



Judicial Council of California
Trial Court Budget Advisory Committee

TRIAL COURT BUDGET ADVISORY COMMITTEE

**MATERIALS FOR SEPTEMBER 7, 2023
 VIRTUAL MEETING**

Meeting Contents

Agenda	1
Minutes	
Draft Minutes from the July 6, 2023 Meeting	4
Draft Minutes from the August 7, 2023 Action by Email in between Meetings.....	6
Discussion and Possible Action Items (Items 1-4)	
Item 1 – Model Self-Help Pilot Program Update (Action Required)	7
Item 2 – 2023-24 State Trial Court Improvement and Modernization Fund Allocation Adjustment for the Judicial Council Center for Judicial Education and Research (Action Required)	9
Attachment A: Approved 2023-24 State Trial Court Improvement and Modernization Fund Allocations	11
Attachment B: State Trial Court Improvement and Modernization Fund, Fund Condition Statement August 2023	12
Item 3 – 2023-24 State Trial Court IMF Allocation Adjustment for the Judicial Council Information Technology Office (Action Required)	13
Attachment A: Approved 2023-24 State Trial Court Improvement and Modernization Fund Allocations	15
Attachment B: State Trial Court Improvement and Modernization Fund, Fund Condition Statement August 2023	16
Item 4 – 2023-24 Trial Court Trust Fund Allocation Adjustment for Center for Families, Children and the Courts, Sargent Shriver Civil Counsel Pilot Program Grant Allocations (Action Required)	17



Judicial Council of California
Trial Court Budget Advisory Committee

www.courts.ca.gov/tcbac.htm
tcbac@jud.ca.gov

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TRIAL COURT BUDGET ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))
THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS
THIS MEETING IS BEING RECORDED

Date: Thursday, September 7, 2023
Time: 12:00 p.m. - 1:00 p.m.
Public Video Livestream: <https://jcc.granicus.com/player/event/2944>

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be emailed to tcbac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the July 6, 2023 Trial Court Budget Advisory Committee (TCBAC) meeting, and the August 7, 2023 TCBAC Action by Email in between meetings.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

This meeting will be conducted by electronic means with a listen-only conference line available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcbac@jud.ca.gov. Only written comments received by 12:00 p.m. on September 6, 2023 will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-4)

Item 1

Model Self-Help Pilot Program Update (Action Required)

Consideration of the 2023-24 allocations for the ongoing \$191,400 Model Self-Help Pilot Program.

Presenter(s)/Facilitator(s): Ms. Melanie Snider, Supervising Attorney, Judicial Council Center for Families, Children and the Courts

Item 2

2023-24 State Trial Court Improvement and Modernization Fund (IMF) Allocation Adjustment for the Judicial Council Center for Judicial Education and Research (Action Required)

Consideration of a recommendation from the Revenue and Expenditure Subcommittee (R&E) to increase the 2023-24 IMF allocation for Center for Judicial Education and Research by \$150,000 related to conducting additional new judge orientation sessions to address an increased number of judicial officer appointments.

Presenter(s)/Facilitator(s): Ms. Karene Alvarado, Director, Judicial Council Center for Judicial Education and Research

Item 3

2023-24 State Trial Court Improvement and Modernization Fund (IMF) Allocation Adjustment for the Judicial Council Information Technology Office (Action Required)

Consideration of a recommendation from R&E Subcommittee to increase the 2023-24 IMF allocation by \$721,490 for Information Technology Office to renew an Interbranch Agreement with the Madera Court to complete a digitization project.

Presenter(s)/Facilitator(s): Ms. Heather Pettit, Director, Judicial Council Information Technology

Item 4

2023-24 Trial Court Trust Fund Allocation Adjustment for Center for Families, Children and the Courts, Sargent Shriver Civil Counsel Pilot Program Grant Allocations (Action Required)

Consideration of a recommendation from R&E Subcommittee to increase the 2023-24 TCTF allocation for Center for Families, Children and the Courts Sargent Shriver Civil Council Program by \$3.567 million to fund additional grant allocations from existing program fund reserves, approved by the Shriver Civil Counsel Act Implementation Committee.

Presenter(s)/Facilitator(s): Ms. Laura Brown, Senior Analyst, Judicial Council Center for Families, Children and the Courts

IV. ADJOURNMENT

Adjourn



TRIAL COURT BUDGET ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

July 6, 2023

12:00 p.m. – 1:00 p.m.

