



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT BUDGET  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcbac.htm](http://www.courts.ca.gov/tcbac.htm)  
[tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov)

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## TRIAL COURT BUDGET ADVISORY COMMITTEE FUNDING METHODOLOGY SUBCOMMITTEE

### NOTICE AND AGENDA OF OPEN IN-PERSON MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e))

THIS MEETING IS BEING RECORDED

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**Date:** February 20, 2020  
**Time:** 10:00 a.m. to 2:00 p.m.  
**Location:** 455 Golden Gate Ave. 3rd floor, San Francisco, CA 94102; Sequoia Room  
**Public Call-in Number:** 1-877-820-7831; passcode 1884843 (Listen Only)

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Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

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##### Call to Order and Roll Call

##### Approval of Minutes

Approve minutes of the October 8, 2019 Funding Methodology Subcommittee meeting.

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#### II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1)-(2))

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##### In-Person Public Comment

Members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least one hour prior to the meeting start time. The cochair will establish speaking limits at the beginning of the public comment session. While the advisory body welcomes and encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

**Written Comment**

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov) or mailed or delivered to Judicial Council of California, 2850 Gateway Oaks Drive, Suite 300, Sacramento, CA 95833, attention: Mr. Zlatko Theodorovic. Only written comments received by 10:00 a.m. on February 19, 2020 will be provided to advisory body members prior to the start of the meeting.

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**III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-3)**

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**Item 1**

**Operating Expenses and Equipment (OE&E) Review (Action Required)**

Discuss findings of extensive review of OE&E for inclusion in the Workload Formula.

Presenter(s)/Facilitator(s): Ms. Leah Rose-Goodwin, Manager, Business Management Services

**Item 2**

**Cluster 2 Findings (Action Required)**

Discuss findings regarding cluster 2.

Presenter(s)/Facilitator(s): Ms. Leah Rose-Goodwin, Manager, Business Management Services

**Item 3**

**Court Interpreters Program (CIP) Funding Shortfall and Update on Methodology (Action Required)**

Consider a recommendation to address a projected 2020-21 funding shortfall in the Court Interpreters Program, which includes an update on the status of the Interpreter Ad Hoc Subcommittee on its charge to continue its development of a methodology that addresses anticipated, ongoing funding shortfalls and review existing methodologies.

Presenter(s)/Facilitator(s): Mr. Catrayel Wood, Sr. Budget Analyst, Budget Services

**Item 4**

**Allocation Methodology of Trial Court Funding in 2020-21 Governor's Budget (Action Required)**

Consider recommendation on methodologies to allocate trial court funding included in 2020-21 Governor's Budget.

Presenter(s)/Facilitator(s): Ms. Brandy Sanborn, Manager, Budget Services

**Item 5**

**Workload Formula Adjustment Request Process (ARPs) (Action Required)**

Discuss two ARPs submitted to the Judicial Council Administrative Director.

Presenter(s)/Facilitator(s): Ms. Leah Rose-Goodwin, Manager, Business Management Services

**Item 6**

**Funding Methodology Subcommittee Work Plan (Action Required)**

Discuss updates to the Funding Methodology Subcommittee Work Plan.

Presenter(s)/Facilitator(s): Mr. Zlatko Theodorovic, Chief Financial Officer and Director, Budget Services

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**IV. ADJOURNMENT**

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**Adjourn**