



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT BUDGET  
ADVISORY COMMITTEE

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## TRIAL COURT BUDGET ADVISORY COMMITTEE

### NOTICE AND AGENDA OF OPEN MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

THIS MEETING IS BEING RECORDED

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**Date:** June 11, 2020  
**Time:** 10:00 a.m. to 2:00 p.m.  
**Public Call-in Number:** <http://jcc.granicus.com/player/event/948?>

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Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

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##### **Call to Order and Roll Call**

##### **Approval of Minutes**

Approve minutes of the April 30, 2020 Trial Court Budget Advisory Committee telephonic meeting.

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#### II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

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This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov). Only written comments received by 10:00 a.m. on June 10, 2020 will be provided to advisory body members prior to the start of the meeting.

**III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1–8)**

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**\*\*\* As a result of the COVID-19 pandemic and the current recession, final 2020-21 budget actions may have an impact on some of the agenda items listed below. Based on the outcome of the state's final Budget Act, some items may need to be revisited by Judicial Council subcommittees and advisory bodies as recommendations are developed for council consideration. \*\*\***

**Item 1**

**2020-21 Court-Appointed Dependency Counsel Allocations (Action Required)**

Consideration of the 2020-21 allocations from the Trial Court Trust Fund (TCTF) for court-appointed dependency counsel.

Presenter(s)/Facilitator(s): Ms. Audrey Fancy, Principal Managing Attorney, Judicial Council Center for Families, Children, and the Courts  
Ms. Vida Terry, Senior Analyst, Judicial Council Center for Families, Children, and the Courts

**Item 2**

**Review of General Ledger Accounts for Inclusion in the Workload Formula (Action Required)**

Consideration of a Funding Methodology Subcommittee (FMS) recommendation on operating expenses and equipment accounts as well as a recommendation resulting from additional revenue general ledger account review.

Presenter(s)/Facilitator(s): Ms. Leah Rose-Goodwin, Manager, Judicial Council Business Management Services

**Item 3**

**Workload Formula Adjustment Request Process (ARPs) – San Francisco Superior Court Cluster Assignment Evaluation (Action Required)**

Consideration of an FMS recommendation to change the San Francisco Superior Court's cluster assignment based on the court's current number of authorized judicial positions.

Presenter(s)/Facilitator(s): Ms. Kristin Greenaway, Supervising Research Analyst, Judicial Council Business Management Services

**Item 4**

**Allocations from the State Trial Court Improvement and Modernization Fund (IMF) for 2020-21 (Action Required)**

Consideration of recommendations of the Revenue and Expenditure (R&E) Subcommittee regarding allocations from the IMF for 2020-21.

Presenter(s)/Facilitator(s): Mr. Jason Haas, Senior Analyst, Judicial Council Budget Services

**Item 5**

**Allocations from the TCTF and Trial Court Allocations for 2020-21 (Action Required)**

Consideration of recommendations of the R&E Subcommittee regarding allocations from the TCTF for 2020-21, consideration of recommendations of the FMS regarding one-time funding and a reduction proposed in the 2020-21 May Revision, and consideration of 2020-21 trial court allocations, including the Workload Formula, from the TCTF, Immediate and Critical Needs Account, and General Fund.

Presenter(s)/Facilitator(s): Ms. Oksana Tuk, Senior Analyst, Judicial Council Budget Services

**Item 6**

**Court Interpreter Program (CIP) Funding Shortfall (Action Required)**

Consideration of an FMS recommendation to address the proposed reduction in the 2020-21 May Revision and a projected 2020-21 shortfall in the CIP.

Presenter(s)/Facilitator(s): Mr. Catrayel Wood, Senior Analyst, Judicial Council Budget Services

**Item 7**

**Update to Children's Waiting Room (CWR) Policy (Action Required)**

Consideration of a Fiscal Planning Subcommittee recommendation on revisions to the CWR Distribution and Fund Balance Policy to streamline the process including review and reporting requirements.

Presenter(s)/Facilitator(s): Mr. Catrayel Wood, Senior Analyst, Judicial Council Budget Services

**Item 8**

**Minimum Operating and Emergency Reserve Policy (Action Required)**

Consideration of a recommendation to maintain the suspension of the Minimum Operating and Emergency Fund Balance Policy.

Presenter(s)/Facilitator(s): Ms. Brandy Olivera, Manager, Judicial Council Budget Services

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**IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Info 1**

**2020-21 Budget Update**

Update on the budget for 2020-21.

Presenter(s)/Facilitator(s): Mr. Zlatko Theodorovic, Deputy Director, Judicial Council Budget Services

**Info 2**

**ARP Updates**

An update on the El Dorado Superior Court ARP submission and the joint ARP submission from Contra Costa Superior Court and San Francisco Superior Court.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Trial Court Budget Advisory Committee  
Ms. Leah Rose-Goodwin, Manager, Judicial Council Business Management Services

**Info 3**

**ARP Update on Mental Health Caseweights**

Update on the joint ARP submission from Los Angeles and San Diego Superior Courts and the Workload Assessment Advisory Committee recommendation to the Judicial Council.

Presenter(s)/Facilitator(s): Ms. Leah Rose-Goodwin, Manager, Judicial Council Business Management Services

**Info 4**

**Cluster 2 Findings**

Includes a report on findings regarding cluster 2 that was provided to the FMS.

Presenter(s)/Facilitator(s): Ms. Kristin Greenaway, Supervising Research Analyst, Judicial Council Business Management Services

**Info 5**

**TCTF Funds Held on Behalf Expenditure Reporting**

Quarterly report to the Trial Court Budget Advisory Committee on how funds were expended for projects and planned expenditures that are complete; nothing to report this quarter.

Presenter(s)/Facilitator(s): Mr. Catrayel Wood, Senior Analyst, Judicial Council Budget Services

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**V. ADJOURNMENT**

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**Adjourn**