<https://jcc.granicus.com/player/event/2738>

Advisory Body Members Present: Judges: Hon. Jonathan B. Conklin (Chair), Hon. Michael A. Sachs, Hon. Kimberly A. Gaab, Hon. Erick L. Larsh, Hon. Patricia L. Kelly, Hon. Wendy G. Getty, and Hon. Michael J. Reinhart.

Executive Officers: Ms. Rebecca Fleming (Vice Chair), Ms. Krista LeVier, Mr. Brandon E. Riley, Mr. Chris Ruhl, Mr. Neal Taniguchi, Mr. Chad Finke, and Mr. David Yamasaki.

Advisory Body Members Absent: Hon. Jill C. Fannin, Hon. Kimberly Merrifield, Hon. Kevin M. Seibert, Ms. Stephanie Cameron, Mr. Shawn Landry, and Mr. James Kim.

Others Present: Hon. Ann Moorman, Hon. David Kalemkarian, Mr. John Wordlaw, Ms. Fran Mueller, Mr. Jessie Romine, Ms. Oksana Tuk, and Ms. Rose Lane.

OPEN MEETING

Call to Order and Roll Call

The chair welcomed the members, called the meeting to order at 12:00 p.m., and took roll call.

Approval of Minutes

The advisory body reviewed and approved minutes from the May 25, 2023 Trial Court Budget Advisory Committee (TCBAC) meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1-2)

Item 1 – Allocation Methodologies for SB 154 and SB 101 Backfill Funding (Action Required)

Consideration of Funding Methodology Subcommittee (FMS) recommendations for allocation of backfill funding related to fee waivers (SB 154) and criminal fee elimination (SB 101) for distribution to the trial courts.

Presenter(s)/Facilitator(s): Ms. Oksana Tuk, Senior Analyst, Judicial Council Budget Services

Action: The TCBAC unanimously voted to approve the following recommendation for consideration by the Judicial Branch Budget Committee and then the Judicial Council at its September 18-19, 2023 business meeting:

1. Approve the five-year revenue collection methodology for allocation of the \$689,000 backfill funding to the trial courts for 2022-23 and ongoing as outlined in Attachment A. In 2023-24, trial courts will receive a total of \$1.4 million, which includes the annual backfill amount for 2022-23 and 2023-24; and
2. Approve the five-year average revenue collection methodology for allocation of the \$826,000 backfill funding to the trial courts for 2023-24 and ongoing.

Item 2 – Annual FMS Work Plan Update (Action Required)

Consideration of an FMS recommendation to update items on the annual work plan

Presenter(s)/Facilitator(s): Ms. Rose Lane, Senior Analyst, Judicial Council Budget Services

Action: The TCBAC unanimously voted to approve the recommendation by FMS for updates to the annual workplan as follows:

1. Remove Item 1 – Judicial Council-provided services; Item 4 – Base Floor Funding, and Item 5 – Adjustment Request Process (ARP) request from the work plan;
2. Move Item 2 – Court Interpreter Program Funding Methodology and Item 3 – Cluster System Revaluation to 2023-24;
3. Retain Item 6 – review of Base Floor Funding; and
4. Add Item 7 – review of Workload Formula ARP submissions to the work plan.

INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Info 1 – 2023 Budget Act

Update on the funding provided for trial courts in the 2023 Budget Act.

Presenter(s)/Facilitator(s): Mr. John Wordlaw, Chief Administrative Officer, Judicial Council

Action: No action taken.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 12:36 p.m.

Approved by the advisory body on enter date.



Judicial Council of California
Trial Court Budget Advisory Committee

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TRIAL COURT BUDGET ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

August 7, 2023

11:00 a.m.

Action by E-mail Between Meetings

Advisory Body Members Present: Judges: Hon. Jonathan B. Conklin (Chair), Hon. Wendy G. Getty, Hon. Jill C. Fannin, Hon. Kimberly A. Gaab, Hon. Patricia L. Kelly, Hon. Erick L. Larsh, Hon. Kimberly Merrifield, Hon. Michael A. Sachs, and Hon. Kevin M. Seibert.

Executive Officers: Ms. Stephanie Cameron, Mr. Chad Finke, Mr. James Kim, Mr. Shawn Landry, Mr. Brandon E. Riley, Mr. Chris Ruhl, and Mr. David Yamasaki.

Advisory Body Members Absent: Ms. Rebecca Fleming (Cochair), Hon. Michael J. Reinhart, Ms. Krista LeVier, and Mr. Neal Taniguchi.

Others Present: Ms. Rose Lane

OPEN MEETING

Vote

Voting was opened at 11:04 a.m.

