	-594,000	-594,000
16	General Fund Transfer (Gov. Code § 20825.1)		-270,000	0	0	0	0
17	Total Revenues, Transfers, and Other Adjustments	3,273,000	1,167,439	4,320,387	-325,000	-1,018,000	-1,413,000
18	Total Resources	26,847,288	26,230,065	36,201,052	34,603,109	31,218,659	27,127,659
19	EXPENDITURES:						
20	Judicial Branch Total State Operations	4,635,000	5,217,956	5,319,495	8,184,400	10,051,000	8,683,000
21	Judicial Branch Total Local Assistance	47,825,000	44,734,883	36,857,436	38,283,050	36,531,000	36,859,000
22	Pro Rata and Other Adjustments	289,000	307,171	180,012	117,000	314,000	314,000
23	Less funding provided by General Fund (Local Assistance)	-42,788,000	-47,272,000	-44,284,000	-44,218,000	-44,218,000	-44,218,000
24	Total Expenditures and Adjustments	9,961,000	2,988,011	-1,927,057	2,366,450	2,678,000	1,638,000
25	Fund Balance	16,886,288	23,242,054	38,128,109	32,236,659	28,540,659	25,489,659
26	Fund Balance - less restricted funds	12,775,459	19,677,611	35,864,950	30,072,500	26,426,500	23,375,500
27	Structural Balance	-6,688,000	-1,820,572	6,247,444	-2,691,450	-3,696,000	-3,051,000

¹ Revenue estimates are as of 2024-25 Governor's Budget

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
Revenue and Expenditure Subcommittee
(Action Item)

Title: Allocations from the Trial Court Trust Fund (TCTF) for 2024–25
Date: 4/18/2024
Contact: Oksana Tuk, Senior Analyst, Judicial Council Budget Services
916-643-8027 | oksana.tuk@jud.ca.gov

Issue

Consider a recommendation for the 2024–25 preliminary allocations from the TCTF for consideration by the Trial Court Budget Advisory Committee (TCBAC), the Judicial Branch Budget Committee (Budget Committee), and then the Judicial Council at its July 12, 2024 business meeting.

Requested allocations of \$266.1 million will fund trial court operations and specific programs that reimburse court costs from the TCTF. Other allocations are subject to enactment of the state budget, are required by existing law, have already been acted upon by the council, or are authorized charges for the cost of programs.

The proposed allocations include updated costs for current service levels as reflected in the 2024–25 Governor’s Budget, and do not include any new programs or services.

Proposed 2024–25 Preliminary Allocations

The proposed 2024–25 preliminary TCTF allocations in State Operations and Local Assistance appropriations for various programs are detailed in Attachment 2A. Attachment 2B provides narrative descriptions of the programs receiving TCTF funding allocations.

Attachment 2C displays the TCTF Fund Condition Statement. The fund is estimated to have a sufficient balance for the proposed allocations based on current projections of revenues and expenditure savings in 2023–24.

The proposed 2024–25 allocation requests by Judicial Council offices are described below:

1. **Audit Services** – Conducts operational audits, risk assessments, and recommends improvement to all judicial branch entities.
 - a. *Approve an allocation of \$540,000 under program 0150095; no change from the 2023–24 allocation.*
 - i. The allocation is for services contracted with the State Controller’s Office (SCO) to audit the revenues, expenditures, and fund balance of each trial court on a four-year cycle.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
Revenue and Expenditure Subcommittee
(Action Item)

- b. Approve \$325,000 under program 0150010; an increase of \$325,000 from the 2023–24 allocation.*
 - i. The California State Auditor’s Office audits of trial courts occur biennially; therefore, no funding was needed in 2023–24.

- 2. **Branch Accounting and Procurement** – Supports the trial courts’ financial and human resources Phoenix System.
 - a. Approve an allocation of \$103,000 under program 0140010; an increase of \$9,000 from the 2023–24 allocation.*
 - i. The allocation is for procurement services provided to the trial courts. The allocated funding is fully reimbursed by the courts that participate in the Virtual Buyer Program.
 - ii. The increase is due to increased staffing costs.
 - b. Approve an allocation of \$1.7 million under program 0140010; a decrease of \$33,000 from the 2023–24 allocation.*
 - i. The allocation is for payroll services provided to the trial courts. The allocated funding is fully reimbursed by the courts that use the Phoenix Payroll System.
 - ii. The decrease is due to reduced staffing costs.
 - c. Approve an allocation of \$131,000 under program 0150095; a decrease of \$400,000 from the 2023–24 allocation.*
 - i. The Other Post-Employment Benefits valuation contract’s two-year cycle provides for the majority of the data gathering and development of actuarial reports to be performed in 2023–24, which is the first fiscal year of the two-year cycle.
 - ii. The allocation for 2024–25, the second year in the two-year cycle, does not require the same level of data gathering, which is the reason for the allocation decrease.

