



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT BUDGET  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcbac.htm](http://www.courts.ca.gov/tcbac.htm)  
[tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov)

## TRIAL COURT BUDGET ADVISORY COMMITTEE

### OPEN MEETING AGENDA

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))

THIS MEETING IS BEING RECORDED

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**Date:** April 5, 2018  
**Time:** 10:00 a.m. – 2:00 p.m.  
**Location:** 2860 Gateway Oaks Drive, Suite 400, Sacramento, CA 95833  
(Veranda Room)  
**Public Call-In Number** 1-877-820-7831, Pass code: 1884843 (listen only)

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Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### **I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

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##### **Call to Order and Roll Call**

##### **Approval of Minutes**

Approve minutes of the February 15, 2018, Trial Court Budget Advisory Committee teleconference meeting.

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#### **II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))**

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##### **Public Comment**

Members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least one hour prior to the meeting start time. The Chair will establish speaking limits at the beginning of the public comment session. While the advisory body welcomes and encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

**Written Comment**

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [tcbac@jud.ca.gov](mailto:tcbac@jud.ca.gov) or mailed or delivered to Judicial Council of California, 455 Golden Gate Avenue, San Francisco, CA 94102 attention: Ms. Brandy Sanborn. Only written comments received by 10:00 a.m. on April 4, 2018 will be provided to advisory body members prior to the start of the meeting.

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**III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1–5)**

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**Item 1**

**Workload-based Allocation and Funding Methodology (WAFM) Adjustment Request Process (ARP) Referrals (Action Required)**

Review and referral of 2019-20 ARP submissions to the Funding Methodology Subcommittee.

Presenter(s)/Facilitator(s): Mr. James Baird, Senior Budget Analyst, Judicial Council Budget Services

**Item 2**

**Minimum Operating and Emergency Reserve Policy (Action Required)**

Consideration of maintaining the suspension of the minimum operating and emergency fund balance policy.

Presenter(s)/Facilitator(s): Ms. Brandy Sanborn, Manager, Judicial Council Budget Services

**Item 3**

**Juvenile Dependency Counsel Collections Program and Court Appointed Counsel Unspent Funding Allocations (Action Required)**

Consideration of allocating 2016-17 collection monies and 2017-18 expected unspent funding to trial courts as well as augmenting the small court reserve.

Presenter(s)/Facilitator(s): Mr. Don Will, Principal Manager, Judicial Council Center for Families, Children, & the Courts

**Item 4**

**Adjustments to Council-Approved 2017-18 Allocations from the State Trial Court Improvement and Modernization Fund (IMF) (Action Required)**

Consideration of recommendations of the Revenue and Expenditure (R&E) Subcommittee to adjust 2017-18 Judicial Council approved allocations for the Language Access Plan & Support for the Court Interpreters related to a 2017-18 approved Budget Change Proposal and the Jury Management program.

Presenter(s)/Facilitator(s): Hon. Jeffrey B. Barton, Cochair, Revenue & Expenditure Subcommittee; Ms. Sherri Carter, Cochair, Revenue & Expenditure Subcommittee, and Ms. Donna Newman, Budget Supervisor, Judicial Council Budget Services

**Item 5**

**Revise Reporting Requirement for Trial Court Trust Fund (TCTF) and IMF Encumbrances (Action Required)**

Consideration of a recommendation of the R&E Subcommittee to revise the reporting requirement for outstanding encumbrances for all programs funded from the TCTF and/or IMF from semi-annual to annual.

Presenter(s)/Facilitator(s): Hon. Jeffrey B. Barton, Cochair, Revenue & Expenditure Subcommittee; Ms. Sherri Carter, Cochair, Revenue & Expenditure Subcommittee, and Ms. Donna Newman, Budget Supervisor, Judicial Council Budget Services

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**IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Info 1**

**AB 1058 Funding Allocation Joint Subcommittee Update**

Update on the AB 1058 child support court allocation project.

Presenter(s)/Facilitator(s): Hon. Mark A. Cope, Cochair, AB 1058 Funding Allocation Joint Subcommittee

**Info 2**

**Budget Update for 2018-19**

Update on the budget for 2018-19.

Presenter(s)/Facilitator(s): Mr. Zlatko Theodorovic, Director, Judicial Council Budget Services

**Info 3**

**TCTF Structural Shortfall**

Review of the TCTF fund condition statement and structural shortfall.

Presenter(s)/Facilitator(s): Mr. Zlatko Theodorovic, Director, Judicial Council Budget Services

**Info 4**

**Discussion**

General discussion.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Chair, Trial Court Budget Advisory Committee

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**V. ADJOURNMENT**

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**Adjourn**