



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT BUDGET
ADVISORY COMMITTEE

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TRIAL COURT BUDGET ADVISORY COMMITTEE

FISCAL PLANNING SUBCOMMITTEE

MINUTES OF OPEN MEETING

May 21, 2020

9:30 a.m. – 10:00 a.m.

Call in Number: 1-877-820-7831, Pass Code: 1884843 (listen only)

Advisory Body Members Present: Judges: Hon. Jonathan B. Conklin (Chair), Hon. Kimberly A. Gaab, and Hon. Charles Margines.

Executive Officers: Ms. Kim Bartleson, Mr. Chad Finke, Mr. Chris Ruhl, Mr. Michael D. Planet, Mr. Shawn Landry, Mr. Brian Taylor, and Mr. David H. Yamasaki.

Advisory Body Members Absent:

Others Present: Ms. Fran Mueller, Ms. Brandy Olivera, Ms. Michele Allan, Mr. Catrayel Wood, Mr. Bob Fleshman, Mr. Tarry Singh, Mr. Joe Azevedo, and Mr. Travis Andreas.

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 9:30 a.m. and roll was called.

Approval of Minutes

The advisory body reviewed and approved the minutes of the November 21, 2019 Fiscal Planning Subcommittee (FPS) meeting.

DISCUSSION AND ACTION ITEMS (ITEM 1)

Item 1 – Trial Court Trust Fund (TCTF) Funds Held on Behalf of the Trial Courts Requests (Action Item)

Consideration of whether to recommend that the Judicial Council approve TCTF funds to be held on behalf of the trial courts in response to six amended requests from five trial courts.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Fiscal Planning Subcommittee
Mr. Catrayel Wood, Senior Analyst, Judicial Council Budget Services

Action:

- *FPS unanimously approved six amended Funds Held on Behalf requests; two submitted by Sierra, one submitted by Napa, one submitted by San Benito, one submitted by Sutter, and one submitted by Kern for consideration by the Judicial Council.*

Item 2 – Update to Children’s Waiting Room (CWR) Policy (Action Item)

Consideration of revisions to the CWR Distribution and Fund Balance Policy to streamline the process including review and reporting requirements.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Fiscal Planning Subcommittee Mr. Catrayel Wood, Senior Analyst, Judicial Council Budget Services

Action:

- *FPS unanimously approved the updates to the Children’s Waiting Room Distribution and Fund Balance Policy for consideration by the Trial Court Budget Advisory Committee.*

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 9:43 a.m.

Approved by the advisory body on August 3, 2020.