- 3. **Budget Services** – Provides budgetary, policy, funding, and administrative support to the judicial branch.
 - a. Approve an allocation of \$597,000 under program 0140010; a decrease of \$4,000 from the 2023–24 allocation.*
 - i. The allocation is for staff that provide professional and technical assistance to courts and counties statewide regarding the collection and distribution of court-ordered debt and associated revenue.
 - ii. The decrease is due to reduced staffing costs.
 - b. Approve an allocation of \$18.7 million under program 0150010; no change from the 2023–24 allocation.*

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
Revenue and Expenditure Subcommittee
(Action Item)

- i. The allocation is for reimbursements to the trial courts for eligible jury expenditures.
 - c. *Approve an allocation of \$1.4 million under program 0150010; an increase of \$100,000 from the 2023–24 allocation.*
 - i. The allocation is for reimbursements to the trial courts for authorized expenditures for elder and dependent adults abuse protective orders under AB 59 (Stats. of 1999, chapter 561).
 - ii. The increase is based on projected expenditures for 2024–25.
 - d. *Approve an allocation of \$88,000 under program 0150010; an increase of \$13,000 from the 2023–24 allocation.*
 - i. The allocation is for administrative costs that SCO charges per Government Code 68085(g) related to trial court workload.
 - ii. The increase is due to increased staffing costs.
4. **Center for Families, Children & the Courts** – Supports various programs within the courts for litigants.
 - a. *Approve an allocation of \$113,000 under program 0150095; no change from the 2023–24 allocation.*
 - i. The allocation is for the Children in Dependency Case Training program that is designed to improve the trial and appellate advocacy skills of juvenile dependency court-appointed attorneys.
 - b. *Approve an allocation of \$780,000 under program 0140010; a decrease of \$293,000 from the 2023–24 allocation; and*
 - c. *Approve an allocation of \$21 million under program 0150095; an increase of \$5.2 million from the 2023–24 allocation.*
 - i. Both allocations are for the Sargent Shriver Civil Counsel Pilot Program that provides legal representation to low-income Californians in housing, child custody, probate conservatorship, and guardianship matters.
 - ii. The decrease for program 0140010 is due to the updated costs for program administration.
 - iii. The increase of \$5.2 million for program 0150095 is to provide additional services utilizing the Sargent Shriver cash reserves by increasing the grants requested by the pilot projects. The 2023–24 allocation was augmented from \$12.3 million to \$15.8 million. The increased allocation for 2024–25 will require approval by the Department of Finance to increase expenditure authority via provisional language included in the annual budget act.
 - d. *Approve an allocation of \$274,000 under program 0140010; no change from the 2023–24 allocation.*

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
Revenue and Expenditure Subcommittee
(Action Item)

- b. *Approve an allocation of \$4.6 million under program 0150095; an increase of \$3.2 million from the 2023–24 allocation.*
 - i. The allocation is for Data Center and Cloud Servicing (formerly California Courts Technology Center) to maintain core services and court requested services.
 - ii. The increase is due to the increased number of Microsoft Office 365 G5 licenses for trial courts in 2024–25.
 - iii. The costs are reimbursed by trial courts through the Schedule C process, resulting in a net neutral impact to the TCTF.
- c. *Approve an allocation of \$200,000 under program 0150095; no change from the 2023–24 allocation.*
 - i. The allocation is for the Electronic Courts of Appeal Record and Transcripts (eCART) program, which is used by the trial courts to automate the assembly, packaging, and delivery of court transcripts to the Courts of Appeal.
 - ii. The costs are reimbursed by trial courts through the Schedule C process, resulting in a net neutral impact to the TCTF.

Based on current revenue estimates, the TCTF is estimated to have a sufficient balance for the proposed allocations and remain solvent for the foreseeable future (see Attachment 2C, Row 27).

Recommendation

The following recommendation is presented to the Revenue and Expenditure Subcommittee for consideration:

- 1. Approve a total of \$266.1 million in preliminary allocations for 2024–25 from the TCTF for consideration by the TCBAC, Budget Committee, and then the council at its business meeting on July 12, 2024.

