



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT BUDGET
ADVISORY COMMITTEE

www.courts.ca.gov/tcbac.htm

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TRIAL COURT BUDGET ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

March 14, 2022

12:00 p.m. – 1:30 p.m.

<http://jcc.granicus.com/player/event/1646>

Advisory Body Members Present: Judges: Hon. Jonathan B. Conklin (Chair), Hon. Daniel J. Buckley, Hon. Jill C. Fannin, Hon. Kimberly Gaab, Hon. Patricia L. Kelly, Hon. Erick L. Larsh, Hon. Deborah A. Ryan, Hon. Michael A. Sachs, Hon. Scott B. Thomsen, and Hon. Theodore C. Zayner.

Executive Officers: Ms. Rebecca Fleming (Vice Chair), Mr. Chad Finke, Mr. James Kim, Mr. Shawn Landry, Ms. Krista LeVier, Mr. Brandon E. Riley, Mr. Neal Taniguchi, Mr. Brian Taylor, and Mr. David Yamasaki.

Advisory Body Members Absent: Hon. Kevin M. Seibert, Ms. Kim Bartleson, Mr. Kevin Harrigan, and Mr. Chris Ruhl.

Others Present: Mr. John Wordlaw, Ms. Fran Mueller, Ms. Brandy Olivera, Mr. Douglas Denton, Ms. Anna Maves, Mr. Catrayel Wood, and Mr. Joseph Glavin.

OPEN MEETING

Call to Order and Roll Call

The chair welcomed the members, called the meeting to order at 12:00 p.m., and took roll call.

Approval of Minutes

The advisory body reviewed and approved minutes of January 13, 2022 Trial Court Budget Advisory Committee (TCBAC) virtual meeting, the January 27, 2022 TCBAC action by email between meetings, and the February 10, 2022 TCBAC action by email between meetings.

DISCUSSION AND ACTION ITEMS (ITEM 1)

Item 1 - Minimum Operating and Emergency Reserve Policy (Action Required)

Consideration of options related to the suspension of the Minimum Operating and Emergency Fund Balance Policy.

Presenter(s)/Facilitator(s): Mr. Joseph Glavin, Analyst, Judicial Council Budget Services

Action: TCBAC unanimously voted to approve the recommendation to extend the suspension of the minimum operating and emergency fund balance policy for an additional two fiscal years until June 30, 2024—or earlier if Government Code 77203 is amended—for consideration by the Judicial Branch Budget Committee (Budget Committee) and then the Judicial Council at its May 12-13, 2022 business meeting.

Item 2 - Trial Court Trust Fund Funds Held on Behalf (FHOB) of the Trial Courts Reporting Frequency (Action Required)

Consideration to revise the current FHOB policy requiring courts to report to TCBAC each quarter on projects completed within the last 90 days.

Presenter(s)/Facilitator(s): Mr. Catrayel Wood, Senior Analyst, Judicial Council Budget Services

Action: TCBAC unanimously voted to approve the recommendation to be considered by the Budget Committee and then the council at its May 12-13, 2022 business meeting, including an amendment to add number 3 below:

1. Revise the current FHOB policy, requiring that courts report to the TCBAC within 90 days of completion of a project or planned expenditure regarding how the funds were expended, from a quarterly to an annual reporting of all projects or planned expenditures completed in a fiscal year;
2. Include a requirement on the annual reporting to include status updates on projects or planned expenditures not completed; and
3. Make language corrections to the current policy as appropriate.

Item 3 - SB 170 One-time \$30 Million Court Interpreter Employee Incentive Grant (CIEIG) Allocation Methodology (Action Required)

Consideration of an allocation methodology to distribute CIEIG funding to the trial courts approved to receive funding through the grant application process.

Presenter(s)/Facilitator(s): Mr. Douglas Denton, Principal Manager, Judicial Council
Center for Families, Children & the Courts

Action: TCBAC unanimously voted to approve the following recommendation to be considered by the Budget Committee and then the council at its May 12-13, 2022 business meeting:

1. Approve the proposed allocations for the CIEIG for 2021–22;
2. Direct Judicial Council Budget Services staff to distribute grant awards to courts no later than the June 2022 distribution; and
3. Direct Judicial Council Budget Services and Language Access Services staff to initiate a future grant application cycle for 2022-23.

Item 4 - 2022-23 AB 1058 Allocations (Action Required)

Consideration of the 2022-23 allocations for the child support commissioner and family law facilitator programs.

Presenter(s)/Facilitator(s): Ms. Anna Maves, Supervising Attorney, Judicial Council
Center for Families, Children & the Courts

Action: *TCBAC unanimously voted to approve the following recommendation to be considered by the Budget Committee and then the council at its May 12-13, 2022 business meeting, effective July 1, 2022:*

- 1. Approve the allocation for the Child Support Commissioner side of the program for 2022–23 as set forth in Attachment 4A. This allocation maintains the current workload-based methodology approved by the Judicial Council in July 2021; and*
- 2. Approve the allocation for the Family Law Facilitator side of the program for 2022–23 as set forth in Attachment 4B. This allocation maintains the current population-based methodology approved by the Judicial Council in July 2021.*

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 12:43 p.m.

Approved by the advisory body on April 21, 2022.