DISCUSSION AND ACTION ITEMS (ITEM 1)

Item 1

Consideration of a recommendation from the Funding Methodology Subcommittee to approve a supplemental allocation of \$9.4 million for the addition of the Los Angeles Superior Court to the cohort of courts implementing the Community Assistance, Recovery, and Empowerment (CARE) Act in 2023-24.

Action: Trial Court Budget Advisory Committee unanimously voted to approve the recommendation for consideration by the Judicial Branch Budget Committee and the Judicial Council at its September 18-19, 2023 business meeting.

ADJOURNMENT

Voting closed at 5:00 p.m.

Approved by the advisory body on .

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
(Action Item)

Title: Model Self-Help Pilot Program Update
Date: 9/7/2023
Contact: Melanie Snider, Supervising Attorney, Center for Families,
Children & the Courts
916-263-5442 melanie.snider@jud.ca.gov

Issue

Consideration of 2023-24 allocations for the ongoing funding of \$191,400 for Model Self-Help Pilot Program technology, resulting from ten applications. The approved recommendation will be considered by the Judicial Branch Budget Committee and then the Judicial Council at its November 16-17, 2023 business meeting.

Background

The Model Self-Help Pilot Program has been operating in five trial courts since 2002. The Superior Court of Contra Costa decided not to continue its participation during the 2019-20 program year. The Trial Court Budget Advisory Committee recommended, and the Judicial Council¹ approved, allowing all courts to apply for funds to expand their use of technology in providing self-help assistance as part of a consolidated technology funding application process. This provides additional courts the opportunity to expand services using technology.

Using a consolidated funding application process for technology, which minimizes court time to prepare applications and comply with requirements, nine courts submitted a total of 13 applications for a combined total of \$438,825. To ensure the most effective use of funding, Judicial Council's Center for Families, Children & the Courts' (CFCC) staff coordinated proposal reviews with the Court Technology and Modernization Fund and the Language Access and Signage Technology Grant reviews and identified \$165,670 in Model Self-Help applications that could be funded by those other sources. Thus, the remaining applications, totaling \$273,155, were eligible to receive a significant portion of their request. Ten applications are recommended for funding awards totaling \$191,400.

Recommendation

The CFCC recommends the following for consideration by the Trial Court Budget Advisory Committee:

¹ A report to the Judicial Council was presented and approved in March 2021 allowing all courts to apply for funds to expand their use of technology in providing self-help assistance as part of a consolidated technology funding application process. A copy of the report can be found here:
<https://jcc.legistar.com/View.ashx?M=F&ID=9196655&GUID=E2F158DD-0583-43AF-A839-4C99C4105AF8>

JUDICIAL COUNCIL OF CALIFORNIA
 BUDGET SERVICES
 Report to the Trial Court Budget Advisory Committee
 (Action Item)

Approve the allocations for the 2023-24 Model Self-Help Program – Technology as set forth below:

Court	Project	Amount
Calaveras	Community Outreach/Off-Site Services	\$6,500
Calaveras	Expanding Technology Resources	3,700
Inyo	Self-Help Computer Replacement	9,869
Merced	Self-Help Remote Stations	4,550
San Benito	Public Computers for Self-Help Center	6,600
San Benito	Television for Self Help Center & Instruction Videos	4,000
San Francisco	SRL WayFinder Project – Phase III Program Development	62,530
Santa Cruz	Improving Remote Document Review Process and Staff Efficiency	1,727
Solano	Qmatic Expansion for Criminal-Traffic and Self-Help	75,175
Ventura	Self-Help Center On-Demand Video	16,749

Total Allocations to the Courts **\$191,400**

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
(Action Item)

Title: 2023-24 State Trial Court Improvement and Modernization Fund (IMF)
Allocation Increase for the Judicial Council Center for Judicial Education
and Research (CJER)

Date: 8/22/2023

Contact: Oscar Aguirre, Sr. Analyst, Center for Judicial Education and Research
916-263-1732 | Oscar.Aguirre@jud.ca.gov

Issue

Consider adopting a Revenue and Expenditure Subcommittee recommendation to increase the Judicial Council CJER 2023-24 IMF Judicial Education program allocation by \$150,000 to provide additional required judicial officer orientation to newly appointed judges, for consideration by the Judicial Branch Budget Committee (Budget Committee) and then the Judicial Council at its November 16-17, 2023 business meeting.