Attachments

Attachment 2A: Judicial Council Approved 2023–24 and Proposed 2024–25 State Operations and Local Assistance Allocations from the Trial Court Trust Fund

Attachment 2B: TCTF Summary of Programs

Attachment 2C: TCTF Fund Condition Statement

Judicial Council of California
Approved 2023-24 and Proposed 2024-25 Allocations
State Operations and Local Assistance
Trial Court Trust Fund

#	Program Name	Program Number	Office	2023-24 Allocations			Recommended 2024-25 Allocations			\$\$ Change from 2023-24	% Change from 2023-24
				State Operations	Local Assistance	Total Approved Allocations	State Operations	Local Assistance	Total Proposed Allocations		
A	B	C	D	E	F	G (E + F)	H	I	J (H + I)	K (J - G)	L (K / G)
1	SCO Audit - Pilot program per GC 77206 (h)(4)	0150095	AS		\$ 540,000	\$ 540,000		\$ 540,000	\$ 540,000	-	0%
2	California State Auditor Audits	0150010	AS			-		325,000	325,000	325,000	
3	Phoenix Financial Services	0140010	BAP	94,000		94,000	103,000		103,000	9,000	10%
4	Phoenix HR Services	0140010	BAP	1,756,000		1,756,000	1,723,000		1,723,000	(33,000)	-2%
5	Other Post Employment Benefits Valuations	0150095	BAP		530,850	530,850		131,000	131,000	(399,850)	-75%
6	Statewide Support for Collections Programs	0140010	BS	601,000		601,000	597,000		597,000	(4,000)	-1%
7	Jury	0150010	BS		18,700,000	18,700,000		18,700,000	18,700,000	-	0%
8	Elder Abuse	0150010	BS		1,300,000	1,300,000		1,400,000	1,400,000	100,000	8%
9	SCO Administrative Costs per GC 68085(g)	0150010	BS		75,000	75,000		88,000	88,000	13,000	17%
10	Children in Dependency Case Training	0150095	CFCC		113,000	113,000		113,000	113,000	-	0%
11	Sargent Shriver Civil Counsel Pilot Program	0140010	CFCC	1,073,000		1,073,000	780,000		780,000	(293,000)	-27%
12	Sargent Shriver Civil Counsel Pilot Program ¹	0150095	CFCC		15,832,000	15,832,000		21,032,000	21,032,000	5,200,000	33%
13	Equal Access Fund	0140010	CFCC	274,000		274,000	274,000		274,000	-	0%
14	Court-Appointed Dependency Counsel Collections	0140010	CFCC	556,000		556,000	556,000		556,000	-	0%
15	Court-Appointed Dependency Counsel	0150011	CFCC		186,700,000	186,700,000		186,700,000	186,700,000	-	0%
16	Juvenile Dependency Collections Reimbursement	0150010	CFCC		364,976	364,976		350,000	350,000	(14,976)	-4%
17	Self-Help Center	0150010	CFCC		25,300,000	25,300,000		25,300,000	25,300,000	-	0%
18	Screening Equipment Replacement	0150010	FS		2,286,000	2,286,000		2,511,000	2,511,000	225,000	10%
19	Court Interpreters Data Collections System (CIDCS)	0150037	IT	87,000		87,000	87,000		87,000	-	0%
20	Data Center and Cloud Services	0150095	IT		1,372,457	1,372,457		4,611,000	4,611,000	3,238,543	236%
21	Electronic Courts of Appeal Record and Transcripts (eCART) Program	0150095	IT		200,000	200,000		200,000	200,000	-	0%
22	Total Allocations			\$ 4,441,000	\$ 253,314,283	\$ 257,755,283	\$ 4,120,000	\$ 262,001,000	\$ 266,121,000	\$ 8,365,717	3.25%

Totals by Office		Office	State Operations	Local Assistance	Total Approved Allocations	State Operations	Local Assistance	Total Proposed Allocations	\$\$ Change from 2023-24	% Change from 2023-24
Legend			E	F	G (E + F)	H	I	J (H + I)	K (J - G)	L (K / G)
23	Audit Services	AS	\$ -	\$ 540,000	\$ 540,000	\$ -	\$ 865,000	\$ 865,000	\$ 325,000	60.19%
24	Branch Accounting and Procurement	BAP	1,850,000	530,850	2,380,850	1,826,000	131,000	1,957,000	(423,850)	-17.80%
25	Budget Services	BS	601,000	20,075,000	20,676,000	597,000	20,188,000	20,785,000	109,000	0.53%
26	Center for Families, Children and the Courts	CFCC	1,903,000	228,309,976	230,212,976	1,610,000	233,495,000	235,105,000	4,892,024	2.12%
27	Facility Services	FS	-	2,286,000	2,286,000	-	2,511,000	2,511,000	225,000	9.84%
28	Information Technology	IT	87,000	1,572,457	1,659,457	87,000	4,811,000	4,898,000	3,238,543	195.16%
Total Allocations			\$ 4,441,000	\$ 253,314,283	\$ 257,755,283	\$ 4,120,000	\$ 262,001,000	\$ 266,121,000	\$ 8,365,717	3.25%

