



Judicial Council of California

Trial Court Budget Advisory Committee

TRIAL COURT BUDGET ADVISORY COMMITTEE REVENUE AND EXPENDITURE SUBCOMMITTEE

MATERIALS FOR MARCH 23, 2023 VIDEO CONFERENCE MEETING

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Judicial Council of California
Trial Court Budget Advisory Committee

www.courts.ca.gov/tcbac.htm
tcbac@jud.ca.gov

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TRIAL COURT BUDGET ADVISORY COMMITTEE
REVENUE AND EXPENDITURE SUBCOMMITTEE

NOTICE AND AGENDA OF OPEN MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

THIS MEETING IS BEING RECORDED

Date: Thursday, March 23, 2023
Time: 4:00 p.m. - 5:00 p.m.
Public Call-in Number: <https://jcc.granicus.com/player/event/2678>

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to tcbac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the August 15, 2022 Revenue and Expenditure Subcommittee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcbac@jud.ca.gov. Only written comments received by 4:00 p.m. on March 22, 2023 will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-2)

Item 1

2022-23 Trial Court Trust Fund (TCTF) Allocation Adjustments for the Judicial Council Information Technology (IT) Office (Action Required)

Consideration of recommendations to adjust the 2022-23 TCTF allocation for the IT Data Center and Cloud Services program and a new Electronic Courts of Appeal Record and Transcripts program.

Presenter(s)/Facilitator(s): Ms. Heather Pettit, Director, Judicial Council Information Technology

Item 2

2022-23 TCTF Allocations Adjustment for the Budget Services (Action Required)

Consideration of a recommendation to adjust the 2022-23 TCTF allocation for elder abuse program reimbursements to the trial courts.

Presenter(s)/Facilitator(s): Ms. Rose Lane, Senior Analyst, Judicial Council Budget Services

IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

None

V. ADJOURNMENT

Adjourn



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TRIAL COURT BUDGET ADVISORY COMMITTEE
REVENUE AND EXPENDITURE SUBCOMMITTEE

MINUTES OF OPEN MEETING

August 15, 2022

4:00 p.m. – 5:00 p.m.

<https://jcc.granicus.com/player/event/1910>

Advisory Body Members Present: Judges: Hon. Patricia L. Kelly (Cochair), Hon. Jill C. Fannin, and Hon. Deborah A. Ryan.

Executive Officers: Mr. David H. Yamasaki (Cochair), Ms. Kim Bartleson, Ms. Rebecca Fleming, Mr. Neal Taniguchi, and Mr. Brian Taylor.

Advisory Body Members Absent: Judges: Hon. Michael A. Sachs

Executive Officers: Mr. Shawn Landry

Others Present: Mr. Zlatko Theodorovic, Ms. Fran Mueller, Ms. Brandy Olivera, Ms. Michele Allan, and Ms. Shirley Mohammed.

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 4:00 p.m. and roll was called.

Approval of Minutes

The advisory body reviewed and approved the minutes of the April 14, 2022 Revenue and Expenditure (R&E) Subcommittee meeting.

DISCUSSION AND ACTION ITEMS (ITEM 1)

Item 1 – Employee Assistance Program (EAP) Services for Trial Court Judges (Action Required)

Deliberation regarding EAP services for trial court judges.

Presenter(s)/Facilitator(s): Ms. Shirley Mohammed, Analyst, Judicial Council Budget Services

Action: The R&E Subcommittee voted unanimously to approve a recommendation to increase the 2022-23 IMF allocation to the Judicial Council Human Resources office in the amount of \$27,500 effective December 1, 2022.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:15 p.m.

Approved by the advisory body on enter date.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Revenue and Expenditure Subcommittee
(Action Item)

Title: 2022-23 Trial Court Trust Fund (TCTF) Allocation Adjustments for the Judicial Council Information Technology (IT) Office

Date: 3/17/2023

Contact: Ms. Heather Pettit, Director, Judicial Council Information Technology
916-263-2708 | Heather.Petit@jud.ca.gov

Issue

Consideration of recommendations to adjust the 2022-23 TCTF allocation for the IT Data Center and Cloud Services program and a new Electronic Courts of Appeal Record and Transcripts program for consideration by the Trial Court Budget Advisory Committee (TCBAC), the Judicial Branch Budget Committee (Budget Committee), and then the Judicial Council at its May 11–12, 2023 business meeting.

Background

California Courts Technology Center (CCTC) – Operations

In alignment with Judicial Council directives to affirm development and implementation of statewide technology initiatives, the CCTC program provides a Judicial Branch Technology Center for use by all courts. Funding is used for maintaining both core and court requested services including data network management and help desk services, which allow the courts to rely on the skills and expertise for maintenance and support. Additionally, some courts have requested Microsoft Office 365 G5 licenses through the state Department of Technology, and funding for this purpose will be reflected in this allocation.

The TCTF CCTC program costs are fully reimbursed by the participating courts. Courts reimburse the TCTF via the annual Schedule C process, where the courts confirm agreed upon technical charges. Once charges are confirmed by the courts, their monthly distributions are reduced over the fiscal year in the amount of the charges and returned to the TCTF.