Background

The Judicial Council CJER provides education courses, products, and resources for the state’s approximately 2,500 justices, judges, and subordinate judicial officers and nearly 20,000 court staff as required by California Rules of Court rules 10.451–10.491. California’s judicial officers and court personnel participate in mandatory and elective in-person and distance education to perform their responsibilities competently, impartially, and efficiently. Judicial branch education supports standardizing court practices and procedures to ensure that all Californians have equal access to participate in court proceedings and are treated fairly.

The CJER Advisory Committee consists of judicial officers and court executives who direct nine curriculum committees to identify educational needs and develop content priorities. Each curriculum committee includes judicial officers and court staff who are subject matter experts. CJER staff apply current principles of adult education to design high-quality products that meet long-term judicial branch goals, use public funds responsibly, and incorporate recent changes in the law.

The CJER Advisory Committee designs and delivers its offerings on a two-year planning cycle to meet the judicial branch’s evolving educational needs. Implicit bias and cultural awareness content are integrated into products across all subjects. CJER’s education offerings for both judicial officers and court staff include in-person and live remote courses as well as videos, webinars, podcasts, publications, job aids, program materials, and online courses.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
(Action Item)

The two-year education plan is developed based on historical needs and current information available at the time of development. The current two-year education plan was developed in 2021 and at that time it was not anticipated that judicial appointments would increase by such a significant amount. For the past several years, CJER has planned for 10 New Judge Orientation (NJO) training programs per year to meet the requirement of California Rule of Court 10.462 of job training for new judges within six months of appointment. However, due to the significant increase in judges appointed by Governor Newsom over the past year, 10 programs will not be sufficient in 2023-24. Based on the current estimate, CJER will need to offer at least six additional NJO programs and expand Primary Assignment Orientations (PAO) to allow for the increased number of new judges who will need to take courses to orient them to their new assignment.

Without additional funding, many newly appointed judges will not be able to meet the education requirements for new judges per California Rule of Court 10.462.

This request for \$150,000 is reflected in the IMF Fund Condition Statement (Attachment B). Based on current revenue estimates, the fund is estimated to have a sufficient balance for the requested allocation increase.

Recommendation

The following recommendation is presented to the Trial Court Budget Advisory Committee for consideration:

Increase the approved 2023-24 IMF allocation for the Judicial Education Program by \$150,000 to provide the Judicial Council CJER with the resources to offer six additional NJO training programs and to increase the capacity for each of the PAOs being held in 2023-24. This will ensure that newly appointed judicial officers can meet the education requirements for new judges as required by California Rule of Court 10.462.

Attachments

1. Attachment A: Judicial Council of California Approved 2023-24 Allocations from the IMF – State Operations and Local Assistance Appropriations
2. Attachment B: IMF Fund Condition Statement

Judicial Council of California
Approved 2023-24 Allocations
State Trial Court Improvement and Modernization Fund
State Operations and Local Assistance Appropriations

#	Program Name	Office	Approved 2023-24 Allocations		
			State Operations	Local Assistance	Total
A	B	C	D	E	F = (D + E)
1	Audit Services	AS	\$ 372,000	\$ -	\$ 372,000
2	Trial Court Master Agreements	BAP	182,000	-	182,000
3	Treasury Services - Cash Management	BAP	110,000		110,000
4	Data Analytics Advisory Committee	BMS		9,000	9,000
5	Budget Focused Training and Meetings	BS		25,000	25,000
6	Revenue Distribution Training	BS		10,000	10,000
7	Treasury Services - Cash Management	BS	-		-
8	Domestic Violence Forms Translation	CFCC		17,000	17,000
9	Interactive Software - Self-Rep Electronic Forms	CFCC		60,000	60,000
10	Self-Help Center	CFCC		5,000,000	5,000,000
11	Statewide Multidisciplinary Education	CFCC		67,000	67,000
12	Shriver Civil Counsel - cy prês Funding	CFCC		893,000	893,000
13	Statewide Support for Self-Help Programs	CFCC		100,000	100,000
14	Court Interpreter Testing etc.	CFCC		143,000	143,000
15	CJER Faculty	CJER		48,000	48,000
16	Essential Court Management Education	CJER	40,000		40,000
17	Essential Court Personnel Education	CJER		130,000	130,000
18	Judicial Education	CJER		984,000	984,000
19	Jury System Improvement Projects	CJS		9,000	9,000
20	Trial Court Labor Relations Academies and Forums	HR		23,000	23,000
21	Data Center and Cloud Service	IT	2,215,000	4,471,000	6,686,000
22	Uniform Civil Filing Services	IT	399,000	3,000	402,000
23	California Courts Protective Order Registry (CCPOR)	IT	418,000	537,000	955,000
24	Telecommunications	IT	-	14,500,000	14,500,000
25	Enterprise Policy & Planning (Statewide Planning and Dev Support)	IT	1,044,000	2,500,000	3,544,000
26	Data Integration	IT	703,000	993,000	1,696,000
27	Jury Management System	IT	-	665,000	665,000
28	Case Management System Replacement	IT	-	-	-
29	Telecom	IT	1,297,000	4,384,000	5,681,000
30	Jury System Improvement Projects	LS		10,000	10,000
31	Regional Office Assistance Group	LS	861,000	-	861,000
32	Judicial Performance Defense Insurance	LSS		1,931,000	1,931,000
33	Total		\$ 7,641,000	\$ 37,512,000	\$ 45,153,000

