



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT BUDGET
ADVISORY COMMITTEE

www.courts.ca.gov/tcbac.htm
tcbac@jud.ca.gov

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TRIAL COURT BUDGET ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN IN-PERSON MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e))

THIS MEETING IS BEING RECORDED

Date: March 21, 2019
Time: 10:00 a.m. - 2:00 p.m.
Location: 455 Golden Gate Avenue, San Francisco, CA 94102
(Sequoia Room)
Public Call-in Number: 1-877-820-7831; Passcode 1884843 (Listen Only)

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [insert e-mail address].

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the February 19, 2019 Trial Court Budget Advisory Committee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1)-(2))

In-Person Public Comment

Members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least one hour prior to the meeting start time. The Chair will establish speaking limits at the beginning of the public comment session. While the advisory body welcomes and

encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcbac@jud.ca.gov or mailed or delivered to Judicial Council of California, 455 Golden Gate Avenue, San Francisco, CA 94102, attention: Ms. Brandy Sanborn. Only written comments received by 10:00 a.m. on March 20, 2019 will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-6)

Item 1

Children's Waiting Room Report (Action Required)

Recommendation of the Fiscal Planning Subcommittee on continued receipt of Children's Waiting Room funds for Contra Costa Superior Court.

Presenter(s)/Facilitator(s): Ms. Melissa Ng, Senior Analyst, Judicial Council Budget Services

Item 2

Adjustments to Council Approved 2018-19 Allocations from the State Trial Court Improvement and Modernization Fund (IMF) (Action Required)

Recommendation of the Revenue and Expenditure Subcommittee on an IMF augmentation to the 2018-19 allocations for the Judicial Council Information Technology office Jury Management Program.

Presenter(s)/Facilitator(s): Mr. Jason Haas, Senior Analyst, Judicial Council Budget Services

Item 3

All Funding Sources and Operating Expenses & Equipment (OE&E) Inflationary Factor (Action Required)

Recommendation of the Funding Methodology Subcommittee on funding sources that should be factored into the WAFM and an inflationary factor for OE&E incorporated into the model.

Presenter(s)/Facilitator(s): Ms. Leah Rose-Goodwin, Manager, Judicial Council Budget Services

Item 4

Outcomes for New Funding Provided in the Budget Act of 2018 (Action Required)

Recommendation of the Funding Methodology Subcommittee on the reporting requirement for the outcomes for the new funding provided in the Budget Act of 2018.

Presenter(s)/Facilitator(s): Ms. Leah Rose-Goodwin, Manager, Judicial Council
Budget Services

Item 5

Updates to the Workload-based Allocation and Funding Methodology (WAFM) Adjustment Request Procedures (ARP) (Action Required)

Recommendation of the Funding Methodology Subcommittee on updates to the existing process to request adjustments to WAFM.

Presenter(s)/Facilitator(s): Ms. Leah Rose-Goodwin, Manager, Judicial Council
Budget Services

Item 6

2020-21 ARP Submissions (Action Required)

Review and referral of 2020-21 ARP submissions.

Presenter(s)/Facilitator(s): Ms. Leah Rose-Goodwin, Manager, Judicial Council
Budget Services

IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Info 1

Judicial Council Advisory Committee on Audits and Financial Accountability Letter

Discuss letter submission to the Trial Court Budget Advisory Committee from the Advisory Committee on Audits and Financial Accountability for the Judicial Branch regarding encumbrance policies.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Trial Court Budget
Advisory Committee
Ms. Rebecca Fleming, Vice Chair, Trial Court Budget
Advisory Committee

V. ADJOURNMENT

Adjourn