Totals by Program		Program Number	State Operations	Local Assistance	Total Approved Allocations	State Operations	Local Assistance	Total Proposed Allocations	\$\$ Change from 2023-24	% Change from 2023-24
Legend			E	F	G (E + F)	H	I	J (H + I)	K (J - G)	L (K / G)
29	Judicial Council (Staff)	0140010	\$ 4,354,000	\$ -	\$ 4,354,000	\$ 4,033,000	\$ -	\$ 4,033,000	\$ (321,000)	-7.37%
30	Support for the Operation of the Trial Courts	0150010	-	48,025,976	48,025,976	-	48,674,000	48,674,000	648,024	1.35%
31	Court Appointed Dependency Counsel	0150011	-	186,700,000	186,700,000	-	186,700,000	186,700,000	-	0.00%
32	Court Interpreters	0150037	87,000	-	87,000	87,000	-	87,000	-	0.00%
33	Expenses on Behalf of the Trial Courts	0150095	-	18,588,307	18,588,307	-	26,627,000	26,627,000	8,038,693	43.25%
Total Allocations			\$ 4,441,000	\$ 253,314,283	\$ 257,755,283	\$ 4,120,000	\$ 262,001,000	\$ 266,121,000	\$ 8,365,717	3.25%

¹ The allocation increase of \$3.567 million for 2023-24 was approved by Judicial Council at its November 17, 2023 business meeting.

**Trial Court Trust Fund (TCTF)
Summary of Programs**

Row #	Program Name	Office	Program Description
A	B	C	D
1	State Controller's Office (SCO) Audit - Pilot program per Government Code 77206 (h)(4)	AS	Section 77206 of the Government Code requires the Judicial Council to contract with the SCO to audit the revenues, expenditures, and fund balance of each superior court. State law further specifies that each court must be audited on a four-year cycle. The Legislature appropriates spending authority in the annual budget act to pay the costs of these audits.
2	California State Auditor (CSA) Audits	AS	The State Budget bill requires that \$325,000 be allocated by the council to reimburse the CSA to the extent costs of the trial court audits are incurred by the CSA under section 19210 of the Public Contract Code. These statutorily-mandated audits occur biennially and evaluate whether the courts have complied with the Judicial Branch Contract Law when procuring goods or services.
3	Phoenix Financial Services	BAP	Provides procurement services to the trial courts. The funding allocated from the TCTF is fully reimbursed by the courts that participate in the Virtual Buyer Program.
4	Phoenix Human Resources (HR) Services	BAP	Provides payroll services to the trial courts. The funding allocated from the TCTF is fully reimbursed by the courts that use the Phoenix Payroll System.
5	Other Post Employment Benefits (OPEB) Valuations	BAP	This funding supports the Governmental Accounting Standards Board (GASB) 75 federally and state mandated annual reporting requirements for government entities to report on their OPEB liabilities and assets in irrevocable trusts set-aside for the payment of future OPEB expenses. Trial court actuarial valuations for the GASB 75 OPEB plan are for a two-year reporting period. Year one includes a full valuation and is greater in cost than year two, which includes an interim valuation. These costs are fully recovered through subsequent allocation reductions for the trial courts, typically in May.
6	Statewide Support for Collections Programs	BS	The Judicial Council Revenue and Collections Unit represents the only centralized professional and technical assistance team available to courts and counties statewide regarding issues relating to the collection and distribution of court-ordered debt and associated revenue. Support provided ranges from assistance with annual reporting requirements, collections master and participation agreements, operational reviews of individual collection programs, as well as daily assistance with policy and statutory guidance.
7	Jury	BS	Reimburses courts for their eligible jury expenditures.
8	Elder Abuse	BS	AB 59 (Stats. 1999, ch. 561) authorized elders and dependent adults to seek protective orders. As specified by this bill, the council approved form EA-100—Petition for Protective Orders (Elder or Dependent Adult Abuse)—effective April 2000. The reimbursement rate for each filing was set at \$185, the level of the lowest first paper filing fee in limited civil cases and was not intended to cover the actual cost to a court of processing an order.
9	SCO Administrative Costs per GC 68085(g)	BS	Administrative costs are charged by the SCO per Government Code 68085(g) for administration of the TCTF on behalf of the trial courts.
10	Children in Dependency Case Training	CFCC	The program provides training designed to improve the trial and appellate advocacy skills of juvenile dependency court-appointed attorneys. All trial courts are eligible to send attorneys to this training. These funds are used to hire expert faculty and to support attendees' travel.
11-12	Sargent Shriver Civil Counsel Pilot Program	CFCC	This directed funding implements a pilot program required by Government Code section 68651 (AB 590-Feuer). The programs provide legal representation to low-income Californians (at or below 200 percent of the federal poverty level) in housing, child custody, probate conservatorship, and guardianship matters. Most administrative funds under program 0140010 are being used for the evaluation of the pilot project. Shriver funds are allocated to eligible legal services programs in partnership with trial courts to provide representation to low-income persons in civil cases with critical need including housing and child custody in three-year grant cycles.