Totals by Office		Office	State Operations	Local Assistance	Total
Legend	C	D	E	F = (D + E)	
34	Audit Services	AS	\$ 372,000	\$ -	\$ 372,000
35	Branch Accounting and Procurement	BAP	292,000	-	292,000
36	Business Management Services	BMS	-	9,000	9,000
37	Budget Services	BS	-	35,000	35,000
38	Center for Families, Children and the Courts	CFCC	-	6,280,000	6,280,000
39	Center for Judicial Education and Research	CJER	40,000	1,162,000	1,202,000
40	Criminal Justice Services	CJS	-	9,000	9,000
41	Human Resources	HR	-	23,000	23,000
42	Information Technology	IT	6,076,000	28,053,000	34,129,000
43	Legal Services	LS	861,000	10,000	871,000
44	Leadership Services	LSS	-	1,931,000	1,931,000
Total Allocations			\$ 7,641,000	\$ 37,512,000	\$ 45,153,000

**State Trial Court Improvement and Modernization Fund
Fund Condition Statement
August 2023**

Updated: August 14, 2023

#	Description	Estimated				
		2020-21 (Year-end Financial Statement)	2021-22 (Year-end Financial Statement)	2022-23	2023-24	2024-25
		A	B	C	D	E
1	Beginning Balance	21,152,288	16,886,288	23,242,054	28,612,000	30,859,510
2	Prior-Year Adjustments	2,422,000	8,176,338	5,197,946	0	
3	Adjusted Beginning Balance	23,574,288	25,062,626	28,440,000	28,612,000	30,859,510
4	REVENUES¹:					
12	Subtotal Revenues	17,264,000	15,428,439	15,369,000	18,162,000	17,389,000
13	Transfers and Other Adjustments					
14	To Trial Court Trust Fund (Gov. Code, § 77209(j))	-13,397,000	-13,397,000	-13,397,000	-13,397,000	-13,397,000
15	To Trial Court Trust Fund (Budget Act)	-594,000	-594,000	-594,000	-594,000	-594,000
16	General Fund Transfer (Gov. Code § 20825.1)		-270,000	0	0	0
17	Total Revenues, Transfers, and Other Adjustments	3,273,000	1,167,439	1,378,000	4,171,000	3,398,000
18	Total Resources	26,847,288	26,230,065	29,818,000	32,783,000	34,257,510
19	EXPENDITURES²:					
20	Judicial Branch Total State Operations	4,635,000	5,217,956	7,452,000	7,641,000	7,860,000
21	Judicial Branch Total Local Assistance	47,825,000	44,734,883	37,857,000	38,383,490	38,254,000
22	Pro Rata and Other Adjustments	289,000	307,171	181,000	117,000	117,000
23	Less funding provided by General Fund (Local Assistance)	-42,788,000	-47,272,000	-44,284,000	-44,218,000	-44,218,000
24	Total Expenditures and Adjustments	9,961,000	2,988,011	1,206,000	1,923,490	2,013,000
25	Fund Balance	16,886,288	23,242,054	28,612,000	30,859,510	32,244,510
26	Fund Balance - less restricted funds	12,775,459	19,677,611	26,202,694	28,683,204	30,178,203
27	Structural Balance	-6,688,000	-1,820,572	172,000	2,247,510	1,385,000

¹ Revenue estimates are as of 2023-24 May Revision

² The 2022-23 expenditures reflect anticipated savings as recognized by programs in relation to the 2022-23 Judicial Council-approved allocations.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
(Action Item)

Title: 2023-24 State Trial Court Improvement and Modernization Fund (IMF)
Allocation Increase for the Judicial Council Information Technology (IT)
Office

Date: 08/21/2023

Contact: Ms. Heather Pettit, Director, Judicial Council Information Technology
916-263-2708 | Heather.Pettit@jud.ca.gov

Issue

Consider adopting a Revenue and Expenditure Subcommittee recommendation to increase the Judicial Council IT office’s 2023-24 IMF allocation by \$721,490 to provide the Madera Superior Court the funding to continue efforts to digitize existing court records which began in 2019-20 for consideration by the Judicial Branch Budget Committee (Budget Committee) and then the Judicial Council at its November 16-17, 2023 business meeting.