Electronic Courts of Appeal Record and Transcripts (eCART)

Formerly known as the Transcript Assembly Program (or ‘TAP’), eCART is a software program that automates the trial court’s labor-intensive process of compiling a civil clerk’s transcript and produces an electronic record that can be securely transmitted to the appellate court. The Los Angeles Superior Court leads the development effort, and the software has been deployed in 35 courts as of October 2022. The additional allocation this year will support 2023–24 eCART overhead costs through the Schedule C process.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Revenue and Expenditure Subcommittee
(Action Item)

Recommendation

The following recommendation is presented to the Revenue and Expenditure Subcommittee for consideration:

Change the current year 2022–23 allocations from the TCTF to provide the Judicial Council IT office with funding for these expenditures:

1. \$424,000 TCTF allocation increase for Data Center and Cloud Services to its current year allocation amount of \$689,000, for a total current year allocation amount of \$1.1 million to account for a new expense for MS 365 that trial courts approved. These costs will be reimbursed by trial courts through the Schedule C process, resulting in a net neutral impact to the TCTF.
2. \$200,000 TCTF allocation to create a new eCART program and as approved by trial courts. These costs will be reimbursed by trial courts through the Schedule C process, resulting in a net neutral impact to the TCTF.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
Revenue and Expenditure Subcommittee
(Action Item)

Title: 2022-23 Trial Court Trust Fund (TCTF) Allocations Adjustment for
Judicial Council Budget Services

Date: 3/23/2023

Contact: Oksana Tuk, Senior Analyst, Judicial Council Budget Services
916-643-8027 | oksana.tuk@jud.ca.gov

Issue

Consideration of a recommendation to adjust the current year 2022–23 TCTF allocation for elder abuse program reimbursements to the trial courts for consideration by the Trial Court Budget Advisory Committee (TCBAC), the Judicial Branch Budget Committee (Budget Committee), and then the Judicial Council at its May 11–12, 2023 business meeting.

Background

Assembly Bill 59 (Stats. 1999, ch. 561)¹ authorized elders and dependent adults to seek emergency protective orders to protect them from nonrelative cohabitants under the Domestic Violence Protection Act for non-financially related abuses. It also created a new protective order for elder and dependent adult abuse which includes financial abuse. The 2000 Budget Act (Stats. 2000, ch. 52) provided \$1.175 million to address court workload associated with the processing of these orders. It also required that any funding not used for this purpose revert to the General Fund.

Since 2001–02, courts have been required to provide Judicial Council staff with the number of EA-100 forms filed with them on a quarterly basis for reimbursement of \$185 for each filing. Due to declining filings at the time, the Trial Court Working Group (now the TCBAC) recommended, and the council adopted at its business meeting on July 25, 2005,² a permanent redirection of \$875,000 of the \$1.175 million allocation funding for processing elder and dependent adult abuse protective orders for other program areas. This left a total of \$300,000 each year for elder abuse reimbursement costs.

¹ Assembly Bill 59 (Stats. 1999, ch. 561), https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=199920000AB59.

² Judicial Council meeting report (July 25, 2005), <https://www.courts.ca.gov/documents/age0705.pdf>; Judicial Council meeting minutes (July 25, 2005), <https://www.courts.ca.gov/documents/min0705.pdf>.

JUDICIAL COUNCIL OF CALIFORNIA
BUDGET SERVICES
Report to the Trial Court Budget Advisory Committee
Revenue and Expenditure Subcommittee
(Action Item)

In 2021–22, due to the increase in the number of protective orders in recent years, the Judicial Council approved an increase to the elder abuse reimbursement allocation from \$300,000 to \$650,000.³

The number of protective orders has continued to increase and as a result, last fiscal year’s funding allocation reimbursed courts for expenditures from the first quarter and part of the second quarter only. The current year allocation amount is \$650,000⁴, and based on available data and projections, the approximate total need for this reimbursement program is \$1.2 million which represents a \$550,000 increase to the existing allocation.

Recommendation

The following recommendation is presented to the Revenue and Expenditure Subcommittee for consideration:

Adopt a recommendation to approve a \$550,000 increase for the elder abuse reimbursement allocation for 2022–23 from the TCTF, for a total allocation amount of \$1.2 million, for consideration by the TCBAC, Budget Committee, and then the council at its business meeting on May 11–12, 2023.

³ Judicial Council meeting report (July 9, 2021), <https://jcc.legistar.com/View.ashx?M=F&ID=9503183&GUID=6AEC14FF-C7BD-455E-9B5B-86E521702022>; Judicial Council meeting minutes (July 9, 2021), <https://jcc.legistar.com/View.ashx?M=M&ID=803683&GUID=7A91FDD5-4839-4018-9831-79E23D4383BF>.

⁴ Judicial Council meeting report (July 15, 2022), <https://jcc.legistar.com/View.ashx?M=A&ID=869107&GUID=7982B915-4E53-4539-9B54-8536AB5EF9A1>; Judicial Council meeting minutes (July 15, 2022), <https://jcc.legistar.com/View.ashx?M=M&ID=869107&GUID=7982B915-4E53-4539-9B54-8536AB5EF9A1>.