**Trial Court Trust Fund (TCTF)
Summary of Programs**

Row #	Program Name	Office	Program Description
A	B	C	D
13	Equal Access Fund	CFCC	The program serves all 58 courts by providing support to legal services programs which assist litigants with their legal matters. Judicial Council administrative funds cover the costs of staffing to distribute and administer the grants, provide technical assistance and training support for the legal services agencies and courts, as well as the cost of Commission expenses, accounting and programmatic review. It further provides staff support to develop online document assembly programs and other assistance for partnership grant projects.
14	Court-Appointed Dependency Counsel Collections	CFCC	Welfare and Institutions Code section 903.47 mandates the collections program. Funding provides staffing for administration of the statewide collections program and the overall dependency counsel program.
15	Court-Appointed Dependency Counsel	CFCC	Funds court-appointed dependency counsel, who represent approximately 145,000 parent and child clients in the state. Representation begins at the initial filing of a petition to remove a child from the home and extends—sometimes for many years—through the processes of reunification, termination of parental rights, adoption, or emancipation of the child.
16	Juvenile Dependency Collections Reimbursement	CFCC	The Juvenile Dependency Counsel Collections Program (JDCCP) is a program under which courts collect reimbursements from parents and other responsible persons liable for the cost of dependency-related legal services to the extent that those persons are able to pay. Statute requires the Judicial Council to allocate the monies remitted through the JDCCP to the trial courts for use to reduce court-appointed attorney caseloads to the council's approved standard.
17	Self-Help Center	CFCC	Provides court-based assistance to self-represented litigants in civil law matters.
18	Screening Equipment Replacement	FS	The Screening Equipment Replacement Program replaces and maintains x-ray machines and magnetometers in the trial courts. The equipment is replaced on an approximately eight-year cycle and is the property of the court. Funds are allocated to courts for replacement based on the age and condition of the equipment.
19	Court Interpreters Data Collections System (CIDCS)	IT	Funding provides for ongoing maintenance of the infrastructure and functions, and enhancements to the CIDCS, which is an online tool utilized by contract and staff court interpreters.
20	Data Center and Cloud Servicing (DCCS)	IT	Funding is utilized for maintaining core services and court requested services. Services include: operational support; data network management; desktop computing and local server support; tape back-up and recovery; help desk services; email services; and a dedicated service delivery manager. These services allow the courts to rely on the skills and expertise of the maintenance and support within the DCCS to remediate defects, implement legislative updates, configure and install software and hardware upgrades, and address other minor and critical issues.
21	Electronic Courts of Appeal Record and Transcripts (eCART) Program	IT	Formerly known as the Transcript Assembly Program (or TAP), eCART is a software program that automates the trial court's labor-intensive process of compiling a civil clerk's transcripts and produces an electronic record that can be securely transmitted to the appellate courts.

