



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT BUDGET
ADVISORY COMMITTEE

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TRIAL COURT BUDGET ADVISORY COMMITTEE

FUNDING METHODOLOGY SUBCOMMITTEE

MINUTES OF OPEN MEETING

February 5, 2016

10:00 a.m. to 3:00 p.m.

Judicial Council, Veranda Room C, 2860 Gateway Oaks Drive, Suite 400, Sacramento, CA 95833

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- Members Present:** Judges: Jonathan B. Conklin (Co-Chair), Mark A. Cope, Lesley D. Holland, Carolyn B. Kuhl, and Cynthia Ming-Mei Lee.
Executive Officers: Rebecca Fleming (Co-Chair), Sherri R. Carter, Tammy L. Grimm, Samuel Hamrick, Jr., Michael D. Planet, Michael M. Roddy, Tania Ugrin-Capobianco, and Christina M. Volkens.
- Members Absent:** Judges: Barry P. Goode.
Executive Officers: Jeffrey E. Lewis.
- Others Present:** Judicial Council staff: Colin Simpson and Zlatko Theodorovic.

OPEN MEETING

Call to Order and Roll Call

The co-chair called the meeting to order at 10:03 a.m., and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the December 16, 2015 Trial Court Budget Advisory Committee (TCBAC) Funding Methodology Subcommittee meeting.

Public Comment

None received.

DISCUSSION AND ACTION ITEMS (ITEMS 1 – 5)

Item 1

Included and Excluded OE&E Expense Codes (Action Item)

The subcommittee unanimously agreed to clarify the designation for three expense codes both included and excluded in the Judicial Council-approved methodology for calculating WAFM OE&E per FTE by excluding the “Air Conditioning/Heating Equipment” and “Facility Planning” Phoenix general ledger expenses and including the “Grand Jury Costs” Phoenix general ledger expense codes.

Item 2

OE&E Expense Codes Not Considered Previously (Action Item)

The subcommittee unanimously approved designating the deferred remaining court expenditure codes with no expenditures in 2011–2012 or created after 2011–2012 and, therefore, not previously considered in the Judicial Council-approved methodology for calculating WAFM OE&E per FTE. The codes considered and their designation as a result of the subcommittee’s actions are listed below.

Court-Specific Code	Court-Specific Code Description	WAFM OE&E Designation
922704	Rental or lease of sheriff security equipment.	Include
934506	Perimeter security provided by contract at the entrance of the courthouse.	Exclude
938804	Dependency Counsel and Other Eligible Expenses to be Reimbursed by JDCCP Allocation	Exclude
939407	Attorney civil, no public defender.	Exclude
939408	Attorney civil, conflict of interest.	Exclude
939409	Attorney criminal, no public defender.	Exclude
939410	Attorney criminal, conflict of interest.	Exclude
939415	Attorney mental health, no public defender.	Exclude
939416	Attorney mental health, conflict of interest.	Exclude
939417	Attorney mental health, other.	Exclude
939419	Contract law firm costs.	Exclude
941103	Incidence/disturbance calls.	Exclude
973199	May be used in lieu of the individual court specific codes within such corresponding expense detail code.	Exclude

Item 3

Fund Expenditures Included in WAFM OE&E per FTE (Action Item)

The subcommittee unanimously agreed to exclude expenditures from funds included, but not previously considered or reviewed, in the Judicial Council-approved methodology for calculating WAFM OE&E per FTE that have been determined not to be part of the equivalent, available WAFM funding. The funds considered and their designation as a result of the subcommittee’s actions are listed below.

