



JUDICIAL COUNCIL  
OF CALIFORNIA

TRIAL COURT BUDGET  
ADVISORY COMMITTEE

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TRIAL COURT BUDGET ADVISORY COMMITTEE

FUNDING METHODOLOGY SUBCOMMITTEE

MINUTES OF OPEN MEETING

May 8, 2017

3:30 p.m. – 4:30 p.m.

Conference Call Line: 1-877-820-7831; Passcode: 1884843 (Listen Only)

**Advisory Body Members Present:** Judges: Hon. Jonathan B. Conklin (Co-Chair).  
Executive Officers: Ms. Rebecca Fleming (Co-Chair), Ms. Sherri R. Carter, Mr. Jake Chatters, Mr. W. Samuel Hamrick, Jr., Mr. Jeffrey E. Lewis, Mr. Michael D. Planet, Mr. Michael M. Roddy, and Ms. Tania Ugrin-Capobianco.

**Advisory Body Members Absent:** Judges: Hon. Mark Ashton Cope, and Hon. Joyce D. Hinrichs.

**Others Present:** Ms. Lucy Fogarty, Ms. Brandy Sanborn and Ms. Suzanne Blihovde.

OPEN MEETING

**Call to Order and Roll Call**

The chair called the meeting to order at 3:30 p.m. and roll was called.

**Approval of Minutes**

The advisory body reviewed and approved the minutes of the April 12, 2017 Funding Methodology Committee Meeting.

**ACTION ITEMS (ITEMS 1-3)**

**Item 1 – Funding Methodology Subcommittee (FMS) Workload Priorities for 2017-2018 (Action Item)**

Confirm the 2016-2017 work plan for FMS.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Co-Chair, Funding Methodology Subcommittee; Ms. Rebecca Fleming, Co-Chair, Funding Methodology Subcommittee; and Ms. Suzanne Blihovde, Senior Budget Analyst, Judicial Council Budget Services.

*Action: The Funding Methodology Subcommittee unanimously approved the workload priorities for 2017-2018.*

**Item 2 – WAFM Adjustment Request Process and WAFM Adjustment Timeline (Action Item)**

Confirm changes to the current Judicial Council approved Workload-Based Allocation and Funding Methodology (WAFM) Adjustment Request Process regarding unaccounted for factors being unique to applicant court(s) or having broader applications. Confirm formalizing the current practice to not adjust the WAFM formula after April 1 for implementation on July 1 of the upcoming fiscal year for changes not related to the WAFM adjustment process.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Co-Chair, Funding Methodology Subcommittee; Ms. Rebecca Fleming, Co-Chair, Funding Methodology Subcommittee; and Ms. Suzanne Blihovde, Senior Budget Analyst, Judicial Council Budget Services.

*Action: The Funding Methodology Subcommittee unanimously approved the WAFM Adjustment Request and WAFM Adjustment Timeline.*

**Item 3 – Impact of Adjusting Bureau of Labor Statistics (BLS) on WAFM calculations (Action Item)**

Confirm impact of adjusting BLS to different percentages for all courts and its effect on funding floor in WAFM calculations.

Presenter(s)/Facilitator(s): Hon. Jonathan B. Conklin, Co-Chair, Funding Methodology Subcommittee; Ms. Rebecca Fleming, Co-Chair, Funding Methodology Subcommittee; and Ms. Suzanne Blihovde, Senior Budget Analyst, Judicial Council Budget Services.

*Action: The Funding Methodology Subcommittee unanimously approved the following recommendation:*

*Adopt a BLS floor of 0.9 for fiscal year 2017-2018 only. While during fiscal year 2017-2018, the Funding Methodology Subcommittee reviews how to address BLS in the model.*

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**A D J O U R N M E N T**

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There being no further business, the meeting was adjourned at 3:20 p.m.

Approved by the advisory body on May 25, 2017.