Trial Court Trust Fund Fund Condition Statement April 2024						
	YEAR END FINANCIAL STATEMENTS			ESTIMATES		
	2020-21 (Financial Statements)	2021-22 (Financial Statements Est)	2022-23 (Financial Statements Est)	2023-24	2024-25	
#	A	B	C	D	E	F
1	Beginning Fund Balance	84,663,432	162,032,593	180,993,913	234,161,463	224,654,037
2	Prior-Year Adjustments	21,449,000	(2,639,686)	39,095,081	-	-
3	TOTAL REVENUES AND TRANSFERS	1,200,868,158	1,187,495,894	1,134,044,353	1,165,895,000	1,156,303,000
4	<i>Total Revenues¹</i>	<i>1,182,553,158</i>	<i>1,212,074,088</i>	<i>1,116,831,100</i>	<i>1,151,904,000</i>	<i>1,142,312,000</i>
5	Transfers/Charges/Reimbursements					
6	General Fund Loan - Statewide E-Filing	(1,162,000)				
7	Reduction Offset Transfers	19,477,000	(24,578,194)	17,213,253	13,991,000	13,991,000
8	<i>FI\$Cal Assessment</i>					
9	Net Other Transfers/Charges/Reimbursements	13,397,000	69,341,806	11,133,253	13,397,000	13,397,000
10	Total Resources	1,306,980,590	1,346,888,801	1,354,133,348	1,400,056,463	1,380,957,037
11	EXPENDITURES/ENCUMBRANCES/ALLOCATIONS					
12	Program 0140010/0150037 - Judicial Council (Staff)	3,688,354	3,678,027	3,592,910	4,354,000	4,354,000
13	Program 0150010 - Support for Operation of the Trial Courts	1,966,753,144	2,217,294,000	2,466,660,242	2,621,705,855	2,660,241,855
14	Program 0150011 - Court-Appointed Dependency Counsel	156,525,184	196,700,000	211,967,000	186,700,000	186,700,000
15	Program 0150019 - Compensation of Superior Court Judges	380,761,790	398,004,000	423,563,000	429,748,000	436,983,000
16	Program 0150028 - Assigned Judges	14,218,450	47,371,000	24,111,000	16,600,000	31,092,000
17	Program 0150037 - Court Interpreters	110,584,015	121,413,000	124,546,000	134,718,000	134,292,000
18	Program 0150075 - Grants	10,328,980	9,426,000	29,840,000	30,229,000	30,229,000
19	Program 0150095 - Expenses on Behalf of the Trial Courts	12,703,251	14,944,000	13,750,000	15,022,000	15,022,000
20	Total Local Assistance	2,652,100,000	3,005,152,000	3,294,437,242	3,434,722,855	3,494,559,855
21	<i>FI\$Cal Assessment</i>	<i>174,000</i>	<i>174,000</i>	<i>174,000</i>	<i>174,000</i>	<i>174,000</i>
22	<i>Pro Rata/State Ops</i>	<i>209,643</i>	<i>209,861</i>	<i>184,733</i>	<i>92,000</i>	<i>77,000</i>
23	<i>Supplemental Pension Payments</i>	<i>76,000</i>	<i>76,000</i>	<i>76,000</i>	<i>58,000</i>	
	Item 601 - Redevelopment Agency Writ Case Reimbursements	-	-	-	-	
24	Total Expenditures (includes State Ops and LA)	2,655,788,354	3,008,830,027	3,298,030,152	3,439,076,855	3,498,913,855
	<i>Unallocated</i>					
25	<i>Less Funding Provided by General Fund:</i>	<i>1,511,300,000</i>	<i>1,843,395,000</i>	<i>2,178,493,000</i>	<i>2,263,998,429</i>	<i>2,266,096,256</i>
26	Total Expenditures and Expenditure Adjustments	1,144,947,997	1,165,894,888	1,119,971,885	1,175,402,426	1,233,068,599
27	Ending Fund Balance	162,032,593	180,993,913	234,161,463	224,654,037	147,888,438
28	Restricted Funds					
29	Total Restricted/Reserved Funds	54,743,739	105,221,660	111,401,303	73,539,303	67,776,645
30	Ending Unrestricted Fund Balance	107,288,854	75,772,253	122,760,159	151,114,733	80,111,793

¹ Revenue estimates are as of 2024-25 Governor's Budget

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
Revenue and Expenditure Subcommittee
(Action Item)

Title: 2023–24 State Trial Court Improvement and Modernization Fund (IMF)
Allocation Increase for the Judicial Council Legal Services

Date: 4/12/2024

Contact: Eric Schnurpfeil, Deputy Chief Counsel, Legal Services
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Issue

Consider a recommendation to provide the Judicial Council’s Legal Services office with a \$2 million IMF allocation in 2023–24 for the Litigation Management to address trial court related litigation expenses and settlements, for consideration by the Trial Court Budget Advisory Committee (TCBAC), the Judicial Branch Budget Committee (Budget Committee), and then the Judicial Council.

Background

The Judicial Council’s Legal Services office provides litigation management services and for the defense and indemnification of all judicial branch entities, their bench officers, and employees. Defense of these parties is for government claims, pre-litigation claims, and litigation, as well as for various risk reduction measures as required by Government Code Sections 810-811.9, 825-825.6, 900.3, 995-996.6, and California Rules of Court, rules 10.201-10.202. These obligations are generally referred to as the Litigation Management Program (LMP).

The LMP receives an annual appropriation of \$6.2 million General Fund. The majority of this funding is for expenditures and settlements related to trial court matters. In 2023–24, the LMP incurred three large trial court related settlements that substantially impacted the budget and there is a pending fee settlement in a nearly 10-year trial court litigation. The current year’s settlement expense is the second largest in the last decade.

As a result of the number of high expense trial court matters and several high value trial court settlements, the LMP appropriation for 2023–24 has been fully utilized. Additional funding of \$2 million is necessary to continue servicing the LMP portfolio of cases and fund higher value settlements before the end of the current fiscal year. Overall, settlement values are generally increasing, particularly with employment matters where recovery of attorney’s fees often drive up the settlement value.

Litigation expenditures were generally consistent with past years, but costs in the current year were impacted by a significant litigation matter that was granted summary judgment a week

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
Revenue and Expenditure Subcommittee
(Action Item)

before trial as well as three high expense employment cases. While the sizeable amount of trial settlements impacted the budget, overall litigation expense has continued to rise and remains a growing pressure on the fund.