Fund and Subfund Description	Revenue Source	Revenue Source - Designation	Recommendation
Capital Projects			
Capital Fund	Debt service on Capital Outlay	Non-WAFM	Exclude
Enterprise			
EZ Legal	Interest Income	Requires Further Analysis	Include
General			
General Fund - NTCTF	Mostly in Local Fees	Requires Further Analysis	Include
General Fund - TCTF	Multiple Section 1 Items	WAFM	Include
Grant			
DOJ - Juvenile Drug Court Implementation	Non-Judicial Council Grants	Requires Further Analysis	Include
Drug Court Discr Grant	Non-Judicial Council Grants	Requires Further Analysis	Include
Grant Arrest Policy	Non-Judicial Council Grants	Requires Further Analysis	Include
SAMHSA	Non-Judicial Council Grants	Requires Further Analysis	Include
US DOJ - Local Law Enforcement Block Grant	Non-Judicial Council Grants	Requires Further Analysis	Include
Judicial Council Grant	\$9.1 million AB 1058, \$3.4 million other Judicial Council grants	Non-WAFM & Require Further Analysis, AB 1058 adjustment separate	Include
Federal Grant	Non-Judicial Council Grants	Requires Further Analysis	Include
State Grant	Non-Judicial Council Grants	Requires Further Analysis	Include
Local Government Grant	Non-Judicial Council Grants and Reimbursement Other	Requires Further Analysis	Include
Private Grant	Non-Judicial Council Grants	Requires Further Analysis	Include
Internal Service			
Internal Service	County Program - Restricted	Non-WAFM	Exclude
Proprietary			
Retiree Self Health Insurance	Trial court benefits	WAFM, but not OE&E	Exclude
Self Health Insurance	Trial court benefits	WAFM, but not OE&E	Exclude
Special Revenue			
2% Automation	Replacement of 2% Automation	WAFM	Include
Alternative Defense Program	County Program - Restricted	Non-WAFM	Exclude
Childrens Court Parking Fund	Other Miscellaneous	Non-WAFM	Exclude
Children's Waiting Room	Children's Waiting Room	Non-WAFM	Exclude
Court Reporter Salary Revolving Fund	Local Fees	Requires Further Analysis	Include
Court Warrant System	Local Fees	Requires Further Analysis	Include
Dispute Resolution (DRPA)	County Program - Restricted	Non-WAFM	Exclude
Donations - NTCTF	Mostly in Donations	Requires Further Analysis	Include
Enhanced Collections	Enhanced Collections	Non-WAFM	Exclude

Fund and Subfund Description	Revenue Source	Revenue Source - Designation	Recommendation
Grand Jury	County Program - Restricted	Non-WAFM	Further Review
Other County Service	County Program - Restricted & Reimbursement Other	Non-WAFM	Further Review
Pre-Trial Services	County Program - Restricted	Non-WAFM	Exclude
Service of Process	Mostly in Reimbursement Other	Non-WAFM	Exclude
Small Claims Advisory	County Program - Restricted	Non-WAFM	Exclude
Teen Court	Mostly Non-Fee Revenues	Requires Further Analysis	Include
Traffic Violator Fee	Local Fees and other items	Requires Further Analysis	Include
Court Facilities Maintenance Fund	Reimbursement Other	Non-WAFM	Further Review
Special Revenue Fund-Other	Mostly in Local Fees and other items	Requires Further Analysis	Include
Automated Record/Micrographics	Automated Recordkeeping and Micrographics	WAFM	Include

Item 4

Civil Assessments and WAFM (Discussion Item)

Three additional members– Hon. Barry P. Goode, Sherri R. Carter, and Jeffrey E. Lewis –were assigned to the Civil Assessment Working Group. The subcommittee also identified the information needed to aid the working group in its review:

1. Compartmentalize \$48.3 million MOE buyout offset
2. Local revenue
3. Local factors still in place (CEAC? Survey?)
4. JCC staff present information on TCTF flow
5. Impact of amnesty, revenue projections
6. Zlatko present on legislative and executive branch status
7. If there is a shortfall in the \$48.3 million MOE buyout offset, how is and should it be allocated?

Item 5

Open Discussion (Discussion Item)

No action taken.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 1:02 p.m.

Approved by the subcommittee on May 10, 2016.