Background

In the 2019 Budget Act, the Judicial Council received \$5.6 million General Fund from the Digitizing Court Records Budget Change Proposal (BCP) (0250-109-BCP-2019-GB) to conduct phase one of a multi-phase program for digitizing mandatory court records for the superior and appellate courts. Of the total BCP amount, \$4.9 million was transferred into the IMF and allocated to the trial courts participating in phase one. The funding allowed the courts to secure vendor services to prepare the physical documents for conversion, scan them into electronic digital format, and provide quality assurance that the documents were being converted accurately.

Some of the major accomplishments the courts experienced during the first phase of the project include:

- 64,630,000 court case images digitized.
- An estimated 39,934 linear feet of storage space were saved.

Madera Court had approximately 7,479 linear feet of active case files, equivalent to 13.4 million pieces of paper, that needed to be digitized. An Intra-branch Agreement (IBA) was issued to distribute \$938,229 to the court. After the IBA was fully executed in March 2020, the court experienced delays in executing a contract for the digitization work due to concerns with vendor contract language, scope, cost, and level of indexing of records. These initial delays prolonged the start of the contract and eventually led to extensions of the IBA in November 2021. During the same period, the state faced a global pandemic impacting the court’s workforce and further

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
(Action Item)

delaying efforts on this project. Meanwhile, the existing vendor closed its operations, halting the project, and leaving the court without a service provider.

The combined set of circumstances resulted in the expiration of the existing IBA on June 30, 2023, before the work could be completed. The court expended a total of \$216,739 with the prior vendor, Stria/Bitwise, leaving a balance of \$721,490 which reverted to the IMF from the court.

This request for \$721,490 to complete the project is reflected in the IMF Fund Condition Statement (Attachment B).

Recommendation

The following recommendation is presented to the Trial Court Budget Advisory Committee for consideration:

Increase the approved 2023-24 IMF allocation for the Judicial Council IT office by \$721,490 to provide the Madera Court with funding to complete their goal of digitizing over 13.4 million pages of court records and transform the court that relies on paper files into a digital court.

Attachments

1. Attachment A: Judicial Council of California Approved 2023-24 Allocations from the IMF – State Operations and Local Assistance Appropriations.
2. Attachment B: IMF Fund Condition Statement

Judicial Council of California
Approved 2023-24 Allocations
State Trial Court Improvement and Modernization Fund
State Operations and Local Assistance Appropriations

#	Program Name	Office	Approved 2023-24 Allocations		
			State Operations	Local Assistance	Total
A	B	C	D	E	F = (D + E)
1	Audit Services	AS	\$ 372,000	\$ -	\$ 372,000
2	Trial Court Master Agreements	BAP	182,000	-	182,000
3	Treasury Services - Cash Management	BAP	110,000		110,000
4	Data Analytics Advisory Committee	BMS		9,000	9,000
5	Budget Focused Training and Meetings	BS		25,000	25,000
6	Revenue Distribution Training	BS		10,000	10,000
7	Treasury Services - Cash Management	BS	-		-
8	Domestic Violence Forms Translation	CFCC		17,000	17,000
9	Interactive Software - Self-Rep Electronic Forms	CFCC		60,000	60,000
10	Self-Help Center	CFCC		5,000,000	5,000,000
11	Statewide Multidisciplinary Education	CFCC		67,000	67,000
12	Shriver Civil Counsel - cy prês Funding	CFCC		893,000	893,000
13	Statewide Support for Self-Help Programs	CFCC		100,000	100,000
14	Court Interpreter Testing etc.	CFCC		143,000	143,000
15	CJER Faculty	CJER		48,000	48,000
16	Essential Court Management Education	CJER	40,000		40,000
17	Essential Court Personnel Education	CJER		130,000	130,000
18	Judicial Education	CJER		984,000	984,000
19	Jury System Improvement Projects	CJS		9,000	9,000
20	Trial Court Labor Relations Academies and Forums	HR		23,000	23,000
21	Data Center and Cloud Service	IT	2,215,000	4,471,000	6,686,000
22	Uniform Civil Filing Services	IT	399,000	3,000	402,000
23	California Courts Protective Order Registry (CCPOR)	IT	418,000	537,000	955,000
24	Telecommunications	IT	-	14,500,000	14,500,000
25	Enterprise Policy & Planning (Statewide Planning and Dev Support)	IT	1,044,000	2,500,000	3,544,000
26	Data Integration	IT	703,000	993,000	1,696,000
27	Jury Management System	IT	-	665,000	665,000
28	Case Management System Replacement	IT	-	-	-
29	Telecom	IT	1,297,000	4,384,000	5,681,000
30	Jury System Improvement Projects	LS		10,000	10,000
31	Regional Office Assistance Group	LS	861,000	-	861,000
32	Judicial Performance Defense Insurance	LSS		1,931,000	1,931,000
33	Total		\$ 7,641,000	\$ 37,512,000	\$ 45,153,000