The IMF is an appropriate fund source to pay for trial court related expenditures to ensure the continuity of LMP services. This request for \$2 million is reflected in the IMF Fund Condition Statement (Attachment 3B). Based on current revenue estimates, the fund is estimated to have a sufficient balance for the requested allocation in 2023–24.

As cost increases for LMP are expected to continue, an IMF allocation of \$1.7 million will be requested for 2024–25 to supplement the General Fund appropriation. Legal Services will evaluate program costs and available resources to determine if a future budget change proposal is needed to ensure the program is adequately funded.

Recommendation

The following recommendation is presented to the Revenue and Expenditure Subcommittee for consideration:

Approve a \$2 million 2023–24 IMF allocation for Legal Services for the LMP to address trial court related litigation expenses and settlements. This will ensure that trial courts will be defended and indemnified as required by California Rule of Court 10.201 and 10.202.

Attachments

1. Attachment 3A: Judicial Council of California Approved 2023–24 Allocations from the IMF–State Operations and Local Assistance Appropriations
2. Attachment 3B: IMF Fund Condition Statement

**Judicial Council of California
Approved 2023-24 Allocations
State Trial Court Improvement and Modernization Fund
State Operations and Local Assistance Appropriations**

Updated: April 12, 2024

#	Program Name	Office	Approved 2023-24 Allocations			Proposed 2023-24 Allocations	
			State Operations	Local Assistance	Total	IMF Allocation Increase	Total
A	B	C	D	E	F = (D + E)	G	H = (F + G)
1	Audit Services	AS	\$ 372,000	\$ -	\$ 372,000	\$ -	372,000
2	Trial Court Master Agreements	BAP	182,000	-	182,000	-	182,000
3	Treasury Services - Cash Management	BAP	110,000	-	110,000	-	110,000
4	Data Analytics Advisory Committee	BMS	-	9,000	9,000	-	9,000
5	Budget Focused Training and Meetings	BS	-	25,000	25,000	-	25,000
6	Revenue Distribution Training	BS	-	10,000	10,000	-	10,000
7	Treasury Services - Cash Management	BS	-	-	-	-	-
8	Domestic Violence Forms Translation	CFCC	-	17,000	17,000	-	17,000
9	Interactive Software - Self-Rep Electronic Forms	CFCC	-	60,000	60,000	-	60,000
10	Self-Help Center	CFCC	-	5,000,000	5,000,000	-	5,000,000
11	Statewide Multidisciplinary Education	CFCC	-	67,000	67,000	-	67,000
12	Shriver Civil Counsel - cy près Funding	CFCC	-	893,000	893,000	-	893,000
13	Statewide Support for Self-Help Programs	CFCC	-	100,000	100,000	-	100,000
14	Court Interpreter Testing etc.	CFCC	-	143,000	143,000	-	143,000
15	CJER Faculty	CJER	-	48,000	48,000	-	48,000
16	Essential Court Management Education	CJER	40,000	-	40,000	-	40,000
17	Essential Court Personnel Education	CJER	-	130,000	130,000	-	130,000
18	Judicial Education	CJER	-	1,284,000	1,284,000	-	1,284,000
19	Jury System Improvement Projects	CJS	-	9,000	9,000	-	9,000
20	Trial Court Labor Relations Academies and Forums	HR	-	23,000	23,000	-	23,000
21	Data Center and Cloud Service	IT	2,215,000	4,471,000	6,686,000	-	6,686,000
22	Uniform Civil Filing Services	IT	399,000	3,000	402,000	-	402,000
23	California Courts Protective Order Registry (CCPOR)	IT	418,000	537,000	955,000	-	955,000
24	Telecommunications	IT	-	14,500,000	14,500,000	-	14,500,000
25	Enterprise Policy & Planning (Statewide Planning and Dev Support)	IT	1,044,000	2,500,000	3,544,000	-	3,544,000
26	Data Integration	IT	703,000	993,000	1,696,000	-	1,696,000
27	Jury Management System	IT	-	665,000	665,000	-	665,000
28	Case Management System Replacement	IT	-	-	-	-	-
29	Telecom	IT	1,297,000	4,384,000	5,681,000	-	5,681,000
30	Digitizing Court Records	IT	-	721,490	721,490	-	721,490
31	Jury System Improvement Projects	LS	-	10,000	10,000	-	10,000
32	Regional Office Assistance Group	LS	861,000	-	861,000	-	861,000
33	Litigation Management Program	LS	-	-	-	2,000,000	2,000,000
34	Judicial Performance Defense Insurance	LSS	-	1,931,000	1,931,000	-	1,931,000
	Total		\$ 7,641,000	\$ 38,533,490	\$ 46,174,490	\$ 2,000,000	\$ 48,174,490

