



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT BUDGET  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcbac.htm](http://www.courts.ca.gov/tcbac.htm)  
[tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov)

Request for ADA accommodations should be made at least three business days before the meeting and directed to: [JCCAccessCoordinator@jud.ca.gov](mailto:JCCAccessCoordinator@jud.ca.gov)

## TRIAL COURT BUDGET ADVISORY COMMITTEE FUNDING METHODOLOGY SUBCOMMITTEE

### NOTICE AND AGENDA OF OPEN IN-PERSON MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e))

THIS MEETING IS BEING RECORDED

---

**Date:** February 28, 2019 and March 1, 2019  
**Time:** 10:00 a.m. – 5:00 p.m. and 8:00 a.m. - 1:00 p.m.  
**Location:** 455 Golden Gate Avenue, San Francisco, CA 94105; Catalina Room  
**Public Call-in Number:** 1-877-820-7831 passcode 1884843 (Listen Only)

---

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [insert e-mail address].

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

---

#### **I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

---

##### **Call to Order and Roll Call**

##### **Approval of Minutes**

Approve minutes of the October 18, 2018 Funding Methodology Subcommittee meeting.

---

#### **II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1)-(2))**

---

##### **In-Person Public Comment**

Members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least 30 minutes prior to the meeting start time. The Chair will establish speaking limits at the beginning of the public comment session. While the advisory body welcomes and

encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

**Written Comment**

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov) or mailed or delivered to Judicial Council of California, 455 Golden Gate Avenue, San Francisco, CA 94102, attention: Ms. Lucy Fogarty. Only written comments received by 10:00 a.m. on February 27, 2019 will be provided to advisory body members prior to the start of the meeting.

---

**III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1–8)**

---

**Item 1**

**Civil Assessments and Maintenance of Effort (MOE) Obligation (Action Required)**

Discuss the impacts of civil assessments and the MOE obligation on WAFM.

Presenter(s)/Facilitator(s): Hon. Daniel J. Buckley, Cochair, Funding Methodology Subcommittee  
Ms. Rebecca Fleming, Cochair, Funding Methodology Subcommittee

**Item 2**

**All Funding Sources and Operating Expenses & Equipment (OE&E) Inflationary Factor (Action Required)**

Discuss how all funding sources should be factored into WAFM and incorporating an inflationary factor for OE&E into the model.

Presenter(s)/Facilitator(s): Ms. Sherri Carter, Court Executive Officer, Los Angeles Superior Court  
Ms. Leah Rose-Goodwin, Manager, Budget Services

**Item 3**

**Unfunded Costs for Facilities (Action Required)**

Discuss how unfunded costs for facilities should be factored into WAFM.

Presenter(s)/Facilitator(s): Ms. Angela Guzman, Manager, Budget Services

**Item 4**

**Workload Funding at 100 Percent (Action Required)**

Discuss policy parameters regarding an allocation methodology for trial courts that exceed 100 percent of their Workload-Based Allocation and Funding Methodology (WAFM) need.

Presenter(s)/Facilitator(s): Hon. Daniel J. Buckley, Cochair  
Ms. Rebecca Fleming, Cochair

**Item 5**

**Outcomes for New Funding Provided in the Budget Act of 2018 (Action Required)**

Discuss the reporting requirement for the outcomes for the new funding provided in the Budget Act of 2018.

Presenter(s)/Facilitator(s): Hon. Daniel J. Buckley, Cochair  
Ms. Leah Rose-Goodwin, Manager, Budget Services

**Item 6**

**Interpreter Shortfall Methodology (Action Required)**

Discuss a methodology for reimbursement of interpreter funds in the event of a shortfall.

Presenter(s)/Facilitator(s): Mr. Catrayel Wood, Senior Analyst, Budget Services

**Item 7**

**Updates to WAFM Adjustment Request Procedures (Action Required)**

Discuss updates to the existing process to request adjustments to WAFM.

Presenter(s)/Facilitator(s): Hon. Daniel J. Buckley, Cochair, Funding Methodology Subcommittee  
Ms. Rebecca Fleming, Cochair, Funding Methodology Subcommittee  
Ms. Kristin Greenaway, Supervisor, Budget Services

**Item 8**

**Funding Methodology Subcommittee Work Plan (Action Required)**

Discuss updates to the Funding Methodology Subcommittee Work Plan.

Presenter(s)/Facilitator(s): Ms. Lucy Fogarty, Deputy Director, Budget Services

---

**IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

---

**Info 1**

**Cluster 2 Review**

An update on the Cluster 2 review.

Presenter(s)/Facilitator(s): Ms. Kristin Greenaway, Supervisor, Budget Services

---

**V. ADJOURNMENT**

---

**Adjourn**