



Judicial Council of California  
Trial Court Budget Advisory Committee

[www.courts.ca.gov/tcbac.htm](http://www.courts.ca.gov/tcbac.htm)  
[tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov)

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**TRIAL COURT BUDGET ADVISORY COMMITTEE**

**NOTICE AND AGENDA OF OPEN MEETING**

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

THIS MEETING IS BEING RECORDED

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**Date:** Thursday, September 7, 2023  
**Time:** 12:00 p.m. - 1:00 p.m.  
**Public Video Livestream:** <https://jcc.granicus.com/player/event/2944>

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Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be emailed to [tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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**I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

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**Call to Order and Roll Call**

**Approval of Minutes**

Approve minutes of the July 6, 2023 Trial Court Budget Advisory Committee (TCBAC) meeting, and the August 7, 2023 TCBAC Action by Email in between meetings.

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**II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))**

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This meeting will be conducted by electronic means with a listen-only conference line available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov). Only written comments received by 12:00 p.m. on September 6, 2023 will be provided to advisory body members prior to the start of the meeting.

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**III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-4)**

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**Item 1**

**Model Self-Help Pilot Program Update (Action Required)**

Consideration of the 2023-24 allocations for the ongoing \$191,400 Model Self-Help Pilot Program.

Presenter(s)/Facilitator(s): Ms. Melanie Snider, Supervising Attorney, Judicial Council Center for Families, Children and the Courts

**Item 2**

**2023-24 State Trial Court Improvement and Modernization Fund (IMF) Allocation Adjustment for the Judicial Council Center for Judicial Education and Research (Action Required)**

Consideration of a recommendation from the Revenue and Expenditure Subcommittee (R&E) to increase the 2023-24 IMF allocation for Center for Judicial Education and Research by \$150,000 related to conducting additional new judge orientation sessions to address an increased number of judicial officer appointments.

Presenter(s)/Facilitator(s): Ms. Karene Alvarado, Director, Judicial Council Center for Judicial Education and Research

**Item 3**

**2023-24 State Trial Court Improvement and Modernization Fund (IMF) Allocation Adjustment for the Judicial Council Information Technology Office (Action Required)**

Consideration of a recommendation from R&E Subcommittee to increase the 2023-24 IMF allocation by \$721,490 for Information Technology Office to renew an Interbranch Agreement with the Madera Court to complete a digitization project.

Presenter(s)/Facilitator(s): Ms. Heather Pettit, Director, Judicial Council Information Technology

**Item 4**

**2023-24 Trial Court Trust Fund Allocation Adjustment for Center for Families, Children and the Courts, Sargent Shriver Civil Counsel Pilot Program Grant Allocations (Action Required)**

Consideration of a recommendation from R&E Subcommittee to increase the 2023-24 TCTF allocation for Center for Families, Children and the Courts Sargent Shriver Civil Council Program by \$3.567 million to fund additional grant allocations from existing program fund reserves, approved by the Shriver Civil Counsel Act Implementation Committee.

Presenter(s)/Facilitator(s): Ms. Laura Brown, Senior Analyst, Judicial Council Center for Families, Children and the Courts

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**IV. ADJOURNMENT**

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**Adjourn**