Totals by Office		Office	State Operations	Local Assistance	Total	Proposed IMF Allocation Increase	Revised Total
Legend	C	D	E	F = (D + E)	G	H = (F + G)	
35	Audit Services	AS	\$ 372,000	\$ -	\$ 372,000	\$ -	\$ 372,000
36	Branch Accounting and Procurement	BAP	292,000	-	292,000	-	292,000
37	Business Management Services	BMS	-	9,000	9,000	-	9,000
38	Budget Services	BS	-	35,000	35,000	-	35,000
39	Center for Families, Children and the Courts	CFCC	-	6,280,000	6,280,000	-	6,280,000
40	Center for Judicial Education and Research	CJER	40,000	1,462,000	1,502,000	-	1,502,000
41	Criminal Justice Services	CJS	-	9,000	9,000	-	9,000
42	Human Resources	HR	-	23,000	23,000	-	23,000
43	Information Technology	IT	6,076,000	28,774,490	34,850,490	-	34,850,490
44	Legal Services	LS	861,000	10,000	871,000	2,000,000	2,871,000
45	Leadership Services	LSS	-	1,931,000	1,931,000	-	1,931,000
	Total Allocations		\$ 7,641,000	\$ 38,533,490	\$ 46,174,490	\$ 2,000,000	\$ 48,174,490

**State Trial Court Improvement and Modernization Fund
Fund Condition Statement
April 2024**

Updated: April 12, 2024

#	Description	Estimated					
		2020-21 (Year-end Financial Statement)	2021-22 (Year-end Financial Statement)	2022-23 (Year-end Financial Statement)	2023-24	2024-25	2025-26
		A	B	C	D	E	E
1	Beginning Balance	21,152,288	16,886,288	23,242,054	38,128,109	32,236,659	28,540,659
2	Prior-Year Adjustments	2,422,000	8,176,338	8,638,611	-3,200,000	0	0
3	Adjusted Beginning Balance	23,574,288	25,062,626	31,880,665	34,928,109	32,236,659	28,540,659
4	REVENUES¹:						
5	Jury Instructions Royalties	466,000	538,154	429,853	576,000	560,000	560,000
6	Interest from Surplus Money Investment Fund	242,000	210,218	1,550,086	1,727,000	1,296,000	1,037,000
7	Escheat-Unclaimed Checks, Warrants, Bonds	65,000	0	1,000	1,000	1,000	1,000
8	50/50 Excess Fines Split Revenue	7,288,250	4,986,200	7,504,000	2,863,000	2,720,000	2,584,000
9	2% Automation Fund Revenue	7,925,750	8,455,157	8,327,104	8,479,000	8,394,000	8,394,000
10	Other Revenues/State Controller's Office Adjustments	366,000	285,925	171,078	20,000	2,000	2,000
11	Class Action Residue	911,000	952,317	329,186	0	0	0
12	Subtotal Revenues	17,264,000	15,428,439	18,311,387	13,666,000	12,973,000	12,578,000
13	Transfers and Other Adjustments						
14	To Trial Court Trust Fund (Gov. Code, § 77209(j))	-13,397,000	-13,397,000	-13,397,000	-13,397,000	-13,397,000	-13,397,000
15	To Trial Court Trust Fund (Budget Act)	-594,000	-594,000	-594,000	-594,000	-594,000	-594,000
16	General Fund Transfer (Gov. Code § 20825.1)		-270,000	0	0	0	0
17	Total Revenues, Transfers, and Other Adjustments	3,273,000	1,167,439	4,320,387	-325,000	-1,018,000	-1,413,000
18	Total Resources	26,847,288	26,230,065	36,201,052	34,603,109	31,218,659	27,127,659
19	EXPENDITURES:						
20	Judicial Branch Total State Operations	4,635,000	5,217,956	5,319,495	8,184,400	10,051,000	8,683,000
21	Judicial Branch Total Local Assistance	47,825,000	44,734,883	36,857,436	38,283,050	36,531,000	36,859,000
22	Pro Rata and Other Adjustments	289,000	307,171	180,012	117,000	314,000	314,000
23	Less funding provided by General Fund (Local Assistance)	-42,788,000	-47,272,000	-44,284,000	-44,218,000	-44,218,000	-44,218,000
24	Total Expenditures and Adjustments	9,961,000	2,988,011	-1,927,057	2,366,450	2,678,000	1,638,000
25	Fund Balance	16,886,288	23,242,054	38,128,109	32,236,659	28,540,659	25,489,659
26	Fund Balance - less restricted funds	12,775,459	19,677,611	35,864,950	30,072,500	26,426,500	23,375,500
27	Structural Balance	-6,688,000	-1,820,572	6,247,444	-2,691,450	-3,696,000	-3,051,000

¹ Revenue estimates are as of 2024-25 Governor's Budget