Totals by Office		Office	State Operations	Local Assistance	Total
Legend	C	D	E	F = (D + E)	
34	Audit Services	AS	\$ 372,000	\$ -	\$ 372,000
35	Branch Accounting and Procurement	BAP	292,000	-	292,000
36	Business Management Services	BMS	-	9,000	9,000
37	Budget Services	BS	-	35,000	35,000
38	Center for Families, Children and the Courts	CFCC	-	6,280,000	6,280,000
39	Center for Judicial Education and Research	CJER	40,000	1,162,000	1,202,000
40	Criminal Justice Services	CJS	-	9,000	9,000
41	Human Resources	HR	-	23,000	23,000
42	Information Technology	IT	6,076,000	28,053,000	34,129,000
43	Legal Services	LS	861,000	10,000	871,000
44	Leadership Services	LSS	-	1,931,000	1,931,000
Total Allocations			\$ 7,641,000	\$ 37,512,000	\$ 45,153,000

**State Trial Court Improvement and Modernization Fund
Fund Condition Statement
August 2023**

Updated: August 14, 2023

#	Description	Estimated				
		2020-21 (Year-end Financial Statement)	2021-22 (Year-end Financial Statement)	2022-23	2023-24	2024-25
		A	B	C	D	E
1	Beginning Balance	21,152,288	16,886,288	23,242,054	28,612,000	30,859,510
2	Prior-Year Adjustments	2,422,000	8,176,338	5,197,946	0	
3	Adjusted Beginning Balance	23,574,288	25,062,626	28,440,000	28,612,000	30,859,510
4	REVENUES¹:					
12	Subtotal Revenues	17,264,000	15,428,439	15,369,000	18,162,000	17,389,000
13	Transfers and Other Adjustments					
14	To Trial Court Trust Fund (Gov. Code, § 77209(j))	-13,397,000	-13,397,000	-13,397,000	-13,397,000	-13,397,000
15	To Trial Court Trust Fund (Budget Act)	-594,000	-594,000	-594,000	-594,000	-594,000
16	General Fund Transfer (Gov. Code § 20825.1)		-270,000	0	0	0
17	Total Revenues, Transfers, and Other Adjustments	3,273,000	1,167,439	1,378,000	4,171,000	3,398,000
18	Total Resources	26,847,288	26,230,065	29,818,000	32,783,000	34,257,510
19	EXPENDITURES²:					
20	Judicial Branch Total State Operations	4,635,000	5,217,956	7,452,000	7,641,000	7,860,000
21	Judicial Branch Total Local Assistance	47,825,000	44,734,883	37,857,000	38,383,490	38,254,000
22	Pro Rata and Other Adjustments	289,000	307,171	181,000	117,000	117,000
23	Less funding provided by General Fund (Local Assistance)	-42,788,000	-47,272,000	-44,284,000	-44,218,000	-44,218,000
24	Total Expenditures and Adjustments	9,961,000	2,988,011	1,206,000	1,923,490	2,013,000
25	Fund Balance	16,886,288	23,242,054	28,612,000	30,859,510	32,244,510
26	Fund Balance - less restricted funds	12,775,459	19,677,611	26,202,694	28,683,204	30,178,203
27	Structural Balance	-6,688,000	-1,820,572	172,000	2,247,510	1,385,000

¹ Revenue estimates are as of 2023-24 May Revision

² The 2022-23 expenditures reflect anticipated savings as recognized by programs in relation to the 2022-23 Judicial Council-approved allocations.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
(Action Item)

Title: 2023-24 Trial Court Trust Fund Allocation Adjustment for Center for Families, Children and the Courts, Sargent Shriver Civil Counsel Pilot Program Grant Allocations

Date: 8/22/2023

Contact: Laura Brown, Senior Analyst, Judicial Council Center for Families, Children & the Courts
916-643-8052 | Laura.Brown@jud.ca.gov

Issue

Consider adopting a recommendation from the Revenue and Expenditure (R&E) Subcommittee to increase the 2023-24 Trial Court Trust Fund (TCTF) allocation for the Center for Families, Children & the Courts (CFCC) Sargent Shriver Civil Counsel Program to fund additional grant allocations from existing program fund reserves, for consideration by the Judicial Branch Budget Committee (Budget Committee) and then the Judicial Council at its November 16-17, 2023 business meeting.

Background

On March 30, 2023, the Shriver Civil Counsel Act Implementation Committee met and approved allocating \$15.832 million in grants to qualified legal service providers to operate pilot projects that provide legal representation to low-income Californians in housing, domestic violence prevention, civil harassment restraining orders, probate conservatorships, guardianships of the person, elder abuse, or child custody matters. This was approved with the intention of utilizing a requested 2023-24 TCTF allocation of \$12.265 million and an additional allocation \$3.567 million funded from the existing program fund reserves. The existing program reserves for Shriver are currently \$20 million and, according to statute¹, shall be used to administer the Sargent Shriver Civil Counsel Pilot Program.

On April 13, 2023², the R&E Subcommittee approved a recommendation to allocate and distribute \$12.265 million to the Sargent Shriver Civil Counsel Pilot Program in 2023-24. The

¹ Sargent Shriver Civil Counsel Act, as amended by Assembly Bill 2193, https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202120220AB2193

² R&E Subcommittee meeting report (April 13, 2023), <https://www.courts.ca.gov/documents/tcbac-20230413-rande-materials.pdf> and audio, <http://wpc.1a57.edgecastcdn.net/001A57//itso/jc-advisory-groups/tcbac/2023-04-13/tcbac-20230413-rande-audio.mp3>.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
(Action Item)

subcommittee's recommendation was approved by the Trial Court Budget Advisory Committee (TCBAC) on May 4, 2023³ and the Budget Committee on May 17, 2023⁴.

On July 21, 2023, the Judicial Council approved the 2023-24 TCTF allocation of \$12.265 million for the Shriver Civil Counsel Pilot Program. This did not include \$3.567 million in additional allocations that were part of the Shriver Civil Counsel Implementation Committee's recommendation of \$15.832 million in grant funds for 2023-24 (Link A). The committee's recommendation included \$12.265 million presently allocated through the TCTF and available for expenditure and \$3.567 million available from the existing Shriver program reserves.

On August 22, 2023⁵, the R&E Subcommittee approved the recommendation for consideration to the TCBAC, for allocation and distribution of \$3.567 million from existing Shriver program reserves to fund the approved grants in 2023-24.

Recommendation

The following recommendation is presented to the TCBAC for consideration:

Increase the approved 2023-24 TCTF allocation for the CFCC by \$3.567 million from existing Shriver program reserves to fund the Shriver Civil Counsel Act Implementation Committee approved grants totaling \$15.832 million in 2023-24.

Attachments and Links

Link A: Judicial Council Report, July 21, 2023, Item 23-066, *Sargent Shriver Civil Counsel Act: Selection of Pilot Projects*,

<https://jcc.legistar.com/View.ashx?M=F&ID=12124930&GUID=FB567EA4-D0EA-4B2E-A554-6352E555984D>.

³ TCBAC meeting report (May 4, 2023), <https://www.courts.ca.gov/documents/tcbac-20230504-materials.pdf>, and minutes, <https://www.courts.ca.gov/documents/tcbac-20230504-minutes.pdf>.

⁴ Budget Committee meeting report (May 17, 2023), <https://www.courts.ca.gov/documents/jbbc-20230517-materials.pdf> and minutes, <https://www.courts.ca.gov/documents/jbbc-20230517-minutes.pdf>.

⁵ R&E Subcommittee meeting report (August 22, 2023), <https://www.courts.ca.gov/documents/tcbac-20230822-rande-materials.pdf> and audio, <http://wpc.1a57.edgecastcdn.net/001A57/its/jc-advisory-groups/tcbac/2023-08-22/tcbac-20230822-rande-audio.mp3>.